



CITY OF IDAHO SPRINGS
1711 Miner Street
P.O. Box 907
Idaho Springs, CO 80452-0907
Telephone (303) 567-4421
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NOTICE AND AGENDA
WORK SESSION
Idaho Springs City Council
1711 Miner Street
Monday, August 14, 2023 – 5:30 p.m.

**NOTICE AND AGENDA OF
WORK SESSION
MONDAY AUGUST 14th, 2023 5:30 p.m.**

- ❖ 4 Points Funding Fieldhouse Development Update and Request
- ❖ Police Department Relocation Project
- ❖ Affordable Housing Proposition 123
- ❖ Water Billing Update
- ❖ Budget Preparation Schedule for 2024

**IN-PERSON AND REMOTE MEETING PUBLIC ATTENDANCE AND PARTICIPATION
INSTRUCTIONS**

The Public is able to view and hear this meeting remotely at the following address on the City's website:

<https://www.colorado.gov/pacific/idahospings/city-council-live>

TO: City Council
CC: City Administrator Andrew Marsh
FROM: Jonathan Cain, Assistant City Administrator, Interim
Community Development Planner
DATE: August 14, 2023
SUBJECT: Four Points Funding's request to modify the Vacation
Ordinance related to the Fieldhouse Development Project
at the former Golddigger Field



ATTACHMENTS:

DEVELOPER REQUEST

Four Points Funding (4P) is requesting that City Council approve a modification to Vacation Ordinance No. 18, Series 2021, Section 2 Condition # 4: ***Compensation is satisfied through the provision of excess pervious green open space.***

BACKGROUND

On September 27, 2021, City Council approved the vacation of several portions of City Right of Way (ROW) in and around the proposed Block 57 (former Golddigger Field) development. The vacation ordinance contained a number of conditions, one of which was:

"Four Points and/or the School District shall compensate the City for the vacated ROW Areas in an amount equal to the fair market value of such Areas derived by averaging two (2) appraisals of the same: 1 by an appraiser selected by the City and 1 by an appraiser selected by Four Points/the School District."

2022 LAND ADDITION

In January of 2022, after the PD for the Fieldhouse Project was approved, Four Points acquired the parcel labeled below as “Westernmost Parcel.” This parcel was acquired for several reasons: 1) it allowed 4P better circulation and safer secondary access to the property; 2) it created a “green buffer” between the 4P project and the residential properties immediately to the west; 3) it increased the amount of pervious green space that would be provided by the project; and 4) it provided more on-site parking spaces.



Figure 1: Western most parcel of Four Points Property

ENVIRONMENTAL PROTECTION AGENCY (EPA) PROPERTY CLEARANCE

Following the approval of a Final Development Plan (FDP) for the project by the City Council on April 11, 2022, Four Points began working with the EPA to receive clearance to work on the property.

Clear Creek and Gilpin Counties are a part of what is known as “The Central/Clear Creek Superfund Site.” This is a 400-square-mile watershed extending from the Continental Divide east to near Golden. This “site” consists of many mine waste rock piles, tailings impoundments and draining adits. Historic mining and milling activities in this area resulted in the watershed becoming contaminated with heavy metals. Several of these issues have been cleaned up, and two water treatment plants are operating within the Site to capture and treat mine impacted water. These efforts have been widely viewed as one of the most successful Superfund cleanup efforts in the Country.

The Superfund Site has historically consisted of 4 operable units, or areas that previous mitigation efforts have worked to address. Around the same time that the FDP was approved by City Council, the EPA began studying the feasibility of creating a new operable unit to address potential exposures to

heavy metals, primarily lead and arsenic, from mine waste piles in residential areas of the Superfund Site. The EPA is currently working with the Colorado Department of Public Health and Environment (CDPHE) to complete a remedial investigation/feasibility study for this new Operable Unit, currently known as "OU5". Remediation Actions in this operable unit would potentially be governed by a "Record of Decision" (ROD) that would detail how mitigation efforts related to these properties should proceed.

The property that 4P has been working to develop for housing was identified during this study as a "mining impacted site." Consequently, the EPA required 4P to go through an "Area of Concern" (AOC) process for clearance to work on the site. In general, this process identifies past clean up work as well as any potential concerns and materials management best practices for the site. This process has taken approximately 16 months to complete, significantly delaying the construction schedule for the site.

4P will be receiving their AOC documentation in the very near future and would like to begin construction activities soon. City Staff recently met with 4P staff in a development review team meeting to finalize the remaining requirements for the development and to discuss plans for construction on the site. During that meeting, 4P requested that the City consider Condition 4 of the Planned Development as satisfied since the addition of the Westernmost Parcel of their property significantly increased the publicly available and permeable green open space on the site.

4P REQUEST

City land use regulations require that developers provide a certain amount of open space within their development as a method to protect community resources within the City's jurisdiction. The following chart details what 4P was required to provide both at the time of PD and at the time of FDP for Project Right of Way, Public Open Space and Pervious Open Space. It is important to note that the PD was completed before 4P acquired the Westernmost parcel of their property, while the FDP was completed after that acquisition.

	<i>PD</i>	<i>FDP</i>
<i>Dedicated ROW (8% Requirement)</i>	11525.00	12974.00
<i>Proposed by 4P</i>	16015.00	16015.00
<i>EXCESS</i>	4490.00	3041.00
<i>Dedicated Public Open Space (10% requirement)</i>	14419.00	16217.00
<i>Proposed by 4P</i>	18316.00	18316.00
<i>EXCESS</i>	3897.00	2099.00
<i>Pervious Open Space (15% requirement)</i>	21628.00	24326.00
<i>Proposed by 4P</i>	21887.00	45081.00
<i>EXCESS</i>	259.00	20755.00

At the time of the PD, the difference between land vacated by the City and open space provided by 4P amounted to a 4P deficit of 10,459 square feet. This is why Condition #4 of the PD was created - to

provide a means for 4P to provide market rate compensation for the land that had been vacated by the City.

At the time of the FDP, after the acquisition of the westernmost property, the amount of open space provided by 4P increased because of the addition of approximately 17,000 square feet provided by the Westernmost Parcel. The City has a stormwater easement running under the west side of this parcel, making its most appropriate use green open space.

STAFF ANALYSIS

With the addition of the green open space provided by the Westernmost parcel of the 4P property, the 4P project provides more public and pervious open space than would have otherwise been required for the project. These spaces will be accessible to the public and provide additional community benefit, making it reasonable to consider the value of their square footage as “trade” for vacated right of way provided by the City for the project.

STAFF RECOMMENDATION

City Staff recommends that City Council approve a modification to Vacation Ordinance No. 18, Series 2021, Section 2, Condition # 4: “Compensation is satisfied through the provision of excess pervious green open space.” If City Council does approve, the Council can formalize its approval through the adoption of an Ordinance. An Ordinance for first reading is on the Council’s August 14 regular meeting agenda.



Idaho Springs Police Department

3000 Colorado Blvd. ★ Post Office Box 907

Idaho Springs, CO 80452

303-567-4291/303-567-1014 Fax

<https://cityofidahosprings.colorado.gov/ISPD>

To: Mayor Chuck Harmon
Idaho Springs City Council
From: Nathan Buseck, Chief of Police
Date: 08/14/23
Subject: Staff report – Request to approve architectural services for police department remodel

The City Council recently completed the purchase of 1744 Miner St. for the purposes of housing the Idaho Springs Police Department. As the Council is aware, the City has been exploring several options for housing a new police department for a number of years. The prior City Wide Bank location purchased by the City offers a fantastic location due to the centralized location, proximity to City Hall, the Historic District, and overall square footage of the entire property. Idaho Springs continues to experience prosperity with the continued success of the businesses in the historic district and throughout the City, the potential addition of a parking facility/traffic hub, the continued development of the Argo project, and various housing projects including Habitat for Humanity and the Four Points Development. At this point, the City needs to ensure the future police department facility will be a usable and functional space for the next twenty to thirty years as the City continues to prosper and grow.

The City will need to responsibly reflect on the future, potential, growth in relation to the impact on the services that will need to be provided. The City and police department have a proud history that needs to be integrated into the design and renovation of the new police department building. The new building, in comparison to the current building, will be much more visible to both residents and visitors to Idaho Springs; therefore, this is a unique opportunity for City leadership to be a part of a significant, historical project that can positively reflect the proud history of the City of Idaho Springs.

As Chief of Police, I had the fortunate experience of being a part of a similar project (although on a much larger scale) with my prior agency, before coming to the City. That project resulted in a public safety building the community was extremely proud of. The employee productivity, the recruitment/retention, and the overall image, professionalism, and pride of the police department was transformed in an extraordinary, positive way. I had the privilege of working with Ted Halsey, currently of Halsey Architecture and Planning during that project. Ted's experience, overall approach, and insight as to the future impact in how a governmental facility is constructed/renovated can leave lasting impressions on employees, community members, and visitors to the facility.

The attached proposal lays out a specific process in which Ted would guide the City through a "Programming/Planning" process that requires input from stakeholders within the Idaho Springs Community. This process is extremely important in ensuring when the final project is unveiled, everyone within the community is afforded the opportunity to provide input into the priorities they would like to see in the new building. The stakeholders include police department employees, the Mayor and City Council, City Staff (including Public Works who are critical in maintenance at the new building), and, most importantly, the citizens of Idaho Springs. The overall objective is to identify the priorities for the space within the building. Along with identifying the identified priorities, this initial phase will also identify what is possible for the existing space and where challenges may exist (for example, space limitations and financial impacts).

Commitment to... Integrity and Safety through constitutional Policing and Dedication to our community.

The overall purpose is to provide clear direction at the conclusion of the Programming/Planning phase that will ensure the future construction documents reflect the prior input from the community, Council, and police department employees. This phase will also identify potential cost considerations and options for the 2024 budget process.

At the conclusion of construction/renovation, the ultimate goal is to unveil a new police facility the community, City leadership, and police employees can be very proud of, long into the future. This is a unique and exciting opportunity for the City of Idaho Springs, and it is extremely important the City takes all the necessary steps to ensure this project has insightful and innovative guidance along with responsible financial consideration.

Staff recommends approval of the proposal submitted by Halsey Architecture and Planning to begin the process of Programming and Planning for the new police department facility.

8 August 2023
Idaho Springs Police Department
3000 Colorado Boulevard.
Idaho Springs, CO 80452
Attention: Nathan Buseck

RE: Idaho Springs Police Department
Proposal for Programming & Space Planning

Nathan,

Great to hear from you and thanks for inviting me to meet at your office to discuss future upgrades to the Idaho Springs Police Department. During our July 20th meeting, we walked through the existing bank building on Miner Street to observe the space and imagine how it might be adapted as a new home and civic presence for the Idaho Springs Police. A comprehensive programming and space plan are critical tools to help the city envision its scope and an appropriate budget. I am delighted to provide you with the following proposed scope and fee to provide those programming and planning services.

Halsey Architecture + Planning, LLC (HA+P) will develop programming content that will include personnel and public space requirements and descriptive area standards to incorporate into a "living" program. The programming will be supported by narrative descriptions along with plan diagrams illustrating the functional relationships of each departmental and non-departmental space. The total floor area will be detailed in a summary table listing the net floor area for each department with internal and external circulation, function, building support, and the overall gross floor area. The programming and plan can be used to facilitate budgetary cost estimates.

We discussed the areas listed below with initial needs that will be addressed in the program. Please read through these and feel free to edit the items to meet your needs.

A. Lobby

1. Public entrance
 - a. Vestibule removal and reconfiguration
 - b. Interior renovation
2. Public waiting area east remodel
 - a. Occupant load and accommodations (safe refuge area)
 - b. Add Option - building expansion (under existing roof)
 - c. Interior reconfiguration
 - d. ADA compliance
 - e. Interior renovation
3. Community meeting room renovation/remodel/expansion
 - a. Occupant load and accommodations
 - b. Media and storage
 - c. Building expansion (under existing roof)
 - d. ADA compliance
 - e. Interior renovation
4. Public restrooms renovation/remodel/expansion

Idaho Springs Police Department - Remodel Programming & Space Planning

- a. Men & Women ADA compliance
- b. Interior renovation
- B. Staff area: Administration and officers
 - 1. Reception window remodel
 - a. Counter removal with new counter/window location
 - b. Drive up window re-use.
 - c. ADA compliance
 - d. Interior renovation
 - 2. Interview room
 - a. Configuration
 - b. ADA compliance
 - c. Interior renovation
 - 3. Personnel entrance
 - a. Reconfiguration
 - b. Interior renovation
 - c. Exterior renovation
 - 4. Offices
 - a. Private and open workstations
 - b. Reconfiguration
 - c. Interior renovation
 - 5. Evidence storage (bank vault)
 - a. Re-use/reconfiguration
 - b. Security
 - c. Interior renovation
 - 6. Armory
 - a. Contents
 - b. Storage
 - 7. Conference / Training
 - a. Space utilization
 - b. Interior renovation
 - 8. Break room
 - a. Server
 - 9. Staff toilet
 - a. Toilet reconfiguration
 - b. Interior renovation
 - 10. Locker / shower room
 - a. Space utilization
 - b. ADA compliance
 - c. Interior renovation
- C. Site
 - 1. Vehicle sallyport
 - a. Existing drive through lanes
 - b. Reconfiguration
 - c. Equipment removal / renovation
 - d. ADA compliance
 - 2. Payment drop box.

Idaho Springs Police Department - Remodel Programming & Space Planning

- a. Evaluate existing conditions and parking requirements.
- b. Entry reconfiguration and re-landscape
- 3. Public entrance
 - a. Pavement, landscape, outdoor seating areas
- D. Mechanical and Air Handler System
 - 1. Furnace assessment
 - a. removal and replacement
 - 2. Distribution system remodel and retrofit.
 - 3. ADA compliance

Other potential items that you might need may be discovered during programming and planning. Obtaining all available assessment documentation for review prior to the start of work is critical to inform the following items:

- E. Energy upgrades and compliance that may be mandated by other agencies and funding sources.
- F. Exterior repair/refinish.
- G. Street front window upgrades.
 - 1. Security
 - 2. Thermal
- H. Other.

Proposed Consulting Services / Programming & Space Planning

The following process and scope of services are based on starting programming in late September and completing planning by early to mid-November 2023. This process will be enhanced by notifying community stakeholders and user participants prior to the initial workshop. We recommend early determination and outreach to these participants to allow them time to work with you in scheduling meetings and response times. In addition, establishing proper timing for a potential public engagement or outreach meeting should be considered early on to allow advance notice to the broader Idaho Springs community.

Programming Process

- Step 1 HA+P develop programming templates.
- Step 2 *Workshop 1* – Initial Stakeholder and User Interviews
On-site meeting & facility walk through w/stakeholders and users.
- Step 3 HA+P update Draft programming document and submit to Nathan Buseck.
Workshop 2 – Follow-up Stakeholder and User Discussion
- Step 4 HA+P develop Final draft programming document and submit to Nathan Buseck.
Workshop 3 – Final Stakeholder and User Discussion
OPTIONAL TBD: Public Outreach Meeting: existing bank building and site
- Step 5 HA+P incorporate workshop comments into Final Programming document and submit to Nathan Buseck for Notice To Proceed with Space Planning Process.

Space Planning Process

- Step 6 HA+P develop Initial Building Space Planning – Bubble Diagrams based on Programming.

Idaho Springs Police Department - Remodel Programming & Space Planning

Workshop 4 – Initial Stakeholder and User Space Planning

Step 7 HA+P incorporate workshop comments and submit to Nathan Buseck.

Workshop 5 – Final Stakeholder and User Planning

Step 8 HA+P incorporate workshop comments and submit to Nathan Buseck.

Step 9 Final Planning Approval & Notice to Proceed with Design Services Proposal

Pre-Design: Programming & Space Planning Scope

The participating groups in the programming and space planning discussions include Idaho Springs Police, other City of Idaho Springs representatives and any other representatives determined by the Owner.

Programming Scope: (September – October 2023)

Workshops: HA+P will conduct three in-person workshops to discuss building and site space needs. Following each workshop, one update to the programming document will incorporate stakeholder and user space needs determined during the workshop. Each group should prepare a list of their current and long term needs list prior to attending the initial programming discussion conducted by HA+P.

Workshop One: Prior to the workshop, HA+P will prepare draft programming templates and distribute a PDF copy via email to Nathan Buseck for distribution.

Workshop Two: HA+P will incorporate the prior Workshop findings into an updated programming document. In the workshop led by HA+P, the participant groups will provide additional space needs input to refine the space requirements and develop standards for each item.

Public Outreach: A Public Outreach meeting along with preparations can be included at the Owner's request as an additional service.

Workshop Three: HA+P will incorporate the prior Workshop findings into an updated final draft programming document to complete programming in this final participant group discussion. The final space standards will be used in diagramming the initial space planning arrangements for the building. HA+P will distribute a PDF version of the Final Programming Report via email to Nathan Buseck for the Owner's final review and approval.

Deliverables:

- Draft Programming Report (8.5/11 PDF Format) Current & Future Departmental Areas / Descriptions
- Final Programming Report (8.5/11 PDF Format) Current & Future Departmental Areas / Descriptions

Total Programming Fee	\$ 10,695
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Space Planning Scope: (October – November 2023)

Workshops: HA+P will conduct two in-person workshops to present for discussion, building and site space arrangement options illustrated in a bubble diagram format. This format is highly flexible and allows real time moving and reshaping the programmatic spatial diagrams to create a variety of options. Following each

Idaho Springs Police Department - Remodel Programming & Space Planning

workshop, one update to the planning arrangements will incorporate stakeholder and user space arrangements determined during the workshop.

Workshop Four: Prior to the workshop, HA+P will develop space arrangement alternatives based on the Final Programming Report. Each programmatic area will be sketched in a “bubble” format and initially arranged in alternative space configurations as viable internal department adjacencies and building / site relationships. HA+P will present the developed planning diagrams and lead a collaborative group discussion to interactively evaluate spatial allocations and arrangement options and consider alternatives or adjustments for incorporation into the next generation.

To further refine and develop each alternative, the process includes coordination with the city for any planning guidelines and requirements.

Workshop Five: HA+P will incorporate the prior Workshop findings into an updated bubble diagram of the requested space plan arrangements and building and site plan configuration. HA+P will lead the discussions toward the goal of achieving consensus for a final police station space plan and site arrangement that will serve as the approved concept for budgeting purposes. HA+P will distribute a PDF version of the Final Space Planning Report via email to Nathan Buseck for the Owner’s final review and approval.

Deliverables:

- Draft Planning Diagrams (11/17 PDF Format): Bubble Diagrams – Floor & Site Plan
- Final Planning Diagrams (11/17 PDF Format): Bubble Diagrams – Floor & Site Plan

Total Space Planning Fee	\$ 10,715
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Halsey Architecture + Planning

1302 East 11th Avenue

Denver, CO 80218

Fee Proposal

Based on the Programming & Space Planning scope and schedule above the HA+P consulting services include direct labor costs and incidental printing costs required for its use as a lump sum amount of **Twenty one thousand four hundred ten dollars and no cents (\$21,410.00)**. Reimbursable expenses include travel, lodging and meals, transportation costs, parking, and taxes or any other expense items not explicitly indicated in this proposal.

Payment

An initial payment of **One thousand dollars and no cents (\$1,000.00)** mobilization payment shall be made upon execution of this Agreement and is the minimum payment under this Agreement. It shall be credited to the City of Idaho Springs account in the final invoice. Payments for services shall be made monthly in proportion to services performed. Payments are due and payable upon presentation of the Halsey Architecture + Planning, LLC invoice. Amounts unpaid thirty days after the invoice date shall bear interest at the rate of 1.5% per month.

Exclusions

The proposed scope and fees do not include any other services outside of the project scope explicitly listed, detailed and described in this proposal. This proposal does not include the items listed below.

1. Printing for the HA+P deliverable documents.
2. Document printing for distribution to Laramie County Sheriff and any other agencies included in this project or other consultants.
3. Travel including lost time and per diem expense for additional workshops including Public Outreach.

Additional Services

At Idaho Springs request, Halsey Architecture + Planning, LLC can provide additional services for this project and develop any additional scope and fee including, but not limited to, the items listed below:

- Additional workshops beyond those indicated above and the time to prepare information and attend any additional workshops, including Public Outreach.
- Budgeting and cost estimating services.
- Reimbursable expenses not explicitly included.
- Renderings, Revit and 3D Modeling and physical architectural models.

End of Proposal

Thank you for this opportunity to work with the Idaho Springs Police and City of Idaho Springs. I look forward to working with you on this Programming and Space Planning process and moving into the Design Services phase for the upgrades and remodel to the future home of the Idaho Springs Police Department.

Sincerely,

Halsey Architecture + Planning, LLC

City Of Idaho Springs



Ted Halsey, AIA LEED AP

Chuck Harmon, Mayor

TO: City Council
CC: City Administrator Andrew Marsh
FROM: Jonathan Cain, Assistant City Administrator, Interim
Community Development Planner
DATE: August 14, 2023
SUBJECT: Affordable Housing Proposition 123
ATTACHMENTS: NONE



REQUEST FOR DIRECTION

Should the City agree to a "Local Government Affordable Housing Commitment" that will make the City eligible for grants and other funding from the Affordable Housing Support Fund operated by the Colorado Department of Local Affairs (DOLA) and the Affordable Housing Financing Fund operated by the Colorado Office of Economic Development and International Trade (OEDIT)?

BACKGROUND

In 2022, Colorado voters approved Proposition 123, a dedicated state income tax intended to fund affordable housing projects. This created a revenue source of one-tenth of one percent of state income tax revenue to fund housing programs, including:

1. Providing grants to local governments and loans to nonprofit organizations to acquire and maintain land for the development of affordable housing; and
2. Creating an affordable housing equity program to make equity investments in multi-family rental units to ensure that rent is no more than 30% of household income; and
3. Creating a concessionary debt program to provide debt financing for low- and middle- income multifamily rental developments and existing affordable housing projects; and
4. Creating an affordable home ownership program providing down-payment assistance for homebuyers meeting certain income requirements; and
5. Creating a grant program for local governments to increase capacity to process land use, permitting and zoning applications for housing projects; and
6. Creating a program to provide rental assistance, housing vouchers, and other case management for persons experiencing homelessness.

The measure also creates an appeal process whereby rural resort communities can petition DOLA to use different percentages of area median income than those percentages specified for eligibility for certain affordable housing programs funded through these programs.

It is expected that this program will generate and dedicate \$300 million annually to affordable housing in Colorado.

DEFINING THE IDAHO SPRINGS BASELINE

To participate in the program, the City must create a baseline number of affordable housing units based on either the 2017-2021 American Community Survey (ACS) or the current Comprehensive Housing Affordability Strategy (CHAS) estimate published by the U.S. Department of Housing and Urban Development.

Housing units are considered affordable if:

- The cost of a rental unit must be less than 30% of the monthly income for a household at or below 60% of the median income.
- The mortgage payment for a for-sale unit must be less than 30% of the monthly income for a household at or below 100% of the median income and/or the unit could be purchased by a household at or below 100% of the median income.

The City must commit to increasing the total supply of **affordable housing** as defined above by 3% a year (over 3 years) to be in compliance with the program goals.

CREATING A FAST TRACK APPROVAL PROCESS

When a municipality commits to increasing its affordable housing (as above), Proposition 123 also requires the municipality to also establish a fast-track approval process for all development permits (excluding subdivisions) for projects in which at least fifty (50) percent of the residential units are affordable housing. Specifically, the fast track approval process requires that municipalities provide a final decision not more than ninety (90) calendar days after submission of a **complete** application.

This process can include an option to extend the review period for an additional ninety (90) days at the request of a developer, for compliance with a state law or court order, or for a review period required by another local government or agency, within the local government or outside, for any component of the application requiring that government or agency approval.

The fast-track approval process may also include extensions to allow for the submission of additional information or revisions to an application in response to requests from the local government. These extensions cannot exceed the amount of time from the request to the submission of the applicant's response, plus thirty (30) days.

The creation of this fast-track approval process will require an ordinance to be created and passed. This ordinance could potentially include other criteria for eligible projects as well.

COMPLIANCE

Local governments that do not accomplish their goal to increase affordable housing and/or do not create this fast-track approval process become ineligible for funding originating from the State Affordable Housing fund for one year. For example, if the City files a commitment to increase the stock of affordable housing by 100 units and submits that commitment on August 1, 2023, and that commitment is not met by December 31, 2026, the City would be ineligible for funding through this program until November 1, 2027. The City would not have to repay any grants or loans issued through the program if the goal is not met, nor would it lose its funding eligibility for other state and federal programs.

REGIONAL COLLABORATION

The City received an "Innovative Housing Opportunities Planning Grant" (IHOP) from DOLA in 2022. Efforts are currently underway to study the formation of a multi-jurisdictional housing authority (MJHA) as well as to analyze land use codes of the County and its municipalities to better understand ways to meet the goals of each entity related to affordable housing.

If a MJHA is formed and the City opts-in to Proposition 123, funding dollars from that program could be administered by that organization to facilitate affordable housing projects in Idaho Springs.

STAFF ANALYSIS

Participating in this program under Proposition 123 will provide the City access to funding that could potentially help provision and preserve affordable housing in Idaho Springs. The only immediate impact on City funds from “opting in” would be related to the creation of an ordinance for a “fast track approval process,” and future applications for funding would be brought to City Council for consideration if they are appropriate.

“Opting In” would require the City to expedite the review process for affordable housing developments. While the specific timeframes for such expedited processes will require more staff analysis, Staff believes that they are achievable.

STAFF RECOMMENDATION

Staff recommends that the City of Idaho Springs opt-in to Proposition 123 and begin the process of creating the baseline assessment and the fast-track approval process for affordable housing in the City.

TO: City Council
CC: City Administrator Andrew Marsh
FROM: Jonathan Cain, Assistant City Administrator, Interim
Community Development Planner
DATE: August 14, 2023
SUBJECT: Water Billing Update
ATTACHMENTS: NONE



BACKGROUND

Earlier this year, City Administration staff began examining our processes and procedures for Utility Billing to ensure the quality and efficiency of the process and to identify and potentially eliminate any bottlenecks in operations.

In the process of that work, City Staff identified two key areas relative to Utility Billing that needed to be improved:

1. The City utilizes a Digital Meter System (Neptune) that allows Public Works Staff to gain "remote" access to meters around the City. This system is utilized to receive meter readings from customers of the City. City Staff identified several meters that hadn't been reading properly for some time, resulting in the need to create "estimated reads" for several customers.
2. Since 2013, Water Usage has been inputted into Caselle by the thousand gallons. This means that if a customer used 5,000 gallons of water, it would show in Caselle as a "5". This should be entered in actual usage (i.e., 5,280 gallons of water used would show in Caselle as "5,280" instead of 5). The customer was billed for 5,000 gallons rather than 5,280.

City Staff has been working throughout the year to update meters that were not correctly reading and has made significant progress in this area. In May of this year, City Staff additionally updated the Caselle system to allow for "Actual Usage" to display correctly in Caselle.

TYPICAL PROCESS

The City bills customers for water and sewer bi-monthly on the odd months (January, March, May, July, September & November). On the first Monday of each of the even months (February, April, June, August, October, December) Public Works Staff drives through the City and obtains virtual digital readings of each meter and then works with the Utility Billing Clerk (Patti Tyler) to upload them from the Neptune System into the Caselle financial software. Once the readings are in the system, the Utility Billing Clerk checks the data, prepares invoices, updates Xpress Bill Pay, and issues statements.

PROBLEMS WITH THE JUNE READ

Following the import of data from Neptune to Caselle, Staff noticed that many accounts were not reading correctly in Caselle (or consistently with the Neptune data). During a subsequent staff audit (1008 accounts) it was discovered that 532 accounts required billing adjustments.

Staff determined that the problem was related to how Caselle interpreted data related to different kinds of meters. The City has several different types of meters in our system as well as several different types of Neptune "readers." Some of these have 7 dials and some have 8. Previously, Caselle had been set up

with a system of “multipliers” to account for this. When the system was updated, it became apparent that this practice had been ongoing for some time.

Unfortunately, by the time the problem was discovered, July water bills had been sent out. Staff began the process of fixing how the data is imported from Caselle. Staff also engaged in conversation with some customers of the City, especially those for whom corrections resulted in higher water bills than expected. Finally, Staff completed another audit of accounts in Caselle and compared reading histories with the data available and saved in the Neptune system to verify actual usage of individual account holders.

It is important to note that Neptune keeps a verifiable record of data from each meter read that can be used to verify data in Caselle (which is the financial software that generates the bills).

AUGUST READ

Meter Readings were completed during the first week of August. In the intervening time, Staff has identified several accounts that had unexpected readings as well as a list of meters that were not reading properly. Public Works Staff will continue to investigate these issues and make repairs as time permits.

The Utility Billing Clerk and Finance Director (Lorraine Trotter) have been working closely with Caselle and Neptune to ensure that the data read during August is correct and transfers into Caselle correctly. Once this is complete, bills will be uploaded to Xpress Bill Pay and sent to customers. City Staff is anticipating that most issues identified during the July billing will be corrected in the September billing.

NEXT STEPS

1. **DETERMINE POLICY ALTERNATIVE TO HANDLE INCORRECT BILLING:** There are potentially 3 options that could address incorrect billing that has occurred in the past:
 - a. **Forgive all prior incorrect (under) billing.**
 - i. City Staff would make manual adjustments to accounts and would forgive balances that resulted from incorrect billing in previous cycles. This would not remove balances related to nonpayment from other cycles.
 - b. **Collect fees equitably for all services given by the City.**
 - i. It might be considered inequitable for customers who have been billed correctly and paid on time to forgive the balances for service provided by the City. One alternative under this option would allow customers with high water bills (actual usage) to enter payment plans for a given period.
 - c. **50% Plan.**
 - i. The City could provide 50% relief for customers who were underbilled.
 - d. **Request for Direction:** How should the City handle incorrect billing during the last billing cycle (July)?

2. **DETERMINE POLICY ALTERNATIVE TO HANDLE ACCOUNTS THAT WILL HAVE BIG INCREASES IN FUTURE BILLING CYCLES:** Several accounts have been reading incorrectly in Caselle due to the size of their waterlines. When Staff updated the system, their accounts began reading correctly, albeit at much higher uses than previously recorded. City Staff has been working to verify that these new readings are correct and has verified this with Neptune Data. It can be anticipated that these accounts will have significantly higher bills moving forward. Some of these increases were tens of thousands of dollars more than what was previously paid. It is also important to note that there was only a very small increase in water rates this year, and none for sewer.

There are potentially 3 options that could address this situation fairly and reasonably:

- a. The City could collect fees equitably for all services clients use based on available and verified data of past usage. If this option is preferred, Clients would be billed for their actual usage moving forward, and one of two options could be selected to deal with past usage:
 - i. The City could use the Neptune Data to collect fees related to back usage; or
 - ii. The City could collect fees related to some number of cycles determined by Council.
 - b. The City could create an “estimated read” for some period to allow these customers time to prepare for their new, accurate but higher bills that will be issued in subsequent billing cycles. This could potentially allow for time and resources to be dedicated by these customers to reducing water use; AND/OR
 - c. The City could waive late fees for these account holders for some period.
 - d. ***Request for Direction:*** How should the City handle water bill increases moving forward?
3. **CUSTOMER LETTER:** *Staff recommends* that we send a letter at the time of billing to all customers of the system explaining what happened as well as the policy alternative determined by Council to handle accounts that may have been charged incorrectly in July. This letter should also detail a process for clients to discuss their bills with City Staff if they believe there are further utility billing issues.
4. **FUTURE:** There is still work to be done to ensure that the Utility Reading and Billing Systems of Idaho Springs are functioning properly and to ensure that Staff can proactively address potential problems in the future. Next steps:
- a. Public Works Staff should continue to verify that equipment is working and replacing equipment as necessary. One note: Larger commercial lines require specialized equipment that is very difficult to source because of supply chain issues. Another issue that limits the effectiveness of Staff is the need to gain access to customer homes and property to do equipment inspections and fixes. This takes some time.

- b. Administration Staff will continue to audit accounts and address issues with billing software to ensure that municipal best practices are followed, and issues are proactively dealt with. We will also continue to engage in training and continue to engage in process documentation and improvement.
- c. Last year, the City implemented a new online payment portal for utility billing and municipal court called "Xpress Bill Pay". This system is now in place and has been well received by customers. Based on this successful implementation **Staff recommends** that the City move towards a system of monthly billing in the new year. Such a billing system would have several benefits:
 - a. Meter Reads and Billing will occur during the same financial period.
 - b. Problems like leaks will likely be discovered more quickly allowing staff to address them proactively.
 - c. If mistakes are made or recognized, it is desirable to address them quickly rather than two months later. [N.B. The one-month periods will also be closed as soon as the billing goes out.]
 - d. Bills will be smaller

City of Idaho Springs FY 2024 Budget Schedule

Monday, Aug. 14	Council Work Session - 2024 Budget Schedule
Week of Aug. 14	Budget worksheets distributed to Department Heads
Monday, Aug. 28	Council Work Session – Projects update
Monday, August 28	Budget worksheets with Department requests due to City Administrator
Week of Sept. 4	Mayor, City Administrator and Finance Officer meet with Department Heads to discuss budget requests
Monday, Sept. 11	Council Work Session – 2022 Audit Presentation
Monday, Sept. 25	Council Work Session – Budget discussion
Monday, Oct. 9	Council Work Session – Budget discussion
Sunday, Oct. 15	Deadline for submittal of Proposed Budget to Council
Thursday, Oct. 19	City Clerk publishes Notice of Budget in the Clear Creek Courant
Monday, Oct. 23	Council Work Session – Budget discussion
Monday, Nov. 13	Council Work Session – Budget discussion
Monday, Dec. 11	Council Meeting – Budget Hearing and Resolutions for final budget adoption and certification of mill levy
Friday, Dec. 15	Deadline for certification of mill levy to County Commissioners
Weds, Jan. 31	Deadline to file adopted 2024 Budget with the Colorado Department of Local Affairs



CITY OF IDAHO SPRINGS
1711 Miner Street
P.O. Box 907
Idaho Springs, CO 80452-0907
Telephone (303) 567-4421
FAX (303) 567-4955

NOTICE AND AGENDA
Regular Meeting
Idaho Springs City Council
1711 Miner Street, City Hall
Monday, August 14, 2023
7:00 p.m.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **AGENDA APPROVAL**
 - a) Move to approve the agenda for the August 14, 2023 meeting
5. **CONFLICT OF INTEREST**
6. **APPROVAL OF MINUTES**
 - a) Move to approve the minutes from July 24, 2023
7. **APPROVAL OF BILLS**
 - a) Move to approve bills to August 14, 2023
8. **PUBLIC COMMENT**
9. **UNSCHEDULED PUBLIC COMMENT**
10. **LIQUOR LICENSING AUTHORITY**
11. **FINANCE OFFICER**
12. **RESOLUTIONS**
 - a) Resolution #17, Series 2023 A Resolution approving the Intergovernmental Agreement with Clear Creek County for Coordination of the 2023 Election.
 - b) Resolution # 18, Series 2023 A Resolution Designating Additional Temporary Handicap Parking Spaces on 13th Avenue between Colorado Boulevard and Virginia Street
13. **ORDINANCE FIRST READING**
 - a) Ordinance #8, Series 2023 An Ordinance amending Ordinance #18, Series 2021, concerning the vacation of rights-of-way associated with the Block 57 Development, to consider the condition of compensation satisfied.
14. **ORDINANCE SECOND READING**
15. **CITY ATTORNEY**
16. **CITY ADMINISTRATOR**
 - a) Staff report submitted with no requests for action.
17. **ADMINISTRATION DEPARTMENT**
 - a) **Assistant City Administrator** - Staff report submitted with no requests for action.
 - b) **Deputy City Clerk** – Staff report submitted with no requests for action.
18. **POLICE DEPARTMENT**
 - a) Staff report submitted with one request for action;
Move to approve the proposal from Halsey Architecture & Planning for architectural services for 1744 Miner Street in the amount of \$21,410.00 from line item #21-00-7045.
19. **PUBLIC WORKS DEPARTMENT**
 - a) Staff report submitted with no requests for action.

20. WATER FACILITIES DEPARTMENT

- a) Staff report submitted with one request for action. Motion to approve \$95,120 from line item #52-72-7310 for the paving of part of the lot at the WRRF. These dollars were set aside for concrete pads, but because ACC is paving nearby, the opportunity to have the lot paved at a lower cost than usual has surfaced. Considering previous paving projects the expected cost was \$120,000.00.

21. COMMITTEE REPORTS

22. CITY CLERK/TREASURER

23. MAYOR / COUNCIL

- a) Letter of thanks Project Support, Donna Kline

24. ADJOURN

- a) Next Work Session Monday August 28, 2023.
- b) Next Regular Meeting on Monday, August 28, 2023

IN-PERSON AND REMOTE MEETING PUBLIC ATTENDANCE AND PARTICIPATION INSTRUCTIONS

The Public is able to view and hear this meeting remotely at the following address on the City's website:

<https://www.colorado.gov/pacific/idahospings/city-council-live>

To appear on the agenda as Scheduled Public Comment (in person or remote), you must fill out the form at the following link and return to the Deputy City Clerk no later than Noon (12 p.m.) the Thursday before the meeting date:

<https://www.colorado.gov/pacific/sites/default/files/Fillable%20Council%20Public%20Comment%201.pdf>. For remote Public Comment, please use this link to join the meeting: <https://us02web.zoom.us/j/88123857147>

To provide in-person Unscheduled public comment, please sign-in at the entrance to the Council Chambers. To provide remote unscheduled comment, please use this link to join the meeting: <https://us02web.zoom.us/j/88123857147>.

You will need to identify yourself when joining the Zoom meeting with an accurate first and last name. You will then need to raise your hand to be recognized for public comment at the designated time on the agenda.

Each Scheduled/Unscheduled Public Comment is limited to three (3) minutes.

**JOHN CURTIS
SCOTT PENNELL
CHUCK HARMON**

**KATE COLLIER
ART CACCAVALE
JIM CLARK**

JEREMY JONES

**IDAHO SPRINGS CITY COUNCIL
REGULAR MEETING
JULY 24, 2023**

The City Council of the City of Idaho Springs held a regular meeting on July 24, 2023, in the city council chambers. Mayor Harmon called the meeting to order at 7:11 p.m.

Answering the roll were: Chuck Harmon, Scott Pennell, Art Caccavale, Jeremy Jones, Kate Collier, Jim Clark and John Curtis. Also present were Assistant City Administrator Jonathan Cain, Deputy City Clerk Wonder Martell, Chief Nate Buseck, Public Works Superintendent Paul Crain, and Water Facilities Supervisor Edward Sigward. City Attorney Carmen Beery joined via Zoom.

The Pledge of Allegiance was recited by all present.

AGENDA APPROVAL

Councilmember Collier moved to approve the agenda for July 24, 2023
Councilmember Caccavale seconded, followed by an all-in favor voice vote.

**CONFLICT OF INTEREST
APPROVAL OF MINUTES**

Councilmember Caccavale moved to approve minutes of July 10, 2023
Councilmember Pennell seconded, followed by an all-in favor voice vote.

APPROVAL OF BILLS

Councilmember Collier moved to approve the bills to July 24, 2023
Councilmember Clark seconded, followed by an all-in favor roll call vote.

PUBLIC COMMENT

Mary Ann Dalpes 1244 Colorado Blvd has requested that two handicapped spaces be created on the 13th Avenue side of her residence for her upcoming Ankle Surgery in August of 2023. One space will be for herself, and one will be for her daughter who is to care for her during her recovery.

**LIQUOR LICENSING AUTHORITY
FINANCE OFFICER**

June financial statements were in the packet, but the finance officer was not in attendance to go over them. She was available for any questions that council had on the financial statements.

RESOLUTIONS

1. Councilmember Jones moved to approve Resolution # 14, Series 2023 A resolution designating two temporary handicapped parking spaces at 1244 Colorado Blvd on the 13th Avenue side. Councilmember Collier seconded followed by an all-in favor roll call vote.
2. Councilmember Pennell moved to approve Resolution #15, Series 2023 A resolution granting a limited exception from the conditions of approval of the Final Development Plan for the Mighty ARGO Phase One Gondola at Virginia Canyon Mountain Park to allow the issuance of a building permit for a retaining/building wall at the upper landing area prior to the satisfaction of all FDP conditions.

DISCUSSION

Councilmember Caccavale asked if allowing this exception leaves this open for future development to be able to use the same exception. City staff replied with yes, it may. Councilmember Pennell mentioned that helping speed up projects is a positive, Jon Cain replied with yes and one at a time,

JOHN CURTIS
SCOTT PENNELL
CHUCK HARMON

KATE COLLIER
ART CACCAVALE
JIM CLARK

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councilmember Jones mentioned that this is not a blanket approval. Councilmember Curtis seconded followed by an all-in favor roll call vote.

3. Councilmember Collier moved to approve Resolution #16, Series 2023 A resolution affirming the prior approval of the City's purchase of 1744 Miner Street. Councilmember Caccavale seconded, followed by an all-in favor roll call vote.

ORDINANCE FIRST READING

ORDINANCE SECOND READING

CITY ATTORNEY

CITY ADMINISTRATOR

Staff report submitted with two requests for action. Councilmember Collier moved to approve a proposal from Spectrum General Contractors in the amount of \$396,917.71 for the exterior rehabilitation of City Hall (account number 21-61-7040). This work is expected to begin in spring of 2024. Councilmember Jones seconded followed by an all-in favor roll call vote.

Councilmember Jones moved to approve a proposal from Performance Construction in the amount of \$87,218.77 for the renovation of the upstairs restrooms at City Hall (account number 21-61-7040).

Councilmember Collier seconded followed by an all-in favor roll call vote.

ADMINISTRATIVE DEPARTMENT

Assistant City Administrator- Staff report submitted with no requests for action.

Deputy City Clerk – Staff report submitted with no requests for action.

POLICE DEPARTMENT

Staff report submitted with no requests for action.

PUBLIC WORKS

Staff report submitted with one request for action. Councilmember Jones moved to approve the services of Stanton Constructability Services, LLC to provide probable construction cost analysis for Virginia Canyon and Virginia Street projects, for the amount of \$19,989.00 from line item 23-00-5103. Councilmember Clark seconded followed by an all-in favor roll call vote.

WATER/WASTEWATER DEPARTMENT

Staff report submitted with no requests for action.

ADJOURN

Mayor Chuck Harmon adjourned the regular meeting at 7:36 pm to go into executive session.

Executive session adjourned at 8:38 pm.

Invoice	Type	Description	Invoice Date	Due Date	Total Cost	Terms	Period	GL Account
AlSCO - Denver Linen (13)								
2790732								
2790732	Invoice	Carpets	08/01/2023	08/15/2023	74.60	Open	08/23	10-30-5108
Total 2790732:					74.60			
Total AlSCO - Denver Linen (13):					74.60			
Arrowhead Landscape Services (1995)								
CD50325799								
CD50325799	Invoice	Sod Replacement	07/27/2023	08/26/2023	33,018.74	Open	07/23	10-60-5108
Total CD50325799:					33,018.74			
Total Arrowhead Landscape Services (1995):					33,018.74			
AT&T Mobility (283)								
287246995984X07212023								
287246995984X07212023	Invoice	Cell Phone/WasteWater	07/13/2023	08/08/2023	157.96	Open	07/23	52-00-5335
287246995984X07212023	Invoice	Cell Phones/Water	07/13/2023	08/08/2023	157.96	Open	07/23	51-00-5335
Total 287246995984X07212023:					315.92			
Total AT&T Mobility (283):					315.92			
Browns Hill Engineering & Cont (1416)								
1077								
1077	Invoice	WTP SCADA Leasing Agreement	08/01/2023	09/01/2023	8,238.00	Open	09/23	51-00-5309
Total 1077:					8,238.00			
1078								
1078	Invoice	WWTP SCADA Leasing Agreeeme	08/01/2023	09/01/2023	1,620.00	Open	09/23	52-00-5309
Total 1078:					1,620.00			
Total Browns Hill Engineering & Cont (1416):					9,858.00			
Canyon Glass & Gutters Inc. (39)								
20219								
20219	Invoice	replace 2 pieces of glass at park a	07/25/2023	08/25/2023	255.00	Open	07/23	10-60-5207
Total 20219:					255.00			
Total Canyon Glass & Gutters Inc. (39):					255.00			
Caselle Inc. (287)								
126485								
126485	Invoice	Contract Support - admin	08/01/2023	09/01/2023	364.75	Open	09/23	10-20-5108
126485	Invoice	Contract Support - pd	08/01/2023	09/01/2023	364.75	Open	09/23	10-30-5108
126485	Invoice	Contract Support - streets	08/01/2023	09/01/2023	364.75	Open	09/23	10-10-5108
126485	Invoice	Contract Support - waste water	08/01/2023	09/01/2023	182.38	Open	09/23	52-00-5108
126485	Invoice	Contract Support - water	08/01/2023	09/01/2023	182.37	Open	09/23	51-00-5108
Total 126485:					1,459.00			
Total Caselle Inc. (287):					1,459.00			
CenturyLink (569)								
3035672130X722023								
3035672130X722023	Invoice	WWTP Alarm	07/22/2023	08/12/2023	214.51	Open	07/23	52-00-5303

Invoice	Type	Description	Invoice Date	Due Date	Total Cost	Terms	Period	GL Account
Total 3035672130X722023:					214.51			
3035679613X7252023								
3035679613X7252023	Invoice	Phone Lines Water Plant Fire Alar	07/25/2023	08/16/2023	198.54	Open	07/23	51-00-5303
Total 3035679613X7252023:					198.54			
3035674474X7282023								
3035674474X7282023	Invoice	Internet service-Public Works	07/28/2023	08/18/2023	102.94	Open	07/23	10-10-5335
Total 3035674474X7282023:					102.94			
Total CenturyLink (569):					515.99			
Chicago Creek Sanitation (434)								
2023-08								
2023-08	Invoice	Maintenance Fee	07/24/2023	08/23/2023	171.00	Open	08/23	52-00-5206
Total 2023-08:					171.00			
Total Chicago Creek Sanitation (434):					171.00			
City of Idaho Springs (289)								
8.1.2023								
8.1.2023	Invoice	Payroll Transfer	08/01/2023	08/15/2023	750,000.00	Open	08/23	10-00-1580
Total 8.1.2023:					750,000.00			
Total City of Idaho Springs (289):					750,000.00			
Clear Creek County (926)								
309988								
309988	Invoice	Document Recording	07/20/2023	08/20/2023	33.00	Open	07/23	10-20-5316
Total 309988:					33.00			
Total Clear Creek County (926):					33.00			
Clear Creek County Road & Bridge (1278)								
08.02.23								
08.02.23	Invoice	Fleet fuel/Parks	08/02/2023	08/30/2023	195.39	Open	07/23	10-60-6191
08.02.23	Invoice	Fleet fuel/Police	08/02/2023	08/30/2023	2,238.52	Open	07/23	10-30-6191
08.02.23	Invoice	Fleet fuel/Streets	08/02/2023	08/30/2023	1,243.13	Open	07/23	10-10-6191
08.02.23	Invoice	Fleet fuel/WasteWater	08/02/2023	08/30/2023	169.00	Open	07/23	52-00-6191
08.02.23	Invoice	Fleet fuel/Water	08/02/2023	08/30/2023	169.01	Open	07/23	51-00-6191
Total 08.02.23:					4,015.05			
Total Clear Creek County Road & Bridge (1278):					4,015.05			
Clear Creek Supply (291)								
7312023								
7312023	Invoice	369870 - charging cable	07/31/2023	08/10/2023	18.79	Open	07/23	10-10-6193
7312023	Invoice	369871 - battery core return	07/31/2023	08/10/2023	10.00	Open	07/23	10-10-6007
7312023	Invoice	370254 - oil and air filter	07/31/2023	08/10/2023	22.92	Open	07/23	51-00-6150
7312023	Invoice	370278 - rags and connectors	07/31/2023	08/10/2023	50.13	Open	07/23	10-10-6193
7312023	Invoice	370299 - oil	07/31/2023	08/10/2023	58.88	Open	07/23	51-00-6150
7312023	Invoice	370319 - gloves	07/31/2023	08/10/2023	21.99	Open	07/23	10-60-6040
7312023	Invoice	370659 - vehicle cleaning supplie	07/31/2023	08/10/2023	26.78	Open	07/23	10-10-6150
7312023	Invoice	370680 - small engine spark plug	07/31/2023	08/10/2023	3.50	Open	07/23	10-60-6200
7312023	Invoice	370844 - glass cleaner and detail	07/31/2023	08/10/2023	15.88	Open	07/23	10-10-6007
7312023	Invoice	370956 - wire ties	07/31/2023	08/10/2023	11.79	Open	07/23	10-60-5207

Invoice	Type	Description	Invoice Date	Due Date	Total Cost	Terms	Period	GL Account
7312023	Invoice	371004 - cutting wheel	07/31/2023	08/10/2023	9.87	Open	07/23	10-10-6020
7312023	Invoice	371106 - oil, filter and bulb	07/31/2023	08/10/2023	45.72	Open	07/23	10-10-6150
7312023	Invoice	371123 - armor all	07/31/2023	08/10/2023	6.99	Open	07/23	10-10-6193
7312023	Invoice	371280 - key	07/31/2023	08/10/2023	6.87	Open	07/23	10-10-6010
7312023	Invoice	371318 - bug spray	07/31/2023	08/10/2023	5.99	Open	07/23	51-15-6005
Total 7312023:					296.10			
Total Clear Creek Supply (291):					296.10			
Colorado Analytical Lab (945)								
230718035								
230718035	Invoice	total coliform P/A compl	07/20/2023	08/20/2023	103.50	Open	07/23	51-00-5201
Total 230718035:					103.50			
230718049								
230718049	Invoice	bod-5	07/24/2023	08/24/2023	66.60	Open	07/23	52-00-5201
Total 230718049:					66.60			
230725041								
230725041	Invoice	bod-5	08/01/2023	09/01/2023	66.60	Open	07/23	52-00-5201
Total 230725041:					66.60			
230801039								
230801039	Invoice	total coliform P/A compl	08/04/2023	09/04/2023	103.50	Open	08/23	51-00-5201
Total 230801039:					103.50			
230718053								
230718053	Invoice	coliform	08/07/2023	09/07/2023	224.00	Open	07/23	52-00-5201
230718053	Invoice	sludge	08/07/2023	09/07/2023	225.00	Open	07/23	52-00-5201
Total 230718053:					449.00			
230719084								
230719084	Invoice	pfas	08/08/2023	09/07/2023	575.00	Open	07/23	52-00-5201
Total 230719084:					575.00			
Total Colorado Analytical Lab (945):					1,364.20			
Colorado Community Media (1981)								
91858								
91858	Invoice	Legal Publication	07/28/2023	08/27/2023	274.33	Open	07/23	10-20-5312
Total 91858:					274.33			
Total Colorado Community Media (1981):					274.33			
Comcast (1486)								
0197259X7232023								
0197259X7232023	Invoice	City Hall Internet	07/23/2023	08/17/2023	272.20	Open	08/23	10-20-5335
Total 0197259X7232023:					272.20			
179466574								
179466574	Invoice	New High speed internet for WWT	09/01/2023	10/01/2023	2,413.69	Open	08/23	52-00-5335
Total 179466574:					2,413.69			

Invoice	Type	Description	Invoice Date	Due Date	Total Cost	Terms	Period	GL Account
Total Comcast (1486):					2,685.89			
Common Knowledge Technology, Inc (1549)								
59551								
59551	Invoice	laptop - marsh	02/09/2023	08/30/2023	2,085.00	Open	07/23	10-20-7010
Total 59551:					2,085.00			
56782								
56782	Invoice	microsoft license, for unknown co	02/28/2023	08/28/2023	58.00	Open	07/23	10-20-7011
Total 56782:					58.00			
57927								
57927	Invoice	adapter	07/20/2023	08/20/2023	23.27	Open	07/23	10-30-7010
Total 57927:					23.27			
60675								
60675	Invoice	dell docking station	07/20/2023	08/19/2023	280.00	Open	07/23	10-20-7010
Total 60675:					280.00			
60767								
60767	Invoice	IT Services - Admin	08/01/2023	08/31/2023	1,302.00	Open	08/23	10-20-5108
60767	Invoice	IT Services - PD	08/01/2023	08/31/2023	1,302.00	Open	08/23	10-30-5108
60767	Invoice	IT Services - Streets	08/01/2023	08/31/2023	1,302.00	Open	08/23	10-10-5108
60767	Invoice	IT Services - Water	08/01/2023	08/31/2023	651.00	Open	08/23	51-00-5108
60767	Invoice	IT Services - WW	08/01/2023	08/31/2023	651.00	Open	08/23	52-00-5108
Total 60767:					5,208.00			
58106								
58106	Invoice	laptop - cain	08/04/2023	08/30/2023	2,404.27	Open	07/23	10-20-7010
Total 58106:					2,404.27			
Total Common Knowledge Technology, Inc (1549):					10,058.54			
Core & Main LP (959)								
T262376								
T262376	Invoice	transmitters	07/25/2023	08/20/2023	2,652.00	Open	07/23	51-15-7006
Total T262376:					2,652.00			
Total Core & Main LP (959):					2,652.00			
CPS Distributors (395)								
0011078146-002								
0011078146-002	Invoice	sprinkler parts	06/20/2023	08/30/2023	385.29	Open	07/23	10-60-6045
Total 0011078146-002:					385.29			
Total CPS Distributors (395):					385.29			
Deep Rock (1855)								
18332261072123								
18332261072123	Invoice	Water Cooler	07/21/2023	08/13/2023	58.95	Open	07/23	10-20-5309
Total 18332261072123:					58.95			
Total Deep Rock (1855):					58.95			

Invoice	Type	Description	Invoice Date	Due Date	Total Cost	Terms	Period	GL Account
Doyle Disposal (380)								
16423								
16423	Invoice	Trash Service Sewer Plant	07/25/2023	08/25/2023	453.00	Open	08/23	52-00-5202
Total 16423:					453.00			
Total Doyle Disposal (380):					453.00			
DRCOG (512)								
024762								
024762	Invoice	Annual Dues	07/17/2023	08/17/2023	600.00	Open	07/23	10-20-5304
Total 024762:					600.00			
Total DRCOG (512):					600.00			
Employee (2093)								
7.27.23								
7.27.23	Invoice	reimburse for colorado waste wat	07/27/2023	08/27/2023	100.00	Open	07/23	52-00-5212
Total 7.27.23:					100.00			
Total Employee (2093):					100.00			
Grainger Inc. (134)								
9783154686								
9783154686	Invoice	vbelt pulley	07/26/2023	08/25/2023	13.40	Open	07/23	52-16-6005
Total 9783154686:					13.40			
Total Grainger Inc. (134):					13.40			
Hayes Poznanovic Korver LLC (214)								
48511								
48511	Invoice	General Legal Water Matters	08/01/2023	08/31/2023	73.39	Open	07/23	51-00-5101
Total 48511:					73.39			
Total Hayes Poznanovic Korver LLC (214):					73.39			
HDR Engineering, Inc (1605)								
1200542662								
1200542662	Invoice	Virginia Street Improvements	07/25/2023	08/28/2023	109,524.96	Open	07/23	20-00-5103
Total 1200542662:					109,524.96			
Total HDR Engineering, Inc (1605):					109,524.96			
Hoehn Architects P.C. (1444)								
2105-9								
2105-9	Invoice	Library Park Site Improvements	08/01/2023	08/31/2023	1,530.00	Open	07/23	21-00-7042
2105-9	Invoice	Milage	08/01/2023	08/31/2023	40.61	Open	07/23	21-00-7042
Total 2105-9:					1,570.61			
2202-5								
2202-5	Invoice	Hose House #2 Rehabilitation	08/01/2023	08/31/2023	855.00	Open	07/23	21-61-7042
2202-5	Invoice	Milage	08/01/2023	08/31/2023	19.38	Open	07/23	21-61-7042
Total 2202-5:					874.38			
Total Hoehn Architects P.C. (1444):					2,444.99			

Invoice	Type	Description	Invoice Date	Due Date	Total Cost	Terms	Period	GL Account
Home Depot Credit Services (578)								
5021153								
5021153	Invoice	tape, cable cutter, cable	07/06/2023	08/31/2023	62.91	Open	07/23	10-60-6200
Total 5021153:					62.91			
120272								
120272	Invoice	lights anf plugs	07/11/2023	08/31/2023	123.96	Open	07/23	10-60-6200
Total 120272:					123.96			
141232								
141232	Invoice	light, nabber, tape, misc.	07/11/2023	08/31/2023	249.85	Open	07/23	10-60-6200
Total 141232:					249.85			
9706099								
9706099	Invoice	spray paint	07/12/2023	08/31/2023	263.62	Open	07/23	10-10-6093
Total 9706099:					263.62			
2023140								
2023140	Invoice	fans for chambers	07/19/2023	08/31/2023	298.00	Open	07/23	10-20-7010
2023140	Invoice	orange safety fence	07/19/2023	08/31/2023	322.74	Open	07/23	10-60-6200
2023140	Invoice	shovel, and misc	07/19/2023	08/31/2023	190.85	Open	07/23	10-60-6200
Total 2023140:					811.59			
5265368/5755718								
5265368/5755718	Invoice	safety vests	07/26/2023	08/31/2023	241.40	Open	07/23	10-10-6022
Total 5265368/5755718:					241.40			
Total Home Depot Credit Services (578):					1,753.33			
ICESOFT Technologies Inc. (2049)								
VU-1251								
VU-1251	Invoice	Annual Subscription for Alert Syst	05/01/2023	08/31/2023	1,900.00	Open	07/23	10-20-7020
Total VU-1251:					1,900.00			
Total ICESOFT Technologies Inc. (2049):					1,900.00			
JVA Incorporated (1110)								
109756								
109756	Invoice	robert brothers building	06/30/2023	08/30/2023	3,143.00	Open	06/23	59-70-5108
Total 109756:					3,143.00			
109896								
109896	Invoice	mattie dam repairs	06/30/2023	08/30/2023	15,144.59	Open	06/23	51-72-7310
Total 109896:					15,144.59			
109897								
109897	Invoice	hwy 103 waterline	06/30/2023	08/30/2023	4,772.50	Open	06/23	51-72-7320
Total 109897:					4,772.50			
109952								
109952	Invoice	montane park water storage repla	06/30/2023	08/30/2023	2,456.00	Open	06/23	51-72-7320

Invoice	Type	Description	Invoice Date	Due Date	Total Cost	Terms	Period	GL Account	
Total 109952:					2,456.00				
109981	109981	Invoice	gem hotel	06/30/2023	07/30/2023	160.00	Open	06/23	10-00-2401
Total 109981:					160.00				
109986	109986	Invoice	PW Facility	06/30/2023	08/30/2023	15,009.00	Open	06/23	21-00-7044
Total 109986:					15,009.00				
Total JVA Incorporated (1110):					40,685.09				
L.A.W.S. (1806)									
22538	22538	Invoice	brake and fog light bulbs	02/27/2023	08/30/2023	101.22	Open	06/23	10-30-6193
Total 22538:					101.22				
Total L.A.W.S. (1806):					101.22				
Land Title Guarantee Company (2096)									
1744 MINER - EARNEST	1744 MINER - EARNEST	Invoice	Earnest Money 1744 Miner Stret	07/01/2023	08/01/2023	65,625.00	Open	07/23	21-00-7043
Total 1744 MINER - EARNEST:					65,625.00				
1744 MINER	1744 MINER	Invoice	Final Payment for 1744 Miner Stre	07/25/2023	08/25/2023	584,141.57	Open	07/23	21-00-7043
Total 1744 MINER:					584,141.57				
Total Land Title Guarantee Company (2096):					649,766.57				
Law Firm Of Suzanne Rogers PC (737)									
8.1.23	8.1.23	Invoice	Mileage	08/01/2023	08/30/2023	57.25	Open	08/23	10-40-5115
	8.1.23	Invoice	Prosecutor	08/01/2023	08/30/2023	1,500.00	Open	08/23	10-40-5115
Total 8.1.23:					1,557.25				
Total Law Firm Of Suzanne Rogers PC (737):					1,557.25				
Liberty Communications (1547)									
2965412	2965412	Invoice	phone service admin	07/30/2023	08/30/2023	143.20	Open	08/23	10-20-5303
	2965412	Invoice	phone service police	07/30/2023	08/30/2023	143.20	Open	08/23	10-30-5303
	2965412	Invoice	phone service public works	07/30/2023	08/30/2023	143.20	Open	08/23	10-10-5303
	2965412	Invoice	phone service wastewater	07/30/2023	08/30/2023	71.61	Open	08/23	52-00-5303
	2965412	Invoice	phone service water	07/30/2023	08/30/2023	71.60	Open	08/23	51-00-5303
Total 2965412:					572.81				
Total Liberty Communications (1547):					572.81				
Marin Consulting (2095)									
15993	15993	Invoice	Performance and Accountability C	07/24/2023	08/24/2023	300.00	Open	07/23	10-30-5212
Total 15993:					300.00				

Invoice	Type	Description	Invoice Date	Due Date	Total Cost	Terms	Period	GL Account
16003								
16003	Invoice	Performance and Accountability C	07/25/2023	08/25/2023	300.00	Open	07/23	10-30-5212
Total 16003:					300.00			
Total Marin Consulting (2095):					600.00			
Mayberry & Company (1666)								
687								
687	Invoice	Audit	08/02/2023	09/02/2023	2,875.00	Open	08/23	10-20-5102
687	Invoice	Audit	08/02/2023	09/02/2023	1,437.50	Open	08/23	51-00-5102
687	Invoice	Audit	08/02/2023	09/02/2023	1,437.50	Open	08/23	52-00-5102
Total 687:					5,750.00			
Total Mayberry & Company (1666):					5,750.00			
Michael Goodbee (1940)								
8.1.23								
8.1.23	Invoice	Judge	08/01/2023	08/30/2023	1,600.00	Open	08/23	10-40-5110
Total 8.1.23:					1,600.00			
Total Michael Goodbee (1940):					1,600.00			
Michael Hillman (1962)								
2021-RK								
2021-RK	Invoice	Refund Reservoir Key Deposit	08/01/2023	09/01/2023	100.00	Open	07/23	10-20-6060
Total 2021-RK:					100.00			
Total Michael Hillman (1962):					100.00			
Mountain Tool and Feed (1450)								
1549								
1549	Invoice	leaf blower	07/19/2023	08/19/2023	199.99	Open	07/23	10-60-7007
Total 1549:					199.99			
1550								
1550	Invoice	Stihl engine oil	07/19/2023	08/19/2023	23.95	Open	07/23	10-60-6200
Total 1550:					23.95			
1551								
1551	Invoice	Stihl air filters and screw driver	07/19/2023	08/19/2023	25.85	Open	07/23	10-60-6200
Total 1551:					25.85			
Total Mountain Tool and Feed (1450):					249.79			
Murray Dahl Beery & Renaud (806)								
18128								
18128	Invoice	General legal	08/03/2023	09/03/2023	15,895.11	Open	07/23	10-20-5101
18128	Invoice	General legal - pd	08/03/2023	09/03/2023	307.50	Open	07/23	10-30-5101
Total 18128:					16,202.61			
Total Murray Dahl Beery & Renaud (806):					16,202.61			
Paul Peavey (2084)								
8.2.23								
8.2.23	Invoice	Prep and Paint Civil War Cannon	08/02/2023	09/02/2023	1,300.00	Open	08/23	21-00-7042

Invoice	Type	Description	Invoice Date	Due Date	Total Cost	Terms	Period	GL Account
Total 8.2.23:					1,300.00			
Total Paul Peavey (2084):					1,300.00			
Peak Performance Imaging Solutions (409)								
67303								
67303	Invoice	Copier Meter Bill/Police	08/01/2023	08/16/2023	86.19	Open	08/23	10-30-5309
Total 67303:					86.19			
Total Peak Performance Imaging Solutions (409):					86.19			
PepperBall (2090)								
0085593								
0085593	Invoice	powder projectile	08/26/2023	08/26/2023	450.00	Open	07/23	21-00-6026
Total 0085593:					450.00			
Total PepperBall (2090):					450.00			
Pitney Bowes (1758)								
3317820610								
3317820610	Invoice	Postage Meter Lease	07/30/2023	08/27/2023	189.24	Open	07/23	10-20-5309
Total 3317820610:					189.24			
Total Pitney Bowes (1758):					189.24			
Project Support Senior Center (1167)								
SHF MATCH								
SHF MATCH	Invoice	SHF Grant Match - Building	08/01/2023	09/01/2023	15,000.00	Open	07/23	10-21-5038
Total SHF MATCH:					15,000.00			
Total Project Support Senior Center (1167):					15,000.00			
Quill Corporation (230)								
33799262								
33799262	Invoice	office supplies	08/01/2023	09/01/2023	113.38	Open	08/23	10-20-6010
Total 33799262:					113.38			
Total Quill Corporation (230):					113.38			
Ramey Environmental Compliance, INC (898)								
26147								
26147	Invoice	Grease trap inspections	08/03/2023	09/03/2023	1,700.00	Open	07/23	52-00-5000
26147	Invoice	Grease Trap Inspections/McDonal	08/03/2023	09/03/2023	68.00	Open	07/23	52-00-5000
Total 26147:					1,768.00			
Total Ramey Environmental Compliance, INC (898):					1,768.00			
Ryberg Construction Co. Inc. (2094)								
IS-23001								
IS-23001	Invoice	Consultation for relocation of Rob	08/08/2023	09/08/2023	960.00	Open	07/23	59-70-5108
Total IS-23001:					960.00			
Total Ryberg Construction Co. Inc. (2094):					960.00			

Invoice	Type	Description	Invoice Date	Due Date	Total Cost	Terms	Period	GL Account
SAFEbuilt, LLC Lockbox #88135 (1041)								
0101960								
0101960	Invoice	Building Permits	07/31/2023	08/30/2023	944.04	Open	07/23	10-22-5000
Total 0101960:					944.04			
0079888								
0079888	Invoice	Code enforcement services	08/31/2023	09/30/2023	500.00	Open	07/23	10-22-5108
Total 0079888:					500.00			
Total SAFEbuilt, LLC Lockbox #88135 (1041):					1,444.04			
Spectrum General Contractors, INC. (2055)								
S-ISLIBPARK - 2								
S-ISLIBPARK - 2	Invoice	Idaho Springs Library Park work	07/27/2023	08/27/2023	247,184.11	Open	06/23	21-00-7042
Total S-ISLIBPARK - 2:					247,184.11			
HOSE HOUSE - 4								
HOSE HOUSE - 4	Invoice	Hose House #2	07/28/2023	08/28/2023	27,840.24	Open	06/23	21-61-7042
Total HOSE HOUSE - 4:					27,840.24			
Total Spectrum General Contractors, INC. (2055):					275,024.35			
Sprint (750)								
569628819-188								
569628819-188	Invoice	Code cell phone	07/27/2023	08/22/2023	65.51	Open	07/23	10-30-5335
Total 569628819-188:					65.51			
Total Sprint (750):					65.51			
Staples Business Advantage (1219)								
8071083386								
8071083386	Invoice	batteries pens and keyboard	07/29/2023	08/28/2023	123.74	Open	07/23	10-30-6010
8071083386	Invoice	cd drive	07/29/2023	08/28/2023	49.99	Open	07/23	10-30-6010
Total 8071083386:					173.73			
Total Staples Business Advantage (1219):					173.73			
State of Colorado - CDPHE (74)								
FEG2400101								
FEG2400101	Invoice	TENORM Registration Fee	07/19/2023	08/19/2023	200.00	Open	07/23	52-00-5302
Total FEG2400101:					200.00			
FGD20230259								
FGD20230259	Invoice	Annual Drinking water fee	07/25/2023	08/31/2023	865.00	Open	07/23	51-00-5302
FGD20230259	Invoice	electronic payment fee	07/25/2023	08/31/2023	1.00	Open	07/23	51-00-5302
Total FGD20230259:					866.00			
Total State of Colorado - CDPHE (74):					1,066.00			
The Compliance Alliance (852)								
23-1139								
23-1139	Invoice	drug screen test	08/02/2023	09/01/2023	65.00	Open	08/23	10-10-5108
Total 23-1139:					65.00			

Invoice	Type	Description	Invoice Date	Due Date	Total Cost	Terms	Period	GL Account
Total The Compliance Alliance (852):					65.00			
Timberline Disposal (1467)								
5314087V324								
5314087V324	Invoice	fuel material and fee	08/01/2023	09/01/2023	11.39	Open	07/23	51-00-5202
5314087V324	Invoice	Hwy 103 toilet	08/01/2023	09/01/2023	71.10	Open	07/23	51-00-5202
Total 5314087V324:					82.49			
5314814V324								
5314814V324	Invoice	200 W. Colorado Blvd Trash	08/01/2023	09/01/2023	347.68	Open	08/23	10-10-5202
5314814V324	Invoice	fuel material and fee	08/01/2023	09/01/2023	55.70	Open	08/23	10-10-5202
Total 5314814V324:					403.38			
Total Timberline Disposal (1467):					485.87			
Tritech Forensics (1951)								
00904939								
00904939	Invoice	Blood Specimen Kits	07/21/2023	08/21/2023	163.61	Open	07/23	10-30-5213
Total 00904939:					163.61			
Total Tritech Forensics (1951):					163.61			
USA Blue Book (376)								
00076863								
00076863	Invoice	connecting nut	07/19/2023	08/19/2023	54.95	Open	07/23	51-00-6007
00076863	Invoice	digital pump	07/19/2023	08/19/2023	1,713.88	Open	07/23	51-00-6007
Total 00076863:					1,768.83			
00082289								
00082289	Invoice	hex nipple	07/24/2023	08/24/2023	97.90	Open	07/23	51-15-6006
Total 00082289:					97.90			
00082905								
00082905	Invoice	Ph buffer	07/25/2023	08/25/2023	146.16	Open	07/23	52-00-6007
Total 00082905:					146.16			
Total USA Blue Book (376):					2,012.89			
Utility Notification Center of Colorado (1984)								
223070779								
223070779	Invoice	Locates	07/31/2023	08/31/2023	36.12	Open	07/23	52-00-5108
223070779	Invoice	Locates	07/31/2023	08/31/2023	36.12	Open	07/23	51-00-5108
Total 223070779:					72.24			
Total Utility Notification Center of Colorado (1984):					72.24			
WALMART COMMUNITY/RFCSLLC (271)								
1649918299								
1649918299	Invoice	battery	07/19/2023	08/19/2023	73.08	Open	07/23	51-00-6500
Total 1649918299:					73.08			
Total WALMART COMMUNITY/RFCSLLC (271):					73.08			
WEX BANK (1459)								

Invoice	Type	Description	Invoice Date	Due Date	Total Cost	Terms	Period	GL Account
90642189								
90642189	Invoice	Fleet fuel - Police	07/23/2023	08/14/2023	413.65	Open	07/23	10-30-6191
Total 90642189:					413.65			
Total WEX BANK (1459):					413.65			
Xcel Energy (540)								
837218360								
837218360	Invoice	525 Pine Slope	07/20/2023	08/09/2023	8.21	Open	07/23	51-00-6001
Total 837218360:					8.21			
837225039								
837225039	Invoice	PD	07/20/2023	08/09/2023	249.77	Open	07/23	10-30-6001
Total 837225039:					249.77			
837266241								
837266241	Invoice	1711 Miner	07/20/2023	08/09/2023	344.28	Open	07/23	10-20-6001
Total 837266241:					344.28			
837313097								
837313097	Invoice	1801 miner st a	07/20/2023	08/09/2023	13.30	Open	07/23	52-00-6001
Total 837313097:					13.30			
837369967								
837369967	Invoice	10 Montane	07/20/2023	08/09/2023	45.85	Open	07/23	51-00-6001
Total 837369967:					45.85			
837375706								
837375706	Invoice	980 CR 314	07/20/2023	08/09/2023	4,458.00	Open	07/23	52-00-6001
Total 837375706:					4,458.00			
837448155								
837448155	Invoice	3403 Hwy 103	07/21/2023	08/10/2023	4,564.74	Open	07/23	51-00-6001
Total 837448155:					4,564.74			
837450599								
837450599	Invoice	1101 soda creek	07/21/2023	08/10/2023	121.00	Open	07/23	10-60-6001
Total 837450599:					121.00			
837594649								
837594649	Invoice	103 14th ave	07/21/2023	08/10/2023	29.57	Open	07/23	10-20-6001
Total 837594649:					29.57			
837609860								
837609860	Invoice	New WWTP	07/24/2023	08/11/2023	3,895.63	Open	07/23	52-00-6001
Total 837609860:					3,895.63			
837802027								
837802027	Invoice	Parks	07/25/2023	08/25/2023	372.18	Open	07/23	10-60-6001
Total 837802027:					372.18			

Invoice	Type	Description	Invoice Date	Due Date	Total Cost	Terms	Period	GL Account
837803478								
837803478	Invoice	pw	07/25/2023	08/25/2023	275.56	Open	07/23	10-10-6001
Total 837803478:					275.56			
838727294								
838727294	Invoice	Street Lights	08/01/2023	08/28/2023	4,525.07	Open	07/23	10-10-6001
Total 838727294:					4,525.07			
838861296								
838861296	Invoice	2040 miner	08/01/2023	08/21/2023	14.59	Open	07/23	10-10-6001
Total 838861296:					14.59			
Total Xcel Energy (540):					18,917.75			
Grand Totals:					1,971,384.54			

Report GL Period Summary

GL Period	Amount
09/23	11,317.00
08/23	770,144.00
07/23	874,112.88
06/23	315,810.66
Grand Totals:	1,971,384.54

Vendor number hash: 0
Vendor number hash - split: 0
Total number of invoices: 0
Total number of transactions: 0

CITY OF IDAHO SPRINGS
County of Clear Creek
State of Colorado

Resolution No. 17, Series 2023

**A RESOLUTION APPROVING THE INTERGOVERNMENTAL AGREEMENT WITH
CLEAR CREEK COUNTY FOR COORDINATION OF THE 2023 ELECTION**

WHEREAS, the City of Idaho Springs, Colorado (“City”) is a statutory municipality, duly organized and existing under the laws of the state of Colorado; and

WHEREAS, the City is required to conduct regular municipal elections during November of odd-numbered years, the next such election to be conducted this November; and

WHEREAS, by Resolution No. 10, Series 2023, on July 10, 2023, the Idaho Springs City Council (“Council”) declared its intent to conduct the 2023 regular City election as a coordinated election; and

WHEREAS, accordingly, the County Clerk and Recorder has sent to the City Clerk’s Office a proposed Intergovernmental Agreement for the 2023 coordinated election, outlining the respective roles and responsibilities of the two jurisdictions for the coordinated election process; and

WHEREAS, the Council wishes to approve said intergovernmental agreement to allow the coordination of said election.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Idaho Springs, Colorado as follows:

The City Council hereby approves the Intergovernmental Agreement between the City and Clear Creek County for the 2023 Coordinated Election, to be held on November 7, 2023, and authorize the Mayor and City Clerk to execute the same and to take all other actions necessary to effectuate its terms.

PASSED, ADOPTED AND APPROVED at a Regular Meeting of the City Council of the City of Idaho Springs, Colorado, held on the 14th day of August, 2023.

Chuck Harmon, Mayor

ATTESTED AND CERTIFIED:

Diane Breece, City Clerk

**INTERGOVERNMENTAL AGREEMENT
FOR 2023 COORDINATED ELECTION
NOVEMBER 7, 2023**

This agreement is between Clear Creek County for the benefit of the Clear Creek County Clerk and Recorder ("County" herein refers to the Clear Creek County Clerk and Recorder) and the City of Idaho Springs (Political Subdivision).

1. Purpose. The County and the Political Subdivision agree to schedule a coordinated election on November 7, 2023. Such coordinated election may involve more than one political subdivision with overlapping boundaries, and the County shall serve as the coordinated election official for all political subdivisions involved in this election. This election shall be held under the provisions of Title One, Colorado Revised Statutes.

2. Legal Notices.

(a) The publication of legal notices concerning the Political Subdivision's election which are to be published before certification of the ballot content to the County shall be the responsibility of the Political Subdivision. A copy of the published legal notice shall be submitted for the County Clerk's records.

(b) Publication of legal notices concerning the coordinated election, if any, which are required to be published after certification of the ballot content to the County shall be the responsibility of the County.

3. Receiving and Processing of Petitions. The petition process for the Political Subdivision shall be entirely the responsibility of the Political Subdivision, and shall be done in compliance with applicable Colorado Statutes and municipal ordinances.

4. Receipt of Petition Representative's Summary of Comments. Receipt of such summary shall be solely the responsibility of the Political Subdivision as covered by CRS 1-7-903.

5. Ballot Content. In accordance with Colorado law, the ballot content must be certified to the County by the Political Subdivision, in its exact and final form, **no later than 4:30 PM, September 8, 2023**. Such information must be delivered in digital format in both .pdf and Word format, via e-mail or flash drive, to the County Clerk at 405 Argentine Street, Georgetown, Colorado.

6. Receipt of Written Comments. The process of receiving written comments concerning ballot issues as required by Section 20, Article X, of the Colorado Constitution, shall solely be the responsibility of the Political Subdivision. The Political Subdivision shall accept written comments until **12:00 pm, September 22, 2023** per CRS 1-7-901. Written comments, for and/or against, shall be combined into 200 words or less for TABOR notices.

7. Preparation and Mailing of TABOR Notices for Ballot Issue Elections. If the County is required to coordinate the text for the ballot issue mailing for all participating Clear Creek County political subdivisions into one notice, the Political Subdivision shall provide to the County their information in digital format via e-mail or flash drive **by September 25, 2023**. If required, said ballot issue mailing shall be prepared and mailed by the County in accordance with Section 20, Article X, of the Colorado Constitution. Special Districts shall be responsible for mailing the TABOR notice to non-resident property owners.

8. Preparation for Coordinated Election. The County shall be responsible for preparing and printing the ballots for the coordinated election as well as printing of all other election materials necessary to hold a coordinated election. Special Districts are required to provide a list of eligible non-resident property owners to the County Clerk **by September 22, 2023**. This list must include mailing addresses and be in a digital format.

9. Conduct of the Coordinated Election. The County shall be responsible for the conduct of the coordinated election as required by the provisions of Title One, Colorado Revised Statutes.

10. Mail Ballot/In-Person Voting. A ballot will be mailed to all active registered voters between October 16 and October 20, 2023. The Voter Service and Polling Center (VSPC) will open at the County Clerk's office beginning October 30 from 9:00 am to 5:00 pm, and will remain open Monday through Friday through Election Day, November 7, 2023. Saturday hours will be 9:00 am to 1:00 pm on November 4, 2023. The Voter Service and Polling Center will be open from 7:00 am to 7:00 pm on Election Day, November 7, 2023. The VSPC will accommodate those voters who need to get replacement mail ballots, change address or register to vote, or who need to use the accessible voting machines that will be available at this location.

11. Tabulation of Ballots. All processes relating to the tabulation of ballots shall be the responsibility of the County. An unofficial abstract of votes shall be provided to the Political Subdivision, upon completion of the counting of all ballots.

12. Canvass of Votes. The canvass of votes will be the responsibility of the County. Such canvass will be completed no later than November 30, 2023, and the official results of the canvass will be provided to all political subdivisions participating in the November 7, 2023 Coordinated Election once the canvass is complete.

13. Allocation of Cost of the Election. The County shall determine the cost allocation for each political subdivision participating in the coordinated election. The basic formula that will be used for calculating the proportional share of actual costs is: The number of registered voters in the Political Subdivision times the number of offices and questions specific to it, divided by the total registered voters in all participating political subdivisions times the total number of offices and questions for all participating political subdivisions, which will equal the percentage of the total costs for which each participating political subdivision is responsible. Total costs for the election will include ballots, TABOR Notices, postage, personnel used specifically for this election and required publications. Each participating political subdivision will be charged for only those services that apply to it. Anything that is specific to the Political Subdivision, such as TABOR notices for non-resident property owners, will be the Political Subdivision's responsibility. The Political Subdivision shall reimburse the County for such election costs allocated to the Political Subdivision. Such reimbursement shall be made to the County 30 days from receipt of billing from the County.

14. Indemnification. To the extent permitted by law, if permitted at all, the Political Subdivision agrees to indemnify, defend, and hold harmless the County from any and all loss, costs, demands, or actions, arising out of or related to any actions, errors, or commissions for the Political Subdivision in completing its responsibilities relating to the November 7, 2023 coordinated election. Nothing in this agreement shall be construed to be a waiver by the County or the Political Subdivision of the provisions of the Colorado Governmental Immunity Act, 24-10-101, et seq, CRS nor create any benefits for a person not a party to this agreement.

This agreement is executed by the parties as of the dates written below.

CLEAR CREEK COUNTY

CITY OF IDAHO SPRINGS

Brenda L. Corbett,
County Clerk and Recorder

Chuck Harmon, Mayor

ATTEST:

Date _____

Diane Breece, City Clerk

Date _____

CITY OF IDAHO SPRINGS
Clear Creek County, Colorado

Resolution No. 18, Series 2023

A RESOLUTION DESIGNATING ADDITIONAL TEMPORARY HANDICAP PARKING SPACES ON 13TH AVENUE BETWEEN COLORADO BOULEVARD AND VIRGINIA STREET

WHEREAS, as authorized by Section 5(D) of the Idaho Springs Parking Plan, on July 24, 2023, by Resolution No. 14, Series 2023, the Idaho Springs City Council ("Council") designated a temporary handicap parking space on the west side of 13th Avenue near 1244 Colorado Boulevard at the request of Mary Ann Dalpes; and

WHEREAS, at the July 24 Council meeting at which the matter was discussed, the necessity for more than one temporary handicap parking space was presented, to which the Council agreed and moved to designate two (2) such spaces on 13th Avenue; and

WHEREAS, Resolution No. 14, 2023, officially authorizes only one such parking space, therefore the additional space authorized on July 24 needs to be formally authorized by this Resolution; and

WHEREAS, in the roughly three weeks since the two parking spaces were designated in response to Mrs. Dalpes' request, at least one of the parking spaces is regularly occupied by another vehicle and is therefore unavailable to her or her caretaker(s); and

WHEREAS, the Council finds that there is little demand for general on-street parking on the west side of 13th Avenue between Colorado Boulevard and Virginia Street and, as such, authorizing three (3) temporary handicap parking spaces on that block could help meet the apparent demand for handicap parking in that area without frustrating the general parking needs of residents in the area; and

WHEREAS, the Council therefore wishes to formalize its authorization of three (3) temporary handicap parking spaces on the west side of 13th Avenue between Colorado Boulevard and Virginia Street.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Idaho Springs, Colorado as follows:

Section 1. A total of three (3) temporary handicap parking spaces are authorized and hereby designated on the west side of 13th Avenue between Colorado Boulevard and Virginia Street. Public works is authorized to give notice of these spaces by signs and such other markings as required by law.

Section 2. Pursuant to Section 5(D)(b) of the Idaho Springs Parking Plan, this designation shall be for one (1) year from the date of this Resolution. The City Council may

renew this designation by motion at or near the end of any one (1) year term for an additional one (1) year term.

Section 3. Should any one or more sections or provisions of this Resolution be judicially determined invalid or unenforceable, such judgment shall not affect, impair or invalidate the remaining provisions of this Resolution, the intention being that the various sections and provisions are severable.

PASSED, ADOPTED AND APPROVED at a Regular Meeting of the City Council of the City of Idaho Springs, Colorado, held on the 14h day of August, 2023.

Chuck Harmon, Mayor

ATTESTED AND CERTIFIED:

Diane Breece , City Clerk

CITY OF IDAHO SPRINGS
Clear Creek County, Colorado

Ordinance No. 8, Series 2023

AN ORDINANCE AMENDING ORDINANCE NO. 18, SERIES 2021, CONCERNING THE VACATION OF RIGHTS-OF-WAY ASSOCIATED WITH THE BLOCK 57 DEVELOPMENT, TO CONSIDER THE CONDITION OF COMPENSATION SATISFIED

WHEREAS, pursuant to its authority under CRS § 43-2-303, on September 27, 2021, through the adoption of Ordinance No. 18, Series 2021, the Idaho Springs City Council (“Council”) vacated certain portions of 11th Avenue, Idaho Street and a platted alleyway in and around the development subsequently approved by the City and now known as the Block 57 Mixed Use Development (the “Project”); and

WHEREAS, one of the conditions of approval of the rights-of-way vacation was that “Four Points and/or the School District shall compensate the City for the vacated ROW Areas in an amount equal to the fair market value of such Areas derived by averaging two (2) appraisals of the same by an appraiser selected by the City and by an appraiser selected by Four Points/the School District”; and

WHEREAS, subsequent to said vacation ordinance, in April of 2022, the Project proponent, Four Points Funding, LLC (“Four Points”) obtained final City approval of a subdivision and final development plan (“FDP”) for the Project; and

WHEREAS, as a part of the subdivision and FDP process, the amount of open green space within the Project increased, due in part to the addition of a parcel on the West end of the Project that will not be developed; and

WHEREAS, as a result of the addition of more green open space to the Project, together with other factors including escalated costs due to unforeseen environmental regulations, Four Points filed a request with the Council to consider the matter of right-of-way compensation to be satisfied; and

WHEREAS, the Council considered Four Points’ request and all materials filed in association therewith, and finds that it is fair and reasonable to consider the issue of compensation to be satisfied by the additional open green space to be included in the Project; and

WHEREAS, the City Council further finds that the vacation of right-of-way is a legislative act and that the Council may impose and amend conditions upon the same by duly-adopted legislation.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Idaho Springs, Colorado as follows:

Section 1. The above and foregoing recitals are incorporated herein by reference as findings and determinations of the City Council.

Section 2. Ordinance No. 18, Series 2021, Section 2, is hereby amended by editing Condition # 4 therein, as follows:

4. Four Points and/or the School District shall compensate the City for the vacated ROW Areas in an amount equal to the fair market value of such Areas derived by averaging two (2) appraisals of the same: 1 by an appraiser selected by the City and 1 by an appraiser selected by Four Points/the School District. Compensation shall be considered satisfied through the provision of excess pervious green open space.

Section 3. Any and all Ordinances or parts thereof in conflict or inconsistent herewith are, to the extent of such conflict or inconsistency, hereby repealed; provided, however, that the repeal of any such Ordinance or part thereof shall not revive any other section or part of any Ordinance heretofore repealed or superseded.

Section 4. Should any one or more sections or provisions of this Ordinance be judicially determined invalid or unenforceable, such judgment shall not affect, impair or invalidate the remaining provisions of this Ordinance, the intention being that the various provisions are severable.

INTRODUCED, READ, AND ORDERED PUBLISHED at a Regular Meeting of the City Council of the City of Idaho Springs, Colorado on the 14th day of August, 2023.

Chuck Harmon, Mayor

ATTESTED AND CERTIFIED:

Diane Breece, City Clerk

PASSED, ADOPTED AND APPROVED, after publication, at a Regular Meeting of the City Council of the City of Idaho Springs, Colorado, held on the ____ day of September, 2023.

Chuck Harmon, Mayor

ATTESTED AND CERTIFIED:

Diane Breece, City Clerk

Office of the City Administrator

To: Mayor and City Council
From: Andrew Marsh
Date: August 14, 2023
Subject: City Administrator Update

Request for Action:

- None

Updates:

- The City closed on the former bank building on July 25 and now owns the property!
- The City was notified by the Colorado Department of Local Affairs of a \$1,000,000 grant award for the replacement of the Chicago Creek water main.
- The 2022 financial audit was completed and submitted to the State.
- Nate and I met on July 20 with an architect about plans to renovate the former bank building for the Police Department.
- The Mayor and staff attended on July 21 an on-site meeting regarding the Mighty Argo Cable Car (MACC) project.
- Staff attended on July 21 a 60% design review meeting with JVA regarding the Mattie Dam rehabilitation project.
- The Mayor and staff met on July 24 with a resident regarding his request for annexation of his property along State Highway 103.
- Staff attended on July 24 and August 2 progress meetings with HDR and CDOT regarding the Mobility Hub project.
- Staff attended on July 24 an on-site progress meeting for the Hose House No. 2 restoration project.
- Paul and I attended on July 25 a progress meeting with HDR regarding the design for reconstruction of Virginia Canyon Road and Virginia Street.
- Ed and I met on July 25 with Kramer North America regarding the possibility of the contractor using the wastewater treatment facility for the I-70 Floyd Hill project.
- Staff met on July 25 with HDR regarding open house plans for the Downtown Miner Street reconstruction project.
- The Mayor, Jon and I met on July 26 with the owner of the Shell station regarding plans for the Mobility Hub project.
- Staff met on July 26 with CIRSA regarding its annual property survey for insurance purposes.
- Staff attended on July 26, August 2 and August 9 the weekly progress meeting for the Public Works Facility construction project.
- The Mayor, Jon and I attended on July 26 in Georgetown the retirement reception for Sheriff Rick Albers.
- The Mayor, Jon and I met on July 27 with a representative of The Conservation Fund regarding acquisition of the property that is for sale at the City's reservoir.

- The Mayor, Jon and I greeted on July 27 representatives from the Colorado Municipal League who were visiting City Hall.
- Staff met on July 27 and August 3 with the Four Points Funding team regarding final plans for construction of multi-family housing and commercial space on the former Golddigger Field.
- The Mayor, Jon and I met with a property owner near the Veterans Memorial Tunnels regarding potential development plans.
- Jon and I met on August 1 with representatives of CDOT regarding their application for a 1041 permit for the west section of the I-70 Floyd Hill Reconstruction Project.
- Staff attended on August 2 a progress meeting regarding the Library Park reconstruction project.
- Staff attended on August 2 a Planning Commission work session.
- Jon and I met on August 3 with the Federal Highway Administration regarding administration of the RAISE planning grant that the City received for design and engineering of the Mobility Hub project.
- Jon and I met on August 3 with the County Manager and the Georgetown Administrator regarding various topics.
- The Mayor and staff attended on August 4 the special Municipal Court session regarding the City's request for an injunction on construction of the School District's Transportation Maintenance Facility.
- Staff met on August 7 with a representative of CIRSA to update the City's property appraisals for insurance purposes.
- The Mayor, Jon and I met on August 8 with Commissioner Marlin regarding the EPA Superfund project.
- Jon, the Recreation District General Manager and I met on August 9 with Colorado Parks and Wildlife regarding funding opportunities for the Sports and recreation Complex.
- Jon and I attended on August 9 a CIRSA training session in Silverthorne.
- The Mayor and staff attended on August 9 at Citizens Park the open house for the Downtown Miner Street design project.

TO: Planning Commission
CC: City Administrator Andrew Marsh; Planning Commission
FROM: Jonathan Cain | Assistant City Administrator | Interim
Community Development Planer
DATE: August 14, 2023
SUBJECT: Staff Update
ATTACHMENTS: None



REQUEST(S) FOR ACTION

None

UPDATES

1. **Community Development.**
 - a. Planning Commission met in Work Session on August 2, 2023, to discuss potential changes to Hotel/Motel, Lodging, and Food Truck Regulations. They will meet again the first week in September.
 - b. City Staff continues to work with several potential applicants for other projects throughout the City.
 - c. **IHOP/CLEAR PATH HOME:** The Consultant Team has been working to complete the community engagement task and will be meeting with City Staff this fall to discuss potential alternatives to preserve and provision affordable housing in the City.
 - d. **Downtown Master Planning:** Work Continues. There will be a community meeting with an update about the project on August 9.
2. **Utility Billing.**
 - a. Reads occurred on August 1st.
 - b. City Utility Billing Software is now calculating actual gallons used instead of "nearest 1000".
 - c. **Xpress Bill Pay:** Staff continues to sign up customers for XBP, autopay, and paperless billing.
 - d. **Payment Plans:** 9 active Plans; 2 close to payoff.
3. **Parking Management.**
 - a. City Staff met with Interstate Parking August 10th to discuss new signage and parking spaces in the managed parking area.
4. **Municipal Court.**
 - a. 62 Traffic Tickets written in July. 26 People able to pay tickets. 19 must appear.
 - b. A special session of Idaho Springs Municipal Court was held Friday August 3rd to consider a case between Idaho Springs and the Clear Creek School District.
5. **Downtown Marketplace & Chamber of Commerce.**
 - a. The Downtown Marketplace is now in operation.
 - b. Cornhole and Music events are occurring weekly.
 - c. Next major CODA event will be Halloween.
6. Andy and I attended a CIRSA event in Silverthorne on August 9.



Office of the Deputy City Clerk

To: Mayor and City Council

From: Wonder Martell, Deputy City Clerk

Date: August 14, 2023

Subject: Staff Report Regular Meeting

- ✓ Sales Tax Report
- ✓ Building Permits report July 2023
- ✓ The first bag fees were due to the city July 20th 2023. Out of the 11 stores that are currently required to participate in the plastic pollution reduction act, 8 have submitted remittance paperwork and the fees collected. Per House Bill 21-1162, the municipality gets 60% of the fees collected for all plastic bags and the retail establishment keeps 40% of the collected fees. The cities portion of the bag fees collected for this reporting period was \$7,333.02. This remittance included the first and second quarters of 2023.
- ✓ As of 08/10/2023 there have been 2 Idaho Springs residents that have come and picked up petitions to run for either a council seat, or the Treasurer at large. There will be 4 council seats open this upcoming coordinated election November 7, 2023.

	2016	2017	2018	2019	2020	2021	2022	2023	Mo. To Mo. Comparison	YTD Comparison	Current YTD Total	Previous YTD Total
Jan	\$136,640.85	\$154,218.54	\$154,968.62	\$166,830.68	\$199,661.64	\$209,633.95	\$241,059.18	\$267,471.90	10.96%	10.96%	267,471.90	241,059.18
Feb	\$182,564.35	\$194,616.57	\$201,422.32	\$246,761.66	\$258,309.27	\$266,351.19	\$300,210.35	\$326,794.82	8.86%	9.79%	594,266.72	541,269.53
Mar	\$139,731.94	\$200,236.03	\$194,756.37	\$222,532.49	\$235,940.98	\$266,501.90	\$265,799.93	\$344,180.43	29.49%	16.28%	938,447.15	807,069.46
April	\$187,483.54	\$177,395.43	\$190,166.90	\$207,177.31	\$232,375.01	\$243,676.11	\$272,972.03	\$361,032.17	32.26%	20.32%	1,299,479.32	1,080,041.49
May	\$182,398.01	\$206,563.51	\$223,907.92	\$232,244.57	\$186,300.12	\$291,578.68	\$310,036.11	\$402,899.93	29.95%	22.47%	1,702,379.25	1,390,077.60
June	\$134,442.24	\$159,819.04	\$175,580.94	\$178,261.23	\$188,064.67	\$248,167.82	\$256,468.48	\$317,733.49	23.89%	22.69%	2,020,112.74	1,646,546.08
July	\$181,631.58	\$177,345.32	\$184,601.78	\$213,658.13	\$176,240.37	\$275,287.42	\$280,922.87	\$339,029.09	20.68%	22.40%	2,359,141.83	1,927,468.95
August	\$233,208.76	\$248,756.18	\$274,310.00	\$285,678.54	\$288,485.68	\$364,020.44	\$364,822.74	\$445,442.74	22.10%	22.35%	2,804,584.57	2,292,291.69
Sept	\$261,915.78	\$295,890.20	\$351,932.41	\$393,380.68	\$301,704.63	\$411,802.03	\$422,571.90		-100.00%	3.30%	2,804,584.57	2,714,863.59
Oct	\$247,167.24	\$266,861.70	\$261,825.68	\$308,276.28	\$302,934.73	\$346,174.64	\$396,083.62		-100.00%	-9.85%	2,804,584.57	3,110,947.21
Nov	\$237,656.99	\$217,782.08	\$253,207.80	\$268,690.51	\$311,044.04	\$379,340.95	\$370,507.24		-100.00%	-19.44%	2,804,584.57	3,481,454.45
Dec	\$178,132.16	\$176,952.97	\$186,403.26	\$228,281.95	\$252,727.92	\$294,442.00	\$297,189.14		-100.00%	-25.78%	2,804,584.57	3,778,643.59
Total	\$2,302,973.44	\$2,476,437.57	\$2,653,084.00	\$2,951,774.03	\$2,934,789.06	\$3,596,977.13	\$3,778,643.59					
Budget	1,970,000.00	2,344,592.00	2,536,932.00	2,581,078.00	3,002,445.00	3,002,445.00	3,800,000.00	5,125,000.00				
% of Bud	116.90%	105.62%	104.58%	114.36%	97.75%	119.80%	99.44%	0.00%				

Issued Permits by Permit Type Idaho Springs

07/01/2023 - 07/31/2023

Commercial Alteration	Permits Issued	Valuation	Fees Paid
Commercial Addition	1	\$50,000.00	\$2,033.53
Commercial Remodel	1	\$13,957.00	\$640.09
Tenant Finish	1	\$8,000.00	\$398.27
Subtotals:	3	\$71,957.00	\$3,071.89

One Stop	Permits Issued	Valuation	Fees Paid
Electrical Service Change	1	\$2,900.00	\$175.75
Misc. Mechanical, Plumbing or Electrical	1	\$1,745.00	\$95.71

Issued Permits by Permit Type Idaho Springs

07/01/2023 - 07/31/2023

Replacement Windows	1	\$575.00	\$108.63
Siding	1	\$12,000.00	\$280.00
Subtotals:	4	\$17,220.00	\$660.09

Residential Alteration	Permits Issued	Valuation	Fees Paid
PV System - Residential	1	\$12,550.00	\$688.25
Subtotals:	1	\$12,550.00	\$688.25

Totals:	8	\$101,727.00	\$4,420.23
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Idaho Springs Police Department

3000 Colorado Blvd. ★ Post Office Box 907

Idaho Springs, CO 80452

303-567-4291/303-567-1014 Fax

<https://cityofidahosprings.colorado.gov/ISPD>

To: Chuck Harmon, Mayor

City Council

From: Nate Buseck, Chief of Police

Date: August 09, 2023

Subject: City Council Staff Report - August 14, 2023

Requests for Action: Approval of proposal from Halsey Architecture and Planning for architectural services for 1744 Miner St. in the amount of \$21,410.00 from line item #21-00-7045.

Calls for Service: July 21, 2023-August 09, 2023= 377

Meetings/Events:

Chief Buseck Attended:

07/25/23: Clear Creek Wildland Partnership
Department Heads

07/26/23: CIRSA Property Inspection
CCSO Sheriff Albers Retirement Luncheon

07/27/23: CML at City Hall
Mental Health Task Force
Halsey Architecture and Planning

08/01/23: JeffCom Evaluation
National Night Out, Empire

08/03/23: Clear Creek County Ops

08/04/23: Court Hearing, CCSD

08/07/23: Juvenile Review Board

08/08/23: Parking Meeting

08/09/23: Chief attended Drive Training
Downtown Master Plan, Citizens Park

08/10/23: I-70 Mountain Corridor Meeting

Training:

07/27/23: One Officer attended Street Cop Training, Broomfield, CO

08/02-08/09: All sworn members attended Driver Training/scenario training, CCHS parking area

Upcoming Training:

08/23/23-08/24/23: One Sergeant will attend FTO Program Training (Thornton, CO)

Code Enforcement:

Addressing Tall Grass and Weeds Complaints.

Staffing:

- ISPD has one Patrol Vacancy.
- ISPD is looking to fill Records Coordinator position.
- ISPD has one Officer in Phase 3 of the Field Training.

Significant Incidents:

On July 21, 2023, ISPD responded to the 2900 block of Colorado Blvd to a report of a suspicious person and vehicle parked in the area. The caller stated the vehicle had been wrecked and the driver appeared to be under the influence. The ISPD officer arrived on scene and determined the damage to the vehicle appeared to be old. The driver admitted to the officer that he had been drinking alcohol 20 minutes prior. The driver had an active protection order that stated he shall not consume alcohol. The male driver was arrested for violation of a protection order.

July 25, 2023, ISPD responded to the 1900 block of Virginia Street on report of an assault in progress. ISPD arrived on scene and observed a female party to have injuries consistent with an assault occurring. The male party had minor injuries. During the investigation it was determined that male party had been the primary aggressor. The male party was arrested for 2nd degree assault, domestic violence, and violation of protection order.

Between July 31, 2023, and August 03, 2023 one male individual called multiple times reporting he heard screaming and a disturbance occurring from the neighbors next door in the 3300 block of Riverside Drive. Each time an ISPD officer responded and checked on the residence next door they found nothing to match the caller's story of screaming and or a disturbance happening. The male repeatedly called 911 tying up dispatch phone lines and obstructing their ability to handle emergency calls. The male party was cited once for false reporting and twice for obstruction.

August 08, 2023, ISPD was dispatched to the 100 block of County Road 314 on a report of a possible police impersonator. ISPD observed the suspect vehicle in the 200-block traveling towards the officer. While attempting to stop the vehicle and the suspect vehicle made several attempts to go around the patrol vehicle. The officer positioned his vehicle in the middle of both lanes and gave commands to the driver to stop his vehicle. The male party complied and made officers aware that he was armed with a firearm. The officers de-escalated the situation and safely retrieved the firearm from the suspect. The had warrants out of Boulder County for assault (strangulation), sexual assault (no consent), and impersonating a public servant. ISPD arrested the male party on his warrants and coordinated with Boulder County to hand over all the evidence ISPD collected.

August 08, 2023, ISPD conducted a traffic stop of 2900 block of Colorado Blvd. During the contact with the driver the passenger came back with 3 warrants out of Arvada. One warrant for dangerous drugs, and 2 warrants

for public order crimes. The driver was issued a warning for speeding, and the passenger was arrested on his warrants.



CITY OF IDAHO SPRINGS
1711 Miner Street
P.O. Box 907
Idaho Springs, CO 80452-0907
Telephone (303) 567-2400
FAX (303) 567-0124

TO: MAYOR and COUNCIL
FROM: Paul Crain
DATE: August 14, 2023
Re. STAFF REPORT PUBLIC WORKS

Idaho Springs Public Works has been very busy with the many facets that make up the maintenance objectives of the City Crew. Our distribution and collections team are working diligently with City Hall staff to sort out the water meter troubles as well as making repairs to bring the many deficiencies to working order. Our D/C crew is also monitoring a few trouble spots in our collection system, mainly in the Montane Park system, to ensure its proper operation.

The City Parks team are doing an outstanding job, with no shortage of troubleshooting and repairs to the sprinkler systems in our parks. This team is making great headway in keeping our parks looking good. The new sod in CRC is establishing very well, and with consultation with the installer, Arrowhead Landscape, we may open this section to use in a short time.

The City Streets team are painting the town! The streets team has been busy with restriping, especially in the gravel lot, that needs a refresh every couple of weeks to maintain visibility. Signage repairs and potholes as well as general clean-up, are keeping this team moving.

The street sweeper has had some electrical issues, and is currently at the dealers maintenance shop for repairs.

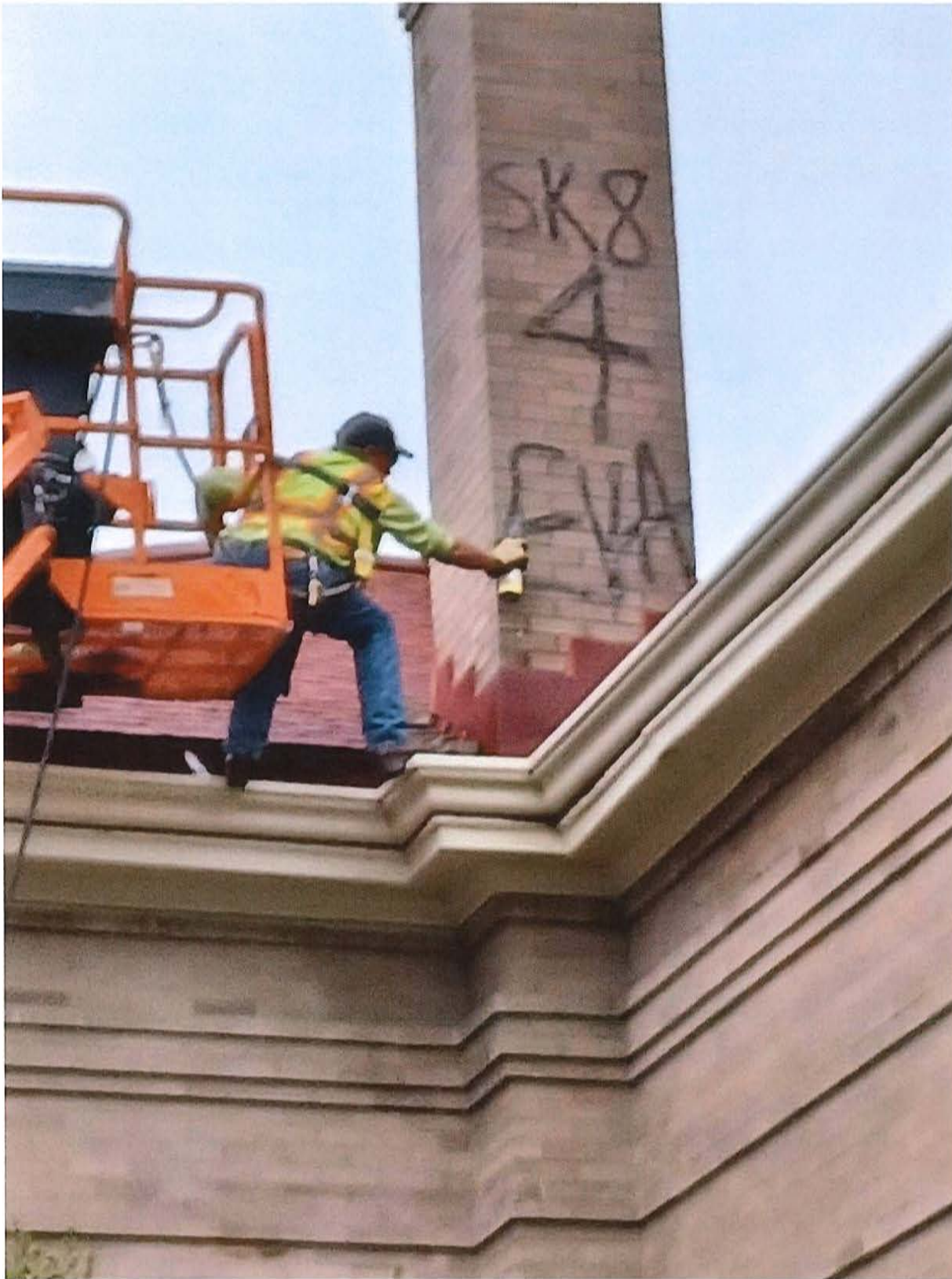
The Library Park project is nearing completion. Our Public Works crew, with a generous amount of assistance from the Allied Towing team, Jim, Chris and Leo, have replaced the cannon monument. The cannon, back from its short hiatus, is looking good, with a fresh coat of paint, thanks to a local tradesman Paul Peavey, who did a fabulous job freshening the cannon up.

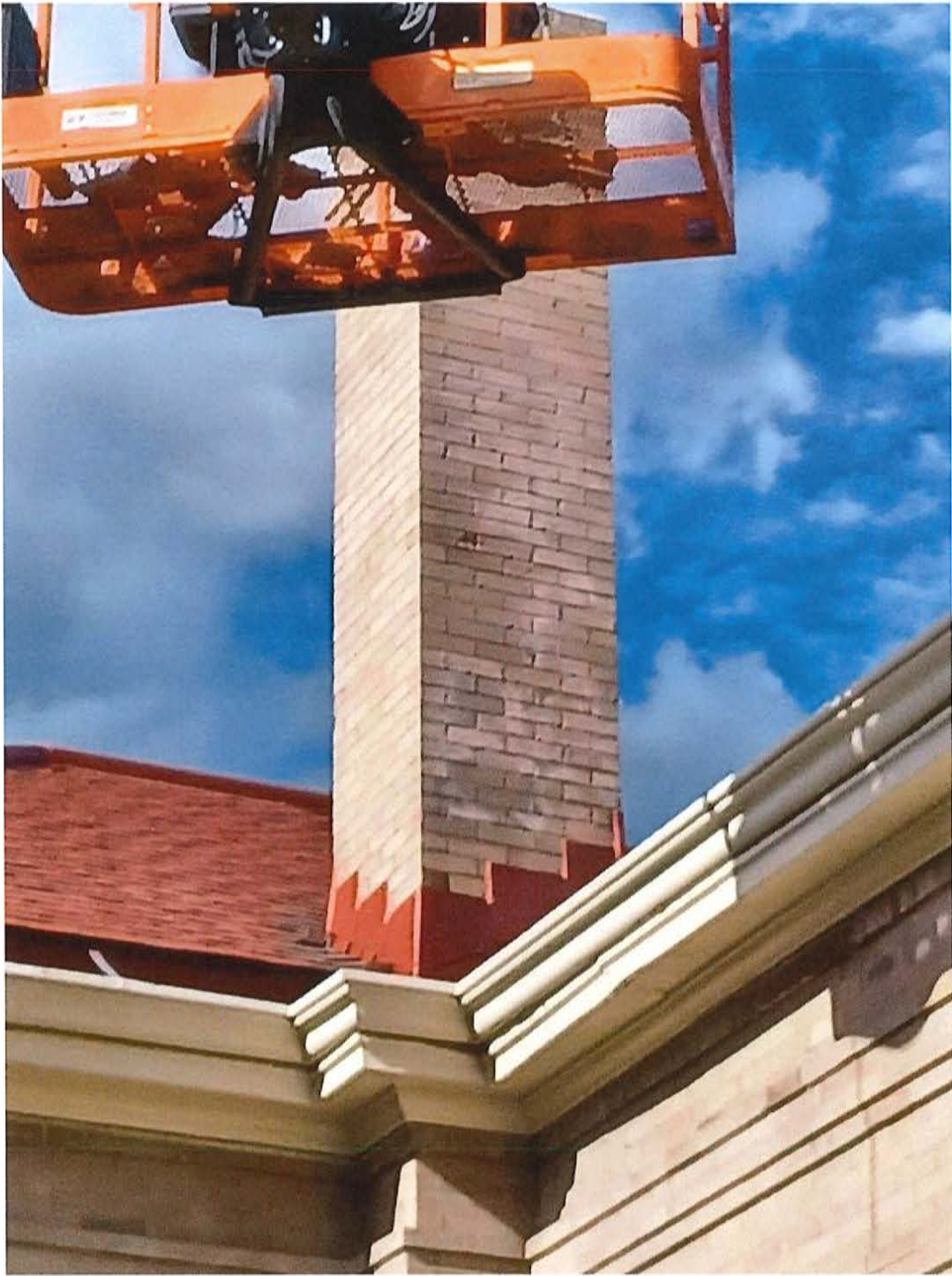
The graffiti on the library Chimney has been removed. With the use of a manlift provided by Spectrum General Contractors, our City crew, namely Willie, was able to address and remove the graffiti from the library. We also temporarily removed some decorative covers on the downspout, where the vandals were accessing the roof until a more permanent solution can be put in place.

Paul Crain
Public Works Superintendent











City of Idaho Springs Water Quality
1711 Miner Street
P.O. Box 907
Idaho Springs, CO 80452-0907
Telephone (303) 567-2400
FAX (303) 567-0124

TO: MAYOR and COUNCIL

FROM: Edward Sigward

DATE: 8/14/2023

Re. STAFF REPORT WATER WASTEWATER

- Request for action- Move to approve \$95,120 from line item #52-72-7310 for the paving of part of the lot at the WRRF. These dollars were set aside for concrete pads, but because ACC is paving nearby, the opportunity to have the lot paved at a lower cost than usual has surfaced. Considering previous paving projects the expected cost is over \$120,000.
- CIRSA inspection complete – No significant findings

WASTEWATER

	BOD	TSS	NH4	PO4	TIN
Goal	10	10	3	1	10
Current	-	2	0.4	0.8	3.11

- DMR complete and submitted. Reported TSS % removal lower than usual.
- Odor control adjustments complete and working.

WATER

- MOR complete and submitted.
- Water accounting complete – Reservoir full no significant calls for water release.
- TOC levels dropping but still above normal for this time of year – additional coagulant required.
- Mattie dam Engineering 90% complete



4901 S. Windermere St.
 Littleton, Co 80120
 P: 303-795-2582 F: 303-347-1844

To:	Idaho Springs Public Works	Contact:	
Address:	Idaho Springs, CO	Phone:	
		Fax:	
Project Name:	CR 314 Idaho Springs Treatment Plan Asphalt	Bid Number:	
Project Location:		Bid Date:	8/3/2023

American Civil Constructors is pleased to quote the following items on the above referenced project.

Line #	Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
	1	4" Asphalt Parking Lot 1/2" SX75 (58-28) R20	1,671.00	SY	\$40.00	\$66,840.00
	2	6" Rolled Asphalt Curb (Hand Placed)	125.00	LF	\$25.00	\$3,125.00
0075	3	Unclass Excavation/Regrading	195.00	CY	\$129.00	\$25,155.00

Total Bid Price: \$95,120.00

Notes:

- Pricing excludes rock excavation, dewatering and any unforeseen conditions.
- Pricing is just budget numbers and will need contract before proceeding with the work.
- Assuming the paving can/will take place between August 14th to August 18th.

ACCEPTED: The above prices, specifications and conditions are satisfactory and are hereby accepted. Buyer: _____ Signature: _____ Date of Acceptance: _____	CONFIRMED: American Civil Constructors, Inc (Heavy Civil) Authorized Signature: _____ Estimator: Bruce Hammers (303) 730-4526 bruce.hammers@accbuilt.com
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Approximate square footage = 15,000 SF

Added 6'x6' asphalt ramp
Add 125' of roll curb



1402 Miner Street
PO Box 1231
Idaho Springs, Colorado 80452
303.567.2382

Mayor Chuck Harmon
Idaho Springs City Council
PO Box 907
1711 Miner Street
Idaho Springs, Colorado 80452

Mayor Harmon and Council Members;

Please consider this letter our invoice for the very generous \$15,000 gift that the city approved for the State Historic Preservation Fund Grant for Project Support. As a reminder, the grant is for removing the paint and to rebuild the veranda. This greatly helps us meet our grant match amount.

We would also like to thank you for allowing us the opportunity of collecting bricks from the Jacob House when it unfortunately had to be demolished. This will save us a lot of money as some of our bricks will need to be replaced during our paint removal process.

Also, thank you so much for the flowers. They are so beautiful and not a day goes by that a visitor to Idaho Springs doesn't stop to take a picture or just sit on the porch and enjoy them.

Mayor Harmon, your support of our Coffee Hours is very much appreciated. The attendees always appreciate being able to ask you questions and you are always open and honest with your responses. If there are subjects that you would like us to feature, please let us know and we can plan a Coffee Hour around it.

Again, thank you for all the support you and your staff continue to show us.

Donna Kline, President
Project Support Senior Center

Board Members
Robin Skelton, Vice President
Jo Ann Sorensen, Treasurer
Steve Indrehus, County Representative
Jeremy Jones, Idaho Springs Representative
Anita Criswell, Board Member