



CITY OF IDAHO SPRINGS
1711 MINER STREET
P.O. BOX 907
IDAHO SPRINGS, CO 80452
303.567.4421

NOTICE AND AGENDA
REGULAR MEETING
IDAHO SPRINGS CITY COUNCIL
COUNCIL CHAMBERS, CITY HALL
July 26, 2021
7:00 P.M

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. AGENDA APPROVAL

- a) Move to approve the agenda for the July 26, 2021 meeting.

V. CONFLICT OF INTEREST

VI. APPROVAL OF MINUTES

- a) Move to approve the minutes from July 12, 2021.

VII. APPROVAL OF BILLS

- a) Move to approve bills to July 12, 2021

VIII. PROCLAMATION

- a) Hailey Washington

IX. SCHEDULED PUBLIC COMMENT

- a) Walter Cass-HFH
- b) Rick Scott-HFH
- c) Kathleen O'Leary-HFH

X. UNSCHEDULED PUBLIC COMMENT

- a) Christina Weinke

XI. LIQUOR LICENSING AUTHORITY

- a) Hardluck Colorado Division-Modification of premises
- b) Slaymaker Cellars- Sales Room

XII. PLANNING/COMMUNITY DEVELOPMENT

XIII. CITY ATTORNEY

XIV. RESOLUTIONS

- a) Resolution #8, Series 2021; A resolution conditionally approving a Final Development Plan on property known as 1628 Virginia St., Idaho Springs, Colorado for a residential townhome project.
- b) Resolution #15, Series 2021; A resolution adopting the City of Idaho Springs goals for 2021-2022.

XV. ORDINANCE FIRST READING

- a) Ordinance #12, Series 2021; An ordinance amending section 2-51, 2-53 and 2-56 of the Idaho Springs Municipal Code to address the creation of a Deputy City Clerk position and to clarify other positions and reporting structures within the Administration Department.
- b) Ordinance #13, Series 2021: an ordinance amending sections 2-62 and 2-72 of the Idaho Springs Municipal Code to transfer general oversight and management of the Chief of Police and the Head of Public Works to the City Administrator.
- c) Ordinance #14, Series 2021; An ordinance amending Chapter 2 of the Idaho Springs Municipal Code to transfer general oversight and management Head to the City Administrator and to codify the organization and Duties of the Water/Wastewater department.

XVI. ORDINANCE SECOND READING

- a) Ordinance #11, Series 2021; An ordinance zoning the property recently annexed to the City as the "Cemetery Annexation to the City of Idaho Springs" as Park and Recreation (P) under the City's zoning regulations.
- b) Ordinance #9, Series 2021; An ordinance of the City Council defining and clarifying the duties of the City Clerk after the 2021 Municipal Election and repealing and reenacting section 2-41 of the Idaho Springs Municipal Code.

XVII. FINANCE OFFICER

XVIII. CITY ADMINISTRATOR

- a) Staff report submitted with no request(s) for action. Move to approve a Services Agreement with Suzanne Rogers for Municipal Court Prosecutor Services at a rate of \$1500/mo effective August 1, 2021.

XIX. CITY CLERK

- a) Staff report submitted with one request(s) for action. Move to authorize Diane Breece to sign the IGA with the County for the November 2 coordinated election.

XX. POLICE DEPARTMENT

- a) Staff report submitted with no request(s) for action.

XXI. PUBLIC WORKS: STREETS AND PARKS

- a) Staff report submitted with no request(s) for action.

XXII. PUBLIC WORKS: WATER/WASTEWATER

XXIII. COMMITTEE REPORTS

IDAHO SPRINGS CITY COUNCIL
REGULAR MEETING
July 12, 2021

The City Council of the City of Idaho Springs held a regular meeting on July 12, 2021 in the Council Chambers at City Hall. Mayor Hillman called the meeting to order at 7:01 p.m.

Answering the roll were: Michael Hillman, Bob Bowland, Jim Clark, John Curtis, Scott Pennell and Art Caccavale. Chuck Harmon was absent. Also present was City Clerk Diane Breece, City Administrator Andy Marsh, Streets/Water/Wastewater Superintendent John Bordon, Police Chief Nathan Buseck and City Attorney Carmen Beery.

The Pledge of Allegiance was recited by all present.

Agenda Approval

Scott Pennell moved to approve the agenda for July 12, 2021. Bob Bowland seconded and the motion passed by a unanimous voice vote.

Approval of Minutes

Scott Pennell moved to approve the minutes of June 28, 2021. Art Caccavale seconded and the motion passed by a unanimous voice vote.

Conflict of Interest

None.

Approval of Bills

John Curtis moved to approve bills to July 12, 2021. Scott Pennell seconded and the motion passed by a unanimous roll call vote.

Public Comment

Greg Markle was present to give to the City a map of Idaho Springs dated 1881 signed by William Moore.

Clear Creek District Superintendent Karen Quanbeck wrote a letter of support for the Habitat for Humanity.

Kim Steele at 1414 Wall St. agrees that 16th and Virginia is a dangerous intersection, and has some ideas about changing the intersection. She suggests adding a cul-de-sac at 16th & Virginia, a four way stop sign at Colorado and 16th, one-way at Virginia going east and some gravel.

Rick Scott who resides at 1548 Wall St. Safety is the utmost importance concern. Council must make an informed decision regarding

Unscheduled Public Comment

Reba Bechtel wanted to thank Council for its careful consideration of the project, taking a pause on voting. Her main concern has always been density and the problems that may arise.

Christina Weinke, 1606 Wall St. spoke regarding the letter from Clear Creek County school on whether they will be invested in staying there 30 yrs, a lifetime, into retirement. She is all about affordable housing and the need for it but wonders whether this is the right spot.

Cole Dolph, 1606 Wall St. Stated that need for safety is the most concerning and that shading that the buildings creates is the second issue for the homes directly impacted by this development.

Vicki Larson- stated that safety and density are her main reasons for speaking out. How many stop signs and stop lights does one community need to get its citizens and visitors to recognize that there is a problem..

Rod McFale- Just recently bought a house in the area and has concerns regarding safety.

Scott Cass- Idaho Springs is a great city and he just wanted everyone to know that he loves the community and that is why community members are here tonight.

Aleda Cass- Believes in the City but has some concerns about the safety and the children.

George Marlin- States that risks exist, A lot of intersections in the City of Idaho Springs are like this one and people just have to realize that problems do exist and you have to take it into account that everyone will have to pay attention.

Michael Kastenbaum, 1702 Virginia St. Stated that he is in support of this project but that the safety issue needs to be addressed. He stated that Kathleen Sullivan needs to be recognized for her efforts and all that he wants is for Habitat to work with them.

Planning /Community Development

The Mayor informed the public that voting on this resolution will not take place until the July 26, 2021 meeting to give everyone a chance to know that this will be the date for voting on the resolution.

Ordinance Second Reading

Scott Pennell moved to continue Ordinance #5, Series 2021 to August 9, 2021. Art Caccavale seconded and the motion passed by a unanimous voice vote.

Scott Pennell moved to continue Ordinance #7, Series 2021 to August 9, 2021. Art Caccavale seconded and the motion carried by a unanimous voice vote.

Scott Pennell moved to approve Ordinance # 10, Series 2021; An ordinance amending Section 5-1 of the Idaho Springs Municipal Code to disallow simultaneous membership of both the Planning Commission and the City Council. Bob Bowland seconded and the motion carried by a unanimous roll call vote.

City Administrator

The staff report was submitted with no request(s) for action

City Clerk

The staff report was submitted with no request(s) for action.

Police Dept.

No staff report submitted,

Public Works

The staff report was submitted with no request(s) for action.

Adjourn

The Mayor adjourned the meeting at 8:04 pm.

Invoice	Type	Description	Invoice Date	Due Date	Total Cost	Terms	Period	GL Account
Aerzen USA Corporation (1840)								
SEPI-21-003285								
SEPI-21-003285	Invoice	Oil	07/09/2021	08/08/2021	1,031.30	Open	07/21	51-00-6004
Total SEPI-21-003285:					1,031.30			
Total Aerzen USA Corporation (1840):					1,031.30			
Arrowhead Landscape Services (1995)								
211057P7A								
211057P7A	Invoice	Tree and Plant Installation	07/15/2021	08/14/2021	4,597.00	Open	07/21	10-60-5108
Total 211057P7A:					4,597.00			
Total Arrowhead Landscape Services (1995):					4,597.00			
Blackwell Oil (284)								
6302021								
6302021	Invoice	Fleet Fuel Streets	06/30/2021	07/21/2021	791.70	Open	06/21	10-10-6191
6302021	Invoice	Fleet Fuel/Parks	06/30/2021	07/21/2021	621.64	Open	06/21	10-60-6191
6302021	Invoice	Fleet Fuel/Water	06/30/2021	07/21/2021	144.91	Open	06/21	51-00-6191
6302021	Invoice	Fuel/ Waste Water	06/30/2021	07/21/2021	144.91	Open	06/21	52-00-6191
6302021	Invoice	Wholesale credit	06/30/2021	07/21/2021	134.77-	Open	06/21	10-10-6191
Total 6302021:					1,568.39			
Total Blackwell Oil (284):					1,568.39			
C & C Machine & Welding (34)								
29097								
29097	Invoice	Repair Bucket for Sweeper	07/07/2021	08/07/2021	240.00	Open	07/21	10-10-5108
Total 29097:					240.00			
29099								
29099	Invoice	Trashcan Lids	07/12/2021	08/12/2021	75.00	Open	07/21	10-60-5108
Total 29099:					75.00			
29104								
29104	Invoice	Repair Yoke for Sweeper	07/19/2021	08/19/2021	90.00	Open	07/21	10-10-5108
Total 29104:					90.00			
29105								
29105	Invoice	Fabricate Bushing for sweeper	07/20/2021	08/20/2021	25.00	Open	07/21	10-10-5108
Total 29105:					25.00			
Total C & C Machine & Welding (34):					430.00			
CCMRD (43)								
419								
419	Invoice	Rec Center Passes 2nd QTR	07/12/2021	08/11/2021	70.00	Open	06/21	10-20-5215
419	Invoice	Rec Center Passes 2nd QTR	07/12/2021	08/11/2021	120.00	Open	06/21	10-30-5215
Total 419:					190.00			
Total CCMRD (43):					190.00			
CenturyLink (569)								
234651575								
234651575	Invoice	Internet service Water Plant	07/12/2021	08/11/2021	337.13	Open	06/21	51-00-5335

Invoice	Type	Description	Invoice Date	Due Date	Total Cost	Terms	Period	GL Account
Total 234651575:					337.13			
Total CenturyLink (569):					337.13			
CIRSA (1511)								
211350								
211350	Invoice	Vehicle Addition	07/19/2021	07/30/2021	391.18	Open	07/21	10-30-5301
Total 211350:					391.18			
Total CIRSA (1511):					391.18			
Clear Creek Fire Authority (65)								
7072021								
7072021	Invoice	3rd quarter	07/07/2021	08/15/2021	32,318.75	Open	07/21	10-50-5050
Total 7072021:					32,318.75			
Total Clear Creek Fire Authority (65):					32,318.75			
Colorado Analytical Lab (945)								
210706034								
210706034	Invoice	E-coli Testing	07/07/2021	08/06/2021	23.40	Open	07/21	52-00-5201
Total 210706034:					23.40			
210707082								
210707082	Invoice	TSS/testing	07/08/2021	08/07/2021	13.50	Open	07/21	51-00-5201
Total 210707082:					13.50			
210707085								
210707085	Invoice	total coliform P/A compl	07/08/2021	08/08/2021	98.50	Open	07/21	51-00-5201
Total 210707085:					98.50			
210706035								
210706035	Invoice	Wastewater Testing	07/13/2021	08/12/2021	426.60	Open	07/21	52-00-5201
Total 210706035:					426.60			
Total Colorado Analytical Lab (945):					562.00			
Colorado Barricade Co. LLC (79)								
65149561								
65149561	Invoice	Parking Signs	07/14/2021	08/13/2021	309.54	Open	07/21	10-10-6091
Total 65149561:					309.54			
Total Colorado Barricade Co. LLC (79):					309.54			
Colorado Community Media (1981)								
30569								
30569	Invoice	Legals	07/09/2021	08/08/2021	322.20	Open	07/21	10-20-5312
Total 30569:					322.20			
31057								
31057	Invoice	Recording	07/16/2021	08/15/2021	75.20	Open	07/21	10-20-5316
Total 31057:					75.20			

Invoice	Type	Description	Invoice Date	Due Date	Total Cost	Terms	Period	GL Account
Total Colorado Community Media (1981):					397.40			
Comcast (1486)								
126129989								
126129989	Invoice	New High speed internet for WTP	07/01/2021	08/01/2021	2,412.99	Open	07/21	52-00-5335
Total 126129989:					2,412.99			
Total Comcast (1486):					2,412.99			
Common Knowledge Technology, Inc (1549)								
53622								
53622	Invoice	Video Card	01/25/2021	08/15/2021	292.00	Open	01/21	10-30-5108
Total 53622:					292.00			
54336								
54336	Invoice	HDMI Adapter	04/07/2021	08/15/2021	34.00	Open	04/21	10-30-5108
Total 54336:					34.00			
54387								
54387	Invoice	Adobe License	04/27/2021	08/15/2021	449.00	Open	04/21	10-30-5108
Total 54387:					449.00			
55068								
55068	Invoice	Hard Drive Upgrades	07/08/2021	08/07/2021	528.00	Open	07/21	10-20-7010
Total 55068:					528.00			
Total Common Knowledge Technology, Inc (1549):					1,303.00			
ELAVON (1295)								
CC 6302021								
CC 6302021	Invoice	Credit Card Processing Fees	06/30/2021	07/30/2021	369.00	Open	06/21	10-20-5340
Total CC 6302021:					369.00			
ONLINE 6302021								
ONLINE 6302021	Invoice	Online CC Processing Fees	06/30/2021	07/30/2021	154.60	Open	06/21	10-20-5340
Total ONLINE 6302021:					154.60			
Total ELAVON (1295):					523.60			
Equipment Co of the Rockies (1812)								
1809								
1809	Invoice	Coolant for John Deer	07/14/2021	08/13/2021	137.01	Open	07/21	10-10-6150
Total 1809:					137.01			
Total Equipment Co of the Rockies (1812):					137.01			
Hampton & Pigott (2004)								
6740								
6740	Invoice	Court Appointed Attorney Case 14	07/15/2021	08/14/2021	150.00	Open	07/21	10-40-5101
Total 6740:					150.00			
6743								
6743	Invoice	Court Appointed Attorney Case 14	07/16/2021	08/15/2021	292.50	Open	06/21	10-40-5101

Invoice	Type	Description	Invoice Date	Due Date	Total Cost	Terms	Period	GL Account
Total 6743:					292.50			
6744								
6744	Invoice	Court Appointed Attorney Case 14	07/16/2021	08/15/2021	277.50	Open	06/21	10-40-5101
Total 6744:					277.50			
6745								
6745	Invoice	Court Appointed Attorney Case 14	07/16/2021	08/15/2021	75.00	Open	06/21	10-40-5101
Total 6745:					75.00			
Total Hampton & Pigott (2004):					795.00			
HRS Water Consultants (851)								
18224								
18224	Invoice	Monthly Reservoir Services	07/13/2021	08/12/2021	3,150.00	Open	06/21	51-00-5103
18224	Invoice	Monthly Reservoir Services	07/13/2021	08/12/2021	42.00	Open	06/21	51-00-5103
Total 18224:					3,192.00			
Total HRS Water Consultants (851):					3,192.00			
Nawrocki, Matthew (2006)								
7152021								
7152021	Invoice	Refund Jury Trial Fee	07/15/2021	07/30/2021	25.00	Open	07/21	10-40-5209
Total 7152021:					25.00			
Total Nawrocki, Matthew (2006):					25.00			
Paul's Enterprises (213)								
0104685								
0104685	Invoice	Change 3 Locks	07/07/2021	08/06/2021	25.00	Open	07/21	10-30-5208
Total 0104685:					25.00			
0104690								
0104690	Invoice	padlocks/keys	07/15/2021	08/14/2021	224.16	Open	05/21	10-60-6010
Total 0104690:					224.16			
Total Paul's Enterprises (213):					249.16			
Peak Performance Imaging Solutions (409)								
62029								
62029	Invoice	Copier Meter Bill	07/16/2021	07/31/2021	267.63	Open	06/21	10-20-5309
Total 62029:					267.63			
61993								
61993	Invoice	Copier Meter Bill/Police	07/18/2021	08/02/2021	85.00	Open	07/21	10-30-5309
Total 61993:					85.00			
Total Peak Performance Imaging Solutions (409):					352.63			
Pitney Bowes (1758)								
7092021 PB								
7092021 PB	Invoice	Postage	07/09/2021	08/05/2021	208.99	Open	07/21	10-20-5310

Invoice	Type	Description	Invoice Date	Due Date	Total Cost	Terms	Period	GL Account
Total 7092021 PB:					208.99			
Total Pitney Bowes (1758):					208.99			
Postmaster (341)								
6-2021								
6-2021	Invoice	Annual permit #6	07/20/2021	09/19/2021	219.24	Open	09/21	10-20-5108
Total 6-2021:					219.24			
Total Postmaster (341):					219.24			
Ramey Environmental Compliance, INC (898)								
22489								
22489	Invoice	Grease trap inspections	07/07/2021	08/06/2021	180.00	Open	07/21	52-00-5000
22489	Invoice	Grease Trap Inspections/McDonal	07/07/2021	08/06/2021	58.00	Open	07/21	52-00-5000
Total 22489:					238.00			
Total Ramey Environmental Compliance, INC (898):					238.00			
SAFEbuilt, LLC Lockbox #88135 (1041)								
0078534								
0078534	Invoice	Building Permits	06/30/2021	07/30/2021	2,203.36	Open	06/21	10-22-5000
Total 0078534:					2,203.36			
Total SAFEbuilt, LLC Lockbox #88135 (1041):					2,203.36			
Sprint (750)								
569628819-163								
569628819-163	Invoice	PD Cell and Hot Spots	06/27/2021	07/23/2021	273.50	Open	06/21	10-30-5335
Total 569628819-163:					273.50			
Total Sprint (750):					273.50			
Staples Business Advantage (1219)								
8062637557								
8062637557	Invoice	usb and supplies	06/19/2021	07/19/2021	149.95	Open	06/21	10-30-6010
Total 8062637557:					149.95			
8062788706								
8062788706	Invoice	Stamp	07/03/2021	08/02/2021	38.35	Open	07/21	10-30-6010
Total 8062788706:					38.35			
Total Staples Business Advantage (1219):					188.30			
Studio Seed (2005)								
1152								
1152	Invoice	Downtown Master Plan	07/08/2021	08/07/2021	12,158.00	Open	06/21	21-00-6028
Total 1152:					12,158.00			
Total Studio Seed (2005):					12,158.00			
T & D Car Wash Inc. (534)								
2021JUL01								
2021JUL01	Invoice	Car Wash	07/01/2021	07/31/2021	110.49	Open	06/21	10-30-6100

Invoice	Type	Description	Invoice Date	Due Date	Total Cost	Terms	Period	GL Account
Total 2021JUL01:					110.49			
Total T & D Car Wash Inc. (534):					110.49			
USA Blue Book (376)								
655347								
655347	Invoice	Filters and Chemicals	07/07/2021	08/06/2021	287.75	Open	07/21	52-00-6207
Total 655347:					287.75			
Total USA Blue Book (376):					287.75			
VISA (1827)								
PW 7042021								
PW 7042021	Invoice	swamp cooler part	07/04/2021	07/28/2021	101.40	Open	07/21	10-20-5208
PW 7042021	Invoice	Tire Repair on loader	07/04/2021	07/28/2021	241.36	Open	07/21	10-10-6150
Total PW 7042021:					342.76			
Total VISA (1827):					342.76			
Walker Consultants (1722)								
230076730303								
230076730303	Invoice	Parking Structure Design	07/01/2021	07/30/2021	2,040.00	Open	06/21	21-00-6028
Total 230076730303:					2,040.00			
Total Walker Consultants (1722):					2,040.00			
Xcel Energy (540)								
704006276								
704006276	Invoice	Cement Pad at 980 CR 314	10/08/2020	07/21/2021	1,661.48	Open	07/21	52-00-5204
Total 704006276:					1,661.48			
740385938								
740385938	Invoice	1711 Miner St	07/19/2021	08/06/2021	270.23	Open	07/21	10-20-6001
Total 740385938:					270.23			
740444182								
740444182	Invoice	1801 Miner St	07/19/2021	08/06/2021	10.07	Open	07/21	51-00-6001
Total 740444182:					10.07			
740470893								
740470893	Invoice	10 Montane	07/19/2021	08/06/2021	11.45	Open	07/21	10-10-6001
Total 740470893:					11.45			
740485127								
740485127	Invoice	980 CR 314	07/19/2021	08/06/2021	2,726.06	Open	07/21	52-00-6001
Total 740485127:					2,726.06			
Total Xcel Energy (540):					4,679.29			
Grand Totals:					74,072.76			

GL Period	Amount
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GL Period	Amount
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04/21	483.00
05/21	224.16
06/21	23,659.05
07/21	49,195.31
09/21	219.24
01/21	292.00

Grand Totals:	74,072.76
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Vendor number hash: 0

Vendor number hash - split: 0

Total number of invoices: 0

Total number of transactions: 0



**Proclamation Recognizing Hailey Washington
July 26, 2021**

- WHEREAS, The 32nd Summer Olympic Games are scheduled to occur July 23rd through August 8th, 2021 in Tokyo, Japan; and
- WHEREAS, Idaho Springs' native Hailey Washington is representing Team USA as a starter on the Women's Volleyball Team; and
- WHEREAS, Hailey Washington began and perfected her craft playing Volleyball for Clear Creek Middle and High School; and
- WHEREAS, Hailey Washington is competing on the world stage demonstrating her skill and the strength of the Clear Creek County School District athletic programs; and
- WHEREAS, The residents of Idaho Springs would like to wish her good health and success as she represents Team USA in Tokyo.

NOW, THEREFORE, BE IT RESOLVED THAT the Idaho Springs City Council hereby recognizes Hailey Washington for her exemplary volleyball career and supports her as she competes in Tokyo and beyond.

IN WITNESS WHEREOF, I hereunto set my hand on behalf of the City Council and cause to be affixed the official seal of Idaho Springs, Colorado this 26th day of July 2021.

Michael Hillman, Mayor

Bob Bowland, Mayor Pro Tem
Scott Pennell, Councilmember
Arthur Caccavale, Councilmember

John Curtis, Councilmember
Chuck Harmon, Councilmember
James Clark, Councilmember



City of Idaho Springs City Council

Meeting Date: 7/26/2021

City Hall
1711 Miner Street
Idaho Springs, CO 80452

MEETING STARTS AT 7:00 PM SHARP!

Agenda Request No. _____

Is this a request for Council action? Yes ☐ No ☒

Return to Diane Breccc, City Clerk, by 12:00 PM the Thursday prior to scheduled Regular Meeting (held the second and forth Monday of every Month).

Fax #: (303) 567-4955 Phone # (303) 567-4421 E-Mail: cityclerk@idahospringsco.com

Scheduled Public Comments falls near the beginning of each City of Idaho Springs City Council meeting. Here are things you need to know:

- ❖ Citizens may speak on any issue that is not elsewhere on the agenda.
- ❖ Council generally will not act on any request at the same meeting.
- ❖ It is strongly recommended that you contact the appropriate City staff member prior to coming to Council. Quite often the issue can be resolved by staff action.
- ❖ This forum is not intended for financial requests. All financial requests must be made through the City Clerk's Office.
- ❖ Comments are limited to three minutes. This time limit may be extended at the discretion of the Mayor.
- ❖ Additional Information: Attach 11 copies each of any related documents to this form.

Summary of your comments or concerns:

Housing Pricing Policy for Blue Spruce Habitat
for Humanity

What staff member have you spoken to about this matter? Please summarize your discussion.

Requested By: Kathleen O'Leary Organization: Blue Spruce Habitat
for Humanity
Phone: (Home): _____ (Work): 303-674-1127
(Fax): _____ (Cell): 303-520-3703
Mailing address: PO Box 2366 E-Mail Address: koleary@bluespruce
Evergreen CO 80436 habitat.org
Would you like an Agenda: ☐ Faxed ☐ Mailed ☒ E-Mailed

OFFICE USE ONLY:

Date Received: _____

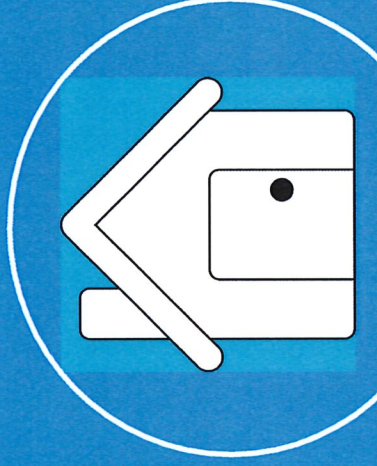
By: _____

Information Complete: ☐ Yes ☐ No

Missing: _____

1st Mtg
\$200,000

2nd Mtg
\$150,000

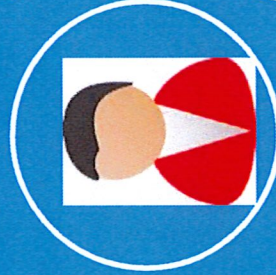


Current Appraised
Value- \$350,000

1st
Mtg



2nd
Mtg



Homeowner

Set by 30% of gross
Income for ability to pay
Monthly Payments. An
Affordable Mortgage!

Appraised value
minus 1st mortgage.
No monthly payment.
Paid off at resale or
Forgiven in 20 years.

**(Down Payment Assistance Grants
available through Federal Home Loan Bank)**



- Engages home purchaser with required sweat equity & homebuyer classes to ensure homeownership skills & build community.
- **Shares closing cost with buyer.**
- Places Beneficiary Use Covenant for 30 years to protect affordability with means to ensure homeowner does not lose equity or appreciation.
- Has Right of First Refusal during time of affordability restriction.



We build strength, stability, self-reliance *and* shelter.

July 15, 2021

Dear City Council Members:

Over the past month, Blue Spruce Habitat has been listening to public comments, concerning the affordability of Habitat homes and how Habitat homes are priced. Although those comments are unrelated to the approval criteria for Habitat's pending Virginia Street project, and neither they nor this letter provide evidence on which council can base its decision, we would like to clarify how our homes are priced to ensure affordability.

We work with people whose income is 35-80% of the area median income. A household income of between \$31,450 and \$79,990 would qualify a family of four for assistance.

Habitat's program ensures that a qualifying family does not spend more than 30% of their income on housing costs, no matter the home's sale price. Habitat sells homes for their appraised value and works with lenders to set a first mortgage amount that caps monthly payments at 30% of the homeowner's gross income. The homeowner will make a monthly payment on this first mortgage amount. In most cases, the homeowner cannot afford the full appraised value of the home. Habitat will enter into a second mortgage with the homeowner for the difference between the sale price and the first mortgage amount. The homeowner *does not* make any monthly payments on the second mortgage. This second mortgage is repaid when the home is sold, or forgiven over 20 years provided that the home remains the primary residence of the homeowner and that the homeowner does not default on the first mortgage.

To be clear, it is a family's monthly income, not the home's sales price that determines what they will pay each month. I have attached an illustration of our pricing policy to this letter.

At a future date, I would be happy to do a presentation to the City Council on our program should you desire to learn more.

Sincerely,

A handwritten signature in blue ink that reads "Kathleen O'Leary".

Kathleen O'Leary
Executive Director

MEMORANDUM

DATE: July 23, 2021

TO: Idaho Springs Liquor Authority

FROM: Diane Breece, City Clerk

SUBJECT: Application for Modification of Premise for Hardluck Colorado Division, LLC, Pick Axe Pizza

NOTICE OF PUBLIC HEARING AND POSTING

In accordance with C.R.S. § 44-3-311, the Notice of Public Hearing to be held by the Liquor Authority concerning the above-referenced application (the "Application") was published in the Clear Creek Courant on July 7, 2021, and is marked as exhibit "A" and was posted on the premises on July, 16, 2020.

CRITERIA AND RESULTS OF INVESTIGATION:

In accordance with C.C.R. Regulation 47-302, City Staff has conducted an investigation of the criteria for a modification of premise of a liquor license. The criteria the Local Licensing Authority are required to apply, followed by the City's investigatory findings on the same, are as follows:

1. The reasonable requirements of the neighborhood and the desires of the adult inhabitants:

Liquor Establishments in the neighborhood are as follows: Hotel and Restaurant; 12, Brew Pub; 2, Beer and Wine; 1, Retail Liquor Stores; 1, Liquor Store; 1, 3.2% off premise; 4, Club License; 1, Tavern; 2.

2. Compliance with the applicable zoning laws of the City.

1640 Miner St. is zoned C-1. "Hotel and Restaurant" licenses are allowed in the C-1 zone district.

4. Compliance with the distance prohibition set forth in the Colorado Liquor Code in regards to schools. .

5. The legislative declaration that the Colorado Liquor and Beer Codes are an exercise of the police powers of the state for the protection of the economic and social welfare and the health, peace, and morals of the people of this state.

If there was evidence that the licensee operated its business in a way that was detrimental to the health, peace and morals of the public, the Council could consider that evidence. However, there is no evidence that the licensee has been a problematic establishment.

*You may note that the above list of criteria is shorter than the list of approval criteria you are required to apply to a new liquor license application. In the context of the modification of an already-licensed premise, questions of the

applicant's character and the original location of the establishment have already been considered and approved. Therefore, this application focuses only on the needs and desires of the community, the applicant's possession of the property, zoning, and distance restrictions.

SUGGESTED MOTION TO APPROVE:

Staff recommends that the application be approved and suggests the following motion:

"I move to approve the application for the modification of premises for Hardluck Colorado Division, LLC based upon a finding that the applicant meets all criteria set forth in Colorado Liquor Regulation 47-302.

POSSIBLE ACTION TO DENY:

It is possible that the hearing on this matter could produce evidence that the applicant fails to meet one or more of the criteria set forth in C.C.R. Regulation 47-302 and about which Staff is not currently aware. If the Authority determines that one of the five criteria set forth above are not met, an Authority member may move to deny the application.

A motion to deny the application must explicitly state which of the five criteria are not met and why. The City Attorney can assist you with the procedural aspects of making a motion to deny at the hearing.

Permit Application and Report of Changes

Current License Number 03-06916
All Answers Must Be Printed in Black Ink or Typewritten
Local License Fee \$ _____

1. Applicant is a ☐ Corporation ☐ Individual ☐ Partnership ☒ Limited Liability Company		Present License Number <u>03-06916</u>
2. Name of Licensee <u>Hardluck Colorado Division LLC</u>		3. Trade Name <u>Pick Axe Pizza</u>
4. Location Address <u>1640 Miner St</u>		
City <u>Idaho Springs Co</u>	County <u>Clear Creek</u>	ZIP <u>80452</u>

SELECT THE APPROPRIATE SECTION BELOW AND PROCEED TO THE INSTRUCTIONS ON PAGE 2.

Section A – Manager reg/change	Section C
• License Account No. _____ ☐ Manager's Registration (Hotel & Restr.) \$75.00 ☐ Manager's Registration (Tavern) \$75.00 ☐ Manager's Registration (Lodging & Entertainment) \$75.00 ☐ Change of Manager (Other Licenses pursuant to section 44-3-301(8), C.R.S.) NO FEE	☐ Retail Warehouse Storage Permit (ea) \$100.00 ☐ Wholesale Branch House Permit (ea) 100.00 ☐ Change Corp. or Trade Name Permit (ea) 50.00 ☐ Change Location Permit (ea) 150.00 ☒ Change, Alter or Modify Premises \$150.00 x _____ Total Fee <u>150.00</u> ☐ Addition of Optional Premises to Existing H/R \$100.00 x _____ Total Fee _____ ☐ Addition of Related Facility to an Existing Resort or Campus Liquor Complex \$160.00 x _____ Total Fee _____ ☐ Campus Liquor Complex Designation No Fee ☐ Sidewalk Service Area \$75.00
Section B – Duplicate License	
• Liquor License No. _____ ☐ Duplicate License \$50.00	

Do Not Write in This Space – For Department of Revenue Use Only

Date License Issued	License Account Number	Period
The State may convert your check to a one time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department of Revenue may collect the payment amount directly from your bank account electronically.		TOTAL AMOUNT DUE \$ _____ .00

Instruction Sheet

For All Sections, Complete Questions 1-4 Located on Page 1

☐ **Section A**

To Register or Change Managers, check the appropriate box in section A and complete question 8 on page 5. Proceed to the Oath of Applicant for signature. Submit to State Licensing Authority for approval.

☐ **Section B**

For a Duplicate license, be sure to include the liquor license number in section B on page 1 and proceed to page 5 for Oath of Applicant signature.

☐ **Section C**

Check the appropriate box in section C and proceed below.

- 1) **For a Retail Warehouse Storage Permit**, go to page 3 complete question 5 (be sure to check the appropriate box). Submit the necessary information and proceed to page 5 for Oath of Applicant signature. Submit to State Licensing Authority for approval.
- 2) **For a Wholesale Branch House Permit**, go to page 3 and complete question 5 (be sure to check the appropriate box). Submit the necessary information and proceed to page 5 for Oath of Applicant signature. Submit to State Licensing Authority for approval.
- 3) **To Change Trade Name or Corporation Name**, go to page 3 and complete question 6 (be sure to check the appropriate box). Submit the necessary information and proceed to page 5 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County). Manufacturer, Wholesaler and Importer's Liquor Licenses submit to State Liquor Licensing Authority.
- 4) **To modify Premise, or add Sidewalk Service Area**, go to page 4 and complete question 9. Submit the necessary information and proceed to page 5 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County). Manufacturer, Wholesaler and Importer's Liquor Licenses submit to State Liquor Licensing Authority.
- 5) **For Optional Premises** go to page 4 and complete question 9. Submit the necessary information and proceed to page 5 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County).
- 6) **To Change Location**, go to page 3 and complete question 7. Submit the necessary information and proceed to page 5 for Oath of Applicant signature. Retail Liquor License submit to Local Liquor Licensing Authority (City or County). Manufacturer, Wholesaler and Importer's Liquor Licenses submit to State Liquor Licensing Authority.
- 7) **Campus Liquor Complex Designation**, go to page 4 and complete question 10. Submit the necessary information and proceed to page 5 for Oath of Applicant signature.
- 8) **To add another Related Facility** to an existing Resort or Campus Liquor Complex, go to page 4 and complete question 11.

Change of Manager	8. Change of Manager or to Register the Manager of a Tavern, Hotel and Restaurant, Lodging & Entertainment liquor license or licenses pursuant to section 44-3-301(8). (a) Change of Manager (attach Individual History DR 8404-I H/R, Tavern and Lodging & Entertainment only) Former manager's name _____ New manager's name _____ (b) Date of Employment _____ Has manager ever managed a liquor licensed establishment? Yes ☐ No ☐ Does manager have a financial interest in any other liquor licensed establishment? Yes ☐ No ☐ If yes, give name and location of establishment _____
Modify Premises or Addition of Optional Premises, Related Facility, or Sidewalk Service Area	9. Modification of Premises, Addition of an Optional Premises, Addition of Related Facility, or Addition of a Sidewalk Service Area NOTE: Licensees may not modify or add to their licensed premises until approved by state and local authorities. (a) Describe change proposed, <u>Add Patio and rebuilding Seating</u> <u>Additions are being added to already licensed premises</u> (b) If the modification is temporary, when will the proposed change: Start _____ (mo/day/year) End _____ (mo/day/year) NOTE: THE TOTAL STATE FEE FOR TEMPORARY MODIFICATION IS \$300.00 (c) Will the proposed change result in the licensed premises now being located within 500 feet of any public or private school that meets compulsory education requirements of Colorado law, or the principal campus of any college, university or seminary? (If yes, explain in detail and describe any exemptions that apply) Yes ☐ No ☒ (d) Is the proposed change in compliance with local building and zoning laws? Yes ☒ No ☐ (e) If this modification is for an additional Hotel and Restaurant Optional Premises has the local authority authorized by resolution or ordinance the issuance of optional premises? Yes ☐ No ☒ (f) Attach a diagram of the current licensed premises and a diagram of the proposed changes for the licensed premises. (g) Attach any existing lease that is revised due to the modification. (h) For the addition of a Sidewalk Service Area per Regulation 47-302(A)(4), include documentation received from the local governing body authorizing use of the sidewalk. Documentation may include but is not limited to a statement of use, permit, easement, or other legal permissions.
Campus Liquor Complex Designation	10. Campus Liquor Complex Designation An institution of higher education or a person who contracts with the institution to provide food services (a) I wish to designate my existing _____ Liquor License # _____ to a Campus Liquor Complex Yes ☐ No ☐
Additional Related Facility	11. Additional Related Facility To add a Related Facility to an existing Resort or Campus Liquor Complex, include the name of the Related Facility and include the address and an outlined drawing of the Related Facility Premises. (a) Address of Related Facility _____ (b) Outlined diagram provided Yes ☐ No ☐

Oath of Applicant

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge

Signature 	Title <i>Owner</i>	Date <i>6/28/21</i>
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Report and Approval of LOCAL Licensing Authority (CITY / COUNTY)

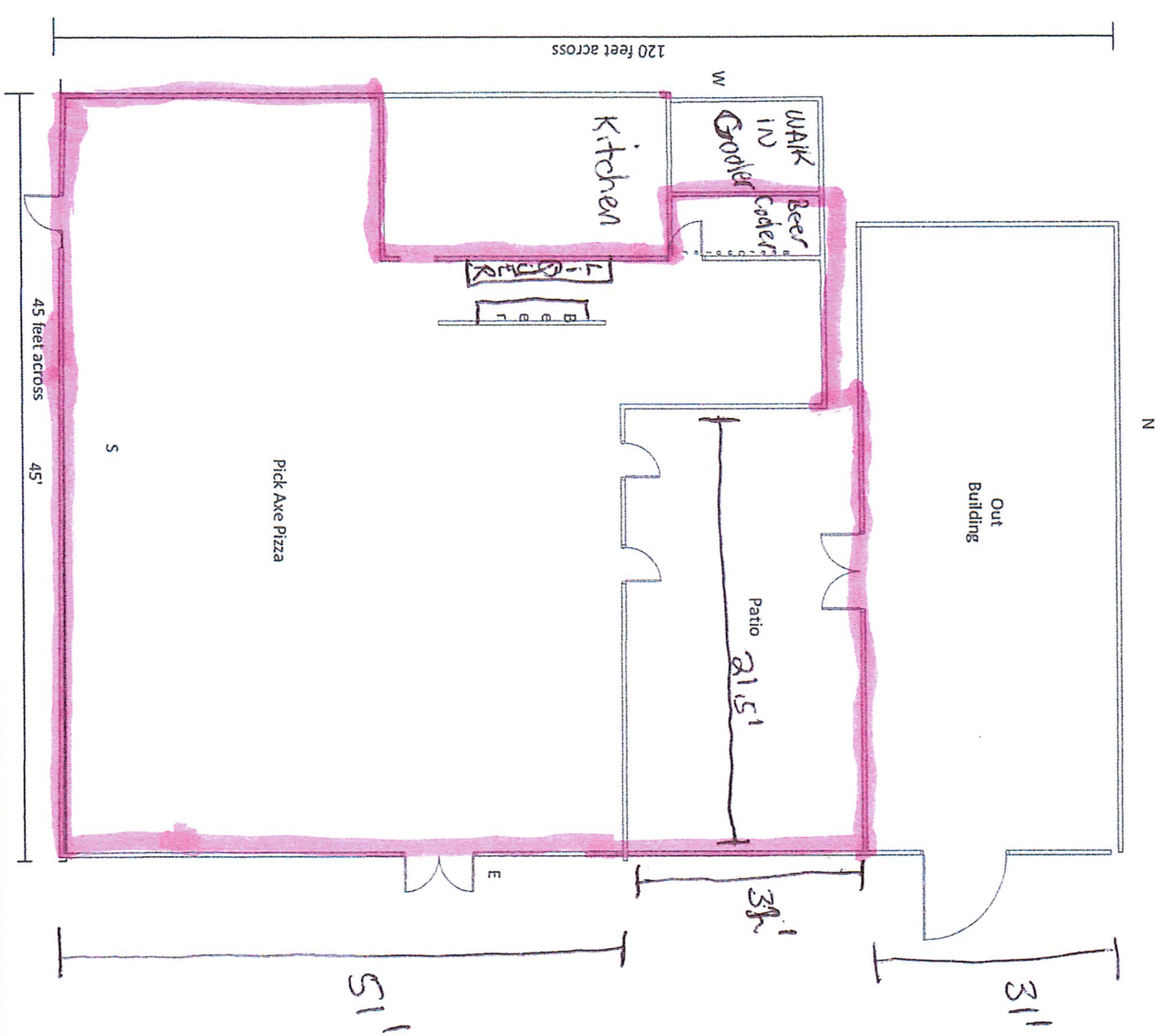
The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the applicable provisions of Title 44, Articles 4 and 3, C.R.S., as amended. **Therefore, This Application is Approved.**

Local Licensing Authority (City or County)	Date filed with Local Authority
Signature	Title
	Date

Report of STATE Licensing Authority

The foregoing has been examined and complies with the filing requirements of Title 44, Article 3, C.R.S., as amended.

Signature	Title	Date



Application for Colorado Liquor Sales Room

Regulation 47-428, 1 C.C.R. 203-2

☐ Malt Liquor ☒ Limited Winery ☐ Winery ☐ Distillery		☒ Temporary (3 days or less) ☐ Permanent	
1. Name of Applicant exactly as it appears on your current Colorado Liquor License. Slaymaker Cellars, PBC			
2. Trade Name of Applicant Slaymaker Cellars			
3. State Sales Tax No. 42575040-0000		Applicant Liquor License No. 03-12699	
4. Business Address of Applicant (Number and Street) 2036 Virginia St		City Idaho Springs	State CO
5. Mailing Address (Number and Street) PO Box 726		City Idaho Springs	State CO
6. Phone Number 720-432-0133		7. Email Address kent@slaymakercellars.com	
8. Sales Room Location (Full Address) 101 East Idaho Springs Road, Idaho Springs, CO 80452		9. Dates of Events: From Date: <u>8/1/21</u> Time: <u>3</u> ☐ AM ☒ PM To Date: <u>8/1/21</u> Time: <u>10</u> ☐ AM ☒ PM	
10. Rights to Premises Granted by: (attach a copy of the Premises Use Authorization letter or lease if not previously submitted) Clear Creek Metropolitan Recreation District			
11. Renting/Leasing % Basis ☒ Yes ☐ No		12. If Yes, List % and Interested Party. Use Additional Sheet if Necessary. 10% , Idaho Springs Merchant's Allianace	
13. Alcohol will be sold (check all that apply) ☒ For on-premises consumption (if selected, please file this application with the Local Licensing Authority and the State Licensing Authority) ☒ For off-premises consumption			
14. The Sales Room Applicant affirms they have complied with local zoning restrictions? ☒ Yes ☐ No			
15. Additional Required Documents ☒ Attach an outlined diagram of proposed premises ☒ Attach a copy of the premises control plan describing how the premises will be controlled to ensure compliance with liquor code and rules. It must include restricting sales to minors and visibly intoxicated persons and insuring that customers cannot leave the premises with an open container of alcohol. ☒ Attach a copy of any contracts and/or operating agreements pertaining to the sales room.			
Local Licensing Authority Name City of Idaho Springs		Date Application Copy Submitted to Local Licensing Authority 7/15/21	
Oath of Applicant: I declare under penalty of perjury in the second degree that this application and all attachments are true, correct, and complete to the best of my knowledge. I also acknowledge that it is my responsibility and the responsibility of my agents and employees to comply with the provisions of the Colorado Liquor, Beer Code and Liquor Rules which affects my permit.			
Applicant Signature 		Title Owner	Date 7/15/21

Notice to Local Licensing Authority

This application for a Sales Room will be granted to the above name applicant unless any of the below listed conditions apply. If any of these conditions apply please contact the State Licensing Authority immediately.

☐ Issuance of this permit would impact traffic, noise, or other neighborhood concerns in a manner that is inconsistent with local regulations or ordinances.

☐ If granted this permit would result in violations of the Colorado liquor code or the laws of the local government. (specify)

☐ Issuance of this permit would violate local zoning laws.

For events lasting three consecutive days or less, the Local Licensing Authority has **ten (10) business days** to submit its determination to the State Licensing Authority.

For events lasting four or more consecutive days, the Local Licensing Authority has **forty-five (45) days** to submit its determination to the State Licensing Authority.

Local Licensing Authorities can send the approval via mail or email to dor_liqlicensing@state.co.us

If the Local Licensing Authority does not submit a response or determination within the time specified, the State Licensing Authority shall deem that the Local Licensing Authority has determined that the proposed sales room will not impact traffic, noise, or other neighborhood concerns in a manner that is inconsistent with local regulations or ordinances or that the applicant will sufficiently mitigate any impacts identified by the Local Licensing Authority.

Licensing Authority Signature ☐ Object ☐ Do Not Object		Local Licensing Authority Contact Name	Phone Number
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If the Local Licensing Authority objects to the sales room, provide a separate page with details of the objection.

THIS LICENSE MUST BE POSTED IN PUBLIC VIEW

DR 8402 (07/01/2012)

**STATE OF COLORADO
DEPARTMENT OF REVENUE**

LIQUOR ENFORCEMENT DIVISION

1697 Cole Blvd, Suite 200
Lakewood, CO 80401

**SLAYMAKER CELLARS, PBC
dba SLAYMAKER CELLARS
2036 VIRGINIA STREET
Idaho Springs CO 80452**

ALCOHOL BEVERAGE LICENSE

Liquor License Number 03-12699	License Expires at Midnight January 06, 2022
License Type LIMITED WINERY	
Authorized Beverages VINOUS LIQUOR	

This license is issued subject to the laws of the State of Colorado and especially under the provisions of Title 44, Articles 4, 3, CRS 1973, as amended. This license is nontransferable and shall be conspicuously posted in the place above described. This license is only valid through the expiration date shown above. Any questions concerning this license should be addressed to: Colorado Liquor Enforcement Division, 1697 Cole Blvd, Suite 200 Lakewood, CO 80401.

In testimony whereof, I have hereunto set my hand. 1/26/2021 AJM

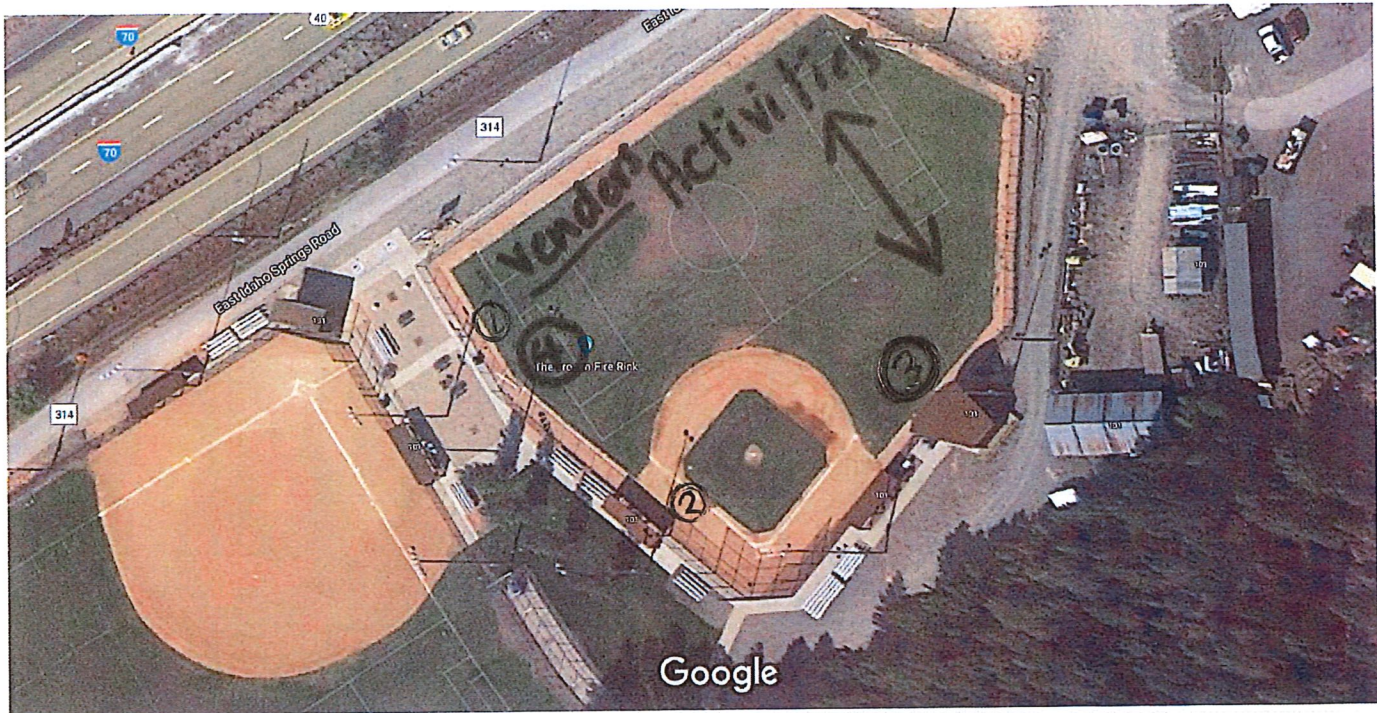
Michelle Stone-Principato

Michelle Stone-Principato, Division Director

Mark Ferrandino

Mark Ferrandino, Executive Director/CEO

Google Maps



- ① Entrance
- ② Exit
- ③ stage
- ④ ID check

Vendors - includes liquor sales.

- Staff will check ID's of those who wish to purchase liquor.
- Upon approval, staff will mark attendee's hand w/ an 'X'.
- ID's to be checked again by vendors, vendor to verify an 'X' is on attendee hand.
- Staff to undergo eTips Concessions 3.0 training prior to event.



CLEAR CREEK METRO RECREATION DISTRICT

July 15th, 2021

To whom it may concern,

Slaymaker Cellars has permission to operate a temporary tasting room at 'Rapid Grass'. This will include on and off premise sales.

'Rapid Grass' will take place at 101 East Idaho Springs Road, Idaho Springs, CO 80452 on August 1st, 2021.

Many thanks,

Samantha Dhyne

Director of Marketing & Special Events

98 12th Avenue/PO BOX 1149, Idaho Springs Colorado, 80452

samantha@ccmr.com

Cell – 303-875-4248

Direct-720-414-5572

Main-303-567-4822



Rapidgrass Premises Control Plan

1. All mead sales will be of the following
 - a. Closed bottles for off premise consumption
 - b. 5oz pours of 10% - 13.5% ABV mead for on premise consumption
 - c. 2.5oz pours of 16% ABV mead for on premise consumption
2. There will be sampling of no more than .5oz per person
3. IDs will be checked on 100% of purchasers
4. Employees are trained to watch for adults who appear to be purchasing for minors and not to sell to them
5. Employees are trained to watch for customers who appear to be intoxicated and not to sell to them
6. The typical legal disclaimer sign will be on display (The one that says "It is illegal to purchase for minors....")
7. Customers will be informed that they cannot open the bottles at the farmers market

CITY OF IDAHO SPRINGS
County of Clear Creek
State of Colorado

Resolution No. 8, Series 2021

A RESOLUTION CONDITIONALLY APPROVING A FINAL DEVELOPMENT PLAN ON PROPERTY KNOWN AS 1628 VIRGINIA STREET, IDAHO SPRINGS, COLORADO, FOR A RESIDENTIAL TOWNHOME PROJECT

WHEREAS, the City Council and Planning Commission have authority pursuant to the laws of the State of Colorado and the Idaho Springs Municipal Code (“Code”) to review and approve Final Development Plans (FDPs) for property within the City; and

WHEREAS, Blue Spruce Habitat for Humanity (the “Applicant”) has applied to the City for approval of a residential townhome project (the “Project”) upon property located at 16289 Virginia Street, Idaho Springs, Colorado (“the Property”); and

WHEREAS, pursuant to the Code, the Project is required to go through an FDP process; and

WHEREAS, on April 28, 2021, the Planning Commission reviewed all facts and circumstances relevant to the Project and application (the “Application”), attached hereto as **Exhibit A**, and forwarded its recommendation to the City Council; and

WHEREAS, the Application was scheduled for public hearing before the City Council on May 10, 2021, and due notice thereof was given by publication, mailing and posting of the Property, all as required by the laws of the State of Colorado and the Code; and

WHEREAS, the public hearing was opened and partially conducted on May 10, 2021, at which time interested parties were afforded an opportunity to be heard, and then continued until June 14, 2021; and

WHEREAS, the public hearing reconvened on June 14, 2021, as expressly stated, scheduled and announced on May 10th, at which time interested parties were once again afforded an opportunity to be heard; and

WHEREAS, after reviewing all the relevant evidence and testimony, the City Council has determined that the proposed Project and FDP conforms to all use and development standards of the Idaho Springs Municipal Code upon the imposition of certain conditions and therefore desires to conditionally approve the same.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Idaho Springs, Colorado as follows:

Section 1. The above and foregoing recitals are incorporated herein as specific findings of the City Council.

Section 2. Approval with Conditions. The Application and proposed FDP for the Project are hereby approved with conditions. The approval granted hereby constitutes authorization to construct improvements upon and use the Property only as provided on the approved Final Development Plan and in conformance with the conditions outlined herein.

Any construction or use of the Property contrary to the approval contained herein shall subject this approval to revocation, in accordance with Section 21-106 of the Code, as existing or as hereafter amended.

The express conditions of approval are as follows:

1. The Applicant must obtain approval of an administrative plat prior to approval of a building permit for any new buildings on the Property.
2. In regards to water & wastewater utilities and the retaining wall, the Applicant must provide detailed drawings sealed by a Colorado PE at the time of permit application.

Section 3. Duration; Revocation. The FDP approved hereby shall run with the Property until: (1) surrendered and vacated at the request of the Applicant or their successor(s)-in-interest, as appropriate; or (2) revoked by the City in accordance with the procedures and standards set forth in the Code. Failure to use the Property in accordance with the approved FDP for a period of more than two (2) years constitutes default cause to revoke the FDP.

PASSED, ADOPTED AND APPROVED at a Regular Meeting of the City Council of the City of Idaho Springs, Colorado, held on the 26th day of July, 2021.

Michael Hillman, Mayor

ATTESTED AND CERTIFIED:

Diane Breece, City Clerk

CITY OF IDAHO SPRINGS
Clear Creek County, Colorado

Resolution No. 15, Series 2021

A RESOLUTION ADOPTING THE CITY OF IDAHO SPRINGS
GOALS FOR 2021-2022

WHEREAS, the City of Idaho Springs, Colorado (“City”) is a Colorado statutory city, duly organized and existing under the laws of the state of Colorado; and

WHEREAS, the City Council held its annual retreat at Tommyknocker Brewery & Pub on May 21, 2021; and

WHEREAS, Regional Manager Clay Brown of the Colorado Department of Local Affairs served as the facilitator of the retreat and assisted the City Council in developing City Goals for 2021-2022; and

WHEREAS, the City Council reviewed the draft Goals for 2021-2022 at its work session on July 12, 2021; and

WHEREAS, the City Council desires to formally adopt and approve by Resolution said Goals for 2020-2022 and have them serve as the foundation of the City’s work plan.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Idaho Springs, Colorado as follows:

The City Council hereby approves the City Goals for 2021-2022, attached to this Resolution and incorporated herein by reference.

RESOLVED, APPROVED, and ADOPTED this 26th day of July, 2021.

Michael Hillman, Mayor

ATTEST:

Diane Breece, City Clerk

**City of Idaho Springs
Goals for 2021-2022**

GOAL: Continue Efforts to Improve Community Relations

ACTION ITEMS:

- Continue identifying and implementing ways to increase public participation
- Build on the success efforts of 2020 to continue improving external communication
- Utilize technology that reduces costs and increases efficiencies in City Hall
- Continue projects to enhance the community's appearance

GOAL: Revise Capital Improvement Plan (CIP) to Reflect Current Priorities

ACTION ITEMS:

- Create and implement the downtown master plan
- Incorporate American Rescue Plan dollars into the CIP
- Pursue broadband for City-wide high-speed internet

GOAL: Pursue Intelligent, Thoughtful and Responsible Housing Solutions to Improve Housing Opportunities for all Residents

ACTION ITEMS:

- Investigate infill development on City-owned properties
- Address senior population concerns
- Consider hiring a consultant to assist the City in attaining more workforce housing

GOAL: Increase Involvement and Develop Strategies for Intergovernmental Cooperation

ACTION ITEMS:

- Expand fiscal forecasting to ensure that City revenues keep pace with expenditures
- Investigate ways to limit fiscal shocks
- Consider shared services and service delivery options with other local governments
- Improve County/City intergovernmental relations
- Engage the County in a conversation on development/planning in and around the City

GOAL: Balance Commercial Development with Residents' Needs to Maintain Our Quality of Life

ACTION ITEMS:

- Facilitate commercial development for uses such as a Hotel
- Promote redevelopment of the east end
- Engage with the School District regarding alternative uses for its surplus properties (former middle/high school, Gold Digger Field, and bus maintenance facility)

***NOTE: These Goals are developed by City Council utilizing various forms of input. The Goals are reviewed and updated by Council annually. The Goals represent the consensus of the Council on the direction that they want for the community and constitute the foundation of the City's work plan. These Goals are established for June 2021 – May 2022.**

CITY OF IDAHO SPRINGS
Clear Creek County, Colorado
Ordinance No 12, Series 2021

AN ORDINANCE AMENDING SECTIONS 2-51, 2-53 AND 2-56 OF THE IDAHO SPRINGS MUNICIPAL CODE TO ADDRESS THE CREATION OF A DEPUTY CITY CLERK POSITION AND TO CLARIFY OTHER POSITIONS AND REPORTING STRUCTURES WITHIN THE ADMINISTRATION DEPARTMENT

WHEREAS, by Ordinance No. 9, Series 2021, the Idaho Springs City Council (“City Council”) has acted to clarify the duties and scope of authority of the City Clerk commencing with the November 2021 regular municipal election; and

WHEREAS, as a part of that refinement of City Clerk duties and functions, the City Council has contemplated the creation of an appointed City employee position of Deputy City Clerk; and

WHEREAS, the City Council therefore desires to amend certain sections of Chapter 2 of the Idaho Springs Municipal Code (“Code”) to designate the Deputy City Clerk position as within the Administration Department and to clarify other positions and reporting structures within such Department that have evolved over time.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF CITY OF IDAHO SPRINGS, COLORADO, AS FOLLOWS:

Section 1. Subsection 2-51(A) of the Idaho Springs Municipal Code, concerning the personnel within the Administration Department, is hereby amended as follows:

Sec. 2-51. - Organization; responsibilities.

(A) The Administration Department shall consist of the City Administrator, the Assistant City Administrator, the Deputy City Clerk, one (1) or more administrative clerks ~~secretaries~~, the Building Official, the City Planner, the Deputy Treasurer, Municipal Court Clerk, and such other persons as the City Council shall deem necessary for the good government of the City.

Section 2. Section 2-53 of the Idaho Springs Municipal Code, concerning the duties of the City Administrator, is hereby amended as follows:

Sec. 2-53. - City Administrator.

(A) The City Administrator shall be an officer of the City who shall be selected and appointed by the City Council pursuant to Section 2-4 above, solely on the basis of professional experience and qualifications.

- (B) The City Administrator shall be the chief administrative officer of the City, and shall have and exercise managerial and supervisory authority over ~~the administrative secretaries, the Building Official, the City Planner, Municipal Court Clerk, and any other~~ all persons employed or designated as members of the Administration Department.
- (C) The City Administrator shall be directly responsible to the Mayor for day-to-day operations and to the City Council in matters of policy and for the efficient and effective performance of the duties and responsibilities assigned to the Administration Department in Subsection 2-51(B) above.
- (D) The City Administrator shall have the power and authority to hire, discipline and terminate the employment of all employees of the Administration Department; provided, however, that the City Council may countermand or set aside any personnel action taken by the City Administrator at any time.
- (E) In addition to discharging the responsibilities imposed upon the City Administrator by Subsections (B) and (C) above, the City Administrator shall perform the following duties. The City Administrator may delegate any duty or responsibility to one or more designees; however, it remains the ultimate duty and responsibility of the Administrator to ensure that each is properly performed:
- (1) Attend all scheduled Council meetings and work sessions, participate in discussions and make recommendations to City Council. Provide administrative updates for all Council meetings.
 - (2) Ensure the implementation of City Council policies and directives.
 - (3) Prepare and recommend an annual budget to the Council.
 - (4) File Approved Budget and Certification of Mil Levy with DOLA and state as required.
 - (5) In cooperation with the City Treasurer, monitor budgetary and fiscal control through accepted fiscal and accounting procedures including familiarity with financial software and training. Act as a liaison between the elected City Treasurer and the Deputy Treasurer and manage their coordination.
 - (6) In cooperation with the City Clerk, ensure the proper performance of all Clerk duties and functions required by state law, this Code and City ordinances. Act as a liaison between the elected City Clerk and the Deputy City Clerk and manage their coordination.
 - (7) Monitor to ensure compliance with the City's Purchasing Policy.

(~~8~~ 7) Ensure that all department heads are performing employee performance measurements and that these are incorporated into the budget planning process.

(~~9~~ 8) Oversee Human Resources activities for the City in cooperation with department heads. Serve as support to Personnel Review Board and Administrative Committees. Maintain confidential personnel files. Informs permanent/full time employees of available benefits.

(~~10~~ 9) Responsible for oversight of the City's insurance coverage for property casualty and workers compensation, annual renewal and claims reporting and all correspondence regarding such.

(~~11~~ 10) Serve as safety coordinator.

(~~12~~ 11) Maintain the employee handbook; recommend updates to the City Council for adoption.

(~~13~~ 12) Attend appropriate meetings of organizations whose activities may affect the operation of the City. Provide the City Council with updates of these organizational activities.

(~~14~~ 13) Coordinate Public Relations activities for the City. Duties include but are not limited to performing citizen outreach and intergovernmental relations activities for the City and providing liaison with various intergovernmental agencies, civic groups, and the public.

(~~15~~ 14) Coordinate staff support to City Council, including composing and editing correspondence, informational surveys, reports studies, scheduling appointments, researching records and investigations.

(~~16~~ 15) Supervise the City Planner, Deputy City Clerk and Deputy Treasurer/Municipal Court Clerk. Serve as primary contact with the Building Official, City Attorney, City Engineer, Finance Officer, and any other professional service contractor engaged by the City. Research and advise the Council on grants and other financial techniques and strategies.

(~~17~~ 16) Write grant applications. Administer grants, if funded, in accordance with contracting agency. Monitor that grant projects are done within the scope of services and in a timely manner.

(~~18~~ 17) Assist with special projects and studies when necessary.

(~~19~~ 18) Develop, review, implement and update various City guidelines and plans in conjunction with other departments and the City Council. This includes bi-annual compensation plan, 5-year capital improvement plan, etc.

(20 19) Monitor water rights with attorney. Responsible for billing water leases payments.

(210) Other duties as may be required by the ordinances of the City.

(224) Perform any additional duties as directed by the Mayor or City Council.

Section 3. Section 2-56 of the Code, concerning Code Compliance Officers, is hereby moved to Article VII of Chapter 2, concerning the Police Department, renumbered as Code Section 2-78, and amended as follows:

Sec. 2-56 78. - Code Compliance Officers.

(A) For purposes of this Code, a code compliance officer means an employee of the Police Administration Department who is not a police officer, as defined by Code Section 2-74, and who is a specialist designated to enforce Chapters 10 and 16 of this Code, Code Section 15-55 concerning abandoned vehicles, and all parking regulations of the City. By virtue of their exclusion from the ranks of police officers, code compliance officers are not authorized to enforce all the laws of the State or all of the laws of the City.

(B) Authority. Code compliance officers are authorized to investigate, issue and serve summonses and complaints only for offenses committed in violation of the particular Code sections and regulations they are empowered to enforce.

(C) Restrictions. The aforementioned limitations do not permit code compliance officers to carry firearms while engaged in the performance of their duties, make arrests or exercise any other duty of police officers not specifically authorized by this Section.

Section 4. Any and all Ordinances or Codes or parts thereof in conflict or inconsistent herewith are, to the extent of such conflict or inconsistency, hereby repealed; provided, however, that the repeal of any such Ordinance or Code or part thereof shall not revive any other section or part of any Ordinance or Code provision heretofore repealed or superseded.

Section 5. Should any one or more sections or provisions of this Ordinance or of Code provisions enacted hereby be judicially determined invalid or unenforceable, such judgment shall not affect, impair or invalidate the remaining provisions of this Ordinance or of such Code provisions, the intention being that the various sections and provisions are severable.

INTRODUCED, READ, AND ORDERED PUBLISHED, at a Regular Meeting of the Council of the City of Idaho Springs, Colorado on the 26th day of July, 2021.

Michael Hillman, Mayor

ATTEST:

Diane Breece, City Clerk

PASSED, ADOPTED AND APPROVED at a Regular Meeting of the City Council of the City of Idaho Springs, Colorado, held on the ____ day of _____, 2021.

Michael Hillman, Mayor

ATTESTED AND CERTIFIED:

Diane Breece, City Clerk

CITY OF IDAHO SPRINGS
Clear Creek County, Colorado
Ordinance No. 13, Series 2021

AN ORDINANCE AMENDING SECTIONS 2-62 AND 2-72 OF THE IDAHO SPRINGS MUNICIPAL CODE TO TRANSFER GENERAL OVERSIGHT AND MANAGEMENT OF THE CHIEF OF POLICE AND THE HEAD OF PUBLIC WORKS TO THE CITY ADMINISTRATOR

WHEREAS, by Ordinance No. 9, Series 2021, the Idaho Springs City Council (“City Council”) has acted to clarify the duties and scope of authority of the City Clerk commencing with the November 2021 regular municipal election; and

WHEREAS, as a result of that refinement of City Clerk duties and functions, City Staff and the City Council have undertaken a comprehensive review of the managerial and supervisory structure of City staff, including City Department Heads; and

WHEREAS, that comprehensive review has lead Staff to recommend a change in the general day to day oversight and management of Department Heads, to transfer that responsibility from the City Council to the City Administrator; and

WHEREAS, the City Council finds that transferring such general oversight to the City Administrator would likely be more direct and efficient than the oversight and management that the Council can provide on a semi-monthly basis at regular City Council meetings; and

WHEREAS, the City Council therefore desires to amend certain provisions of Chapter 2 of the Idaho Springs Municipal Code to reflect this change in reporting and management structure, as further set forth herein.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF CITY OF IDAHO SPRINGS, COLORADO, AS FOLLOWS:

Section 1. Subsection 2-62 of the Idaho Springs Municipal Code, concerning the person designated by the City Council to oversee the Public Works Department, is hereby amended as follows:

Sec. 2-62. - Designation; responsibilities.

(A) The person designated by the City Council to oversee the Public Works Department operations shall be an employee of the City, selected and appointed by the City Council solely on the basis of professional experience and qualifications.

(B) The person so designated shall be responsible to the City Administrator ~~Mayor~~ for day-to-day operations ~~and to the City Council in matters of policy~~ and for the efficient and effective performance of the duties and responsibilities

assigned to the Public Works Department in Subsection 2-61(B) above and to the City Council in matters of policy. While the City Administrator exercises general oversight and supervision of this person, the City Council retains the authority to hire, discipline and terminate such person.

(C) The person so designated shall have the power and authority to hire, discipline and terminate the employment of all employees of the Public Works Department under his or her supervision; provided, however, that the City ~~Administrator Council~~ may countermand or set aside any personnel action taken at any time.

Section 2. Section 2-72 of the Idaho Springs Municipal Code, concerning the duties of the Chief of Police, is hereby amended as follows:

Sec. 2-72. - Chief of Police.

(A) The Chief of Police shall be an officer of the City, who shall be selected and appointed by the City Council pursuant to Section 2-4 above solely on the basis of professional experience and qualifications. The Chief of Police shall additionally be certified as a peace officer pursuant to the laws of the State.

(B) In addition to those duties imposed upon chiefs of police by the laws of the State, the Chief of Police shall be responsible to the City Administrator ~~Mayor~~ for day-to-day operations ~~and to the City Council in matters of policy~~ and for the efficient and effective performance of the duties and responsibilities assigned to the Police Department in Subsection 2-71(B) above and to the City Council in matters of policy. While the City Administrator exercises general oversight and supervision of the Chief of Police, the City Council retains the authority to hire, discipline and terminate the Chief. He or she shall be the official custodian of all criminal justice records of the City, shall investigate all violations of law, orders, rules and regulations or any other misconduct on the part of department personnel and shall report promptly and fully concerning such investigations to the Mayor and City Council.

(C) The Chief of Police shall have all powers conferred upon peace officers by the laws of the State and this Code.

(D) The Chief of Police shall have the power and authority to hire, discipline and terminate the employment of all employees of the Police Department; provided, however, that the City Administrator ~~Council~~ may countermand or set aside any personnel action taken by the Chief of Police at any time.

Section 3. Any and all Ordinances or Codes or parts thereof in conflict or inconsistent herewith are, to the extent of such conflict or inconsistency, hereby repealed; provided, however, that the repeal of any such Ordinance or Code or part thereof shall not revive any other section or part of any Ordinance or Code provision heretofore repealed or superseded.

Section 4. Should any one or more sections or provisions of this Ordinance or of Code provisions enacted hereby be judicially determined invalid or unenforceable, such judgment shall not affect, impair or invalidate the remaining provisions of this Ordinance or of such Code provisions, the intention being that the various sections and provisions are severable.

INTRODUCED, READ, AND ORDERED PUBLISHED, at a Regular Meeting of the Council of the City of Idaho Springs, Colorado on the ____ day of _____, 2021.

Michael Hillman, Mayor

ATTEST:

Diane Breece, City Clerk

PASSED, ADOPTED AND APPROVED at a Regular Meeting of the City Council of the City of Idaho Springs, Colorado, held on the ____ day of _____, 2021.

Michael Hillman, Mayor

ATTESTED AND CERTIFIED:

Diane Breece, City Clerk

CITY OF IDAHO SPRINGS
Clear Creek County, Colorado
Ordinance No 14, Series 2021

AN ORDINANCE AMENDING CHAPTER 2 OF THE IDAHO SPRINGS MUNICIPAL CODE TO TRANSFER GENERAL OVERSIGHT AND MANAGEMENT OF ALL DEPARTMENT HEADS TO THE CITY ADMINISTRATOR AND TO CODIFY THE ORGANIZATION AND DUTIES OF THE WATER/WASTEWATER DEPARTMENT

WHEREAS, by Ordinance No. 9, Series 2021, the Idaho Springs City Council (“City Council”) has acted to clarify the duties and scope of authority of the City Clerk commencing with the November 2021 regular municipal election; and

WHEREAS, as a result of that refinement of City Clerk duties and functions, City Staff and the City Council have undertaken a comprehensive review of the managerial and supervisory structure of City staff, including City Department Heads; and

WHEREAS, that comprehensive review has lead Staff to recommend a change in the general day to day oversight and management of Department Heads, to transfer that responsibility from the City Council to the City Administrator; and

WHEREAS, the City Council finds that transferring such general oversight to the City Administrator would likely be more direct and efficient than the oversight and management that the Council can provide on a semi-monthly basis at regular City Council meetings; and

WHEREAS, the City Council therefore desires to amend certain provisions of Chapter 2 of the Idaho Springs Municipal Code to reflect this change in reporting and management structure, as further set forth herein; and

WHEREAS, the City Council further desires to codify the existence, organization and responsibilities of the Water/Wastewater Department under Chapter 2 of the Code, as has been done for every other City Department.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF CITY OF IDAHO SPRINGS, COLORADO, AS FOLLOWS:

Section 1. Section 2-5 of the Code, concerning City Departments, is hereby amended as follows:

Sec. 2-5. - Departments established.

The departments listed below are hereby established, and the functions of the City government shall be divided into and allocated among them as provided in this Chapter:

- (1) Administration.
- (2) Public Works.
- (3) Police.
- (4) Water / Wastewater

Section 2. Subsection 2-62 of the Idaho Springs Municipal Code, concerning the person designated by the City Council to oversee the Public Works Department, is hereby amended as follows:

Sec. 2-62. - Designation; responsibilities.

(A) The person designated by the City Council to oversee the Public Works Department operations shall be an employee of the City, selected and appointed by the City Council solely on the basis of professional experience and qualifications.

(B) The person so designated shall be responsible to the City Administrator ~~Mayor~~ for day-to-day operations ~~and to the City Council in matters of policy~~ and for the efficient and effective performance of the duties and responsibilities assigned to the Public Works Department in Subsection 2-61(B) above and to the City Council in matters of policy. While the City Administrator exercises general oversight and supervision of this person, the City Council retains the authority to hire, discipline and terminate such person.

(C) The person so designated shall have the power and authority to hire, discipline and terminate the employment of all employees of the Public Works Department under his or her supervision; provided, however, that the City Administrator ~~Council~~ may countermand or set aside any personnel action taken at any time.

Section 3. Section 2-72 of the Idaho Springs Municipal Code, concerning the duties of the Chief of Police, is hereby amended as follows:

Sec. 2-72. - Chief of Police.

(A) The Chief of Police shall be an officer of the City, who shall be selected and appointed by the City Council pursuant to Section 2-4 above solely on the basis of professional experience and qualifications. The Chief of Police shall additionally be certified as a peace officer pursuant to the laws of the State.

(B) In addition to those duties imposed upon chiefs of police by the laws of the State, the Chief of Police shall be responsible to the City Administrator ~~Mayor~~ for day-to-day operations ~~and to the City Council in matters of policy~~ and for the efficient and effective performance of the duties and responsibilities assigned to the Police Department in Subsection 2-71(B) above and to the City Council in matters of policy. While the City Administrator exercises general oversight and

supervision of the Chief of Police, the City Council retains the authority to hire, discipline and terminate the Chief. He or she shall be the official custodian of all criminal justice records of the City, shall investigate all violations of law, orders, rules and regulations or any other misconduct on the part of department personnel and shall report promptly and fully concerning such investigations to the Mayor and City Council.

(C) The Chief of Police shall have all powers conferred upon peace officers by the laws of the State and this Code.

(D) The Chief of Police shall have the power and authority to hire, discipline and terminate the employment of all employees of the Police Department; provided, however, that the City Administrator Council may countermand or set aside any personnel action taken by the Chief of Police at any time.

Section 4. Chapter 2 of the Code, concerning City Administration and Personnel, is amended by the addition of a new Article VIII, to read in its entirety as follows:

ARTICLE VIII – Water / Wastewater Department

Sec. 2-91. - Organization; responsibilities.

(A) The Water / Wastewater Department shall consist of a person designated by the City Council from time to time to oversee the operations of the Water / Wastewater Department and such other persons as the City Council shall deem necessary for the good government of the City.

(B) The Water / Wastewater Department shall be managed by such designated person and shall have the following responsibilities:

- (1) The Department must maintain at all times an Operator in Responsible Charge (ORC) in compliance with Regulation 100, CRS of the Colorado Primary Drinking Water Regulations. The ORC may be a City employee or an individual or firm serving the City as an independent contractor.
- (2) Prepare and timely submit to the City Administrator a written preliminary budget request for the Water / Wastewater Department and administer the adopted annual budget.
- (3) Exercise proper care and custody of water and waste water facilities, prepare and maintain inventories of the same, and account for the same as required by City Council.
- (4) Attend scheduled Council meetings and necessary work sessions, participate in discussion and make recommendations to City Council. Provide Water / Wastewater Department update for all Council meetings.

- (5) Maintain, repair and service all equipment within the Water / Wastewater Department.
- (6) Maintain and preserve all records of engineering work performed at the Water and Wastewater Plants by or for the City.
- (7) Maintain a safety-training program as required by the City's insurance carrier.
- (8) Prepare and maintain essential records and reports as required by governing agencies.
- (9) Coordinate with regulatory agencies on current and proposed programs and pending regulatory updates and changes.
- (10) Coordinate with the person overseeing the Public Works Department regarding the planning, design, administration, and maintenance of the water and sewer utilities of the City.
- (11) Perform such other duties as may be prescribed by the Mayor and City Council.

Sec. 2-92. - Designation; responsibilities.

(A) The person designated by the City Council to oversee the Water / Wastewater Department operations shall be an employee of the City, selected and appointed by the City Council solely on the basis of professional experience and qualifications.

(B) The person so designated shall be responsible to the City Administrator for day-to-day operations and for the efficient and effective performance of the duties and responsibilities assigned to the Water / Wastewater Department in Subsection 2-91(B) above and to the City Council in matters of policy.

(C) The person so designated shall have the power and authority to hire, discipline and terminate the employment of all employees of the Water / Wastewater Department under his or her supervision; provided, however, that the City Administrator may countermand or set aside any personnel action taken at any time.

Sec. 2-93. - Rules and regulations.

The Water / Wastewater Department shall be operated and managed in accordance with such rules and regulations as may from time to time be prepared and recommended by the person designated to oversee the operations of the Water

/ Wastewater Department and approved by the City Council.

Section 5. Any and all Ordinances or Codes or parts thereof in conflict or inconsistent herewith are, to the extent of such conflict or inconsistency, hereby repealed; provided, however, that the repeal of any such Ordinance or Code or part thereof shall not revive any other section or part of any Ordinance or Code provision heretofore repealed or superseded.

Section 6. Should any one or more sections or provisions of this Ordinance or of Code provisions enacted hereby be judicially determined invalid or unenforceable, such judgment shall not affect, impair or invalidate the remaining provisions of this Ordinance or of such Code provisions, the intention being that the various sections and provisions are severable.

INTRODUCED, READ, AND ORDERED PUBLISHED, at a Regular Meeting of the Council of the City of Idaho Springs, Colorado on the ____ day of _____, 2021.

Michael Hillman, Mayor

ATTEST:

Diane Breece, City Clerk

PASSED, ADOPTED AND APPROVED at a Regular Meeting of the City Council of the City of Idaho Springs, Colorado, held on the ____ day of _____, 2021.

Michael Hillman, Mayor

ATTESTED AND CERTIFIED:

Diane Breece, City Clerk

CITY OF IDAHO SPRINGS
Clear Creek County, Colorado
Ordinance No. 09, Series 2021

AN ORDINANCE OF THE CITY COUNCIL DEFINING AND CLARIFYING THE DUTIES OF THE CITY CLERK AFTER THE 2021 MUNICIPAL ELECTION AND REPEALING AND REENACTING SECTION 2-41 OF THE IDAHO SPRINGS MUNICIPAL CODE

WHEREAS, the Clerk of the City of Idaho Springs is an elected position and serves as an officer of the City whose duties are prescribed by state statute and local ordinance in accordance with C.R.S. § 31-4-110; and

WHEREAS, the Idaho Springs City Council (“City Council”) finds and determines that the state statutes and City ordinances currently contain lengthy and detailed lists of City Clerk duties that are impractical and unreasonable for an elected official with no training or experience in the field to perform; and

WHEREAS, the City Council further finds that the majority of the currently-allocated City Clerk duties are of critical importance to the proper legal day-to-day functioning of the City; and

WHEREAS, the City Council therefore determines that it would increase efficiency and stability in City operations to ensure that a full-time City Staff person, or combination of City staff people, with proper training and experience in such day-to-day tasks, perform such work, with the elected City Clerk performing only those statutorily mandated duties such as serving as records custodian, certifying documents and records and authenticating signatures and records; and

WHEREAS, this re-allocation of some of the duties of the City Clerk’s office as between the elected City Clerk and a deputy city clerk or other administrative employees will promote cost-savings, by allowing the full-time duties to be performed by full-time employees paid as such and the part-time ceremonial and perfunctory duties to be performed by an elected official; and

WHEREAS, the City Council finds that it possesses the ultimate authority under C.R.S. § 31-4-110 to prescribe the City Clerk’s duties, including duties involving delegation, subordination or review of tasks performed by a deputy clerk and other non-elected City employees.

WHEREAS, the City Council wishes to prescribe the manner in which the duties and powers of the Clerk shall be performed, by City employees and otherwise, to accomplish the duties assigned to the position.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF CITY OF IDAHO SPRINGS, COLORADO, AS FOLLOWS:

SECTION 1. Essential City Clerk Duties. For so long as the City Clerk of the City of Idaho Springs is an elected position and until and unless this Ordinance is repealed, amended or otherwise superseded, the provisions of this Ordinance shall control the duties and obligations of the City Clerk.

The personnel and support needs for the City Clerk's office shall be performed by one or more City employees, as designated by City Council by resolution, at least one of whom shall serve as the designated deputy city clerk. Other job titles and duties related to City Clerk support services shall be as specified and titled by resolution of the City Council from time to time, through such as means as the City's job descriptions. The City Clerk shall coordinate with the designated deputy city clerk to ensure that all of the Clerk's duties are fulfilled.

The following are the major categories of City Clerk duties and responsibilities and the manner in which those duties shall be allocated and performed amongst the elected City Clerk and City staff:

(1) **Keeping of Official City Records.** The City Clerk is the custodian of all records kept and maintained by the City. The City Clerk shall oversee the record-keeping operations of the City. The day-to-day keeping, filing and maintenance of records – whether physical, digital or otherwise – shall be performed by City staff. City staff is authorized to review and respond to public record requests and to perform other ministerial records duties, subject to City Clerk review and comment.

(2) **Certification and Authentication of Records.** The City Clerk possesses the authority to certify and authenticate City records and documents by affixing thereto her/his signature and the City seal. City staff may prepare such documents for the City Clerk's execution.

(3) **Signing, countersigning and attesting.** The City Clerk shall sign, countersign and attest signatures as required by law – e.g., ordinances, resolutions, agreements entered into by the City, financial warrants. When the City Clerk is unavailable to perform such tasks, the deputy city clerk may perform them after amending the signature line or making such other notation to duly document the deputy city clerk as the signing party.

(4) **Providing Legal Notices.** The day-to-day provision of legal notices, such as notices of public hearings and City Council meeting agendas and notices, shall be performed by the deputy city clerk and other City staff as directed. The City Clerk may review the performance of these functions.

(5) **Elections.** Most City elections are conducted as coordinated mail-ballot elections with the County Clerk and Recorder performing most of the election tasks required by law. In the case of such coordinated elections, the City Clerk shall work with the City Attorney and City Administrator to ensure that the City and County smoothly collaborate. In the case of non-coordinated elections,

the City Clerk shall work with the City Administrator and City Council, as needed, to apportion and delegate election tasks to City staff and/or City consultants and contractors, as the case may be.

SECTION 2. Participation in City Council Meetings. The City Clerk shall, at her or his discretion, be afforded time to address City Council on City Clerk matters at each regular meeting of the City Council. Further, the City Clerk is authorized to review and, at the Mayor's discretion, comment on the operations and performance of the deputy city clerk, but in no case shall the City Clerk interfere with or impede the ability of the deputy city clerk or other designated employee from carrying out his or her job duties.

SECTION 3. Availability of Records for Inspection. The books and records kept and maintained at the City's offices by the deputy city clerk or other City designee shall at all times be available for inspection by the City Clerk and any City Council member, subject to practices and procedures developed by the City Council to prevent their loss or alteration.

SECTION 4. Section 2-41 of the Idaho Springs Municipal Code, concerning the City Clerk, is hereby repealed and reenacted to read in its entirety as follows:

Sec. 2-41. - City Clerk.

(A) The City Clerk shall be elected to serve a term of office of four (4) years.

(B) The City Clerk shall participate in the performance of such duties and functions required by law as prescribed by Ordinance No. 09, Series 2021, and by such other ordinances as may be adopted by the City Council from time to time.

SECTION 5. Severability. If any portion of this Ordinance is found to be void or ineffective, it shall be deemed severed from this Ordinance and the remaining provisions shall remain valid and in full force and effect.

SECTION 6. Effective Date. This Ordinance shall become effective after the November 2, 2021 regular municipal election of the City of Idaho Springs – specifically, upon the date on which the person elected to the office of City Clerk at such municipal election assumes such office by taking the oath required by C.R.S. § 31-4-401 or the date of appointment of a person to fill such office in the event the office is not filled by the 2021 municipal election.

SECTION 7. Authorization. The officers of the City are authorized and directed to take actions necessary and appropriate to effect the provisions of this Ordinance.

INTRODUCED, READ, AND ORDERED PUBLISHED, at a Regular Meeting of the Council of the City of Idaho Springs, Colorado on the 14th of June, 2021.

Michael Hillman, Mayor

ATTEST:

Diane Breece, City Clerk

PASSED, ADOPTED AND APPROVED at a Regular Meeting of the City Council of the City of Idaho Springs, Colorado, held on the 12th day of July, 2021.

Michael Hillman, Mayor

ATTESTED AND CERTIFIED:

Diane Breece, City Clerk

CITY OF IDAHO SPRINGS
Clear Creek County, Colorado

Ordinance No. 11, Series 2021

AN ORDINANCE ZONING THE PROPERTY RECENTLY ANNEXED TO THE CITY AS THE "CEMETERY ANNEXATION TO THE CITY OF IDAHO SPRINGS" AS PARK AND RECREATION (P) UNDER THE CITY'S ZONING REGULATIONS

WHEREAS, the City of Idaho Springs, Colorado ("City") is a statutory city, duly organized and existing under the laws of the state of Colorado; and

WHEREAS, pursuant to the Colorado Municipal Annexation Act, C.R.S. § 31-12-101, *et seq.*, the City recently annexed certain real property in unincorporated Clear Creek County into the City, known as the "Cemetery Annexation to the City of Idaho Springs" (the "Cemetery Property"); and

WHEREAS, the Cemetery Property was annexed by Ordinance No. 6, Series 2021, on second reading by the City Council on May 24, 2021; and

WHEREAS, upon annexing property, the City must bring the same under the City's zoning regulations within ninety (90) days; and

WHEREAS, the City Council finds that the Cemetery Property is currently and has historically been used for cemetery purposes, and that such use is desirable and appropriate for the property into the future; and

WHEREAS, the City Council further finds that zoning the Cemetery Property as Park and Recreation (P) under the City's zoning regulations would allow the property to be used only for cemetery, community gardening and other Park and Open Space purposes in the future, in the absence of a conditional use permit; and

WHEREAS, the Council finds that zoning the Cemetery Property as P is generally in conformity with the City's comprehensive plan, will preserve and promote property values in the area, will be in harmony and compatible with the surrounding land uses and present development in the area, and will generally promote the public welfare.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Idaho Springs, Colorado, as follows:

Section 1. The above and foregoing recitals are incorporated herein by reference and adopted as findings and determinations of the Council.

Section 2. The zoning classification for the Property known as the Cemetery Annexation to the City of Idaho Springs, as more particularly and fully described and illustrated in **Exhibit A**, attached hereto and incorporated herein by reference, is hereby approved and established as Park and Recreation (P).

Section 3. The official zoning map of the City is hereby amended to incorporate therein the zoning classification established in Section 2, above. Except as expressly so amended, the said zoning map is readopted, ratified and confirmed in all respects.

Section 4. Any and all Ordinances or parts thereof in conflict or inconsistent herewith are, to the extent of such conflict or inconsistency, hereby repealed; provided, however, that the repeal of any such Ordinance or part thereof shall not revive any other section or part of any Ordinance heretofore repealed or superseded.

Section 5. Should any one or more sections or provisions of this Ordinance be judicially determined invalid or unenforceable, such judgment shall not affect, impair or invalidate the remaining provisions of this Ordinance, the intention being that the various provisions are severable.

INTRODUCED, READ AND ORDERED PUBLISHED, and public hearing scheduled, at a Regular Meeting of the City Council of the City of Idaho Springs, Colorado, held on the 28th day of June, 2021.

Michael Hillman, Mayor

ATTESTED AND CERTIFIED:

Diane Breece, City Clerk

PASSED, ADOPTED AND APPROVED, after publication, following the public hearing, at a Regular Meeting of the City Council of the City of Idaho Springs, Colorado, held on the 26th day of July, 2021.

Michael Hillman, Mayor

ATTESTED AND CERTIFIED:

Diane Breece, City Clerk

EXHIBIT A

CEMETERY ANNEXATION TO THE CITY OF IDAHO SPRINGS

[Map also attached]

LEGAL DESCRIPTION:

Portions of the Theobald Placer, U.S. Mineral Survey No. 16589, the Presley Jones Placer, U.S. Mineral Survey No. 299 and the J. J. Elliott Placer, U.S. Mineral Survey No. 2331, together with Government Lots 6, 7, 69 and 88 within Section 2, Township 4 South, Range 73 West of the 6th Principal Meridian, further described as follows:

Beginning at the Northeast Corner of said Government Lot 7;

thence S 00° 02' 12" E, along the East Line of said Lot 7, a distance of 1271.82 feet to the Southeast Corner of said Government Lot 7, also being the Center East Sixteenth Corner for said Section 2;

thence S 89° 11' 48" W, a distance of 1300.73 feet to the Southwest Corner of said Lot 7, also being the Center Quarter Corner for said Section 2;

thence S 89° 13' 48" W, along the South Line of said Government Lot 6, a distance of 1107.27 feet to a point at the intersection of Line 2-3 of the Extension East Lode, U.S. Mineral Survey No. 6143;

thence N 66° 15' 00" W, along said Line 2-3, a distance of 209.20 feet to a point at the intersection of the West line of said Government Lot 6;

thence N 00° 14' 54" E, along said west line, a distance of 146.28 feet to a point at the intersection of line 1-2 of the North Side Lode, U.S. Mineral Survey No. 16513;

thence N 66° 18' 54" W, along said line 1-2, a distance of 58.94 feet to a point at the intersection of the Southeasterly Line of Lot 31 of the Placer Valley Subdivision, also being a point on Line 14-15 of the Presley Jones Placer, also known as the Becker Placer, U.S. Mineral Survey No. 299;

thence N 58° 26' 32" E, along said line 14-15, a distance of 577.02 feet to the Southeasterly Corner of Lot 36 of said Subdivision;

thence N 31° 33' 28" W, a distance of 97.07 feet to the Southwesterly Corner of that Portion of the J. J. Elliott Placer, U.S. Mineral Survey No. 2331 described in Book 584 at Pages 302 and 303 in the records of the Clear Creek County Clerk and Recorder, said Corner also being a point on Line 5-6 of said J. J. Elliott Placer;

thence N 65° 47' 44" E, along said Line 5-6, a distance of 255.17 feet to the Southeast Corner of that Portion of said Placer described in Book 734, at Pages 821 and 822 in said records;

thence N 31° 33' 28" W, along the Easterly Line of said Portion of said J. J. Elliott Placer, a distance of 179.73 feet to a point at the intersection of the Southeasterly Right of Way Line for Colorado State Highway No. 103;

thence along said Right of Way Line and along the arc of a curve to the right with a radius of 3859.72 feet, with a central angle of 00° 43' 42" for an arc distance of 48.88 feet (the chord of this arc bears N 50° 48' 04" E, a distance of 48.88 feet to the Southwest Corner of that Portion of said J. J. Elliott Placer described in Book 449 at Page 396 in said records;

thence N 87° 34' 31" E, a distance of 441.01 feet;

thence N 51° 32' 52" E, a distance of 292.57 feet to Corner No. 1 of said J. J. Elliott Placer;

thence N 26° 27' 49" E, along line 1-2 of said J. J. Elliott Placer, a distance of 133.47 feet to a point at the intersection of the Southeasterly Right of Way Line for Colorado State Highway No. 103;

thence along said Right of Way Line, on the arc of a curve to the left with a radius of 640.44 feet, with a central angle of 32° 27' 20" for an arc distance of 362.78 feet (the chord of this arc bears N 66° 57' 13" E, a distance of 357.95 feet to the Westerly Corner of Lot 64A of the Placer Valley Subdivision;

thence S 31° 33' 28" E, a distance of 88.45 feet to the Southerly Corner of said Lot 64A, said Corner being a point on Line 14-15 of said Presley Jones Placer;

thence N 58° 26' 32" E, a distance of 510.69 feet to the Westerly Corner of that Portion of said Theobald Placer described in Book 597 at Pages 394 and 395 in said records;

thence S 36° 00' 00" E, a distance of 231.79 feet to the Southerly Corner of that Portion of said Theobald Placer described in Book 426 at Page 291 in said records;

thence N 58° 30' 00" E, a distance of 191.77 feet to the Easterly Corner of that Portion of said Theobald Placer described in Book 476 at Page 585 in said records;

thence N 39° 39' 00" W, along the Northeasterly line of said Portion of the Theobald Placer, a distance of 233.62 feet to a point at the intersection of Line 14-15 of the Presley Jones Placer, also known as the Becker Placer, U.S. Mineral Survey No. 299;

thence N 58° 26' 32" E, along said line 14-15, a distance of 312.23 feet to a point at the intersection of Line 1-2 of said Theobald Placer;

thence S 20° 11' 12" E, a distance of 270.29 feet to Corner No. 2 of said Theobald Placer;

thence S 22° 51' 06" W. along Line 2-3 of said Placer, a distance of 311.59 feet to Corner 3 of said Placer;

thence S 89° 49' 18" W, along line 3-4 of said Placer, a distance of 857.16 feet to a point at the intersection of Line 14-15 of the Presley Jones Placer, also known as the Becker Placer, U.S. Mineral Survey No. 299;

thence S 58° 26' 32" W, along said Line 14-15, a distance of 22.58 feet to a point at the intersection of the North line of Government Lot 7 of Section 2, Township 4 South, Range 73 West;

thence N 89° 35' 48" E, along said North line, a distance of 981.33 feet to the Point of Beginning, containing 66.45 acres, more or less.

NOTE: The bearings and distances used in these legal descriptions were taken from or calculated from the most current surveys of the subject properties including the Bureau of Land Management's Dependent Resurvey of Section 2, T4S, R73W.

These newly created legal descriptions were prepared by:

Greg Markle, LS 25373
P.O. Box 1571, Idaho Springs
Colorado, 80452
303-957-7744
04/07/21

Office of the City Administrator

To: Mayor and City Council
From: Andrew Marsh
Date: July 26, 2021
Subject: Administrative Update

Requests for Action:

- Motion to approve a Services Agreement with Suzanne Rogers for Municipal Court Prosecutor Services at the rate of \$1,500 per month effective August 1, 2021.

Updates:

- The Mayor and staff attended several meetings with Downtown Colorado, Inc. (DCI) and Studio Seed regarding the special improvement district (SID) and the financial plan for construction of the downtown parking structure.
- The Mayor and staff attended on July 8 a bi-weekly coordination meeting with CDOT regarding the downtown mobility hub and parking structure project.
- The Mayor and staff met twice with Interstate Parking Colorado regarding changes to the scope of service for the parking management agreement.
- The Mayor and I attended on July 15 the Mayors and Commissioners quarterly meeting.
- The Mayor and I met on July 15 with the City Engineer regarding possible improvements to 16th Avenue and Virginia Street.
- The Mayor and staff attended on July 16 a kick-off meeting with Raftelis to update the Water Enterprise rate study and financial plan.
- Staff met on July 20 to review the final restoration work on the World War II Memorial at the Library.
- Staff attended on July 20 the HPRC meeting regarding a Certificate of Appropriateness (COA) for the replacement windows at the Citizens Park Restrooms.
- Attended weekly City management team meetings regarding response to and recovery from the COVID-19 Pandemic.
- Attended bi-weekly City COVID-19 Economic Recovery Task Force meetings.
- Attended bi-weekly Downtown Improvements Work Group meetings.
- Attended bi-weekly Clear Creek Resiliency Collaborative meetings regarding response to and recovery from the COVID-19 Pandemic.
- Attended bi-weekly COVID-19 Local Government Coordination Conference Calls with State agencies sponsored by DOLA.

Upcoming Events:

- The Planning Commission will meet on Wednesday, August 4 at 6:00 p.m. The agenda includes a public hearing regarding the zoning related to the annexation of the Idaho Springs Cemetery and a work session regarding proposed land use code changes.
- I will be on vacation August 5 through August 17.

SERVICES AGREEMENT

For Municipal Court Prosecutor Services

THIS AGREEMENT (this "Agreement") is between the City of Idaho Springs, a Colorado statutory municipality ("City") and Suzanne Rogers ("Rogers") under which Rogers agrees to provide Municipal Court prosecutor services.

RECITALS

WHEREAS, the City operates the Idaho Springs Municipal Court ("Court") which has jurisdiction to adjudicate alleged violations of the City's laws and ordinances; and

WHEREAS, for the past seventeen (17) years, Rogers has served as the City prosecutor for all matters brought before the Court; and

WHEREAS, Rogers has neither requested nor received an increase in compensation for performing these services for approximately eight (8) years; and

WHEREAS, the City Council finds that Rogers has faithfully and well performed as City prosecutor for nearly two decades and wishes to both retain her services and provide her with a reasonable increase in compensation, as further set forth herein.

NOW, THEREFORE, the City and Rogers agree as follows:

AGREEMENT

1. Scope of Prosecutor Services. Rogers shall serve as the City prosecutor for all matters properly brought before the Idaho Springs Municipal Court on behalf of the People of the City. Nothing herein shall be construed to limit or restrain Rogers' prosecutorial discretion to plea bargain, dismiss or otherwise dispose of cases short of trial when she determines such disposition to best serve the interests of justice.

2. Term. This Agreement shall commence on the date written below and continue until terminated or amended.

3. Fee. In consideration of services to be performed pursuant to this Agreement, the City agrees to pay Rogers at the rate of \$1,500 per month. The City further agrees to reimburse Rogers for her mileage to travel to and from Municipal Court sessions at the reimbursement rate set annually by the federal Internal Revenue Service.

4. Independent Contractor. This Agreement is one for independent contract services. Rogers shall control the means and methods by which services are performed hereunder, and Rogers understands and agrees that she is solely responsible to provide such office space, supplies and other materials as may be necessary to perform the required services hereunder *excepting* the office space, supplies and materials at City Hall, 1711 Miner Street, Idaho Springs, CO 80452, which shall be available to her during the days when Municipal Court is in session. Rogers shall not be considered an employee of the City for the purpose of any federal or state law. The City shall not be responsible for withholding any portion of Rogers'

compensation hereunder for the payment of FICA, Workers' Compensation, other taxes or benefits or for any other purpose.

5. Personal Services; No Assignment. It is understood that the City enters into this Agreement based on the special abilities of Rogers and that this Agreement shall be considered as an agreement for personal services. Accordingly, Rogers shall neither assign any responsibilities nor delegate any duties arising under this Agreement without the prior consent from the City.

6. Termination. Either party may terminate this Agreement for any reason or for no reason upon thirty (30) days written notice to the other party.

7. Notices. Any notice required or permitted hereunder shall be either personally delivered, electronically delivered, or placed in the U.S. mail, first class postage prepaid, and addressed as follows:

If to the City:

Andrew Marsh, City Administrator
City of Idaho Springs
PO Box 907
1711 Miner Street
Idaho Springs, CO 80452
admin@idahospringsco.com

If to Rogers:

Law Firm of Suzanne M. Rogers PC
4155 E. Jewell Avenue, Suite 809
Denver, Colorado 80222
suzanne_rogers@comcast.net

8. Governing Law. This Agreement shall be construed in accordance with and governed by the laws of the state of Colorado.

9. Amendment. This Agreement may be amended only by a written instrument signed by both of the parties hereto. No rights under this Agreement may be waived except by an instrument in writing signed by the party sought to be charged with such waiver.

10. Entire Agreement. This Agreement is Rogers' entire agreement with the City.

ENTERED INTO as of this 26th day of July, 2021.

CITY OF IDAHO SPRINGS

Michael Hillman, Mayor

ATTEST:

Diane Breece, City Clerk

ROGERS – CITY PROSECUTOR

Suzanne Rogers

To: Mayor and City Council
From: Diane Breece, City Clerk
Date: July 23, 2021
Subject: Staff Report

- ✓ Packet review/prep, minutes, special events, payroll, short term rentals
- ✓ Packet prep for candidates who wish to run for office. Packets are available August 3, @ 9:00 am
- ✓ Issued Hotel and Restaurant liquor license for Gyrox, LLC

INTERGOVERNMENTAL AGREEMENT FOR COORDINATED ELECTION

This agreement is between Clear Creek County for the benefit of the Clear Creek County Clerk and Recorder ("County" herein refers to the Clear Creek County Clerk and Recorder) and the City of Idaho Springs (Political Subdivision).

1. Purpose. The County and the Political Subdivision agree to schedule a coordinated election on November 2, 2021. Such coordinated election may involve more than one political subdivision with overlapping boundaries, and the County shall serve as the coordinated election official for all political subdivisions involved in this election. This election shall be held under the provisions of Title One, Colorado Revised Statutes.

2. Legal Notices.

(a) The publication of legal notices concerning the Political Subdivision's election which are to be published before certification of the ballot content to the County shall be the responsibility of the Political Subdivision. A copy of the published legal notice shall be submitted for the County Clerk's records.

(b) Publication of legal notices concerning the coordinated election, if any, which are required to be published after certification of the ballot content to the County shall be the responsibility of the County.

3. Receiving and Processing of Petitions. The petition process for the Political Subdivision shall be entirely the responsibility of the Political Subdivision, and shall be done in compliance with applicable Colorado Statutes and municipal ordinances.

4. Ballot Content. In accordance with Colorado law, the ballot content must be certified to the County by the Political Subdivision, in its exact and final form, **no later than 4:30 PM, September 3, 2021**. Such information must be delivered in digital format, via e-mail or flash drive, to the County Clerk at 405 Argentine Street, Georgetown, Colorado.

5. Receiving of Written Comments. The process of receiving written comments and summarizing such comments, as required by Section 20, Article X, of the Colorado Constitution, shall solely be the responsibility of the Political Subdivision. The Political Subdivision shall provide to the County the summaries in digital format, via e-mail or flash drive, **by 12:00 pm, September 17, 2021** per CRS 1-7-904.

6. Receipt of Petition Representative's Summary of Comments. Receipt of such summary shall be solely the responsibility of the Political Subdivision as covered by CRS 1-7-901.

7. Preparation and Mailing of TABOR Notices for Ballot Issue Elections. If the County is required to coordinate the text for the ballot issue mailing for all participating Clear Creek County political subdivisions into one notice, the Political Subdivision shall provide to the County their information in digital format via e-mail or flash drive **by September 20, 2021**. If required, said ballot issue mailing shall be prepared and mailed by the County in accordance with Section 20, Article X, of the Colorado Constitution. Special Districts shall be responsible for mailing the TABOR notice to non-resident property owners.

8. Preparation for Coordinated Election. The County shall be responsible for preparing and printing the ballots for the coordinated election as well as printing of all other election materials necessary to hold a coordinated election. Special Districts are required to provide a list of eligible non-resident property owners to the County Clerk **by September 23, 2021**. This list must include mailing addresses and be in a digital format.

9. Conduct of the Coordinated Election. The County shall be responsible for the conduct of the coordinated election as required by the provisions of Title One, Colorado Revised Statutes.

10. Mail Ballot/In-Person Voting. A ballot will be mailed to all active registered voters between October 12th and October 15th, 2021. (There is no mail service on Monday, October 11th.) The Voter Service and Polling Center

(VSPC) will open at the County Clerk's office beginning October 25th from 8:30 am to 4:30 pm, and will remain open Monday through Friday through Election Day, November 2, 2021. Saturday hours will be 9:00 am to 1:00 pm on October 30, 2021. The Voter Service and Polling Center will be open from 7:00 am to 7:00 pm on Election Day, November 2, 2021. The VSPC will accommodate those voters who need to get replacement mail ballots, change address or register to vote, or who need to use the accessible voting machines that will be available at this location.

11. Tabulation of Ballots. All processes relating to the tabulation of ballots shall be the responsibility of the County. An unofficial abstract of votes shall be provided to the Political Subdivision, upon completion of the counting of all ballots.

12. Canvass of Votes. The canvass of votes will be the responsibility of the County. Such canvass will be completed no later than November 24, 2021, and the official results of the canvass will be provided to all political subdivisions participating in the November 2, 2021 coordinated election.

13. Allocation of Cost of the Election. The County shall determine the cost allocation for each political subdivision participating in the coordinated election. The basic formula that will be used for calculating the proportional share of actual costs is: The number of registered voters in the Political Subdivision times the number of offices and questions specific to it, divided by the total registered voters in all participating political subdivisions times the total number of offices and questions for all participating political subdivisions, which will equal the percentage of the total costs for which each participating political subdivision is responsible. Total costs for the election will include ballots, TABOR Notices, postage, personnel used specifically for this election and required publications. Each participating political subdivision will be charged for only those services that apply to it. Anything that is specific to the Political Subdivision, such as TABOR notices for non-resident property owners, will be the Political Subdivision's responsibility. The Political Subdivision shall reimburse the County for such election costs allocated to the Political Subdivision. Such reimbursement shall be made to the County 30 days from receipt of billing from the County.

14. Indemnification. To the extent allowed by law, the Political Subdivision agrees to indemnify, defend, and hold harmless the County from any and all loss, costs, demands, or actions, arising out of or related to any actions, errors, or commissions for the Political Subdivision in completing its responsibilities relating to the November 2, 2021 coordinated election. Nothing in this agreement shall be construed to be a waiver by the County or the Political Subdivision of the provisions of the Colorado Governmental Immunity Act, 24-10-101, et seq, CRS nor create any benefits for a person not a party to this agreement.

This agreement is executed by the parties as of the dates written below.

CLEAR CREEK COUNTY

CITY OF IDAHO SPRINGS

Brenda L. Corbett,
County Clerk and Recorder

Diane Breece, City Clerk

Date _____

Date _____



CITY OF IDAHO SPRINGS
1711 Miner Street
P.O. Box 907
Idaho Springs, CO 80452-0907
Telephone (303) 567-2400
FAX (303) 567-0124

TO: MAYOR and COUNCIL
FROM: JOHN BORDONI
DATE: JULY 26 2021
Re. STAFF REPORT

STREETS & PARKS

General parks maintenance
Equipment repair & services
Pothole repair
Dirt road repairs
Sweep streets
Sign repairs & install

COLLECTION & DISTRIBUTION

Water Meter reading and repairs.
Locates for contractors
Wastewater man hole cleaning and jetting

WATER & WASTEWATER

The one AGS basin is in operation. Had a few glitches the crew worked out, Now the system is in operation for the most part running and smoothly. The new AGS basin will be ran for a couple of weeks, then the second SBR basin will be taken out of service, cleaned and disassembled in preparation to install AGS equipment. Current AGS basin is operating very well, operating on auto with no issues so far. Soon Fisher construction will start the demo of the 2nd SBR tank.

Second SBR should be empty by the beginning of July 26th, cleaning and demo will start on that tank.

WRRF STATUS REMAINS THE SAME

JOHN BORDONI



To: Michael Hillman, Mayor

City Council

From: Nate Buseck, Chief of Police

Date: July 22, 2021

Subject: City Council Report for July 26, 2021.

Requests for Action: None currently

Calls for Service: Calls for service July 12, 2021-July 22 2021= 193

COVID-19 No incidents of reports of COVID related illnesses among Department members. All civilian and sworn members reporting for duty.

Meetings:

Chief Buseck attended:

07/15/21: MAC/LEPC/PSC Meeting

07/19/21: Clear Creek Community Partners

07/20/21: Clear Creek Advocates Board Meeting

07/20/21: Peer Support Advisory Board Meeting

Training:

July 14, 2021, and July 21, 2021 Officer's attended and all-day Defense Tactics Training.

Code Enforcement: Code compliance officer has made up brochures (attached in packet) of common city ordinances that need the most enforcement. Zac has been working diligently on going to every address in the city limits and providing each of the residences with the brochure, along with his business cards.

Staffing: 80% staffing

Significant Incidents:

On July 12, 2021, ISPD Officer responded to the 2600 block of Colorado Blvd on reports of a disturbance between two men. Officer arrived on scene and learned that the maintenance man and a tenant were arguing over the music being too loud in one of the rooms. They were asked to turn down their music, and the disturbance between the two-gentleman occurred. Officers who responded were able to calm the situation down and the male parties were separated for the rest of the day.

On July 12, 2021, Officer was dispatched to 23rd Ave on reports of a prior assault. Officers arrived on scene and took a report from a male who stated he was assaulted the night before. Officer's left the scene and attempted to locate the other party but were unsuccessful. Officers continue to try and locate the male party to issue charges.

On July 16, 2021, Officer took a report at the office from a female party who wanted to report a fraud case. The female party wanted to report that she was listing a hospital bed on craigslist for two thousand dollars. The buyer had sent a check to her for three thousand eight hundred and fifty dollars. The buyer told the female party he would like her to cash the check and use the extra money to hire a moving company. The female party started to get suspicious of the request and contacted law enforcement. Officers followed up with the bank of the issuing check and learned that the check was fraudulent.

On July 17, 2021, ISPD officers responded to 2400 block of Miner St on reports of a male who had taken a tool out of another vehicle in the parking lot, and the male was striking another vehicle in attempt to break into the vehicle. During the investigation, it was learned the male was intoxicated and was attempting to break into his girlfriend's vehicle. It was also discovered that the male party had an active protection order, which stated he could not consume alcohol. Officers arrested the male for violation of protection order, criminal trespass, and criminal mischief.