



**NOTICE AND AGENDA OF A
WORK SESSION
Idaho Springs City Council
and Planning Commission
July 20, 2020
6:00 p.m.**

❖ **Special District 101- Carmen Beery**

The Public will be able to view and hear this meeting remotely at the following address:
<https://www.colorado.gov/pacific/idahospings/city-council-live>

SPECIAL DISTRICTS IN COLORADO

What is a Special District?

- A special district is a quasi-municipal corporation and political subdivision of the State of Colorado.
- Formed under Title 32 of the Colorado Revised Statutes.
- It is a tax-exempt financing mechanism used to finance a portion of the total cost of public infrastructure and may further own, operate and maintain public improvements and facilities

What Can a Special District Finance?

- Street Improvements (Drainage)
- Safety Protection Improvements
- Parks and Recreation Improvements
- Water Improvements
- Sanitary Sewer Improvements (Drainage)
- Transportation Improvements
- Mosquito Control Improvements
- Television Relay and Translation Improvements
- Fire Protection Improvement
- Covenant Enforcement and Design Review
- Security Services

How are Special District Improvements Financed?

- By the issuance of tax-exempt bonds, to be repaid from special district revenues.
 - Ad valorem taxes
 - Specific ownership taxes – ex: vehicle registration
 - Fees – ex: Snow removal, trash collection
- The approving jurisdiction is not obligated for the special district's debt.

Procedure for Forming a Special District

- Submittal of a service plan to the jurisdiction in which the property is located. The Service Plan is similar to a city charter or constitution.
- Upon approval of the service plan, a petition for organization is filed with the district court.
- Pursuant to a court hearing, the court orders the organizational election.
- After the election, the order and decree must be recorded for the organization to be effective.

Governing Body of the Special District

- A special district is governed by a board of directors.
- Directors must be “Eligible Electors” of the special district
 - Must be registered to vote in Colorado
 - Must own taxable property within the special district
- Directors are elected by a majority vote of the eligible electors.

How Does a Special District Function After Organization?

- Special districts are governments.
- Special district boards of directors meet on a regular basis to handle the business of the special district.
- Many special districts engage professional management companies, general legal counsel and an accountant experienced with governmental accounting.

Functions After Organization (continued)

- District board is publicly accountable
 - Must hold open meetings with due notice to members of the public.
 - Must maintain minutes of all meetings and other records for public inspection.
 - Must adopt annual budgets at a public hearing, held by the board of directors of the district.
 - Must submit to annual financial audits if financial activities meet certain thresholds.
 - Must comply with various State statutes mandating public disclosure of essential district powers and function

Benefits to Approving Jurisdiction

- It provides a mechanism for financing the construction and the maintenance of improvements within a specific area in order to facilitate and sustain the aesthetics of the area.
- It addresses local infrastructure needs while allocating the costs of the solution to those directly benefiting.
- It facilitates growth in the market value of property within the district, which improves the overall financial condition of the area.



CITY OF IDAHO SPRINGS
1711 MINER STREET
P.O. BOX 907
IDAHO SPRINGS, CO 80452

NOTICE AND AGENDA
SPECIAL MEETING
IDAHO SPRINGS CITY COUNCIL
Monday, July 20, 2020
7:00 P.M

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. AGENDA APPROVAL

- a) Move to approve the agenda for the July 20, 2020 meeting.

V. RESOLUTIONS

- a) Resolution #20, Series 2020; A resolution approving the terms of a vendor license to Mountain Youth Pedicabs for 2020.

VI. MAYOR AND COUNCIL

- a) Discussion-Body Art Establishments-local regulation

The Public will be able to view and hear this meeting remotely at the following address:

<https://www.colorado.gov/pacific/idahosprings/city-council-live>

The public will be able to sign up for Unscheduled Public Comment by emailing the City Clerk at cityclerk@idahospringsco.com contact information including name and phone number by 5 PM on the day of the scheduled meeting.

CITY OF IDAHO SPRINGS
Clear Creek County

Resolution No. 20, Series 2020

A RESOLUTION APPROVING THE TERMS OF A VENDOR LICENSE TO MOUNTAIN YOUTH PEDICABS FOR 2020

WHEREAS, the Mountain Youth Network (MYN) has approached the Idaho Springs City Council ("City Council") with a draft proposed business plan for the Mountain Youth Pedicabs ("Pedicab Operation") to provide pedicab rides in and around the City of Idaho Springs ("City") commencing this summer of 2020; and

WHEREAS, the proposed Pedicab Operation seeks to provide rides to City visitors upon City streets and potentially other public paths, such as sidewalks and the Greenway, including in and around the City's current pedestrian mall oriented area of the downtown Historic District; and

WHEREAS, the use of City streets and public paths to carry individuals by pedal carts presents the potential for public safety hazards, if not properly limited and regulated; and

WHEREAS, Article VIII of Chapter 9 of the Idaho Springs Municipal Code ("Code") requires any person or entity wanting to provide goods or services by a moveable cart on City streets to obtain a vendor's license to do so; and

WHEREAS, the City's vendor license regulations require the City Council to expressly authorize a vendor to operate within the City's historic district; and

WHEREAS, the City Council wishes to authorize the Pedicab Operation, including within the City's historic district, upon those terms and conditions further set forth herein.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Idaho Springs, Colorado, as follows:

Section 1. Mountain Youth Pedicabs are hereby approved for a City vendor license to operate pedicab services within the City, expressly including the City's historic district, on a limited trial basis for the duration of calendar year 2020. Nothing herein shall preclude the City from renewing or extending the vendor license approved hereby by subsequent action of the City Council.

Section 2. The Terms of the vendor license shall be as generally proposed by the Draft Business Plan and with all restrictions imposed on vendor licenses under Section 9- 116 of the Code. Additionally, the following restrictions shall apply. In the event of a conflict between the terms set forth below, the Business Plan or the Code, the more restrictive requirement shall apply:

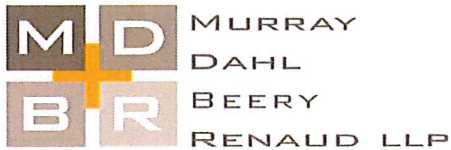
- Permissible Hours of Operation (local time): From sunrise until thirty (30) minutes after sunset.
- Except as provided below, pedicabs may operate on City streets in compliance with all traffic laws applicable to bicycle traffic (see Chapter 15 of the Code).
- Pedicabs may not operate upon Colorado Boulevard.
- Except as otherwise provided below, pedicabs may operate on City sidewalks, the Greenway and other pedestrian paths only by yielding the right-of-way to pedestrians on such paths and by audibly announcing the pedicab's presence (e.g., by voice, bell or other audible cue) when approaching a pedestrian from the rear or side.
- Pedicabs may not operate upon sidewalks within the Historic District.
- Pedicabs may not operate upon sidewalks that are unable to safely accommodate a pedicab's safe passage, whether by reason of sidewalk width, elevation, or any other condition.
- Pedicab operators must comply at all times with applicable Public Health Orders concerning COVID-19 protocols.
- Signage on pedicabs is prohibited. (Moveable signs prohibited within rights-of-way, Code Sec. 20-143(I)(2))
- The broadcasting of audio from pedicabs by any artificial means, such as microphones and speakers, is prohibited.
- Pedicabs shall be marked with reflective symbols, striping or other visual markings that render them plainly visible during both broad daylight and dusk hours.
- Pedicabs may operate under human (pedal) power only; operation of pedicabs by motor, engine or other artificially-aided means is prohibited.

INTRODUCED, READ AND ADOPTED this 20th day of July, 2020.

Michael Hillman, Mayor

ATTEST:

Diane Breece, City Clerk



ATTORNEYS AT LAW

TO: Hon. Mayor Hillman and Members of the City Council
CC: Andrew Marsh, City Administrator
Diane Breece, City Clerk
FROM: Carmen Beery
DATE: July 8, 2020
RE: Body Art Establishments: Local Regulation

Over the past two (2) years, the City has undertaken a comprehensive review and amendment of its land use regulations. During that re-writing process, body art establishments were changed from “conditional uses” under the City’s zoning regulations to “permitted uses” or “uses by right.” This change means that the only local approval currently needed for a City body art establishment is a general City business license. Previously, such businesses were reviewed through the conditional use permit process. Staff discovered this change when recently asked about local requirements.

As a result, we reached out to the State to determine what level of review and oversight they exercise over these businesses. Below are questions we sent to the CDPHE and their [responses](#).

- What sort of state approvals would someone have to get to open a tattoo parlor?
[The State of Colorado/CDPHE does not approve \(or register, license, or certify\) body artists or body art establishments.](#)
- Are there any permits, licenses, occupational licenses they would have to obtain from the state?
[No permitting or licensing of body artists or body art establishments is required by/from the State/CDPHE.](#)
- Would the business owner have to register with the state?
[Body artists/body art establishments are not required to register with the State/CDPHE.](#)

The State has adopted regulations that ostensibly govern body artists and body art establishments, attached to this memo for your reference. The above Q&A begs the question, however – who ensures that these regulations are met? CDPHE has authority to inspect body art establishments to evaluate compliance. How often they do – and under what circumstances (by complaint only, on some regular compliance schedule, by local jurisdiction request?) – is unknown.

Given current conditions related to public health, Staff seeks your input on what sort of additional local oversight (if any) you wish to devote to body art establishments. **Options include:**

1. Adopt a City Body Art Establishment license requirement – exercise local enforcement.
This could perform much like the City liquor or marijuana license programs – mostly State standards, but local license revocation and suspension is available.
2. Ask Body Art Establishments if they comply with State standards - refer enforcement issues to State (or County)
3. No additional City oversight – require general City business license – leave the public health issues to the State (or County)

I will (remotely) attend your July 13 meeting to obtain your feedback and answer any questions that you may have. I look forward to your discussion.



DEPARTMENT OF PUBLIC HEALTH AND ENVIRONMENT

Division of Environmental Health and Sustainability

BODY ART ESTABLISHMENTS

6 CCR 1010-22

[Editor's Notes follow the text of the rules at the end of this CCR Document.]

SECTION 1: DEFINITIONS AND PURPOSE

1-101 The purpose of these regulations is to establish the safe and sanitary practice of body art, the safe and sanitary physical environment where body art is performed, and the safe and sanitary conditions of equipment utilized in body art procedures.

1-102 Definitions

- (a) **AFTERCARE INSTRUCTIONS** mean written instructions given to the client, specific to the body art procedure(s) rendered. These instructions shall include information regarding when to seek medical treatment, if necessary.
- (b) **ANTISEPTIC** means a substance that inhibits growth of bacteria and other microorganisms when applied to the skin (e.g., chlorhexadine gluconate, alcohol, iodophor). It should not be used to decontaminate inanimate objects.
- (c) **BODY ART ESTABLISHMENT** means any location, whether temporary or permanent, where the practices of body art are performed.
- (d) **BODY ART** means the practice of physical body adornment by - establishments or artists utilizing, but not limited to, the techniques of body piercing, tattooing, branding, sculpting, and scarification. This definition does not include practices conducted under the supervision of a physician licensed to practice medicine under Colorado law nor piercing of the outer perimeter or lobe of the ear by means of sterilized stud-and-clasp ear piercing systems.
- (e) **BODY ARTIST** means any person who performs body art procedures.
- (f) **BRANDING** means a potentially invasive procedure in which a permanent mark is burned into or onto the skin using either temperature, mechanical or chemical means.
- (g) **CONTAMINATED** means the presence or reasonably anticipated presence of blood, infectious materials or other types of impure materials that have corrupted a surface or item through contact.
- (h) **CONTAMINATION** means to make unfit for use by the introduction or potential introduction of blood, infectious materials or other types of impure materials.
- (i) **DEPARTMENT** means the Colorado Department of Public Health and Environment, or its authorized agents, and employees.

- (j) **DISINFECTANT** means an EPA registered hospital grade disinfectant which has effectiveness against *Salmonella choleraesuis*, *Staphylococcus aureus* and *Pseudomonas aeruginosa* or a 1:100 dilution of 5.25% sodium hypochlorite (chlorine bleach) and water, made fresh daily, dispensed from a spray bottle, and used to decontaminate inanimate objects and surfaces.
- (k) **DISINFECTION** means to destroy or inhibit pathogenic microorganisms on inanimate objects or surfaces.
- (l) **GLOVES** mean those which are disposable and single use, and are labeled for surgical or examination purposes. Gloves for instrument cleaning shall be heavy-duty, multi-use and waterproof.
- (m) **HECTOGRAPHIC** means a copy made from a prepared gelatin surface to which the original document has been transferred.
- (n) **INFECTIOUS WASTE** or **REGULATED WASTE** means blood or other potentially infectious materials; contaminated items that would release blood or other potentially infectious materials; items caked with blood or other potentially infectious materials that can release these materials upon handling; contaminated sharps; and human pathological/anatomical waste.
- (o) **INVASIVE** means entry through the skin or mucosa either by incision or insertion of an instrument body ornament, or any other means.
- (p) **JEWELRY** means any ornament inserted into the body, which must be made of surgical implant-grade stainless steel; solid 14k or 18k white or yellow gold; niobium, titanium, or platinum; or a dense, low-porosity plastic, which is free of nicks, scratches, or irregular surfaces.
- (q) **PERSON IN CHARGE** means the owner, manager or individual(s) present at the body art establishment who is responsible for the operation at the time of an inspection. If no individual is responsible, then any employed person present is the person in charge. If multiple body artists share operation of the establishment, then each artist shall be considered a person in charge and shall be accountable for all requirements of this regulation with regard to common areas and practices in addition to his/her own separate areas and practices.
- (r) **PIERCING** means puncturing or penetration of the skin or mucosa of a person and the insertion of jewelry or other adornment in the opening, except that puncturing of the outer perimeter or lobe of the ear with sterilized stud-and-clasp ear piercing system shall not be included.
- (s) **PRE-STERILIZED INSTRUMENTS** mean those that are commercially sterilized by the manufacturer. Packaging shall bear a legible sterilization lot number and expiration date.
- (t) **PROCEDURE AREA** means any surface of an inanimate object that contacts the client's skin during a body art procedure and all surfaces where instruments and supplies are placed during a procedure.
- (u) **SCARIFICATION** means an invasive procedure in which the intended result is the production of scar tissue on the surface of the skin.
- (v) **SCULPTING** means a modification of the skin, mucosa, cartilage, or tissue of the body for non-medical purposes.

- (w) SHARPS CONTAINER means a puncture-resistant, leak-proof, rigid container that can be closed for handling, storage, transportation and disposal and is labeled with the Universal Biological Hazard Symbol.
- (x) SHARPS mean all objects (sterile or contaminated) that may purposely or accidentally cut the skin or mucosa including, but not limited to, single use needles, scalpel blades and razor blades. It does not include disposable safety razors which have not broken the skin.
- (y) STERILIZATION means a process that results in the total destruction of all forms of microbial life, including highly resistant bacterial spores.
- (z) STERILIZER means an autoclave that is designed and labeled by the manufacturer as a medical instrument sterilizer and is used for the destruction of microorganisms and their spores.
- (aa) TATTOOING means inserting pigment under the surface of the human skin or mucosa by pricking with a needle or other means, to permanently change the color or appearance of the human skin or to produce an indelible mark or figure visible through the human skin.
- (bb) UNIVERSAL PRECAUTIONS mean a set of precautions designed to prevent transmission of human immunodeficiency virus (HIV), hepatitis B and other bloodborne pathogens as defined by the Centers for Disease Control. Under Universal Precautions, blood and certain body fluids of all individuals are considered infectious.

SECTION 2: MINIMUM REQUIREMENTS FOR BODY ARTISTS

2-201 All body artists shall comply with the following:

- (a) Possess and demonstrate knowledge of Universal Precautions, disinfection and sterilization techniques, procedures for infection and exposure control required in section 7-701 (a), and the Infectious Waste Management Plan required in Section 7-701(b)4.
- (b) Receive vaccination against hepatitis B (HBV) or provide a written statement to the manager or owner of the body art establishment stating that he or she declines the vaccination.

SECTION 3: MINIMUM REQUIREMENTS FOR BODY ART ESTABLISHMENTS

3-301 The body art establishment must have a person(s) in charge at all times who is responsible for the operation.

3-302 The following information on each employee of a body art establishment shall be on file and available for inspection by the Department.

- (a) Full legal name
- (b) Home address
- (c) Home phone number
- (d) Proof that all employees handling sharps and/or infectious waste have either completed or were offered and declined, in writing, the hepatitis B vaccination series. This offering shall be included as a pre-employment requirement and comply with 2-201 (b)

3-303 The person in charge shall have access to the following information and it shall be on the premises for review by the Department:

- (a) Contract or agreement for sharps disposal and/or other Infectious/Regulated Waste disposal
- (b) Spore test log and test results
- (c) Client records
- (d) Manufacturer's information on sterilization equipment
- (e) Infection and exposure control written procedures

SECTION 4: CLIENT RECORDS

4-401 The person in charge shall have access to and shall maintain client records on the premise for a minimum of three (3) years. The client records shall be available for review by the Department.

4-402 The following information shall be documented and used by the body artist to determine the client's suitability for receiving a body art procedure. In order to assure insofar as possible the proper healing of a client following a body art procedure, the client shall be asked to disclose if he/she has any of the following:

- (a) Diabetes
- (b) Hemophilia
- (c) Skin diseases or skin lesions
- (d) Allergies or adverse reactions to latex, pigments, dyes, disinfectants, soaps or metals
- (e) Treatment with anticoagulants or other medications that thin the blood and/or interfere with blood clotting
- (f) Any other information that would aid the body artist in the client's body art healing process evaluation

4-403 Client consent form for all procedures shall include the following:

- (a) Name, address and current phone number of the client
- (b) Date of the procedure
- (c) The type and location of the body art
- (d) Documentation that both written and verbal instructions regarding risks, outcome and aftercare were given to the client including:
 1. Name, address, and phone number of the establishment and the name of the body artist who performed the procedure;
 2. Direction of when to consult a physician to include signs of infection, allergic reaction and expected duration of healing;
 3. Detailed description of how to care for the body art procedure site;
 4. Explanation that body art should be considered permanent; and

5. Possible side effects from the procedure.

SECTION 5: FACILITY AND OPERATIONAL REQUIREMENTS

5-501 All procedure areas and instrument cleaning areas shall have floors, walls and ceilings constructed of smooth, nonabsorbent and easily cleanable material. Outer openings shall provide protection against contamination from dust and other contaminants.

5-502 Toilet facilities shall be provided and shall be made available to both patrons and employees during all business hours. Floors and walls within toilet facilities shall be constructed of smooth, nonabsorbent and easily cleanable material.

5-503 The premises shall be maintained clean and in good repair.

5-504 At least fifty (50) foot candles of artificial light shall be provided at the level where the body art procedure is performed and in instrument cleaning and sterilization areas.

5-505 All surfaces, including, but not limited to, counters, tables, equipment, chairs, recliners, shelving and cabinets in the procedure area and instrument cleaning room shall be made of smooth, nonabsorbent materials to allow for easy cleaning and disinfection.

5-506 Hand sinks shall be supplied with hot and cold running water delivered through a mixing faucet and under pressure. Hand sinks shall be easily accessible to each procedure area and shall be located so that one artist does not potentially contaminate another artist's area. Each hand sink shall be provided with soap and disposable towels or a hand-drying device providing heated air. In addition, a hand sink shall be provided in or adjacent to each toilet room.

5-507 Distinct, separate areas shall be used for cleaning equipment, wrapping/packaging equipment, and for the handling and storage of sterilized equipment.

5-508 Instrument cleaning sinks, hand-washing sinks, and, where provided, utility sinks shall be separate and shall only be used for their designated purpose.

5-509 Water shall be supplied from a source approved by the Department.

5-510 Sewage, including liquid wastes, shall be discharged to a sanitary sewer or to a sewage system constructed, operated and maintained according to law.

5-511 Refuse, excluding infectious wastes, shall be placed in a lined waste receptacle and disposed of at a frequency that does not create a health or sanitation hazard.

5-512 All facilities shall have a waiting area that is separate from the body art procedure area, and from the instrument cleaning, sterilization, and storage areas.

5-513 Reusable cloth items shall be mechanically washed with detergent in water at a minimum of 140° F, unless an approved disinfectant is applied in the rinse cycle or the dryer uses heat above 140° F as specified by the manufacturer. Clean cloth items shall be stored in a clean, dry environment until used. Soiled laundry shall be stored in a nonabsorbent container until removed for laundering and shall be stored separate from clean cloths.

5-514 Animals shall not be allowed in the body art procedure areas, or the instrument cleaning, sterilization, or storage areas. Fish aquariums and/or service animals shall be allowed in waiting rooms and non-procedural areas.

5-515 All chemicals shall be labeled with contents, properly stored, and used according to label instructions.

5-516 All body art establishments shall be completely separated from areas used for human habitation, food preparation, or other such activities that may cause potential contamination of work surfaces.

5-517 Utensil washing and utility sinks with threaded faucets shall be equipped with back flow prevention devices approved by the Department.

5-518 Sharps and Infectious/Regulated Waste must be handled in a manner consistent with §25-15-401, CRS.

- (a) Discarded sharps shall be disposed of in sharps containers.
- (b) Infectious/Regulated waste other than sharps shall be placed in impervious, tear resistant, plastic bags, which are red in color and marked with the Universal Biological Hazard Symbol.
- (c) Sharps and Infectious/Regulated waste shall be disposed of by an approved, off-site treatment facility, or waste may be treated on-site if the treatment complies with all federal, state and local requirements.
- (d) On-site treatment requires a written plan outlining disposal as required in Section 7-701(b)4.

SECTION 6: TEMPORARY, SPECIAL EVENT AND MOBILE BODY ART REQUIREMENTS

6-601 All provisions of these regulations shall apply with the following exceptions:

- (a) Hand wash facilities shall be easily accessible to each procedure area and designated for use by artists only. Hand wash facilities shall comply with 5-506 or, temporary hand wash facilities shall consist of soap, single use paper towels and an adequate supply of potable water dispensed through a continuous flow spout. Wastewater shall be collected and disposed of in a sanitary manner.
- (b) Body artists may bring pre-sterilized instruments, or instruments which have been sterilized at another location with documentation showing a negative spore test result within the previous 30 days. On site sterilization units may be used and shall comply with Section 8-803.

6-602 After the last procedure is completed, all procedure areas shall be cleaned and disinfected.

SECTION 7: INFECTION AND EXPOSURE CONTROL WRITTEN PROCEDURES

7-701 Written Procedures

- (a) Every body art establishment shall have and comply with written procedures for infection and exposure control. All procedures developed for the written plan shall be in compliance with standards, and all local and state regulations.
- (b) These written procedures shall include, but are not limited to:
 - 1. Instrument cleaning and sterilization
 - 2. Cleaning and disinfection of the procedure area(s), as required in Section 9-902(g)

3. Universal Precautions procedures
4. Infectious Waste Management plan, consistent with CRS 25-15-401, including segregation, identification, packaging, storage, transport, treatment, disposal and contingency planning for blood spills or loss of containment of Infectious/Regulated Waste.

SECTION 8: INSTRUMENTS/STERILIZATION

8-801 Instrument Cleaning

- (a) All instruments that penetrate body tissue shall be properly cleaned prior to packaging and sterilization. All other instruments shall be cleaned and disinfected after each use.
- (b) All instruments placed in the procedure area shall be repackaged and re sterilized.
- (c) Employees shall wear heavy-duty, multi-use, and waterproof gloves while cleaning instruments.
- (d) Used instruments shall be soaked in a disinfectant until cleaning can be performed. The solution shall be changed in a time as recommended by the solution manufacturer.
- (e) Instruments shall be disassembled for cleaning.
- (f) All instrument components shall be cleaned, either manually or in an ultrasonic cleaner, using the appropriate cleaning agent specific to the type of cleaning performed.

8-802 Instrument packaging/wrapping

- (a) Employees shall wear clean gloves while packaging/wrapping instruments.
- (b) Instruments shall be wrapped or packaged with a sterilizer indicator on or in each package.
- (c) All packages shall be labeled with the time and date of sterilization. Packages will no longer be considered sterile six months after the date of sterilization.

8-803 Instrument Sterilization

- (a) The sterilizer shall be designed and labeled as a medical instrument sterilizer.
- (b) The operators' manual for the sterilizer shall be available on the premise and the sterilizer shall be operated according to manufacturer's recommendations.
- (c) The sterilizer shall be cleaned and maintained according to manufacturer's specifications.
- (d) A sterilizer load log shall be maintained for a minimum of three years at the facility and made available for inspection. The log shall contain the following documentation for each load:
 1. Description of instruments contained in the load;
 2. Date of sterilization load, and time or other unique identifier if more than one load is processed during a single day;
 3. Sterilizer cycle time and temperature;

4. Indication of proper sterilization of instruments, as evidenced by the appropriate color indicator change on each package. Indicator used shall be compatible with the sterilization process being used; and
5. Action taken when appropriate color indicator change did not occur.

(e) Sterilizer Monitoring

1. Sterilizer monitoring shall be performed at least monthly (unless more frequent monitoring is specified by the manufacturer) by using a commercial biological monitoring (spore) system.
2. All biological indicators shall be analyzed by a laboratory independent from the establishment.
3. Biological indicator test results shall be maintained on the premises for a minimum of three (3) years and must be available for inspection at all times.

8-804 Instrument Storage

- (a) Hands shall be washed prior to handling sterilized instrument packs.
- (b) After sterilization, the instruments shall be stored in a dry, clean area reserved for storage of sterile instruments.

8-805 Single Use Items

- (a) Single use items shall not be used on more than one client and shall be disposed of after the procedure.
- (b) Contaminated single use needles, razors and other sharps shall be disposed of immediately in approved sharps containers.

SECTION 9: BODY ART PROCEDURE

9-901 Prohibitions include:

- (a) Procedures performed on any person who is noticeably impaired by drugs or alcohol.
- (b) Smoking, eating and drinking in the procedure and/or instrument cleaning areas.
- (c) Procedures performed on skin surfaces that have sunburn, rash, pimples, boils, infections, moles, or manifest any evidence of unhealthy conditions.

9-902 The following procedures shall be practiced by all body artists:

- (a) Thoroughly wash hands with soap and warm water for at least 15 seconds before and after serving each client. Following thorough washing, hands shall be dried using clean, disposable paper towels, or a hand-drying device providing heated air.
- (b) Wear new, clean gloves for each procedure. If a glove is pierced, torn or contaminated, both gloves must be properly removed and discarded. Hands shall be washed prior to donning a new pair of gloves.

- (c) Change drapes, lap cloths or aprons between each client. If multi-use, these items shall be washed according to Section 5-513 prior to reuse.
- (d) Wear new, clean gloves while assembling instruments and supplies to be used in the procedure. All sterilized instruments shall remain in the sterile packages until opened in front of the client.
- (e) Dispense all substances used in the procedures from containers in a manner to prevent contamination of the unused portion. For example, substances from multi-use containers shall be dispensed into single use portions and shall be applied to only one client.
- (f) Discard single use ointment tubes, applicators and supplies after the procedure.
- (g) After each client, use a disinfectant according to label instructions, and a single use paper towel to wipe all surfaces touched during the procedure. Surfaces include, but are not limited to, counters, tables, equipment, chairs, recliners, shelving, cabinets, and supplies.

9-903 Procedures specific to Tattooing

- (a) The use of hectographic or single-use stencils shall be required for applying a tattoo outline to the skin, except that, when the design is drawn free hand, non-toxic single use markers or other non-toxic single use devices shall be used. Multi-use stencils are prohibited unless they can be properly disinfected between uses.
- (b) Before placing the design on the skin, the body artist shall clean the area with soap and, if necessary, shave off any hair with a disposable, single use safety razor or a disinfected multi-use razor. The area shall be treated with an antiseptic prior to stencil application.
- (c) Inks, dyes, or pigments in single use containers shall be used for each client. Any remaining unused dye or pigment shall be discarded immediately following the tattoo procedure.
- (d) Excess ink, dye, or pigment applied to the skin during tattooing shall be removed with a clean single use product.
- (e) After the procedure is completed, the area shall be covered with clean gauze or an appropriate bandage and held in place with a suitable skin tape.

9-904 Procedures specific to Body Piercing

- (a) All body piercing needles shall be sterile, single use, and manufactured for either medical or body piercing purposes. All needles shall be disposed of immediately after use in a sharps container,
- (c) Only sterilized jewelry or new jewelry that has been disinfected and is clean and in good condition shall be used.
- (b) Stud-and-clasp systems shall be used according to manufacturer's instructions and shall only be used on the earlobe or the outer perimeter of the ear.

SECTION 10: INSPECTIONS

10-1001 Agents of the Department, after proper identification, shall be permitted to enter any body art establishment during business hours for the purpose of making inspections, investigating complaints and to determine compliance with these regulations. Agents of the Department shall only enter a procedure area with the client's consent.

10-1002 The agents shall be permitted to examine documents or true copies of documents relative to requirements of these regulations.

10-1003 Whenever an inspection of a body art establishment is made the findings shall be recorded and shall describe violations that exist. A copy of the completed report shall be furnished to the person in charge by the end of the next workday following conclusion of the inspection.

Editor's Notes**History**