



CITY OF IDAHO SPRINGS
1711 Miner Street
P.O. Box 907
Idaho Springs, CO 80452-0907
Telephone (303) 567-4421
FAX (303) 567-4955

NOTICE AND AGENDA
WORK SESSION
Idaho Springs City Council
1711 Miner Street
Monday, October 07, 2024 – 5:30 p.m.

**NOTICE AND AGENDA OF
WORK SESSION**
Monday October 7th, 2024 5:30 p.m.

❖ 2025 Budget Requests

**IN-PERSON AND REMOTE MEETING PUBLIC ATTENDANCE AND PARTICIPATION
INSTRUCTIONS**

The Public is able to view and hear this meeting remotely at the following address on the City's website:

<https://www.colorado.gov/pacific/idahospings/city-council-live>



Idaho Springs Police Department

3000 Colorado Blvd. ★ Post Office Box 907

Idaho Springs, CO 80452

303-567-4291/303-567-1014 Fax

<https://cityofidahosprings.colorado.gov/ISPD>

To: Mayor Chuck Harmon
City Council
From: Nate Buseck, Chief of Police
Date: 10/07/24
Subject: 2025 Budgetary Highlights

Departmental Overview

The Idaho Springs Police Department currently has nine (9) full-time sworn peace officer positions and three (3) civilian employees. One is Code Enforcement, a Records Coordinator, and the Court Liaison/Administrative Assistant. Our agency handled over 5,000 calls for service in 2023. As of the submission of this memorandum, ISPD currently has one patrol officer vacancy. Our agency has emphasized training over the last few years to provide the officers and employees with the necessary tools to do this rewarding but sometimes challenging job. Thanks to our Council's continued support, we sent employees to 1,383 hours of training in 2023. For example, all ISPD officers have attended a 40-hour Crisis Intervention Team (C.I.T.) training (except one new officer). The Council's ongoing support for renovating the bank building to create a new and modern police facility with a training room, interview room, and evidence storage area will further contribute to the department's overall growth and professionalism.

2025 Budgetary Considerations

As the City of Idaho Springs considers its budget for 2025, the council will need to consider several items. Over the last few years, ISPD has developed into a more competent, well-trained, engaged, and proactive law enforcement agency. As mentioned above, our City has invested money and time to properly train and enhance the skill set of all officers and non-sworn employees. The most important aspect of any organization is the people who work there. The current culture of professionalism, accountability, work ethic, morale, and general teamwork within and outside the organization is at an all-time high. That being said, the number one recommendation to the City Council for the 2025 budget would be to ensure the employees are compensated to a standard similar to other municipalities and organizations of comparable size (based on the most recent pay study). I recommend we protect the investment already made in our employees by ensuring they receive a competitive wage to help retain our solid workforce. In my humble opinion, this must be the number one priority for the 2025 budget. All other considerations should be secondary. The secondary, overarching message for the 2025 budget considerations for ISPD focuses on technology advancements/improvements.

Outside of competitive wages, the following items are listed in order of priority as considerations for 2025 budgetary purposes:

- #1. Begin replacement of portable radios – current radios are no longer serviceable (replace ½ - 1/3 of radios)
- #2. Purchase of E-citations software and hardware in concert with purchase of the electronic court system
- #3. TVI (tactical vehicle intervention) bumpers – tool to stop dangerous pursuits, protect the officer/patrol vehicle
- #4. Flock License Plate Reader cameras [x's 2] – Exits 241 and 240
- #5. Multi-purpose outdoor drone – potential uses: VCMF patrol, search and rescue, crash/crime scene documentation

The above items represent upgrades to critical equipment (radios) along with incorporating more advanced technology in other areas. The technological advancements for electronic citations eliminate most internal citation paperwork, create accuracy/efficiency with scanners to scan driver's licenses, send offender information into all systems (including the court), and greatly lower the data entry time.

The TVI bumpers wrap around the patrol vehicles to protect the body of the vehicle in the event an officer must make contact with another vehicle to end a pursuit, stop a reckless vehicle, etc. The license plate reader technology incorporates a 30-day retention

*Commitment to...**I**ntegrity and **S**afety through constitutional **P**olicing and **D**edication to our community.*

period for the data, provides 'real-time' alerts for stolen/dangerous vehicles/missing persons, and can be used in many investigations (stolen catalytic converter organized theft rings, missing people, burglaries, vehicle thefts, hit and runs, etc.). The drone would assist in locating missing people (an elderly person who has wandered off or a child with autism), providing real-time oversight during significant events, thoroughly documenting crash scenes, and the potential to be used by all city departments (promotional videos [for example, VCMP, Christmas tree lighting, 4th of July event, various special events]), informational videos (where to park!), public works/water-wastewater projects/documentation, and a plethora of other potential City uses long into the future.

As the governing body considers the City's goals, direction, and finances, please remember that our employees are our most valuable asset. We are fortunate to have a solid group of City employees who consistently demonstrate their dedication, loyalty, teamwork, and passion for providing this community with the highest level of services.

City of IDAHO SPRINGS, Colorado
2025 Proposed Budget

General Fund: Police

	Actual			Budget			June YTD			Estimated		Notes
	2022	Actual 2023		2024			2024			Actual 2024	Proposed 2025	
Expenditures												
10-30-4102 Salaries	111,577	120,509		127,415			63,710			137,415	155,000	due to raise in middle of the year
10-30-4103 Hourly - Sworn	483,301	502,102		581,196			297,003			581,196	-	open to pay increase
10/30/4104 Overtime--Regular	12,688	24,279		16,000			10,685			16,000	16,000	
10-30-4105 Holiday	3,765	14,591		-			8,433			12,000	12,000	
10-30-4106 Overtime--Holiday Worked-Sworn	-	21,033		26,565			13,590			26,565	26,565	
10-30-4109 Hourly Wages--Civilian	125,545	155,457		166,374			88,403			166,374	-	open to pay increase
10-30-4201 Overtime--Holiday Wkd-Civilian	-	2,402		2,500			353			2,000	2,000	
10-30-4202 FICA	9,467	10,854		10,985			5,562			10,985	10,985	
10-30-4203 Medicare	10,167	11,724		12,238			6,731			12,238	12,238	
10-30-4204 Health Ins.	124,333	113,342		106,017			66,321			106,017	111,313	5% increase?
10-30-4205 Life Ins.	813	790		788			491			788	788	
10-30-4205 Deferred Comp	5,684	6,138		6,000			4,607			6,000	6,000	
10-30-4206 Unemployment	1,469	1,676		1,568			962			1,568	1,568	
10-30-4207 Disability Insurance	4,700	6,649		6,000			3,949			6,000	6,000	
10-30-4209 Dental Insurance	7,214	4,971		7,168			3,979			7,168	7,168	
10-30-4210 Pension FPPA	56,571	68,075		70,000			42,754			70,000	70,000	
10-30-5101 Legal	16,797	1,055		15,000			-			15,000	15,000	missing YTD
10-30-5105 Dispatch Services	179,538	231,049		285,000			159,385			210,000	198,851	look at this cost savings, instead of 360k
10-30-5108 Other Professional Services	32,571	44,680		70,000			64,449			70,000	70,000	
10-30-5109 Polygraph/Psy Exam	1,751	2,627		2,200			-			2,200	2,200	I know we have paid invoices for psch evals
10-30-5207 Repair/Maint-Services	650	-		3,000			-			3,000	3,000	
10-30-5208 Repairs/Maintenance/Bldg.	3,721	3,292		4,000			811			4,000	4,000	
10-30-5212 Training	8,167	10,542		18,000			8,687			14,000	18,000	10k budgeted in case we send someone to the academy
10-30-5213 Medical/Blood Draw	1,200	164		1,500			-			1,000	1,000	
10-30-5215 Employee Incentive	4,290	2,097		3,500			305			1,000	3,000	
10-30-5300 CIRSA W/C Insurance	13,822	15,904		18,000			10,075			18,000	18,000	
10-30-5301 CIRSA P/C Insurance	49,752	79,142		90,000			114,922			120,000	120,000	INCREASE?
10-30-5303 Telephone	1,715	1,722		1,800			864			1,800	1,800	
10-30-5304 Dues & Publications	2,924	1,016		2,000			1,431			2,000	2,000	took Advocates dues out of this, needs to move to another line
10-30-5305 Travel & Meals	1,803	-		1,000			33			1,000	1,000	
10-30-5309 Contract Office Equip.	457	1,977		2,050			596			2,050	2,050	
10-30-5310 Postage, Shipping, Box Rent	318	458		800			89			800	800	
10-30-5313 Advertising	-	310		-			-			-	-	eliminate this line?
10-30-5314 Insurance Deductible	10,951	3,000		3,000			2,000			4,000	10,000	INCREASE THIS BASED ON CIRSA CHANGE???
10-30-5325 Printing	700	1,645		3,000			2,744			3,000	3,000	
10-30-5326 Towing	1,031	232		1,000			232			1,000	1,000	
10-30-5330 Communications Equipment	487	208		1,000			553			1,000	1,000	
10-30-5335 Cell/Internet Service	6,528	7,387		7,000			3,520			7,000	7,500	

City of IDAHO SPRINGS, Colorado
2025 Proposed Budget

General Fund: Police

	Actual 2022	Actual 2023	Budget 2024	June YTD 2024	Estimated Actual 2024	Proposed 2025	Notes
10-30-5350 Public Education/Relations	1,639	3,304	1,500	1,695	1,695	1,500	
10-30-6001 Electricity & Gas	3,633	4,352	3,500	2,094	3,500	3,500	
10-30-6010 Materials/Supplies/Office	4,768	2,179	3,000	2,319	3,000	3,000	
10-30-6015 Materials/Supplies-Investig.	1,649	2,725	1,750	1,788	1,788	1,750	
10-30-6018 Supplies-Medical	-	-	-	-	-	-	
10-30-6030 Uniforms	15,772	17,254	12,000	3,730	8,000	9,000	this is minus 3k
10-30-6040 Occupational Equip/Safety	6,378	9,865	16,000	3,771	12,000	16,000	
10-30-6045 Ammunition	1,819	4,820	5,000	1,238	5,000	5,000	
10-30-6050 Water/Sewer	1,721	1,635	1,000	1,902	3,000	3,000	paying water bill for 2 buildings
10-30-6100 Fleet Maintenance	11,216	36,093	14,000	33,547	35,000	14,000	we had 2 insurance payouts of about 15K that impacted this number
10-30-6191 Fleet Fuel	28,190	30,611	25,000	16,467	25,000	25,000	
10-30-6192 Fleet Tires	4,677	2,884	3,000	802	3,000	3,000	
10-30-6193 Fleet Supplies	335	957	500	1,878	2,000	2,000	
10-30-7010 Computers / Office Equipment	8,165	5,332	3,200	-	3,200	3,200	
10-30-7011 Computer Software	-	15,689	20,500	16,074	20,500	20,500	
10-30-7012 Communication Purchases	-	-	-	-	-	-	
Total Expenditures	1,386,429	1,610,799	1,783,614	1,075,537	1,770,847	1,031,276	

WISH LIST

#1	3 Radio replacements (6K per)	18000	or replace half, 5 radios - for 30000
#2	Excitations, Court module, + hardware	40000	
#3	Flock LPR Cameras (2, exits 241 & 240)	13,300	initial cost, then 6K annually
#4	Drone, search and rescue, crime scene	9,000	

City of IDAHO SPRINGS, Colorado
2025 Proposed Budget

General Fund: Streets

Expenditures	Actual 2022	Actual 2023	Budget 2024	June YTD 2024	Estimated		Proposed 2025	Notes
					Actual 2024			
10-10-4102 Salaries	51,712	29,895	52,296	13,073	-	-	-	
10-10-4103 Hourly	135,847	142,989	159,016	58,108	-	-	-	
10-10-4104 Overtime	2,109	10,315	12,000	5,710	-	-	-	
10-10-4201 FICA	11,271	10,907	12,317	4,557	-	-	-	
10-10-4202 Medicare	2,636	2,551	2,880	1,066	-	-	-	
10-10-4203 Health Ins.	28,753	27,790	27,102	12,673	-	-	-	
10-10-4204 Life Ins.	254	193	234	103	-	-	-	
10-10-4205 Retirement	4,114	1,531	6,339	4,189	-	-	-	
10-10-4206 Unemployment	379	349	447	151	-	-	-	
10-10-4207 Disability Insurance	1,171	1,185	1,546	766	-	-	-	
10-10-4209 Dental Insurance	1,350	1,053	1,334	493	-	-	-	
10-10-5101 Legal	-	-	500	-	-	-	-	
10-10-5103 Engineering	3,229	-	5,000	-	-	-	-	
10-10-5107 Survey	-	-	1,500	-	-	-	-	
10-10-5108 Other Professional Services	20,088	32,020	32,000	12,552	35,000	36,000	36,000	
10-10-5202 Disposal-Trash	48	1,642	100	2,894	6,000	6,200	6,200	
10-10-5207 Maint./Repairs-Services	-	-	1,500	8,257	13,000	3,000	3,000	
10-10-5208 Maint./Repairs-Building	482	1,371	2,000	1,184	2,000	2,000	2,000	
10-10-5212 Training	10	-	5,000	75	-	5,000	5,000	
10-10-5213 Medical	60	240	200	-	-	-	-	
10-10-5215 Employee Incentive	530	2,471	2,100	20	2,100	2,500	2,500	
10-10-5300 CIRSA W/C Insurance	14,550	19,241	18,000	10,605	-	-	-	
10-10-5301 CIRSA P/C Insurance	23,184	29,064	35,000	23,297	-	-	-	
10-10-5303 Telephone	1,715	1,722	1,800	864	1,800	1,800	1,800	
10-10-5304 Dues & Publications	725	-	400	422	500	500	500	
10-10-5305 Travel & Meals	-	-	50	-	50	100	100	
10-10-5306 Equipment Rental	-	-	500	-	500	500	500	
10-10-5310 Postage	-	-	150	-	-	100	100	
10-10-5313 Advertising	23	-	500	-	-	500	500	
10-10-5314 Insurance Claims	-	1,923	2,000	1,000	2,000	2,000	2,000	
10-10-5325 Printing	116	268	50	-	-	50	50	
10-10-5330 Communication Equipment	-	-	100	-	-	-	-	
10-10-5335 Cell/Internet Service	4,595	4,756	4,400	1,727	4,500	4,600	4,600	
10-10-6001 Electricity & Gas	85,689	62,611	60,000	27,075	60,000	62,000	62,000	
10-10-6007 Materials/Supplies/Equip	2,073	5,349	8,000	1,949	6,000	8,000	8,000	
10-10-6010 Materials/Supplies/Office	1,818	1,285	2,000	257	2,000	2,000	2,000	
10-10-6012 Gas/Oil-Equipment	4,678	4,075	5,000	1,832	5,000	5,000	5,000	
10-10-6020 Tools	1,481	1,063	2,000	251	1,000	2,000	2,000	
10-10-6022 Safety Items	337	439	500	-	500	500	500	
10-10-6040 Occupational Equip/Safety	330	671	1,000	195	700	1,000	1,000	

cost overrun due to major sweeper maintenance as well as Freightliner dump truck maintenance

Public Works

City of IDAHO SPRINGS, Colorado
2025 Proposed Budget

General Fund: Streets

	Actual 2022	Actual 2023	Budget 2024	June YTD 2024	Estimated Actual 2024	Proposed 2025	Notes
10-10-6050 Water/Sewer	1,647	2,272	1,500	1,531	3,000	3,000	
10-10-6085 Street Lamps	18,708	26,531	20,000	2,910	26,000	26,000	
10-10-6091 Signs	7,727	168	5,000	16,175	20,000	5,000	
10-10-6093 Paint	2,385	2,632	2,500	-	-	2,500	
10/10/6094 Street Improvements	46,000	-	-	-	-	-	
10-10-6095 Sand/Gravel	-	-	1,500	-	1,500	1,500	
10-10-6096 Asphalt/Curb & Gutter--R&M	3,900	5,900	7,000	-	6,000	7,000	
10-10-6097 Downtown Pavers	-	-	150	-	-	150	
10-10-6098 Tree Trimming	-	-	5,000	4,766	8,000	5,000	
10-10-6099 Salted Sand	16,087	15,474	15,000	4,434	15,000	15,000	
10-10-6150 Fleet Maint	10,766	5,417	7,000	7,120	7,500	7,500	
10-10-6191 Fleet Fuel	13,360	15,762	15,000	472	15,000	15,000	
10-10-6192 Fleet Tires	706	2,621	3,000	-	1,500	3,000	
10-10-6193 Fleet Supplies	1,738	3,499	6,000	785	3,500	5,000	
10-10-7007 Equipment Purchase	-	-	4,500	-	-	-	
10-10-7010 Office Equipment/Computer	131	-	2,225	-	2,225	1,000	
10-10-7011 Computer Software	94	80	100	80	-	80	
Total Expenditures	528,606	479,325	562,336	233,618	251,875	242,080	

City of IDAHO SPRINGS, Colorado
2025 Proposed Budget

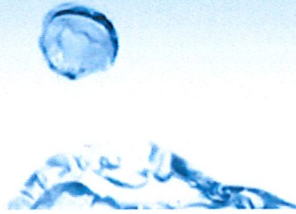
General Fund: Parks

	Actual 2022	Actual 2023	Budget 2024	June YTD 2024	Estimated		Proposed 2025	Notes
					Actual 2024			
<u>Expenditures</u>								
10-60-4103 Hourly	45,827	70,522	56,698	45,122	-		-	
10-60-4104 Overtime	1,178	8,983	8,200	5,701	-		-	
10-60-4105 Holiday	-	1,216	1,000	832	-		-	
10-60-4201 FICA	2,799	4,890	4,770	3,141	-		-	
10-60-4202 Medicare	655	1,144	1,115	735	-		-	
10-60-4203 Health Ins.	7,022	6,709	7,599	3,802	-		-	
10-60-4204 Life Ins.	78	127	126	81	-		-	
10-60-4205 Retirement			1,500	1,379	-		-	
10-60-4206 Unemployment	94	161	159	103	-		-	
10-60-4207 Disability Insurance	284	536	510	437	-		-	
10-60-5108 Other Professional Services	24,913	62,317	63,000	6,313	63,000		63,000	
10-60-5202 Trash Disposal	3,676	3,082	4,550		4,000		4,000	
10-60-5207 Repair/Maint-Services	-	397	2,500		2,500		2,500	
10-60-5208 Maint./Repairs-Building	-	125	250	906	1,000		500	
10-60-5209 Vandalism Maintenance	-	508	1,000	401	1,000		1,000	
10-60-5210 Greenway Maintenance	-	-	2,500	-	-		2,500	
10-60-5211 Trail Maintenance-VCMP	-	-	2,500	-	-		2,500	
10-60-5212 Training	-	-	100	-	100		100	
10-60-5213 Medical	-	-	80	-	-		-	
10-60-5215 Employee Incentive	300	225	250	-	-		250	
10-60-5300 CIRSA W/C Insurance	1,455	1,674	1,800	1,061	1,061		1,800	
10-60-5301 CIRSA P/C Insurance	772	5,516	-	-	-		-	
10-60-5304 Dues & Publications	-	-	50	-	50		50	
10-60-5305 Travel & Meals	-	-	50	-	50		100	
10-60-5306 Equipment Rental	-	-	500	-	-		500	
10-60-5314 Insurance Deductible	-	-	1,000	-	1,000		1,000	

City of IDAHO SPRINGS, Colorado
2025 Proposed Budget

General Fund: Parks

	Actual 2022	Actual 2023	Budget 2024	June YTD 2024	Estimated Actual 2024	Proposed 2025	Notes
10-60-5330 Communication Equipment	-	-	50	-	-	50	
10-60-5335 Cell/Internet Service	413	461	400	152	300	350	
10-60-6001 Electricity & Gas	6,106	8,406	10,000	4,001	8,500	8,500	
10-60-6010 Materials/Supplies-Misc.	5,641	7,312	5,500	5,011	5,500	5,500	
10-60-6012 Gas, Oil-Equipment	465	1,006	2,000	38	1,500	1,500	
10-60-6020 Tools	743	356	1,000	6	1,000	1,000	
10-60-6022 Safety Items	186	235	250	457	500	300	
10-60-6040 Occupational Equip/Safety	12	63	200	-	200	200	
10-60-6045 Sprinkler Parts	2,552	394	2,800	39	2,000	2,800	
10-60-6050 Water/Sewer	5,660	5,128	4,000	3,102	6,200	6,300	
10-60-6085 Lamp Posts	-	-	250	-	-	250	
10-60-6091 Signs	-	-	250	-	150	250	
10-60-6093 Paint	152	129	150	-	150	150	
10-60-6095 Sand / Gravel	-	-	300	-	-	300	
10-60-6098 Tree Replacement & Trimming	425	2,017	10,000	-	8,000	8,000	
10-60-6099 Salted Sand	1,441	-	1,650	-	1,500	1,600	
10-60-6150 Fleet Maint	1,570	488	2,200	2,862	3,000	2,200	
10-60-6191 Fleet Fuel	3,949	3,978	3,700	1,484	3,500	3,700	
10-60-6192 Fleet Tires	-	978	1,200	-	1,200	1,200	
10-60-6193 Fleet Supplies	182	988	1,500	-	1,000	1,500	
10-60-6200 Parks Maint. & Parts	7,818	7,919	8,000	2,260	8,000	8,000	
10-60-6204 Weed Control	75	-	500	-	-	500	
10-60-6206 Chemicals/Fertilizer	363	136	500	-	400	500	
10-60-6207 Chem/Pesticides/Herbicides	53	-	150	-	150	150	
10-60-7007 Equipment Purchase	4,813	6,184	632	360	360	400	
Total Expenditures	131,672	214,308	218,989	89,787	126,871	135,000	



City of Idaho Springs Water Quality
1711 Miner Street
P.O. Box 907
Idaho Springs, CO 80452-0907
Telephone (303) 567-2400
FAX (303) 567-0124

Water/ Wastewater treatment goals

- 💧 To produce water to meet regulated standards and produce an aesthetically pleasing product in a cost-effective manner.
- 💧 The removal of any other impurities and/or contaminants
- 💧 The eradication of corrosion. Corrosion can attack various components of the equipment. This can result in catastrophic issues in equipment since it creates leaks in pressurized equipment
- 💧 To improve the suitability of the quality and characteristics of the water to conform to and comply with the specified purpose.
- 💧 Installing the right water treatment equipment is the best option available to reduce the risks.

Current Staff

Edward Sigward Water Facilities Superintendent 14 years

Billy Thompson Lead Operator 9 years

Justin Holdgrafer Operator II 8 years

Matt Papen Operator I 2 years

Tasks and Knowledge

Treatment Process

1. Calculate and/or record:
 - a. Plant residuals
 - b. Backwash water
 - c. Daily flow rate
 - d. Chemical levels and previous days usage
 - e. Filter performance data
 - f. Online analyzers data
2. Calculate chemical dosages
3. Interact with HMI and Supervisory Control and Data Acquisition (SCADA)
4. Determine correct disinfectant dosage and contact time to maintain desired level of residual in system
5. Control treatment plant processes, chemical dosages, and equipment used to treat water
6. Determine and adjust plant flows to meet system demands
7. Troubleshoot malfunctions and problems in plant process and equipment
8. Identify trends and abnormal operation in plant processes by interpreting data from gauges, meters, charts, and graphs
9. Interpret facility and process control water meters
10. Maintain records of operation of treatment facilities:
 - a. Daily testing logs
 - b. Daily equipment logs
 - c. Daily intake and production
 - d. Daily maintenance management reports and notes
 - e. Microbiological sampling and testing
13. Add chemicals to hoppers and feed equipment
14. Monitor filter performance and backwash filters
15. Monitor the transmission and distribution system
16. Monitor, evaluate, and adjust:
 - a. Pre-treatment
 - b. Coagulation and flocculation (e.g., flocculation tanks, rapid mix units)
 - c. Clarification and sedimentation (e.g., inclined plate, tube, up flow solids contact)
 - d. Filtration (e.g., biofiltration, diatomaceous earth filters, direct and conventional filtration, membranes, microscreens, slow sand, greensand, pressure, up flow, rapid sand, cartridge).
 - e. Residuals disposal (e.g., lagoons, sludge drying beds, land application, on-site disposal, solids composting)
 - f. Backwash aids
 - g. Source water treatment (e.g., copper sulfate, aeration, mixing).
 - h. Iron/manganese treatment
 - i. Lime-soda ash softening
 - j. Granular activated carbon
 - k. Powdered activated carbon
 - l. Pressure testing membranes
 - m. Ion exchange
 - n. Chemical feed pumps
 - o. Online instrumentation
17. Operate and control electric motors, pumps, and valves to regulate flow of water at the treatment facility

11. Make appropriate changes in plant processes to optimize performance and efficiency

12. Mix batches of chemical solutions

a. Acids

b. Bases

c. Oxidants

d. Coagulants

e. Coagulant aids

f. Weighting agents

g. Polymers

h. Chemical disinfectants

i. Fluoride

18. Perform calculations related to process monitoring

19. Ensure the proper handling, storage, and use of chemicals:

20. Corrosion control chemicals

Laboratory Analysis

1. Calibrate and repair laboratory instrumentation to ensure proper operation

2. Collect water samples

3. Perform sample preservation and documentation for laboratory samples

4. Perform lab tests, record results, and interpret data

5. Use equipment to evaluate water quality

6. Perform analyses:

a. Color

b. Taste and odor

c. Turbidity

d. Free Cl₂ residual

e. Total Cl₂ residual

f. Coagulant charge

g. Fluoride

h. pH

i. Hardness

j. Aluminum

k. Alkalinity

l. Iron

m. Manganese

n. Temperature

o. DBP

p. Bacteria

q. Jar test

r. Zeta potential

s. Transmittance and absorbance

Equipment Operation & Maintenance

- 1. Adjust pumps to meet demand**
- 2. Measure and analyze filter media to determine compliance with design specifications**
- 3. Perform facility start up and shut down per SOP**
- 4. Calibrate inline instrumentation**
(e.g., pH, turbidimeters, Cl analyzer)
- 5. Complete equipment maintenance and repair records, including work orders**
- 6. Update asset management log**
(e.g., CMS)
- 7. Ensure the operation and maintenance of equipment at the water treatment facility:**
 - a. Chlorine disinfection system
 - b. Filter systems
(e.g., biofiltration, diatomaceous earth filters, direct and conventional filtration, membranes, microscreens, slow sand, greensand, pressure, up flow, rapid sand, cartridge)
 - c. Clarifier
 - d. Treated water storage tanks
 - e. Clearwell
 - f. Programmable Logic Control (PLC) System
 - g. Supervisory Control and Data Acquisition (SCADA)
 - h. Polymer feed system
 - i. Raw and treated water pumping systems
 - j. Raw water screening
 - k. Ozone
 - l. Ultraviolet
 - m. On-site chlorine generation
 - n. Water intake equipment
 - o. Pumps
 - p. Chemical feed equipment
 - q. Chemical mixing equipment
(e.g., rapid mix, flocculators, static mixers)
 - r. Water quality analyzers
 - s. Valves
 - t. Injectors
- 8. Evaluate filter operation by performing filter surveillance tests**
 - 9. Inspect, exercise, and maintain valve**
 - 10. Maintain facility and process control water meters**
 - 11. Install and maintain facility piping**
(e.g., air, water, chemical)
 - 12. Lubricate pumps, motors, chains, conveyors, and other machinery and equipment**
 - 13. Operate and maintain pumps, drivers, and auxiliary equipment**
 - 14. Operate and maintain onsite backup power generator**
 - 15. Perform calibration of chemical feeders**
 - 16. Perform efficiency tests on pumps and related equipment**
(e.g., pump curves)
 - 17. Perform preventive and corrective maintenance to the auxiliary water treatment plant equipment:**
 - a. Electric motors
 - b. Engines
 - c. Gas and electric powered pumps
 - d. Air compressors
 - e. Emergency systems
 - f. Power generation systems
 - g. Pressure and flow regulators
 - h. Online analyzers
 - i. Filters (e.g., air, oil)
 - j. Chemical feed systems
 - k. Blowers
 - 18. Perform routine maintenance of grounds, machinery, structures, equipment, and piping systems**
(e.g., cleaning, painting)
 - 19. Perform inspections on clear well covers, hatches, access covers, vents, and overflows**
 - 20. Backwash filters**

Source Water Characteristics

- 1. Calculate stored water release based on forecasted demand**
- 2. Evaluate the following source water characteristics:**
 - a. Biological (bacterial, protozoa, viruses)
 - b. Chemical
 - c. Potential sources of source water contamination
 - d. Physical
- 3. Measure static water level and pumping levels of wells**
- 4. Measure and monitor raw water source**
- 5. Perform inspections of surface water sources and report any issues that may affect water quality.**
(e.g., non-native plant species, mussels, algae, erosion)
- 6. Perform inspections of ground water well sites and report any issues that may affect water quality**
(e.g., contamination, flooding, well head protection)
- 7. Perform raw water reservoir inspection, maintenance, and cleaning**
- 8. Plan source water protection and watershed management**
(e.g., watershed related to road construction and maintenance, silviculture, and forest harvesting. watershed inspections public relations)
- 9. Determine if wells are under the direct influence of surface water (GWI)**
- 10. Monitor lake stratification**
- 11. Forecast future source water availability based on climatic data**
(e.g., climate change, hydrologic cycle, precipitation forecast)
- 12. Educate community on source water protection and conservation**

Security, Safety, Compliance, & Administrative Procedures

- 1. Accept chemical shipments**
- 2. Advise on need to order chemicals, repair parts, and tools**
- 3. Advise system staff and/or contractors of potential problems and alarms**
- 4. Prepare budget for chemicals, laboratory reagents, and equipment**
- 5. Inspect plant safety equipment**
(e.g., fire extinguishers, AED, smoke and gas detectors)
- 6. Comply with safety requirements of the facility and actively promote safe work practices**
- 7. Conduct tours of facilities**
- 8. Develop and maintain standard operating procedures**
- 9. Determine materials, labor, and cost needed for operation, maintenance, and repairs**
- 10. Procure materials, labor, and cost needed for operation, maintenance, and repairs**
- 11. Investigate consumer complaints regarding water quality and take remedial action**
- 12. Take delivery of chemicals by unloading by hand or with equipment such as fork lifts and cranes**
(e.g., chlorine cylinders, bulk liquids, dry bagged chemicals)
- 13. Inspect chemical containers and security tags before taking delivery**
(e.g., review SDSs)
- 14. Comply with lock-out tag-out procedures**
- 15. Determine if water quality violations have occurred**
- 16. Ensure compliance with regulatory agency standards**
- 17. Manage safety and environmental issues in compliance with appropriate regulatory agencies**
(e.g., Hazardous Waste Disposal, Air Quality Standards)
- 18. Monitor and control residual effluents to comply with regulatory permit limits**
- 19. Monitor the use of energy and chemicals**
- 20. Complete monthly reports**
- 21. Track and maintain inventory**
(e.g., equipment, chemical, general supplies)
- 22. Evaluate operating records and trends**
- 23. Maintain facility operation records**
- 24. Conduct confined space entries according to appropriate regulatory guidelines**
- 25. Notify the public when reportable maximum contaminant levels are exceeded**
- 26. Perform facility and perimeter security checks**
- 27. Use, handle, and dispose of chemicals according to safety standards**
- 28. Perform safety procedures**
(e.g., calibration of atmospheric testing devices, chemical hazards and chemical spill response, pathogens, Personal Protective Equipment)
- 29. Perform supervisory duties:**
 - a. Determining and assigning work schedules and tasks
 - b. Enforcing policies and safety procedures
 - c. Conducting performance evaluations
 - d. Resolving grievances
 - e. Making appropriate hiring decisions
 - f. Initiating, investigating, and implementing disciplinary actions
 - g. Coordinating schedule to ensure that plant resources are being utilized to achieve project specific objectives
- 30. Plan water treatment operations:**
 - a. Production
 - b. Treatment and storage
 - c. Budgeting
 - d. Project management
 - e. Contract management
 - f. Capital improvement planning
 - g. Asset management
- 31. Review and update facility emergency response plans**
- 32. Respond to emergencies**
(e.g., facility upset, major spill response, natural disasters, system contamination)

SUPPORTING KNOWLEDGE

Arithmetic (e.g., measure measurements and calculations)	Chemical feed equipment (e.g., liquid, solid, gas)
Biology (e.g., pathogenic organisms)	Chemical properties (e.g., reactivity, compatibility, pH)
Chemistry (e.g., water chemistry)	Contaminants (e.g., organic, inorganic)
Chemical dosing (e.g., coagulants, oxidants, disinfectants, acids, bases)	Disciplinary procedures
Chemical feed equipment (e.g., liquid, solid, gas)	General electrical principles (e.g., troubleshooting breakers, relays, circuits)
Chemical properties (e.g., reactivity, compatibility, pH)	Internal combustion engines
Contaminants (e.g., organic, inorganic)	Laboratory equipment (e.g., glassware)
Disciplinary procedures	Laboratory instrumentation (e.g., operation and calibration)
General electrical principles (e.g., troubleshooting breakers, relays, circuits)	Laboratory procedures and protocols (e.g., Standard Methods)
Internal combustion engines	Laboratory techniques
Laboratory equipment (e.g., glassware)	Mechanical principles (e.g., mixing, solids compression)
Laboratory instrumentation (e.g., operation and calibration)	Pneumatics (e.g., actuators, compressors, valves)
Laboratory procedures and protocols (e.g., Standard Methods)	Prime mover of water (e.g., pumps)
Laboratory techniques	Principles of finance
Legislative process	Principles of hydraulics (e.g., mass flow balance, detention time, loading, velocity)
Mechanical principles (e.g., mixing, solids compression)	Principles of hydrology (e.g., hydraulic cycle, aquifers)
Pneumatics (e.g., actuators, compressors, valves)	Principles of public relations (e.g., water quality concerns, rate increases)
Prime mover of water (e.g., pumps)	Process control instrumentation (e.g., pH, turbidity, temperature, etc.)
Principles of finance	Proper chemical handling and storage
Principles of hydraulics (e.g., mass flow balance, detention time, loading, velocity)	Proper lifting procedures
Principles of hydrology (e.g., hydraulic cycle, aquifers)	Proper sampling procedures (e.g., chain of custody, storage and preservation)
Principles of public relations (e.g., water quality concerns, rate increases)	Public administration procedures
Process control instrumentation (e.g., pH, turbidity, temperature, etc.)	
Proper chemical handling and storage	
Proper lifting procedures	

Proper sampling procedures (e.g., chain of custody, storage and preservation)

Public administration procedures

Quality control/quality assurance practices

Recordkeeping policies

Reporting requirements (e.g., violations, annual reports)

Risk management

Safety Data Sheets

Safety equipment (e.g., Personal Protective

Equipment, safety

showers and eye washes)

Safety procedures and regulations (e.g., lock-out/tag-out,

confined space)

Storage (e.g., Clearwell's, reservoirs)

Valve operation and maintenance

Watershed protection

Biology (e.g., pathogenic organisms)

Chemistry (e.g., water chemistry)

Chemical dosing (e.g., coagulants, oxidants, disinfectants, acids, bases)

Quality control/quality assurance practices

Recordkeeping policies

Reporting requirements (e.g., violations, annual reports)

Risk management

Safety Data Sheets

Safety equipment (e.g., Personal Protective

Equipment, safety

showers and eye washes)

Safety procedures and regulations (e.g., lock-out/tag-out, confined space)

Storage (e.g., Clearwell's, reservoirs)

Valve operation and maintenance

Watershed protection

COMPLIANCE SAMPLING

WATER

Bac T sampling
Backwash sampling
DBP
Lead Copper
VOC
Nitrate
Nitrite
Inorganics
Floride
Synthetics
Radium
Uranium

WASTEWATER

BOD
TSS
Ammonia Nitrogen
Nitrite Nitrogen
Nitrate Nitrogen
Inorganic Nitrogen
Kjeldahl Nitrogen
Total Nitrogen
Total Phosphorus
Cadmium
Lead
Zinc
Arsenic

Process control Sampling

PH
Turbidity
Clorine
Jar Test
Copper
TOC

COD
TSS
Alkalinity
Ammonia Nitrogen
Nitrite Nitrogen
Nitrate Nitrogen
Reactive Phosphorus
Total Phosphors

City of IDAHO SPRINGS, Colorado
2025 Proposed Budget

Water Fund

	Actual 2022	Actual 2023	Budget 2024	June YTD 2024	Estimated Actual 2024	Proposed 2025	Notes
Beginning Funds Available	1,956,239	2,454,268	2,299,554	3,511,045	3,511,045	3,267,263	

Revenues

51-00-3130 Sales Tax	-	474,727	511,875	210,829	-	-	-
51-00-3307 SEVERENCE TAX - FED MINERAL	-	-	-	-	-	-	-
51-00-3411 Usage Fees	1,224,630	1,252,133	1,350,122	858,181	-	-	-
51-00-3415 Late Charges	14,962	10,522	10,000	5,507	-	-	-
51-00-3421 Service Charge	-	100	200	-	-	-	-
51-00-3422 Tap Fees	6,845	22,589	100,000	-	-	-	-
51-00-3500 Water Lease	37,069	41,156	65,000	36,983	-	-	-
51-00-3601 Interest Earned	12,157	52,512	40,000	43,446	-	-	-
51-00-3606 Hauled	47,184	48,077	70,000	23,066	-	-	-
51-00-3695 Sale of Equipment	-	-	-	-	-	-	-
51-00-3699 Other Income	531	900	1,000	500	-	-	-
51-00-3720 CDPHE Grants							
51-00-3890 DOLA Grants			2,075,000				
51-00-3891 CWCB Grants			440,000				
51-00-3720 Miscellaneous Revenue	382	-	-	-	-	-	-
Total Revenues	1,343,760	1,902,714	4,663,197	1,178,512	-	-	

Expenditures--Operations

51-00-4102 Salaries	-	-	84,703	25,766	-	55,000	
51-00-4103 Hourly	97,724	97,724	103,464	46,052	-	-	
51-00-4104 Overtime	1,446	1,446	8,000	2,200	-	-	
51-00-4105 Holiday	-	-	1,000	458	-	-	
51-00-4201 FICA	5,739	5,739	8,085	4,337	-	-	
51-00-4202 Medicare	1,342	1,342	2,086	1,014	-	-	
51-00-4203 Health Ins.	24,250	24,250	33,377	17,739	-	-	
51-00-4204 Life Ins.	140	140	202	87	-	-	
51-00-4205 Retirement	3,492	3,492	8,000	6,302	-	-	
51-00-4206 Unemployment	199	199	309	149	-	-	
51-00-4207 Disability Insurance	587	587	1,276	698	-	-	
51-00-4209 Dental Insurance	1,374	1,374	1,988	765	-	-	
51-00-4301 Compensated Absence Expense	6,451	6,451	-	-	-	-	
51-00-5000 Plant Operations Contractual	25,105	25,105	15,000	1,893	-	75,000	VM SCADA LEASE UP IN 2025 ESTIMATE 2500 MO.

City of IDAHO SPRINGS, Colorado
2025 Proposed Budget

Water Fund

	Actual 2022	Actual 2023	Budget 2024	June YTD 2024	Estimated Actual 2024	Proposed 2025	Notes
51-00-5101 Legal	4,929	4,929	5,000	720	-	-	
51-00-5102 Audit	2,600	2,600	5,000	2,125	-	-	
51-00-5103 Design/Engineering	2,254	2,254	20,000	660	-	-	
51-00-5104 Financial Services	-	-	14,000	8,793	-	-	
51-00-5108 Other Professional Fees	25,122	25,122	40,000	12,987	16,000	40,000	Pro repair / CKT 8174.28
51-00-5109 Process Control Equipment	1,473	1,473	3,500	1,538	1,538	3,500	Replacement probes
51-00-5201 Lab Tests	4,490	4,490	6,000	2,477	4,800	5,500	Colorado Analytical
51-00-5202 Trash Disposal	1,020	1,020	1,000	1,263	2,600	3,000	PortOlet cleaning
51-00-5204 Repair/Maint-Plant	10,038	10,038	5,400	1,944	4,500	5,400	In house repair parts
51-00-5205 Repair/Maint-Distribution	71	71	-	-	-	-	Can be removed
52-00-5206 Ch. Creek San Dist Maint Fee	1,828	2,034	2,000	2,671	-	3,000	Sewer bill for water plant never see it
51-00-5207 Repair/Maint.-Services	1,684	1,684	6,000	2,932	5,386	6,000	Generator / Air compressors
51-00-5208 Repair/Maint. - Instruments	255	255	2,000	1,216	2,100	2,500	CL-17 reagents/ ph probe maint/toc parts consumables
51-00-5209 Instrument Calibration	-	-	18,000	16,830	16,830	23,000	Hach service contract, Flow meters cal,voilia TOC
51-00-5212 Training	282	282	2,000	2,979	2,979	2,000	
51-00-5213 Medical	-	-	100	-	-	-	
51-00-5215 Employee Incentive	225	225	700	115	-	-	
51-00-5300 CIRSA W/C Insurance	2,910	2,910	4,000	2,121	-	-	
51-00-5301 CIRSA P/C Insurance	8,777	8,777	18,000	11,398	-	-	
51-00-5302 Discharge Permits/Licenses	2,026	2,026	2,000	260	1,642	2,000	
51-00-5303 Telephone	858	858	1,000	837	1,700	1,700	wilex liberty alarm lines
51-00-5304 Dues & Publications	1,025	1,025	1,000	862	862	1,000	UCCWA
51-00-5305 Travel & Meals	-	-	100	-	-	-	
51-00-5309 Contract Office Equipment	16,200	16,200	99,000	49,428	-	-	VM SCADA LEASE UP IN 2025 ESTIMATE 2500 MO. Moved to line 5000
51-00-5310 Postage	1,150	1,150	1,500	1,069	-	1,500	
51-00-5312 Legal Publications	-	-	1,000	-	-	-	
51-00-5313 Advertising	-	-	100	-	-	-	
51-00-5314 Insurance Deductible	-	-	2,000	-	-	-	
51-00-5316 Recording Documents	-	-	200	-	-	-	
51-00-5325 Printing	25	25	250	786	2,735	1,000	Backflow notices/ door hangers
51-00-5330 Communication Equipment	-	-	100	-	-	-	
51-00-5335 Cell/Internet Service	8,100	8,100	8,000	3,545	7,000	8,000	
51-00-6001 Electricity & Gas	65,528	65,528	92,000	45,417	92,000	100,000	
51-00-6004 Materials/Supplies/Plant	1,749	1,749	2,000	562	1,000	2,000	
51-00-6007 Materials/Supplies/Equip	26	26	2,500	16	-	2,500	

City of IDAHO SPRINGS, Colorado
2025 Proposed Budget

Water Fund

	Actual 2022	Actual 2023	Budget 2024	June YTD 2024	Estimated Actual 2024	Proposed 2025	Notes
51-00-6010 Materials/Supplies/Office	760	760	700	606	700	1,000	shared with WRRF
51-00-6012 Gas/Oil-Equipment	-	-	600	711	1,000	-	Generator fuel/ backhoe
51-00-6022 Safety Items	551	551	500	549	549	800	
52-00-6030 Uniforms	-	-	200	-	-	200	
51-00-6025 Tools	84	84	500	22	-	500	
51-00-6040 Occupational Equip/Safety	146	146	500	-	-	500	
51-00-6050 Water Sewer							\$\$\$\$\$ I don't see this bill Chicago creek san on line 5206
51-00-6150 Fleet Repair & Maintenance	126	126	4,000	61	-	-	
51-00-6191 Fleet Fuel	3,731	3,731	4,000	995	-	-	
51-00-6192 Fleet Tires	-	-	1,500	-	500	1,500	Split with WW
51-00-6201 Chemicals-Chlorine	14,220	14,220	17,000	10,830	10,586	14,000	
51-00-6207 Chemicals/Lab	2,704	2,704	2,000	308	1,500	2,000	dpd/ph buffer
51-00-6210 Chemicals-Sumaclear	7,263	7,263	-	2,791	6,000	8,000	SUMACLEAR
51-00-6215 Chemicals - Citric Acid	2,731	2,731	2,500	-	1,000	2,000	
51-00-6216 Chemicals-Sodium Hydroxide	2,009	2,009	4,500	874	3,600	4,500	CUSTIC SODA
51-00-6500 Miscellaneous Expenses	1,202	1,202	-	-	-	-	
51-70-7010 Office Equipment/Computer			1,000	2,475	2,475	1,000	
51-00-7011 Computer Software	47	47	-	54	-	-	
51-10-9800 Depr. & Amort. Expense	333,057	333,057	-	-	-	-	
Total Expenditures--Operations	701,125	701,331	672,440	303,287	191,582	379,600	

Expenditures--Distribution

51-15-4102 Salaries	25,856	25,856	26,148	19,609	-	-	
51-15-4103 Hourly	52,697	52,697	79,688	20,598	-	-	
51-15-4104 Overtime	967	967	4,500	1,956	-	-	
51-15-4201 FICA	4,790	4,790	5,607	2,540	-	-	
51-15-4202 Medicare	1,121	1,121	1,513	594	-	-	
51-15-4203 Health Ins.	8,492	8,492	8,963	4,496	-	-	
51-15-4204 Life Ins.	102	102	102	51	-	-	
51-15-4205 Retirement	1,548	1,548	4,000	3,305	-	-	
51-15-4206 Unemployment	159	159	197	83	-	-	
51-15-4207 Disability Insurance	512	512	642	398	-	-	
51-15-4209 Dental Insurance	385	385	392	169	-	-	
51-15-5111 Maintenance Leak Detection	-	-	1,500	-	-	1,500	
51-15-5205 Repair/Maint-Distribution	3,535	3,535	5,000	76	-	5,000	

City of IDAHO SPRINGS, Colorado
2025 Proposed Budget

Water Fund

	Actual 2022	Actual 2023	Budget 2024	June YTD 2024	Estimated Actual 2024	Proposed 2025	Notes
51-15-5206 Repair/Maint Hydrants	-	-	3,000	388	3,000	3,000	
51-15-5212 Training	519	519	350	-	100	350	
51-15-5309 Contract equipment	-	-	-	-	-	-	
51-15-6003 Materials/Supplies/Reservoir	369	369	1,000	1,379	2,600	3,000	Cell service @ little bear
51-15-6005 Materials/Supplies/Distrib.	241	241	6,000	1,186	5,000	6,000	
51-15-6006 Materials/Supplies/Hydrant	-	-	5,000	-	1,500	5,000	
51-15-6022 Safety Items	255	255	1,000	65	-	1,000	
51-15-6025 Tools	55	55	1,000	-	-	1,000	
51-15-7006 Meters/Antenna Read Box	16,920	16,920	-	30,870	40,000	10,000	
Total Expenditures--Distribution	118,523	118,523	155,602	87,763	52,200	35,850	
Expenditures--Capital Projects							
51-72-7310 Water Treatment Plant Upgrades	-	-	890,000	127,193	-	150,000	Upper intake building, Clearwell pump
51-72-7320 Water Distribution Projects	-	-	3,950,000	649,295	-	2,200,000	Montaine tank 1.2M ?
Total Expenditures--Capital Projects	-	-	4,840,000	776,488	-	2,350,000	
Expenditures--Debt Service							
51-79-5108 Bank Fees	-	-	-	-	-	-	
51-79-8120 2005 G.F. Advance--Prin	-	-	-	-	-	-	
51-79-8121 Notes Pay Interfund 225K-Int.	1,506	1,506	-	-	-	-	
51-79-8140 2004 CWC B Note--Principal	-	-	47,164	49,576	-	-	
51-79-8141 2004 CWC B Note--Interest	29,983	29,983	29,409	26,997	-	-	
51-79-8144 2002 CWRPDA Loan--Principal	-	-	-	-	-	-	
51-79-8145 2002 CWRPDA Loan--Interest	(5,406)	(5,406)	-	-	-	-	
Total Expenditures--Debt Service	26,083	26,083	76,573	76,573	-	-	
Total Expenditures	845,731	845,937	5,744,615	1,244,112	243,782	2,765,450	
Ending Funds Available	2,454,268	3,511,045	1,218,136	3,445,445	3,267,263	501,813	

City of IDAHO SPRINGS, Colorado
2025 Proposed Budget

Wastewater Fund

	Actual 2022	Actual 2023	Budget 2024	June YTD 2024	Estimated		Proposed 2025	Notes
					Actual 2024	2024		
Beginning Funds Available	1,644,543	1,850,216	5,811,949	2,430,146	2,430,146	2,016,935		
Revenues								
52-00-3130 Sales Taxes	-	474,727	511,875	210,829	-	-	-	-
52-00-3411 User Fees	1,202,216	1,251,136	1,328,450	579,974	-	-	-	-
52-00-3415 Late Charges	11,985	8,755	11,000	4,519	-	-	-	-
52-00-3421 Service	(2,906)	-	-	-	-	-	-	-
52-00-3422 Tap Fees	12,053	-	20,000	-	-	-	-	-
52-00-3601 Interest Earned	10,971	42,226	30,000	32,032	-	-	-	-
52-00-3695 Sale of Equipment	-	-	-	-	-	-	-	-
52-00-3699 Other Income	9,729	4,800	5,000	2,200	-	-	-	-
52-00-3720 CDPHE Grants	25,000	-	-	-	-	-	-	-
52-00-3890 DOLA Grant	53,560	-	875,000	-	-	-	-	-
Total Revenues	1,322,608	1,781,644	2,781,325	829,554	-	-	-	-
Expenditures--Operations								
52-00-4102 Salaries	-	32,434	84,703	25,766	-	55,000	-	-
52-00-4103 Hourly	97,723	93,630	103,464	46,052	-	-	-	-
52-00-4104 Overtime	1,446	4,865	6,500	2,200	-	-	-	-
52-00-4105 Holiday	-	746	700	458	-	-	-	-
52-00-4201 FICA	5,738	7,631	8,916	4,337	-	-	-	-
52-00-4202 Medicare	1,342	1,784	2,083	1,014	-	-	-	-
52-00-4203 Health Insurance	24,250	31,310	33,377	17,739	-	-	-	-
52-00-4204 Life Ins.	140	164	202	87	-	-	-	-
52-00-4205 Retirement	3,491	4,376	6,000	6,301	-	-	-	-
52-00-4206 Unemployment	198	263	309	149	-	-	-	-
52-00-4207 Disability Insurance	587	985	1,276	698	-	-	-	-
52-00-4209 Dental Insurance	1,374	1,586	1,988	765	-	-	-	-
52-00-4301 Compensated Absence Expense	6,351	4,129	-	-	-	-	-	-
52-00-5000 Plant Operations Contractual	30,173	18,774	30,000	5,266	12,000	42,000	VM SCADA LEASE UP IN 2025 ESTIMATE 2500 MO. Grease traps	
52-00-5101 Legal	-	-	2,500	-	-	-	-	-
52-00-5102 Audit	2,600	3,563	5,000	2,125	-	-	-	-
52-00-5103 Design/Engineering	3,282	-	5,000	204	-	-	-	-
52-00-5104 Financial Services	4,971	22,255	20,000	6,304	-	-	-	-
52-00-5108 Other Professional Fees	14,672	14,277	25,000	13,357	12,000	20,000	Casselle, Water station, Resivior accounting	
52-00-5109 Process Control Equipment	163	3,288	5,000	1,062	2,000	2,000	Pro equipment repair	
52-00-5201 Lab Tests	13,320	16,131	13,000	3,604	5,869	7,000	Replacement probes	
52-00-5202 Disposal-Trash	5,021	5,441	5,800	2,718	5,600	6,000	Colorado Analytical	
52-00-5204 Repair/Maint.-Plant	4,287	13,802	40,000	1,395	5,000	25,000	In house repair parts	

City of IDAHO SPRINGS, Colorado
2025 Proposed Budget

Wastewater Fund

	Actual 2022	Actual 2023	Budget 2024	June YTD 2024	Estimated Actual 2024	Proposed 2025	Notes
52-00-5206 Ch. Creek San Dist Maint Fee	1,828	2,034	2,000	2,671	5,300	3,000	WTP Sewer bill moved to Water
52-00-5207 Repair/Maint- Services	3,463	7,692	8,000	3,340	3,340	5,000	Generator service
52-00-5208 Repair Maint - Instruments	48	449	1,500	3,502	4,500	5,000	Hach online consumables
52-00-5209 Instrument Calibration	-	22,555	25,000	21,849	21,849	25,000	Hach service contract
52-00-5212 Training	1,013	1,518	2,000	2,345	2,345	2,000	
52-00-5213 Medical	-	-	100	-	-	-	
52-00-5215 Employee Incentive	315	872	-	110	-	-	
Yr End Bonus, Rec Center Passes							
52-00-5250 Sludge Removal	25,331	39,519	33,000	17,605	35,000	38,000	
52-00-5300 Cirsa W/C Insurance	2,910	3,348	4,000	2,121	-	-	
52-00-5301 CIRSA P/C Insurance	8,777	14,032	16,000	11,398	-	-	
52-00-5302 Discharge Permits/Licenses	9,260	5,083	2,500	5,371	5,371	5,500	Late bills
52-00-5303 Telephone	858	1,076	1,000	648	1,300	1,400	Wildex liberty Alarm lines
52-00-5305 Travel & Meals	-	-	150	-	-	-	
52-00-5309 Contract Office Equipment	17,820	-	20,000	9,720	20,000	-	VM SCADA LEASE UP IN 2025 ESTIMATE 2500 MO. Moved to line 5000
52-00-5310 Postage & Shipping	1,617	1,310	1,000	1,069	-	-	
52-00-5312 Legal Publications	-	-	300	-	-	-	
52-00-5313 Advertising	-	-	100	-	-	-	
52-00-5314 Insurance Deductible	-	-	2,500	-	-	-	
52-00-5316 Recording Documents	-	-	300	-	-	-	
52-00-5325 Printing	25	1,215	500	786	-	-	
52-00-5330 Communication Equipment	-	-	50	-	-	-	
52-00-5335 Cell/Internet Service	35,959	35,680	34,000	15,761	34,000	35,000	
52-00-5390 UCCWA	1,313	2,062	2,062	2,062	2,062	2,100	
52-00-6001 Utilities	201,736	181,683	200,000	106,970	212,000	225,000	
52-00-6004 Materials/Supplies/Plant	2,870	2,432	4,200	2,636	4,200	4,200	
52-00-6007 Materials/Supplies/Equip	588	1,143	3,000	-	3,000	3,000	
52-00-6010 Materials/Supplies/Office	1,268	1,224	2,000	156	1,000	1,000	Shared with WTP
52-00-6012 Gas/Oil-Equipment	1,850	131	3,000	1,595	2,000	-	Generator fuel
52-00-6022 Safety Items	799	62	800	549	549	800	
52-00-6025 Tools	135	14	800	100	-	800	
52-00-6030 Uniforms	-	-	200	-	-	200	
52-00-6040 Occupational Equip/Safety	25	375	500	-	-	500	
52-00-6050 WATER SEWER							
52-00-6150 Fleet Maint	64	860	2,000	344	-	-	
52-00-6191 Fleet Fuel	3,983	2,777	4,000	995	-	-	
52-00-6192 Fleet Tires	-	645	1,500	-	500	1,500	

City of IDAHO SPRINGS, Colorado
2025 Proposed Budget

Wastewater Fund

	Actual 2022	Actual 2023	Budget 2024	June YTD 2024	Estimated Actual 2024	Proposed 2025	Notes
52-00-6193 Fleet Supplies	74	51	250	6	-	-	
52-00-6201 Chemicals-Chlorine	-	-	200	-	-	200	
52-00-6205 Chemicals-Sulfur Dioxide	-	-	300	-	-	350	
52-00-6206 Chemicals- Polymer						22,000	NEW LINE
52-00-6207 Chemicals/Lab	14,368	12,585	19,000	1,765	3,701	5,000	TNT tests
52-00-6210 Chemicals-Misc.	17,884	9,890	20,000	10,682	-	1,000	ferric grease
51-70-7010 Office Equipment/Computer		1,015	1,000	2,475	2,475	1,000	
52-00-7011 Computer Software	47	-	-	48	-	-	
52-10-9800 Deprec. & Amort. Expense	409,686	423,558	-	-	-	-	
Total Expenditures--Operations	987,043	1,058,325	819,630	370,282	406,961	545,550	

Expenditures--Collection

52-16-4102 Salaries	25,856	31,165	26,148	19,609	-	-	
52-16-4103 Hourly	52,696	48,680	79,688	20,598	-	-	
52-16-4104 Overtime	967	3,794	5,000	1,956	-	-	
52-16-4201 FICA	4,790	5,048	5,606	2,540	-	-	
52-16-4202 Medicare	1,120	1,181	1,513	594	-	-	
52-16-4203 Health Insurance	8,491	7,917	8,963	4,496	-	-	
52-16-4204 Life Ins.	102	82	102	50	-	-	
52-16-4205 Retirement	1,547	329	3,175	3,305	-	-	
52-16-4206 Unemployment	159	159	197	83	-	-	
52-16-4207 Disability Insurance	512	493	642	398	-	-	
52-16-4209 Dental Insurance	385	310	392	169	-	-	
52-16-5205 Repair/Maint.-Collection	-	18	2,500	-	-	2,500	
52-16-5212 Training	351	-	500	-	-	-	
52-16-6005 Materials/Supplies/Collection	1,576	2,510	5,000	2,318	5,000	5,000	
52-16-6022 Safety Items	218	120	750	-	750	750	
52-16-6025 Tools	461	134	1,500	-	500	1,000	
52-16-6191 Fleet Fuel	-	51	-	-	-	-	
52-16-7007 Equipment Purchase	-	-	1,000	-	-	1,000	
Total Expenditures--Collection	99,231	101,991	142,676	56,116	6,250	10,250	

Expenditures--Capital Projects

52-72-7310 WWTP Upgrades	-	-	200,000	291	-	300,000	DIGESTER CONTROL EQUIPMENT/ NEREDA controller/ Paving
52-72-7320 WW Collection Projects	-	13,527	3,000,000	-	-	-	
Total Expenditures--Capital Projects	-	13,527	3,200,000	291	-	300,000	

Expenditures--Debt Service

City of IDAHO SPRINGS, Colorado
2025 Proposed Budget

Wastewater Fund

	Actual 2022	Actual 2023	Budget 2024	June YTD 2024	Estimated Actual 2024	Proposed 2025	Notes
52-79-8101 2020 CWRPDA--Principal	-	-	94,734	47,604	-	-	-
52-79-8102 2020 CWRPDA--Interest	14,765	14,292	14,490	7,008	-	-	-
52-79-8107 Notes Pay Interfund 275K-Prin	-	-	-	-	-	-	-
52-79-8108 Notes Pay Interfund 275K-Int.	-	-	-	-	-	-	-
52-79-8109 2019 CWRPDA--Principal	-	-	95,446	47,962	-	-	-
52-79-8110 2019 CWRPDA--Interest	14,055	13,578	13,778	6,650	-	-	-
52-00-8141 2005 Stx Imprvt Adv--Prin	-	-	-	-	-	-	-
52-00-8142 2005 Stx Imprvt Adv--Int	1,573	-	-	-	-	-	-
52-00-8151 2005 GF Advance--Prin	-	-	-	-	-	-	-
52-00-8152 2005 General Fund Advance--Int	268	-	-	-	-	-	-
52-00-8161 2018 Stx Imprvt Adv--Prin	-	-	-	-	-	-	-
52-00-8171 2019 Stx Imprvt Adv--Prin	-	-	-	-	-	-	-
Total Expenditures--Debt Service	30,661	27,870	218,448	109,224	-	-	-
Total Expenditures	1,116,935	1,201,714	4,380,754	535,913	413,211	855,800	
Transfers In/(Out)	-	-	-	-	-	-	-
52-00-3921 Transfer from STI Fund	-	-	-	-	-	-	-
Total Transfers In/(Out)	-	-	-	-	-	-	-
Ending Funds Available	1,850,216	2,430,146	4,212,520	2,723,787	2,016,935	1,161,135	

City of Idaho Springs Job Description

POSITION TITLE: **Water Facilities Superintendent**

DEPARTMENT: **Water Facilities Department**

POSITION SUMMARY

Plans, organizes, administers and supervises the Water Facilities Department including the Water Treatment Facility and the Water Resource Recovery Facility. Managerial and supervisory position responsible for water and wastewater infrastructure. Responsibilities include water supply, treatment and storage, wastewater collection and treatment, and coordination with the Public Works Department regarding operations and maintenance of distribution and collection mains. Serves as the Operator in Responsible Charge (ORC) for the water and wastewater treatment facilities. This is a full-time exempt salary position.

ESSENTIAL DUTIES AND RESPONSIBILITIES

1. This position is the City of Idaho Springs Operator in Responsible Charge (ORC) and will comply with Regulation 100, CRS of the Colorado Primary Drinking Water Regulations.
2. Prepare and timely submit to the City Administrator a written preliminary budget request for the Water Facilities Department and administer the adopted annual budget.
3. Exercise proper care and custody of water and wastewater facilities, prepare and maintain inventories of the same, and account for the same as required.
4. Attend scheduled Council meetings and necessary work sessions, participate in discussion and make recommendations to the City Administrator and City Council. Provide Water Facilities Department update for all Council meetings.
5. Oversee the maintenance, repair and servicing of all equipment within the Department.
6. Maintain and preserve all records of engineering work performed at the water and wastewater facilities by or for the City.
7. Hire, train, mentor, discipline and terminate as necessary employees of the Department in accordance with the policies of the City.
8. Maintain a safety-training program as required by the insurance carrier and regulatory agencies.
9. Prepare and maintain essential records and reports as required by governing agencies.
10. Conduct regular job performance evaluations for all Department employees in accordance with the policies of the City.
11. Coordinate with regulatory agencies on current and proposed programs and pending regulatory updates and changes.
12. Coordinate with the Public Works Superintendent regarding the planning, design, administration, and maintenance of the water and sewer utilities of the City.
13. Perform such other duties as may be prescribed by the City Administrator.

City of Idaho Springs Job Description

EXPERIENCE AND TRAINING

Formal education: High School Diploma or GED and three or more years of supervisory experience in a related field. Bachelor of Science in Environmental Science or Civil Engineering preferred.

Certificates and licenses: Must possess and maintain current Colorado Operator in Responsible Charge (ORC) certification, Colorado Class B level Water and Wastewater Operator certification or higher, and Colorado Class II or higher Water Distribution and Collections Operator certification. Ability to obtain Colorado Class A level Water and Wastewater Operator Certification as may be required. Valid Colorado Driver license required.

Special training or experience: A combination of education and experience commensurate with the above stated skills and specific duties attendant to this position.

Skill/Ability to: Read, understand and interpret State, Federal and County laws pertaining to planning and environmental issues; ability to write clear, concise and accurate reports; and prepare and present technical information at public meetings. Must be able to develop and maintain cooperative working relationships with staff, the general public and other department and agency staff. Possess a wide variety of management skills to include budgeting, planning, organization and supervision of individuals and work groups. Ability to comprehend complex and often detailed plans, reports and multi-faceted projects. Knowledgeable in the areas of water and wastewater treatment, distribution and collections systems. Communicate both verbally and in writing. Ability to analyze and solve problems.

Physical Demands: While performing the duties of this position, the employee is frequently required to walk, stand, kneel, stoop, bend, lift, pull and push unassisted. Must be able to lift 70 lbs. unassisted. Use of hands to operate tools such as valve wrench, cutters, drills, screwdrivers, pliers and wrenches. Specific vision abilities include close, vision, distance, color, peripheral, depth perception and the ability to adjust and focus, must possess adequate hand, eye and foot coordination to operate specified equipment in a safe manner under a variety of conditions. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Environment: Moderate exposure to outside inclement weather conditions characterized by cold, snow, wind and rain. Occasionally exposed to moving mechanical parts. May be exposed to fumes, airborne particles, gases and toxic or caustic chemicals. The noise level is moderate to high for specific situations.

REPORTING RELATIONSHIPS:

This position reports to the City Administrator.

Revised: April 2023

I have been provided a copy of this position description.

Signature

Printed Name

Date

City of Idaho Springs Job Description

POSITION TITLE: **Operations/Maintenance Lead**

DEPARTMENT: **Water / Wastewater**

POSITION SUMMARY

Provides supervision and operations oversight to ensure the production of a sufficient supply of safe, clean drinking water that is in compliance with State and Federal Clean Water and Safe Drinking Water Regulations, and quality treatment of wastewater to protect the public and environment quality. Position also encompasses monitoring, reporting, material & supply requisitioning, and as directed, project management. Supervises Water and Wastewater Plant Operators. This is a full-time non-exempt hourly position.

ESSENTIAL DUTIES AND RESPONSIBILITIES

1. Ensure compliance with Local, State, and Federal drinking water and wastewater regulations..
2. Serves as backup ORC, operates and supervises daily operations of the water and wastewater treatment facilities in accordance with State and Federal regulatory directives. Supervises and conducts water and wastewater sampling to include turbidity, chlorine residual, bacteriological samples, total and fecal coliform, inorganic chemicals, VOC's, combined nitrate/nitrite, radiological, and microscopic particulate analysis (MPA's)
3. Prepare reports including but not limited to; DMR, Disinfection and Turbidity, Lead and Copper, annual Consumer Confidence Reports and Biosolids Reports.
4. Supervises and conducts operations activities to include but not limited to; monitoring of control systems, valve adjustments, introduction of chemicals at specified dosage rates, and required sampling of water and wastewater for laboratory analysis.
5. Interpret test results and apply accepted procedures to ensure compliance with Local, State, and Federal Clean Water and Safe Drinking Water Regulations.
6. Plans, coordinates, supervises and conducts as necessary, building maintenance and equipment routine and preventative maintenance in accordance with the scheduled maintenance plan.
7. Follows daily maintenance plan. Schedules and coordinates services and repairs to pumps, valves, motors, piping, and replace filters and other building fixtures.
8. Ensure daily maintenance of floors, walls, windows, paint, and general upkeep.
9. Inspect systems, complete daily checklists, maintain logbooks, and assist in gathering and recording of production data.
10. File records as required.

City of Idaho Springs Job Description

11. Demonstrate and ensure consistent application of safety practices in the field.
12. Requires on-call and weekend and holiday shifts.
13. Conduct other duties as may be assigned.

EXPERIENCE AND TRAINING

Formal education: High School Diploma or GED required. Combination of education and experience commensurate with the stated skills and specific duties attendant to this position. Minimum of three years experience in water/wastewater operation and maintenance.

Certificates and licenses: Must possess and maintain current Colorado Class B or higher Certification for Water and Wastewater Operator. Must possess Class 1 or higher Colorado Distribution and Collections Certification. Possess and maintain valid Colorado Driver License.

Skill/Ability to: System and equipment operational skills consistent with tasks assigned; must have a working knowledge of control systems, pumps and valves. Working knowledge of hydraulics. Must be skillful in the use of hand tools necessary for the repair and maintenance of pumps, valves and motors. Skillful in the execution of safety practices at all times.

Physical Demands: While performing the duties of this position, the employee is frequently required to walk, stand, kneel, stoop, bend, lift, pull and push unassisted. Employee must communicate effectively and possess normal listening and hearing skills. Employee is required to use his hands to operate tools such as wrenches, cutters, drills, screwdrivers and pliers. Specific vision abilities include close vision, distance, color, peripheral, depth perception and the ability to adjust and focus. Must possess adequate hand, eye and foot coordination to operate specified equipment in a safe manner under a variety of working conditions. Must be able to lift 70 lbs unassisted. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Environment: Occasional exposure to outside inclement weather conditions characterized by cold, snow, wind and rain. Frequent exposure to moving mechanical parts. May be exposed to fumes, airborne particles, gases, and toxic or caustic chemicals. The noise level is moderate to high.

REPORTING RELATIONSHIPS

This position reports to the Water Facilities Superintendent and/ or designated ORC.

City of Idaho Springs Job Description

POSITION TITLE: Water and/or Wastewater Treatment Plant Operator III

DEPARTMENT: Water / Wastewater

POSITION SUMMARY

Position requires timely and responsive performance water and/or wastewater operations activities to ensure the delivery of services in compliance with State and Federal Clean Water and Safe Drinking Water Regulations. Duties will include general maintenance and routine equipment maintenance in accordance with daily schedule and maintenance plan. Areas of responsibility are the efficient operation of the Water Treatment Plant and/or Wastewater Treatment Plant. This is a full-time non-exempt hourly position.

ESSENTIAL DUTIES AND RESPONSIBILITIES

1. Under general supervision conducts operations activities to include monitoring of control systems, valve adjustments, introduction of chemicals at specified dosage rates, and takes required water and wastewater samples for laboratory analysis.
2. Interprets test results and applies accepted procedures to ensure compliance with State and Federal Clean Water and Safe Drinking Water Regulations.
3. Conducts building maintenance and equipment maintenance in accordance with the scheduled daily maintenance plan.
4. Under general supervision, services and repairs pumps, valves, motors, piping, plumbing, replaces filters and other building fixtures.
5. Cleans floors, walls, windows, paint and general upkeep.
6. Inspects systems, completes daily checklist, maintains logbooks, assist in the gathering and recording of production data.
7. Files data as required.
8. Demonstrates consistent application of safety practices in the field.
9. Work begins and ends at the Water/Wastewater Treatment Plant, but the operator may be required to travel between both plants on a daily basis as directed by the Superintendent or supervisor.
10. Requires on-call and rotating weekend and holiday shifts.
11. Conducts other duties as may be assigned.

EXPERIENCE AND TRAINING

Formal education: High School Diploma or GED required. Combination of education and experience commensurate with the stated skills and specific duties attendant to this position

City of Idaho Springs

Job Description

Certificates and licenses: Must possess and maintain current Colorado Class B Certification for Water or Wastewater Operator. Colorado Water or Wastewater, Distribution and Collections Certification are desirable. Possess and maintain valid Colorado Driver License.

Skill/Ability to: System and equipment operational skills consistent with tasks assigned; must have a working knowledge of control systems, pumps and valves. Working knowledge of hydraulics. Must be skillful in the use of hand tools necessary for the repair and maintenance of pumps, valves and motors. Skillful in the execution of safety practices at all times.

Physical Demands: While performing the duties of this position, the employee is frequently required to walk, stand, kneel, stoop, bend, lift, pull and push unassisted. Employee must communicate effectively and possess normal listening and hearing skills. Employee is required to use his hands to operate tools such as wrenches, cutters, drills, screwdrivers and pliers. Specific vision abilities include close vision, distance, color, peripheral, depth perception and the ability to adjust and focus. Must possess adequate hand, eye and foot coordination to operate specified equipment in a safe manner under a variety of working conditions. Must be able to lift 70 lbs unassisted. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Environment: Occasional exposure to outside inclement weather conditions characterized by cold, snow, wind and rain. Frequent exposure to moving mechanical parts. May be exposed to fumes, airborne particles, gases, and toxic or caustic chemicals. The noise level is moderate to high.

REPORTING RELATIONSHIPS

This position reports to the Water/Wastewater Operations & Maintenance Supervisor or designated ORC.

City of Idaho Springs Job Description

POSITION TITLE: **Water and/or Wastewater Treatment Plant Operator II**

DEPARTMENT: **Water / Wastewater**

POSITION SUMMARY

Position requires timely and responsive performance water and/or wastewater operations activities to ensure the delivery of services in compliance with State and Federal Clean Water and Safe Drinking Water Regulations. Duties will include general maintenance and routine equipment maintenance in accordance with daily schedule and maintenance plan. Areas of responsibility are the efficient operation of the Water Treatment Plant and/or Wastewater Treatment Plant. This is a full-time non-exempt hourly position.

ESSENTIAL DUTIES AND RESPONSIBILITIES

1. Under direct supervision conducts operations activities to include monitoring of control systems, valve adjustments, introduction of chemicals at specified dosage rates, and takes required water and wastewater samples for laboratory analysis.
2. Interprets test results and applies accepted procedures to ensure compliance with State and Federal Clean Water and Safe Drinking Water Regulations.
3. Conducts building maintenance and equipment maintenance in accordance with the scheduled daily maintenance plan.
4. Under direct supervision, services and repairs pumps, valves, motors, piping, plumbing, replaces filters and other building fixtures.
5. Cleans floors, walls, windows, paint and general upkeep.
6. Inspects systems, completes daily checklist, maintains logbooks, assist in the gathering and recording of production data.
7. Files data as required.
8. Demonstrates consistent application of safety practices in the field.
9. Work begins and ends at the Water/Wastewater Treatment Plant, but the operator may be required to travel between both plants on a daily basis as directed by the Superintendent or supervisor.
10. Requires on-call and rotating weekend and holiday shifts.
11. Conducts other duties as may be assigned.

EXPERIENCE AND TRAINING

Formal education: High School Diploma or GED required. Combination of education and experience commensurate with the stated skills and specific duties attendant to this position

City of Idaho Springs

Job Description

Certificates and licenses: Must possess and maintain current Colorado Class C Certification for Water or Wastewater Operator. Colorado Water or Wastewater, Distribution and Collections Certification are desirable. Possess and maintain valid Colorado Driver License.

Skill/Ability to: System and equipment operational skills consistent with tasks assigned; must have a working knowledge of control systems, pumps and valves. Working knowledge of hydraulics. Must be skillful in the use of hand tools necessary for the repair and maintenance of pumps, valves and motors. Skillful in the execution of safety practices at all times.

Physical Demands: While performing the duties of this position, the employee is frequently required to walk, stand, kneel, stoop, bend, lift, pull and push unassisted. Employee must communicate effectively and possess normal listening and hearing skills. Employee is required to use his hands to operate tools such as wrenches, cutters, drills, screwdrivers and pliers. Specific vision abilities include close vision, distance, color, peripheral, depth perception and the ability to adjust and focus. Must possess adequate hand, eye and foot coordination to operate specified equipment in a safe manner under a variety of working conditions. Must be able to lift 70 lbs unassisted. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Environment: Occasional exposure to outside inclement weather conditions characterized by cold, snow, wind and rain. Frequent exposure to moving mechanical parts. May be exposed to fumes, airborne particles, gases, and toxic or caustic chemicals. The noise level is moderate to high.

REPORTING RELATIONSHIPS

This position reports to the Water/Wastewater Maintenance & Operations Supervisor or designated ORC.

City of Idaho Springs Job Description

POSITION TITLE: Water and/or Wastewater Treatment Plant Operator I

DEPARTMENT: Water / Wastewater

POSITION SUMMARY

Position requires timely and responsive performance water and/or wastewater operations activities to ensure the delivery of services in compliance with State and Federal Clean Water and Safe Drinking Water Regulations. Duties will include general maintenance and routine equipment maintenance in accordance with daily schedule and maintenance plan. Areas of responsibility are the efficient operation of the Water Treatment Plant and/or Wastewater Treatment Plant. This is a full-time non-exempt hourly position.

ESSENTIAL DUTIES AND RESPONSIBILITIES

1. Under direct supervision conducts operations activities to include monitoring of control systems, valve adjustments, introduction of chemicals at specified dosage rates, and takes required water and wastewater samples for laboratory analysis.
2. Interprets test results and applies accepted procedures to ensure compliance with State and Federal Clean Water and Safe Drinking Water Regulations.
3. Conducts building maintenance and equipment maintenance in accordance with the scheduled daily maintenance plan.
4. Under direct supervision, services and repairs pumps, valves, motors, piping, plumbing, replaces filters and other building fixtures.
5. Cleans floors, walls, windows, paint and general upkeep.
6. Inspects systems, completes daily checklist, maintains logbooks, assist in the gathering and recording of production data.
7. Files data as required.
8. Demonstrates consistent application of safety practices in the field.
9. Work begins and ends at the Water/Wastewater Treatment Plant, but the operator may be required to travel between both plants on a daily basis as directed by the superintendent or supervisor.
10. Requires on-call and rotating weekend and holiday shifts.
11. Conducts other duties as may be assigned.

EXPERIENCE AND TRAINING

Formal education: High School Diploma or GED required. Combination of education and experience commensurate with the stated skills and specific duties attendant to this position

Certificates and licenses: Must obtain a Colorado Class D Certification for Water or Wastewater Operator within 6 months of hire date. Colorado Water, Wastewater, Distribution and Collections Certification are desirable. Possess and maintain valid Colorado Driver License.

Skill/Ability to: System and equipment operational skills consistent with tasks assigned; must have a working knowledge of control systems, pumps and valves. Working knowledge of hydraulics. Must be

City of Idaho Springs

Job Description

skillful in the use of hand tools necessary for the repair and maintenance of pumps, valves and motors. Skillful in the execution of safety practices at all times.

Physical Demands: While performing the duties of this position, the employee is frequently required to walk, stand, kneel, stoop, bend, lift, pull and push unassisted. Employee must communicate effectively and possess normal listening and hearing skills. Employee is required to use his hands to operate tools such as wrenches, cutters, drills, screwdrivers and pliers. Specific vision abilities include close vision, distance, color, peripheral, depth perception and the ability to adjust and focus. Must possess adequate hand, eye and foot coordination to operate specified equipment in a safe manner under a variety of working conditions. Must be able to lift 70 lbs unassisted. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Environment: Occasional exposure to outside inclement weather conditions characterized by cold, snow, wind and rain. Frequent exposure to moving mechanical parts. May be exposed to fumes, airborne particles, gases, and toxic or caustic chemicals. The noise level is moderate to high.

REPORTING RELATIONSHIPS

This position reports to the Water /Wastewater Operations & Maintenance Supervisor or designated ORC.

Proposed Budget 2025 Highlights

October 7, 2024

All Departments

- Consider a 4% wage/salary increase for 2025 to help employees keep up with the cost of living. The greater Denver Area Consumer Price Index (CPI) increased 1.9% from July 2023 to July 2024. Last year, the CPI was 5.4%, and the City Council approved a 6% raise for employees. Market salary and internal equity adjustments will also be made as necessary based on this year's compensation survey by the Colorado Municipal League.
- Employee health insurance premiums will increase by 13.5% in 2025, a significant change from the 5% increase in 2024. Dental premiums will increase by 4% in 2025 compared to no increase in 2024. There will be no increase in 2025 for vision and life insurance premiums. The City pays 80% of the employee health and dental premiums and 100% of the employee life insurance premiums. The City does not share the cost of vision insurance.

Administration

Staff:

- City Administrator – Andrew Marsh
- Assistant City Administrator – (vacant, in recruitment phase)
- Community Development Planner – Dylan Graves
- Administrative Services Supervisor (proposed new position)
- Deputy City Clerk – Wonder Martell
- Deputy Treasurer/Court Clerk – Kelsey Smith
- Administrative Clerk (vacant, proposed move to Public Works & Water Facilities Department)

Community Promotion

- Business Promotion & Vitality Director (new contract position)

Building Inspection

Court

Fire

Cemetery

Conservation Trust Fund

1% Street Sales Tax Fund

- Design for water/sewer main replacement in Virginia Street 1000-2200 blocks

RAMP Fund (Colorado Boulevard)

Sales Tax Improvement Fund

- Redevelopment of Shelly-Quinn Ballfields (skate park, tennis/pickleball court, playground)
- Phase 4 Trails construction at Virginia Canyon Mountain Park
- Design and construction of new Police Station
- Design of Courtney-Ryley-Cooper Play Park Improvements
- Reset pavers in Idahoe Mall
- Affordable Senior Housing Project
- City Hall Interior Remodeling
- Powder House Restoration
- Train Shelter

Parking Enterprise Fund

Mobility Hub Design and Engineering

City of IDAHO SPRINGS, Colorado
2025 Proposed Budget

General Fund: Administration

New Position - Administrative Services Supervisor												
Expenditures	Actual 2022	Actual 2023	Budget 2024	June YTD 2024	Estimated		Proposed 2025	Notes				
					Actual 2024	2025						
10-20-4101 Mayor/Council	34,800	42,000	44,160	17,760		44,160	44,160					
10-20-4102 Salary	279,429	187,744	264,812	190,954		381,908	381,908					
10-20-4103 Hourly	118,838	182,376	113,316	81,908		163,816	163,816					
10-20-4104 Overtime	9	448	1,000	1,381		2,000	2,000					
10-20-4201 FICA	26,074	24,849	26,143	17,559		35,118	35,118					
10-20-4202 Medicare	6,098	5,812	6,114	4,107		8,214	8,214					
10-20-4203 Health Ins.	42,657	43,012	41,470	41,604		83,208	83,208					
10-20-4204 Life Ins.	401	295	382	247		494	494					
10-20-4205 Retirement	11,050	17,866	25,000	18,506		37,012	37,012					
10-20-4206 Unemployment	775	734	879	535		1,070	1,070					
10-20-4207 Disability Insurance	2,650	2,844	3,812	2,111		4,222	4,222					
10-20-4209 Dental Insurance	2,754	1,944	2,440	1,644		3,288	3,288					
10-20-5050 County Treasurer's Fees	4,028	3,906	6,000	3,296		6,592	6,000					
10-20-5101 Legal	148,507	163,162	155,000	64,554		129,108	140,000					
10-20-5102 Audit	5,200	7,125	6,000	4,250		6,000	7,000					
10-20-5103 Engineering Services	1,582	7,477	5,000	877		1,800	2,000					
10-20-5104 Financial Services	56,871	28,866	30,000	12,608		25,216	28,000					
10-20-5105 Planning Services	-	240	10,000	5,787		12,000	10,000					
10-20-5106 IT Services	710	11,622	12,000	10,693		21,386	20,000					
10-20-5107 Surveying	1,833	4,500	5,000	29,194		35,000	10,000					
10-20-5108 Other Contractual Services	40,168	25,780	88,000	8,269		16,538	20,000					
10-20-5207 Repair/Maint.-Services	-	411	1,000	-		-	1,000					
10-20-5208 Repair/Maintenance-Building	235	1,850	5,000	895		1,800	2,000					
10-20-5210 Meeting Expense	1,524	1,264	1,500	680		1,360	1,500					
10-20-5212 Education & Training	2,903	6,892	8,000	4,883		8,000	8,000					
10-20-5215 Employee Incentive	1,390	2,152	1,500	550		1,500	1,500					
10-20-5220 Election	738	3,954	1,000	-		-	1,000					
10-20-5225 Boards & Commissions	1,159	-	1,500	-		-	1,500					
10-20-5300 CIRSA W/C Insurance	727	837	1,000	530		1,060	1,100					
10-20-5301 CIRSA P/C Insurance	14,854	28,064	32,000	22,797		45,594	46,000					

City of IDAHO SPRINGS, Colorado
2025 Proposed Budget

General Fund: Administration

	Actual		Budget	June YTD	Estimated		Proposed	Notes
	2022	2023			Actual	2024		
10-20-5303 Telephone	1,715	1,722	1,725	864	1,728	1,800		
10-20-5304 Dues & Publications	6,058	10,033	8,900	4,306	8,612	9,000		
10-20-5305 Travel & Meals	1,638	7,362	6,000	1,508	4,000	5,000		
10-20-5309 Contract Office Equip.	6,833	6,539	7,300	2,559	5,118	6,000		
10-20-5310 Postage, Shipping, Box Rent	2,048	1,901	2,000	728	1,456	2,000		
10-20-5312 Legal Publications	3,863	5,260	4,600	4,753	4,753	5,000		
10-20-5313 Advertising	829	470	1,000	706	1,500	1,500		
10-20-5314 Insurance Claims	-	-	1,000	-	-	1,000		
10-20-5316 Recording Documents	693	524	1,400	1,059	2,118	2,000		
10-20-5322 Codification	1,716	2,819	3,000	3,118	3,118	3,000		
10-20-5325 Printing	1,435	1,589	2,000	-	-	2,000		
10-20-5335 Cell/Internet Service	4,400	4,750	4,700	2,893	5,786	6,000		
10-20-5340 Payment Processing Fees	9,055	(1,274)	-	-	-	-		
10-20-6001 Electricity & Gas	5,686	5,949	7,400	2,867	5,734	6,000		
10-20-6010 Materials/Supplies/Office	3,101	3,706	4,000	1,606	3,212	5,000		
10-20-6020 Flags	761	1,520	1,000	-	-	1,000		
10-20-6050 Water/Sewer	4,304	3,459	4,500	873	1,746	4,000		
10-20-6060 Refunds	-	692	1,000	1,000	1,000	1,000		
10-20-6500 Miscellaneous Expense	96	1,763	1,000	-	-	1,000		
10-20-7010 Office Equipment/Computers	2,708	14,951	16,000	2,213	5,000	5,000		
10-20-7011 Computer Software	6,035	260	8,500	460	1,000	1,000		
10-20-7020 Public Engagement	1,900	1,900	20,000	9,122	9,122	9,122		
10-20-8010 Misc. Cash Over/Short	20	1	-	(1)	-	-		
Total Expenditures	872,858	883,921	1,006,053	588,812	1,142,467	1,148,532		

City of IDAHO SPRINGS, Colorado
2025 Proposed Budget

General Fund: Community Promotion

	Actual 2022	Actual 2023	Budget 2024	June YTD 2024	Estimated		Proposed 2025	Notes
					Actual 2024	Actual 2024		
Expenditures								
10-21-5030 HSIS/ Visitor Center	52,588	46,670	60,000	30,000	60,000	60,000	60,000	
10-21-5032 Misc. Events	5,254	1,400	7,000	1,700	7,000	7,000	7,000	
10-21-5033 K-Goat Annual Fee	3,500	3,500	3,500	-	3,500	3,500	3,500	
10-21-5036 Mayor & Commissioner Awards	2,000	2,000	2,000	2,000	2,000	2,000	2,000	
10-21-5037 Tree Lighting	-	200	1,500	-	1,500	1,500	1,500	
10-21-5038 Misc. Organization Request	8,453	31,125	30,000	10,000	15,000	30,000	30,000	
10-21-5039 Beautification	9,158	6,073	9,500	-	9,500	9,500	9,500	
10-21-5040 Holiday Decorating	20,868	20,580	20,580	-	20,580	20,580	20,580	
10-21-5041 Historic Sites & Facilities	1,066	3,100	5,000	-	5,000	5,000	5,000	
10-21-5050 4th of July	34,616	37,350	50,000	23,055	50,000	50,000	50,000	
10-21-5108 Other Contractual	26,155	6,548	10,000	3,336	5,000	80,000	80,000	Business Promotion & Vitality Director
10-21-5430 Visitor Ctr Bldg Maintenance						10,000	10,000	
Total Expenditures	163,658	158,545	199,080	70,091	179,080	-	279,080	

City of IDAHO SPRINGS, Colorado
2025 Proposed Budget

General Fund: Building Inspection

	Actual 2022	Actual 2023	Budget 2024	June YTD 2024	Estimated	
					Actual 2024	Proposed 2025
Expenditures						
10-22-5000 Operations Contractual	64,588	78,132	100,000	9,344	20,000	100,000
80% Plan Review + 80% Permit Fees						
10-22-5108 Other Professional Services	240	500	2,000	-	-	2,000
Total Expenditures	64,828	78,632	102,000	9,344	20,000	102,000

City of IDAHO SPRINGS, Colorado
2025 Proposed Budget

General Fund: Court

	Actual 2022	Actual 2023	Budget 2024	June YTD 2024	Estimated		Proposed 2025	2024 Notes
					Actual 2024	Actual 2024		
<u>Expenditures</u>								
10-40-4103 Hourly 50% Court Clerk	26,039	28,005	30,256	15,269	30,256	30,256	30,256	
10-40-4104 Overtime	-	141	100	496	100	100	100	
10-40-4201 FICA	1,554	1,686	1,818	946	1,818	1,818	1,818	
10-40-4202 Medicare	363	394	477	221	477	477	477	
10-40-4203 Health Ins.	3,511	3,354	3,798	1,901	3,798	3,798	3,798	
10-40-4204 Life Ins.	42	39	50	21	50	50	50	
10-40-4205 Deferred Comp		-	907	458	907	907	907	
10-40-4206 Unemployment	52	56	67	32	67	67	67	
10-40-4207 Workmans Comp	177	239	188	139	188	188	188	
10-40-4209 Dental Insurance	166	137	174	74	174	174	174	
10-40-5101 Legal Fees	559	-	750	113	250	-	-	
10-40-5110 Judge Retainer	19,200	19,200	19,200	9,600	19,200	19,200	19,200	
10-40-5115 Prosecutor	18,498	18,687	18,688	10,901	21,802	20,000	20,000	
10-40-5209 Jury/Witness Fees	-	-	100	-	100	100	100	
10-40-5212 Training	200	-	400	-	400	400	400	
10-40-5304 Dues & Publications	22	-	50	-	50	50	50	
10-40-5305 Travel & Meals	-	-	-	-	-	-	-	
10-40-5310 Postage	-	-	50	-	50	50	50	
10-40-5320 Interpreters	-	57	100	21	100	100	100	
10-40-5325 Printing	13	-	25	-	25	25	25	
10-40-6010 Materials/Supplies-Misc.	-	-	100	120	200	100	100	
10-40-6030 Clothing/Robe	-	-	30	-	30	30	30	
10-40-6035 Restitution	277	-	100	-	100	100	100	
Total Expenditures	70,673	71,995	77,428	40,311	80,142	77,990	77,990	

City of IDAHO SPRINGS, Colorado
 2025 Proposed Budget

		General Fund: Fire				
		Actual	Actual	Budget	June YTD	Estimated
		<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2024</u>	Actual
						<u>2024</u>
						<u>2025</u>
<u>Expenditures</u>						
10-50-5050	Transfer CCCESD	144,500	141,225	278,105	149,938	300,000
Total Expenditures		<u>144,500</u>	<u>141,225</u>	<u>278,105</u>	<u>149,938</u>	<u>300,000</u>
						<u>300,000</u>

City of IDAHO SPRINGS, Colorado
2025 Proposed Budget

General Fund: Cemetery

	Actual 2022	Actual 2023	Budget 2024	June YTD 2024	Estimated		Notes
					Actual 2024	Proposed 2025	
<u>Expenditures</u>							
10-70-7100 Cemetery Maintenance	693	1,047	5,000	-	-	-	
Total Expenditures	693	1,047	5,000	-	-	-	

City of IDAHO SPRINGS, Colorado
2025 Proposed Budget

Conservation Trust Fund

		Actual		Budget	June YTD	Estimated		Notes
		2022	2023	2024	2024	Actual	Proposed	
<u>Beginning Fund Balance</u>		81,554	93,811	97,357	108,850	108,850	78,850	
<u>Revenues</u>								
22-00-3358	Conservation Trust Funds	11,581	12,542	12,000	5,844	12,000	12,000	
22-00-3601	Interest Earned	676	2,496	1,000	1,993	3,000	4,000	
Total Revenues		12,257	15,039	13,000	7,837	15,000	16,000	
<u>Expenditures</u>								
22-00-8240	Projects	-	-	90,000	45,000	45,000	45,000	CRC Play Park improvements
Total Expenditures		-	-	90,000	45,000	45,000	45,000	
<u>Ending Fund Balance</u>		93,811	108,850	20,357	71,687	78,850	49,850	

City of IDAHO SPRINGS, Colorado
2025 Proposed Budget

1% Street Sales Tax Fund

	Actual 2022	Actual 2023	Budget 2024	June YTD 2024	Estimated	
					Actual 2024	Proposed 2025
<u>Beginning Funds Balance</u>	1,750,763	1,685,565	2,648,717	1,492,186	1,492,186	1,473,423
<u>Revenues</u>						
23-00-3133 Sales Tax (1/4) Streets CIP	957,841	949,455	1,025,000	421,659	1,025,000	1,025,000
23-00-3601 Interest	19,378	43,688	40,000	27,525	-	-
Total Revenues	977,219	993,143	1,065,000	449,184	1,025,000	1,025,000
<u>Expenditures</u>						
23-00-5101 Legal and Professional	250	3,250	250	-	250	250
23-00-5103 Engineering	253,731	451,560	200,000	371,131	400,000	200,000
23-00-6016 Asphalt, curb & gutter	156,123	88,200	1,500,000	-	-	500,000
Total Expenditures--Improvements	410,104	543,010	1,700,250	371,131	400,250	700,250
<u>Expenditures--Debt Service</u>						
23-00-8114 Notes Payable Bonds - Prin	220,000	240,000	240,000	-	240,000	240,000
23-00-8115 Notes Payable Bonds-Int	412,313	403,513	403,513	196,956	403,513	403,513
Total Expenditures--Debt Service	632,313	643,513	643,513	196,956	643,513	643,513
<u>Total Expenditures</u>	1,042,417	1,186,522	2,343,763	568,088	1,043,763	1,343,763
<u>Ending Fund Balance</u>	1,685,565	1,492,186	1,369,954	1,373,282	1,473,423	1,154,660

City of IDAHO SPRINGS, Colorado
2025 Proposed Budget

R.A.M.P. Fund

	Actual 2022	Actual 2023	Budget 2024	June YTD 2024	Estimated Actual 2024	Proposed 2025
<u>Beginning Fund Balance</u>	722,844	696,424	698,636	647,611	647,611	567,611
<u>Revenues</u>						
20-00-3601 Interest Earned	8,854	27,931	23,000	18,563	20,000	20,000
Total Revenues	8,854	27,931	23,000	18,563	20,000	20,000
<u>Expenditures</u>						
20-00-5103 Engineering	-	-	-	-	-	-
20-00-5108 Project Management	-	-	-	-	-	-
20-00-5207 Repair & Maint	-	76,744	-	-	-	-
20-00-6016 Asphalt, curb & gutter	22,126	-	100,000	-	100,000	100,000
20-00-6024 Infrastructure	13,148	-	-	-	-	-
Total Expenditures	35,274	76,744	100,000	-	100,000	100,000
<u>Transfers In/(Out)</u>						
20-00-6097 Transfer to Sales Tax Improvem't Fund	-	-	-	-	-	-
Total Transfers In/(Out)	-	-	-	-	-	-
<u>Ending Fund Balance</u>	696,424	647,611	621,636	666,174	567,611	487,611

City of IDAHO SPRINGS, Colorado
2025 Proposed Budget

Sales Tax Improvements Fund

	Actual 2022	Actual 2023	Budget 2024	June YTD 2024	Estimated Actual 2024	Proposed 2025
Beginning Funds Balance	5,197,177	5,219,153	3,603,555	3,165,010	3,165,010	1,877,428
Revenues						
21-00-3130 Sales Tax (1/4)	957,841	949,455	1,025,000	421,659	1,025,000	1,025,000
21-00-3135 Building Use Tax (1/3)	19,198	5,665	8,000	5,809	12,000	12,000
21-00-3136 Motor Vehicle Use Tax	42,286	40,758	40,000	21,822	44,000	44,000
21-00-3400 Int Earned on Advs to Other Fd	2,517	-	-	-	-	-
21-00-3601 Interest Earned	17,867	52,391	50,000	8,889	18,000	18,000
21-00-3604 Donations	-	25,000	525,000	-	-	-
21-00-3695 Sale of Equipment	-	-	-	-	-	-
21-00-3700 Parking Revenue	-	-	-	-	-	-
21-00-3750 State Historic Grants	990	13,496	13,496	-	-	-
21-00-3760 FOUNDATION GRANTS	-	125,000	-	125,000	125,000	-
21-00-3768 AFFODABLE HSG GRNT--IHOP-COUN	-	27,500	-	-	-	-
21-00-3769 AFFODABLE HSG GRANT--IHOP--FEE	-	90,971	-	-	-	-
21-00-3770 Colo Parks & Wildlife Grant	249,487	-	-	-	-	1,500,000 Shelly-Quinn & VCMP
21-00-3771 GOCO Grant	-	99,575	250,000	(99,575)	-	-
21-00-3772 DOLA GRANT--EIAF 9387--FED'L	-	200,000	600,000	-	-	-
21-00-3773 DOLA GRANT--EIAF 9457--STATE	-	37,285	-	366,466	-	1,000,000 Police Station
21-00-3790 CDOT Grants	-	-	-	-	-	-
Conservation Trust Fund Transfer			90,000	45,000	45,000	-
Total Revenues	1,290,186	1,667,096	2,601,496	895,070	1,269,000	3,599,000

Expenditures--Improvements

21-00-5103 Engineering	-	135,897	40,000	40,625	60,000	50,000
21-00-6012 Police Vehicle Purchase	52,617	86,332	-	-	-	-
21-00-6013 City Hall Furnishing/Equipment	-	-	10,000	220	220	10,000
21-00-6016 Drainage, Pave/Curb/Gutter CIP	-	-	50,000	-	-	-
21-00-6017 Other Street Projects	50,000	-	50,000	-	-	50,000
21-00-6023 Park Improvements	-	51,712	-	-	-	50,000 CRC Play Park
21-00-6024 Park Improvements	588,364	360,070	912,500	203,234	350,000	350,000 VCMP Trails Construction Phase 4
21-00-6025 PW vehicle purchase	-	50,870	55,000	-	-	-
21-00-6026 PD Equipment	28,048	32,693	12,000	11,341	11,341	80,000
21-00-6027 IT Equipment	7,138	-	-	-	-	-

City of IDAHO SPRINGS, Colorado
2025 Proposed Budget

Sales Tax Improvements Fund

	Actual 2022	Actual 2023	Budget 2024	June YTD 2024	Estimated Actual 2024	Proposed 2025	
21-00-6028 Streetscape/Mall Improvements	6,275	-	200,000	6,101	10,000	100,000	Reset pavers in Idahoe Mall
21-00-6029 PW Tools/Small Equipment	140	-	-	-	-	-	
21-00-6030 Business Improvement Grants	-	-	-	-	-	-	
21-00-6031 Community Promotion	-	-	28,000	-	-	-	
21-00-6032 Sports & Recreation Complex	29,487	18,411	100,000	8,617	20,000	1,500,000	Shelly-Quinn Redevelopment
21-00-7040 City Hall Building Improvement	-	3,250	-	-	-	-	
21-00-7041 Museum Building Improvement	18,946	3,480	10,000	10,000	10,000	-	
21-00-7042 Library Building Improvement	3,189	421,654	10,000	21	21	-	
21-00-7043 Land Acquisition	110,000	649,767	750,000	375,000	375,000	750,000	Senior Affordable Housing Project
21-00-7044 PW Facility Project	116,129	1,749,056	1,700,000	810,984	1,600,000	-	
21-00-7045 Police Station Improvements	10,405	26,137	400,000	108,792	120,000	1,000,000	
21-00-7046 Downtown Parking Improvements	78,770	-	-	2,829	-	-	
Total Expenditures--Improvements	1,099,508	3,589,329	4,327,500	1,577,764	2,556,582	3,940,000	

Expenditures--Historic Sites & Facilities

21-61-7040 City Hall Improvements	-	28,845	550,000	305,036	-	300,000	Interior Remodeling
21-61-7042 Sites & Facilities Improvement	143,702	78,065	150,000	13,954	-	100,000	Train Shelter & Powder House
Total Expenditures--Historic Sites & Facilities	143,702	106,910	700,000	318,989	-	400,000	

Expenditures--Debt Service

21-00-8150 Capital Lease - Principal	-	-	-	-	-	-	
Total Expenditures--Improvements	-	-	-	-	-	-	

Total Expenditures

1,243,210	3,696,239	5,027,500	1,896,754	2,556,582	4,340,000	
------------------	------------------	------------------	------------------	------------------	------------------	--

Transfers In/(Out)

21-00-8210 Transfer to General Fund	-	(25,000)	(12,500)	(6,250)	-	-	
21-00-8253 Transfer to SWU Fund	(25,000)	-	(12,500)	(6,250)	-	-	
Total Transfers In/(Out)	(25,000)	(25,000)	(25,000)	(12,500)	-	-	

Ending Fund Balance

5,219,153	3,165,010	1,152,551	2,150,827	1,877,428	1,136,428	
------------------	------------------	------------------	------------------	------------------	------------------	--

City of IDAHO SPRINGS, Colorado
2025 Proposed Budget

Parking Enterprise Fund

	Actual 2022	Actual 2023	Budget 2024	June YTD 2024	Estimated Actual 2024	Proposed 2025	Notes
<u>Beginning Funds Available</u>	-	362,333	633,230	956,820	956,820	1,288,320	
Revenues							
59-00-3135 Bond Proceeds	-	-	-	-	-	-	
59-00-3491 Parking Fees	360,441	595,232	550,000	228,057	550,000	550,000	
59-00-3601 Interest Earned	1,892	11,442	7,000	12,156	25,000	25,000	
59-00-3790 Contributions	-	-	2,650,000	-	-	2,650,000	RAISE Planning Grant & DOLA LOMA grant
59-00-3891 P.I.L.O. Construction	-	10,000	-	833	-	833	
Total Additions	362,333	616,673	3,207,000	241,046	575,000	3,225,833	
<u>Expenditures</u>							
59-70-4102 Salaries	-	-	29,244	-	15,000	29,244	Assistant City Administrator @25%
59-70-5108 Design/Engineering	-	2,644	2,800,000	12,600	-	2,800,000	
59-70-7901 Capital Projects	-	19,543	200,000	228,500	228,500	200,000	
Total Expenditures	-	22,187	3,029,244	241,100	243,500	3,029,244	
Transfers In/(Out)							
59-00-3910 Transfer from General Fund	-	-	-	-	-	-	
59-00-3921 Transfer from Sales Tax Impvmt Fund	-	-	-	-	-	-	
Total Transfers In/(Out)	-	-	-	-	-	-	
<u>Ending Funds Available</u>	362,333	956,820	810,986	956,766	1,288,320	1,484,909	

City of IDAHO SPRINGS, Colorado
 2025 Proposed Budget

Hansen's Cemetery Trust Fund

	Actual 2022	Actual 2023	Budget 2024	June YTD 2024	Estimated Actual 2024	Proposed 2025	Notes
<u>Beginning Funds Available</u>	9,417	9,488	9,404	9,727	9,727	10,127	
<u>Additions</u>							
15-00-3601 Interest Earned	71	239	175	188	400	400	
Total Additions	71	239	175	188	400	400	
<u>Deductions</u>							
15-70-7100 Capital Projects	-	-	-	-	-	-	
Total Deductions	-	-	-	-	-	-	
<u>Ending Funds Available</u>	9,488	9,727	9,579	9,915	10,127	10,527	



**NOTICE AND AGENDA
SPECIAL MEETING
IDAHO SPRINGS CITY COUNCIL
COUNCIL CHAMBERS, CITY HALL
MONDAY, OCTOBER 7, 2024
8:00 P.M.**

CALL TO ORDER

ROLL CALL

Executive session pursuant to C.R.S. § 24-6-402(4)(e) to discuss matters subject to negotiation and to instruct negotiators concerning potential deed restrictions in the Block 57 development.

ADJOURNMENT