



**NOTICE AND AGENDA OF A
WORK SESSION
Idaho Springs City Council
July 13, 2020
5:30 p.m.**

- ❖ WWTP projects update-JVA
- ❖ VCMP Master Plan update
- ❖ Pedicab proposal
- ❖ Coronavirus Relief Fund update

The Public will be able to view and hear this meeting remotely at the following address:
<https://www.colorado.gov/pacific/idahosprings/city-council-live>

Mountain Youth Pedicabs

Draft business plan:

Business Name:

Mountain Youth Pedicabs
Idaho Springs, CO

Phone:

303-434-3495

Email:

MYpedicab@mountainyouthnetwork.org (?)

Website:

MountainYouthNetwork.org
Pedicab page within MYN website

Business Structure:

NEW business
Argo Sponsored business (?)

Not starting business to make money...

- want to offer entrepreneurship, leadership and skill building experience for youth
- students who worked in food service don't have summer jobs this year (or limited hours)

Leadership:

Clay Robertson & Cooper Frey (Clear Creek High School seniors, both currently age 17)

- Directors of Operations
- Senior Drivers & Trainers

Founders:

Mountain Youth Network, Clear Creek Economic Development Corp.
Laura Robertson, Cindy Dicken, Cooper Frey, Jon Cain

Financing:

sponsorship

Company Service:

- Local pedicab operation
 - Short/medium pedicab rides in/around City of Idaho Springs
 - Youth drivers will keep what they earn
 - Any Fare is Fair
 - Set fares for short tours or special events
- Hours of Operation – City feedback (?)
 - daylight hours
 - 10 am-8 pm Weekends?
 - 11 am-8 pm Weekdays?
- No intoxicated patrons.
- Insurance/ Liability
- Starting Points: Parking lots, random roaming
- Safety
 - Helmets required for drivers
 - COVID Care
 - drivers will wear mask
 - drivers will wipe down seat and high touch spots
- Payment and payment methods
 - Drivers could pay a little bit to use/lease equipment on a daily basis, Interstate Parking offered to sponsor cost of pedicabs, Argo offered to submit business application and carry insurance
 - Drivers will work as independent contractors
 - After equipment rental, drivers keep all earnings
 - Small cash box (or pouch)
 - square for mobile device for credit card payments
- Prep and Maintenance plan
 - Driver training – Main Street Pedicabs or use their recommended model
 - Repairs and mechanical maintenance
 - Arrangement with Project Bike Tech @ Clear Creek High School
 - Parking/storage
 - Garage behind deli on Center Alley
 - OR Building 103 (school district office)
 - Argo also offered storage

Expenses/cash flow:

Fee for use of equipment - \$10 per day (?)

Operating at 5/7 days each week - \$50 per week (not a big “for profit” model)

Loan payment: none (sponsored)

Insurance payment: none (sponsored)

Square payment device: driver will supply their own

Cash box: driver will supply their own

Other supplies:

Diane Breece, City Clerk

From: Carmen Beery
Sent: Friday, June 12, 2020 10:45 AM
To: Diane Breece, City Clerk
Cc: Andrew Marsh, City Administrator
Subject: RE: Pedicab operations in Idaho Springs

Diane:

O.k. Even this licensing aspect (in addition to the signage question) was very interesting and not so straightforward under current Code.

Here are my thoughts and recommendation:

- This business model is a hybrid general business (akin to maybe a limo company) and vendor business (by virtue of soliciting business via pedal-powered carts on City streets).
- As such, a hybrid sort of application and approval process is warranted.
- Require them to file a general business license application under Code Sec. 9-11.
- As a 'special' part of that application - and as authorized by Sec. 9-11(6) - require them to comply the Vendor requirements set forth under Article VIII of Chapter 9.
 - Note - that Article requires insurance (which we should probably increase the limits of, by the way....)
 - That Article also contains helpful requirements in this case, such as - don't block the sidewalks, don't impede vehicular traffic, clean up own trash, etc.
 - The Article does not directly translate 100%, but much of these Vendor requirements would apply and be useful, for this business model
- I think it would be useful (and, frankly, they would probably welcome the P.R.) to have them get Council consent to operate within the downtown Historic District.
 - Code sec. 9-116(1)(e) requires this of any other sort of "vendor" - it would therefore be good to follow the same rules here.
 - PLUS it would give us the opportunity to establish these approval parameters in a Resolution - with this sort of unique 'outside the lines' sort of application, I would prefer some sort of written description of what is being approved (and for how long - like, does the City really want to approve this license for a calendar year/12 months? Or is some briefer period appropriate, given what is being sought....etc.?)

So - let me know your thoughts on all of the above when you can. I imagine that they want approval for this pretty darn soon. Maybe we could queue this up for Council on 6/22 (?), for the formal Resolution piece at least? If y'all want that, let me know asap, so I can calendar myself and not forget to write the Resolution! But we would really need to have their business license application in-hand to move that forward on that date, give me the details to put in the Reso, etc.

Carmen Beery

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This is very interesting. You are correct, as usual, that the Code does not directly address this sort of signage.

However, we do have some guidance in the Code.

These would be, technically, "moveable signs" under the City's Sign Code. And moveable signs are prohibited within the public right of way. So - from a very literal read of the Code, these are not allowed.

Here is an interesting wrinkle, however - if these signs were permanently affixed to motor vehicles that were operating 'in the ordinary course of business' as delivery vehicles (cabs, etc.) - that were NOT being used strictly for advertising - then they "might" have an argument to be allowed:

- The above allowance is for delivery trucks or business vehicles - like Jimmy's tow trucks - to have their own name/logo on the side. That is the "permanent" requirement. It is really aimed at permanent non-changing signage on the side of cars/trucks/etc. that are being operated for some main purpose OTHER than advertising.
- So - in this pedicab business model - I am not sure that they would even have an argument that they are basically akin to this category of signs - they use the word "decal", which intimates something changeable, I believe. And I am betting that they would, indeed, change the advertisements on any particular pedicab, from time to time. They would have to - what if a paying advertiser changed her mind and decided not to renew or not to pay for her signage? Sure as rain, they would remove that advertisement from the pedicab.

And the Code expresses in multiple places that signs are to be located on private property (not the public right of way) and on permanent structures, buildings, the ground, etc. usually - not always. But usually.

All of this leads me to conclude that the current Sign Code does not allow this sort of moveable and changeable advertising signage on 'things' that move/drive/navigate the City streets - whether those things are powered by muscles or by gas.

If they - or we as Staff - wish to ask the PC and Council if they wish to make a Code change to allow this - that is always an option. But it could be a slippery slope, given that the City cannot regulate the content of signage. These folks seem like they have a great idea that could really help businesses during this particular time. And they certainly will even without any advertising signage! IT is a neat concept and will be well-received, regardless of advertising. But if the City decides to allow pedal-powered vehicles to have changeable and removable signage on the sides - it might be a Pandora's box, especially during election seasons.

Carmen Beery

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CITY OF IDAHO SPRINGS
1711 MINER STREET
P.O. BOX 907
IDAHO SPRINGS, CO 80452
303.567.4421

NOTICE AND AGENDA
REGULAR MEETING
IDAHO SPRINGS CITY COUNCIL
COUNCIL CHAMBERS, CITY HALL
July 13, 2020
7:00 P.M.

WILL BE CONDUCTED AS A REMOTE MEETING
***REMOTE MEETING PUBLIC ATTENDANCE INSTRUCTIONS BELOW**

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. AGENDA APPROVAL

- a) Move to approve the agenda for the July 13, 2020 meeting.

V. CONFLICT OF INTEREST

VI. APPROVAL OF MINUTES

- a) Move to approve the minutes from June 22, 2020

VII. APPROVAL OF BILLS

- a) Move to approve bills to July 13, 2020

VIII. UNSCHEDULED PUBLIC COMMENT

IX. PUBLIC COMMENT

- a) Anh Pham-501 13th Ave. request for sewer credit due to leak.
- b) Margaret Smith-The Bee's Knees request for vendor's license in Historic District.

X. PLANNING/COMMUNITY DEVELOPMENT

XI. CITY ATTORNEY

XII. RESOLUTIONS

- a) Staff report
- b) Resolution #19, Series 2020; A resolution approving the Virginia Canyon Mountain Park (VCMP) Master Plan Addendum #1.

XIII. ORDINANCE FIRST READING

XIV. ORDINANCE SECOND READING

- a) Ordinance #8, Series 2020; An ordinance amending Chapter 16 of the Idaho Springs Municipal Code, concerning nuisances, to address the attraction of wildlife by garbage and rubbish.

XV. CITY ADMINISTRATOR

- a) Staff report submitted with two request(s) for action. Move to authorize PW Superintendent John Bordoni to sign the Notice of Award to Fischer Construction, Inc. for \$4,000,000 for construction of Project 2 for improvements to the Water Resource Reclamation Facility and to issue the Notice to Proceed when bonding and contract requirements are finalized. Move to approve a proposal from Lorraine Trotter of Professional Management Solutions in the amount of \$105/hr as needed/requested to serve as the City's Interim Finance Officer.
- b) Safebuilt quarterly reports

XVI. CITY CLERK

- a) Staff report submitted with one request(s) for action. Move to approve the revocable permit for use of City property by the Clear Creek County Library District as part of the "Once Upon a Trail" experiential storybook project.
- b) Sales tax report

XVII. POLICE DEPARTMENT

- a) Staff report submitted with no request(s) for action.

XVIII. PUBLIC WORKS: STREETS AND PARKS

- a) Staff report submitted with two request(s) for action. Move to approve the sale of a 1999 John Deere skidsteer loader on the website govdeals.com.
Move to approve \$58,511 to Fischer Construction for the repair of the Hwy 103 water line from line item 5472-7320.

XIX. PUBLIC WORKS: WATER/WASTEWATER

XX. COMMITTEE REPORTS

XXI. MAYOR and COUNCIL

XXII. ADJOURN to July 27, 2020

REMOTE MEETING PUBLIC ATTENDANCE INSTRUCTIONS

The Public will be able to view and hear this meeting remotely at the following address:

<https://www.colorado.gov/pacific/idahosprings/city-council-live>

For Scheduled Public Comment, please fill out and return the following form to the City Clerk no later than Noon (12 P.M.) the Thursday before this meeting:

[https://www.colorado.gov/pacific/sites/default/files/Fillable%20Council%20Public%20Comment 1.pdf](https://www.colorado.gov/pacific/sites/default/files/Fillable%20Council%20Public%20Comment%201.pdf)

The public will be able to sign up for Unscheduled Public Comment by emailing the City Clerk at cityclerk@idahospringsco.com contact information including name and phone number by 5 PM on the day of the scheduled meeting.

During the meeting, staff will call people signed up for Public Comment (Scheduled and Unscheduled) when indicated on the agenda. Staff will attempt to reach each person who signed up for comment by calling the telephone number provided by such person one time only. If you sign up for comment, it is important that you: (1) provide an accurate and clearly legible name and phone number; and (2) are available to answer a call at that number when the agenda item is reached.

Each Public Comment will be limited to 3 minutes Public Comment will be limited in duration to 3 minutes time.

Invoice	Type	Description	Invoice Date	Due Date	Total Cost	Terms	1099	Period	GL Account
19256	Invoi	mileage	06/05/2020	07/30/2020	41.60	Open	Non	06/20	52-00-5204
Total 19256:					2,944.60				
19385									
19385	Invoi	Equipment	06/26/2020	07/30/2020	1,280.00	Open	Non	06/20	51-00-6004
Total 19385:					1,280.00				
128									
128	Invoi	SCADA Leasing Agreement WTP	07/01/2020	07/30/2020	1,620.00	Open	Non	07/20	51-00-5309
Total 128:					1,620.00				
Total Browns Hill Engineering & Cont (1416):					5,844.60				
Butler Snow (1877)									
10266240									
10266240	Invoi	Bond Legal Fees	06/30/2020	07/30/2020	20,000.00	Open	Non	06/20	52-00-5101
Total 10266240:					20,000.00				
Total Butler Snow (1877):					20,000.00				
Caselle Inc. (287)									
103183									
103183	Invoi	Contract Support-August	07/01/2020	07/30/2020	270.00	Open	Non	07/20	10-10-5108
103183	Invoi	Contract Support-August	07/01/2020	07/30/2020	270.00	Open	Non	07/20	10-20-5108
103183	Invoi	Contract Support-August	07/01/2020	07/30/2020	270.00	Open	Non	07/20	10-30-5108
103183	Invoi	Contract Support-August	07/01/2020	07/30/2020	270.00	Open	Non	07/20	51-00-5108
103183	Invoi	Contract Support-August	07/01/2020	07/30/2020	270.00	Open	Non	07/20	52-00-5108
Total 103183:					1,350.00				
Total Caselle Inc. (287):					1,350.00				
CDR Associates (1957)									
820001401									
820001401	Invoi	Mediation Services	06/30/2020	07/30/2020	1,170.00	Open	Non	06/20	10-30-5105
820001401	Invoi	Mediation Services Milage Billed	06/30/2020	07/30/2020	56.84	Open	Non	06/20	10-30-5105
Total 820001401:					1,226.84				
Total CDR Associates (1957):					1,226.84				
CenturyLink (569)									
1493407353									
1493407353	Invoi	Internet service Water Plant	06/11/2020	07/11/2020	336.71	Open	Non	07/20	51-00-5335
Total 1493407353:					336.71				
303567213061220									
303567213061220	Invoi	Internet service Water Plant	06/12/2020	07/12/2020	190.48	Open	Non	07/20	52-00-5335
Total 303567213061220:					190.48				
62202520									
62202520	Invoi	Phone Lines Water Plant Fire Alar	06/25/2020	07/16/2020	147.87	Open	Non	07/20	51-00-5303

Invoice	Type	Description	Invoice Date	Due Date	Total Cost	Terms	1099	Period	GL Account
Total 62202520:					147.87				
303567447562820									
303567447562820	Invoi	Internet service-Public Works	06/28/2020	07/18/2020	92.94	Open	Non	07/20	10-10-5335
Total 303567447562820:					92.94				
Total CenturyLink (569):					768.00				
Chicago Creek Sanitation (434)									
202007									
202007	Invoi	July Maintenance Fee	06/29/2020	07/30/2020	787.00	Open	Non	07/20	52-00-5206
Total 202007:					787.00				
Total Chicago Creek Sanitation (434):					787.00				
CIRSA (1511)									
201140									
201140	Invoi	Property/Casualty Coverage	07/01/2020	07/30/2020	4,996.80	Open	Non	07/20	10-10-5301
201140	Invoi	Property/Casualty Coverage	07/01/2020	07/30/2020	2,051.75	Open	Non	07/20	10-20-5301
201140	Invoi	Property/Casualty Coverage	07/01/2020	07/30/2020	4,996.80	Open	Non	07/20	10-30-5301
201140	Invoi	Property/Casualty Coverage	07/01/2020	07/30/2020	4,996.80	Open	Non	07/20	51-00-5301
201140	Invoi	Property/Casualty Coverage	07/01/2020	07/30/2020	4,996.80	Open	Non	07/20	52-00-5301
Total 201140:					22,038.95				
W20482									
W20482	Invoi	Workmen's Comp Coverage	07/01/2020	07/30/2020	1,787.96	Open	Non	07/20	10-10-5300
W20482	Invoi	Workmen's Comp Coverage	07/01/2020	07/30/2020	304.99	Open	Non	07/20	10-20-5300
W20482	Invoi	Workmen's Comp Coverage	07/01/2020	07/30/2020	3,750.96	Open	Non	07/20	10-30-5300
W20482	Invoi	Workmen's Comp Coverage	07/01/2020	07/30/2020	55.38	Open	Non	07/20	10-60-5300
W20482	Invoi	Workmen's Comp Coverage	07/01/2020	07/30/2020	571.98	Open	Non	07/20	51-00-5300
W20482	Invoi	Workmen's Comp Coverage	07/01/2020	07/30/2020	571.98	Open	Non	07/20	52-00-5300
Total W20482:					7,043.25				
Total CIRSA (1511):					29,082.20				
Clear Creek County Clerk & Rec (61)									
0032212									
0032212	Invoi	lein	06/15/2020	07/30/2020	13.00	Open	Non	06/20	10-20-5316
Total 0032212:					13.00				
Total Clear Creek County Clerk & Rec (61):					13.00				
Colorado Analytical Lab (945)									
200609047									
200609047	Invoi	haa5	06/17/2020	07/30/2020	261.00	Open	Non	06/20	51-00-5201
200609047	Invoi	tthms	06/17/2020	07/30/2020	117.00	Open	Non	06/20	51-00-5201
Total 200609047:					378.00				
200615055									
200615055	Invoi	total coliform P/A compl	06/17/2020	07/30/2020	98.50	Open	Non	06/20	51-00-5201

Invoice	Type	Description	Invoice Date	Due Date	Total Cost	Terms	1099	Period	GL Account
Total 200615055:					98.50				
200624062									
200624062	Invoi	TSS/testing	06/29/2020	07/30/2020	13.50	Open	Non	07/20	51-00-5201
Total 200624062:					13.50				
200629016									
200629016	Invoi	total coliform P/A compl	07/01/2020	07/30/2020	19.70	Open	Non	07/20	51-00-5201
Total 200629016:					19.70				
Total Colorado Analytical Lab (945):					509.70				
Colorado Barricade Co. LLC (79)									
65145057									
65145057	Invoi	Empoyee Only Signs	06/18/2020	07/30/2020	105.00	Open	Non	06/20	21-00-3700
65145057	Invoi	Freight	06/18/2020	07/30/2020	14.23	Open	Non	06/20	21-00-3700
Total 65145057:					119.23				
Total Colorado Barricade Co. LLC (79):					119.23				
Comcast (1486)									
01972956/23/20									
01972956/23/20	Invoi	Internet/City Hall	06/23/2020	07/30/2020	205.46	Open	Non	07/20	10-20-5335
Total 01972956/23/20:					205.46				
Total Comcast (1486):					205.46				
Common Knowledge Technology (1549)									
52168									
52168	Invoi	Monthly Contract Maintenance	07/01/2020	07/30/2020	731.50	Open	Non	07/20	10-10-5108
52168	Invoi	Monthly Contract Maintenance	07/01/2020	07/30/2020	731.50	Open	Non	07/20	10-20-5108
52168	Invoi	Monthly Contract Maintenance	07/01/2020	07/30/2020	731.50	Open	Non	07/20	10-30-5108
52168	Invoi	Monthly Contract Maintenance	07/01/2020	07/30/2020	731.50	Open	Non	07/20	51-00-5108
52168	Invoi	Monthly Contract Maintenance	07/01/2020	07/30/2020	731.50	Open	Non	07/20	52-00-5108
Total 52168:					3,657.50				
Total Common Knowledge Technology (1549):					3,657.50				
Core & Main LP (959)									
M362812									
M362812	Invoi	SPRINKLER	05/14/2020	07/30/2020	127.31	Open	Non	07/20	10-60-6045
Total M362812:					127.31				
M551786									
M551786	Invoi	Sewer Pipe Parts	06/22/2020	07/30/2020	1,230.37	Open	Non	06/20	52-16-6005
Total M551786:					1,230.37				
Total Core & Main LP (959):					1,357.68				

Invoice	Type	Description	Invoice Date	Due Date	Total Cost	Terms	1099	Period	GL Account
Deep Rock (1855)									
1833226062620									
1833226062620	Invoi	Water Cooler	06/26/2020	07/30/2020	60.19	Open	Non	06/20	10-20-6010
Total 1833226062620:					60.19				
Total Deep Rock (1855):					60.19				
DPC Industries Inc. (297)									
73700223220									
73700223220	Invoi	Caustic soda liq	06/16/2020	07/30/2020	530.40	Open	Non	07/20	51-00-6210
73700223220	Invoi	drum cleaning	06/16/2020	07/30/2020	10.00	Open	Non	07/20	51-00-6210
73700223220	Invoi	fuel charge	06/16/2020	07/30/2020	26.52	Open	Non	07/20	51-00-6210
Total 73700223220:					566.92				
Total DPC Industries Inc. (297):					566.92				
Evoqua Water Technologies LLC (1586)									
904507482									
904507482	Invoi	1 tech 2 days on site	06/29/2020	07/30/2020	5,040.00	Open	Non	07/20	51-00-5207
Total 904507482:					5,040.00				
Total Evoqua Water Technologies LLC (1586):					5,040.00				
Express Toll (1885)									
2056426844									
2056426844	Invoi	Express Toll	06/05/2020	07/30/2020	2.05	Open	Non	06/20	10-30-6191
Total 2056426844:					2.05				
Total Express Toll (1885):					2.05				
Flowpoint Environmental System (1442)									
5492									
5492	Invoi	Annual software maintenance agr	07/01/2020	07/30/2020	795.00	Open	Non	07/20	51-00-5108
Total 5492:					795.00				
Total Flowpoint Environmental System (1442):					795.00				
Home Depot Credit Services (578)									
9014853									
9014853	Invoi	Auger	05/28/2020	07/15/2020	29.97	Open	Non	07/20	10-60-6200
9014853	Invoi	pipe	05/28/2020	07/15/2020	146.38	Open	Non	07/20	10-60-6022
Total 9014853:					176.35				
4025021									
4025021	Invoi	pipng	06/02/2020	07/15/2020	58.90	Open	Non	07/20	10-10-6040
Total 4025021:					58.90				
10961									
10961	Invoi	Sprayer	06/06/2020	07/15/2020	14.97	Open	Non	07/20	10-60-6010

Invoice	Type	Description	Invoice Date	Due Date	Total Cost	Terms	1099	Period	GL Account
Total 10961:					14.97				
6011487									
6011487	Invoi	Sprinkler parts	06/10/2020	07/15/2020	81.79	Open	Non	07/20	10-60-6045
Total 6011487:					81.79				
101858									
101858	Invoi	Sprinkler parts	06/16/2020	07/15/2020	156.27	Open	Non	07/20	10-60-6045
Total 101858:					156.27				
900338									
900338	Invoi	Machine Rental Deposit	06/16/2020	07/15/2020	300.00	Open	Non	07/20	10-60-5306
Total 900338:					300.00				
9020991									
9020991	Invoi	Sprinkler parts	06/17/2020	07/15/2020	276.75	Open	Non	07/20	10-60-6045
Total 9020991:					276.75				
9900527									
9900527	Invoi	Hours On Rented Machine	06/17/2020	07/15/2020	128.95	Open	Non	07/20	10-60-5306
Total 9900527:					128.95				
4013213									
4013213	Invoi	2999 Riverside Water Main Leak	06/22/2020	07/15/2020	125.09	Open	Non	07/20	21-00-6017
Total 4013213:					125.09				
4013216									
4013216	Invoi	2999 Riverside Water Main Leak	06/22/2020	07/15/2020	31.73	Open	Non	07/20	21-00-6017
Total 4013216:					31.73				
3013302									
3013302	Invoi	paint	06/23/2020	07/15/2020	66.32	Open	Non	07/20	10-10-6093
Total 3013302:					66.32				
Total Home Depot Credit Services (578):					1,417.12				
I.S. Administrative Checking (8)									
6/30/20									
6/30/20	Invoi	Breakroom Supplies	07/07/2020	07/30/2020	45.78	Open	Non	07/20	10-20-6010
6/30/20	Invoi	Bronson Dinner and Staff Lunch	07/07/2020	07/30/2020	60.60	Open	Non	07/20	10-20-5305
6/30/20	Invoi	IBC Handbook	07/07/2020	07/30/2020	129.17	Open	Non	07/20	10-20-5108
6/30/20	Invoi	Notary Martell	07/07/2020	07/30/2020	10.00	Open	Non	07/20	10-20-5304
6/30/20	Invoi	postage water/wastewater bills	07/07/2020	07/30/2020	223.90	Open	Non	07/20	51-00-5310
6/30/20	Invoi	postage water/wastewater bills	07/07/2020	07/30/2020	223.89	Open	Non	07/20	52-00-5310
6/30/20	Invoi	Signs	07/07/2020	07/30/2020	51.24	Open	Non	07/20	10-20-5210
6/30/20	Invoi	Staff Lunch	07/07/2020	07/30/2020	23.64	Open	Non	07/20	10-30-5305
6/30/20	Invoi	Staff Lunch	07/07/2020	07/30/2020	23.62	Open	Non	07/20	10-40-5305
6/30/20	Invoi	Tint Removal	07/07/2020	07/30/2020	75.00	Open	Non	07/20	10-30-6193
6/30/20	Invoi	United Way Grant	07/07/2020	07/30/2020	2,000.00	Open	Non	07/20	10-21-5038

Invoice	Type	Description	Invoice Date	Due Date	Total Cost	Terms	1099	Period	GL Account
6/30/20	Invoi	Variance Mailings	07/07/2020	07/30/2020	44.05	Open	Non	07/20	10-20-5310
Total 6/30/20:					2,910.89				
Total I.S. Administrative Checking (8):					2,910.89				
I-70 Coalition (1073)									
6302020									
6302020	Invoi	Contribution towards Collaborativ	06/30/2020	07/30/2020	500.00	Open	Non	06/20	10-20-5304
Total 6302020:					500.00				
Total I-70 Coalition (1073):					500.00				
JVA Incorporated (1110)									
83714									
83714	Invoi	Expansion Project 2	03/31/2020	07/30/2020	5,614.00	Open	Non	06/20	55-72-7310
Total 83714:					5,614.00				
83720									
83720	Invoi	Hwy 103 Design	03/31/2020	07/30/2020	1,240.03	Open	Non	06/20	54-72-7320
Total 83720:					1,240.03				
83721									
83721	Invoi	Expansion Project 1	03/31/2020	07/30/2020	6,284.90	Open	Non	06/20	55-72-7310
Total 83721:					6,284.90				
83722									
83722	Invoi	Idaho SPrings Project 1 Tertiary Fi	03/31/2020	07/30/2020	4,320.00	Open	Non	06/20	55-72-7310
Total 83722:					4,320.00				
83869									
83869	Invoi	Idaho SPrings public works facility	03/31/2020	07/30/2020	40,970.00	Open	Non	06/20	21-00-5103
Total 83869:					40,970.00				
84886									
84886	Invoi	Idaho SPrings Project 1 Tertiary Fi	05/01/2020	07/30/2020	1,937.00	Open	Non	06/20	55-72-7310
Total 84886:					1,937.00				
84919									
84919	Invoi	wttp project 2	05/31/2020	07/30/2020	4,618.83	Open	Non	06/20	55-72-7310
Total 84919:					4,618.83				
84944									
84944	Invoi	Hwy 103 Design	05/31/2020	07/30/2020	6,205.00	Open	Non	06/20	54-72-7320
Total 84944:					6,205.00				
85067									
85067	Invoi	Idaho SPrings public works facility	05/31/2020	07/31/2020	10,878.75	Open	Non	06/20	21-00-5103

Invoice	Type	Description	Invoice Date	Due Date	Total Cost	Terms	1099	Period	GL Account
Total 85067:					10,878.75				
85071									
85071	Invoi	Engineering Services	05/31/2020	07/30/2020	5,227.50	Open	Non	06/20	10-20-5108
Total 85071:					5,227.50				
Total JVA Incorporated (1110):					87,296.01				
Liberty Communications (1547)									
1710468									
1710468	Invoi	phone service city hall	06/30/2020	07/30/2020	112.87	Open	Non	06/20	10-20-5303
1710468	Invoi	phone service police	06/30/2020	07/30/2020	112.87	Open	Non	06/20	10-30-5303
1710468	Invoi	phone service public works	06/30/2020	07/30/2020	112.87	Open	Non	06/20	10-10-5303
1710468	Invoi	phone service wastewater	06/30/2020	07/30/2020	112.86	Open	Non	06/20	52-00-5303
1710468	Invoi	phone service water	06/30/2020	07/30/2020	112.86	Open	Non	06/20	51-00-5303
Total 1710468:					564.33				
Total Liberty Communications (1547):					564.33				
Michael Goodbee (1940)									
7012020									
7012020	Invoi	Judge	07/01/2020	07/30/2020	1,600.00	Open	Attor	07/20	10-40-5110
Total 7012020:					1,600.00				
Total Michael Goodbee (1940):					1,600.00				
Mountain View Woodworking (1597)									
18601									
18601	Invoi	Covid related desk diividers	06/12/2020	07/30/2020	797.13	Open	Non	06/20	10-30-5208
Total 18601:					797.13				
Total Mountain View Woodworking (1597):					797.13				
Murray Dahl Beery & Renaud (806)									
632020									
632020	Invoi	legal services	06/03/2020	07/30/2020	16,946.70	Open	Attor	06/20	10-20-5101
632020	Invoi	legal services	06/03/2020	07/30/2020	425.00	Open	Attor	06/20	10-30-5101
Total 632020:					17,371.70				
Total Murray Dahl Beery & Renaud (806):					17,371.70				
Peak Performance (409)									
59441									
59441	Invoi	Meter Bill	07/01/2020	07/30/2020	81.60	Open	Non	07/20	10-30-5309
Total 59441:					81.60				
Total Peak Performance (409):					81.60				
Ramey Environmental Compliance (898)									
20734									
20734	Invoi	consumer confidence report	06/24/2020	07/30/2020	4,249.92	Open	Non	07/20	52-00-5000

Invoice	Type	Description	Invoice Date	Due Date	Total Cost	Terms	1099	Period	GL Account
Total 20734:					4,249.92				
20799									
20799	Invoi	Grease Trap Inspections/McDonal	07/06/2020	07/30/2020	116.00	Open	Non	07/20	52-00-5000
Total 20799:					116.00				
Total Ramey Environmental Compliance (898):					4,365.92				
Republic Services #535 (1866)									
0535004647735									
0535004647735	Invoi	trash WW plant	06/25/2020	07/30/2020	141.99	Open	Non	07/20	52-00-5202
Total 0535004647735:					141.99				
Total Republic Services #535 (1866):					141.99				
Rocky Mountain Information Net (811)									
25606									
25606	Invoi	Membership Dues	07/01/2020	07/30/2020	50.00	Open	Non	07/20	10-30-5304
Total 25606:					50.00				
Total Rocky Mountain Information Net (811):					50.00				
Rocky Mountain Parking Lot Services (1955)									
43947									
43947	Invoi	Parking Lot Striping for Beau Jo's	06/23/2020	07/30/2020	1,180.00	Open	Non	06/20	21-00-6017
Total 43947:					1,180.00				
Total Rocky Mountain Parking Lot Services (1955):					1,180.00				
Rocky Mountain Water Env. Assc. (782)									
3770									
3770	Invoi	Membership dues	06/20/2020	07/30/2020	35.00	Open	Non	06/20	51-00-5304
Total 3770:					35.00				
Total Rocky Mountain Water Env. Assc. (782):					35.00				
Rogers, Suzanne M. (737)									
7012020									
7012020	Invoi	Prosecutor	07/01/2020	07/30/2020	1,296.90	Open	Non	07/20	10-40-5115
Total 7012020:					1,296.90				
Total Rogers, Suzanne M. (737):					1,296.90				
Safeway (1952)									
84001398062									
84001398062	Invoi	Andy's B-Day	06/29/2020	07/30/2020	18.22	Open	Non	06/20	10-20-6010
Total 84001398062:					18.22				
Total Safeway (1952):					18.22				

Invoice	Type	Description	Invoice Date	Due Date	Total Cost	Terms	1099	Period	GL Account
Sprint (750)									
381262319222									
381262319222	Invoi	phones-police	06/08/2020	07/04/2020	124.88	Open	Non	06/20	10-30-5335
Total 381262319222:					124.88				
569628819151									
569628819151	Invoi	Cell phone/Police	06/27/2020	07/30/2020	488.56	Open	Non	07/20	10-30-5330
Total 569628819151:					488.56				
616873765059									
616873765059	Invoi	Code cell phone	06/29/2020	07/30/2020	49.18	Open	Non	07/20	10-30-5335
Total 616873765059:					49.18				
Total Sprint (750):					662.62				
Staples Business Advantage (1219)									
KHF839									
KHF839	Invoi	chromebook	06/11/2020	07/30/2020	192.73	Open	Non	06/20	10-30-7010
Total KHF839:					192.73				
8058696360									
8058696360	Invoi	copy paper	06/13/2020	07/13/2020	194.83	Open	Non	06/20	10-30-6010
Total 8058696360:					194.83				
8058828729									
8058828729	Invoi	DVDs	06/27/2020	07/27/2020	70.98	Open	Non	07/20	10-30-6010
Total 8058828729:					70.98				
Total Staples Business Advantage (1219):					458.54				
T & D Car Wash Inc. (534)									
2004612020									
2004612020	Invoi	Car Wash	07/01/2020	07/15/2020	86.40	Open	Non	07/20	10-30-6100
Total 2004612020:					86.40				
Total T & D Car Wash Inc. (534):					86.40				
Terracon (1692)									
81316									
81316	Invoi	Concrete Testing	07/02/2020	07/30/2020	521.25	Open	Non	07/20	55-72-7310
Total 81316:					521.25				
Total Terracon (1692):					521.25				
ThyssenKrupp Elevator Corporation (1578)									
3005357622									
3005357622	Invoi	Elevator Maintenance - Visitor's C	07/01/2020	07/30/2020	530.58	Open	Non	07/20	10-21-5430
Total 3005357622:					530.58				

Invoice	Type	Description	Invoice Date	Due Date	Total Cost	Terms	1099	Period	GL Account
Total ThyssenKrupp Elevator Corporation (1578):					530.58				
Timberline Disposal (1467)									
0002247843									
0002247843	Invoi	200 W. Colorado Blvd Trash	07/01/2020	07/30/2020	248.31	Open	Non	07/20	10-60-5202
Total 0002247843:					248.31				
0002248326									
0002248326	Invoi	Hwy 103 toilet	07/01/2020	07/30/2020	54.17	Open	Non	07/20	51-00-5202
Total 0002248326:					54.17				
Total Timberline Disposal (1467):					302.48				
Treatment Technology (1078)									
182574									
182574	Invoi	environmental cleaning	06/16/2020	07/30/2020	80.00	Open	Non	06/20	51-00-6201
182574	Invoi	Environmental Cleaning	06/16/2020	07/30/2020	10.00	Open	Non	06/20	51-00-6201
182574	Invoi	Hazmat Delivery	06/16/2020	07/30/2020	55.00	Open	Non	06/20	51-00-6201
182574	Invoi	Sodium Bisulfite	06/16/2020	07/30/2020	292.60	Open	Non	06/20	51-00-6201
182574	Invoi	Sodium hypochlorite solution	06/16/2020	07/30/2020	1,355.20	Open	Non	06/20	51-00-6201
Total 182574:					1,792.80				
182643									
182643	Invoi	calcium hypochlorite	06/30/2020	07/30/2020	1,362.72	Open	Non	07/20	51-00-6201
182643	Invoi	Environmental Cleaning	06/30/2020	07/30/2020	60.00	Open	Non	07/20	51-00-6201
182643	Invoi	Ferric Chloride	06/30/2020	07/30/2020	2,412.30	Open	Non	07/20	51-00-6201
182643	Invoi	Hazmat Delivery	06/30/2020	07/30/2020	55.00	Open	Non	07/20	51-00-6201
Total 182643:					3,890.02				
Total Treatment Technology (1078):					5,682.82				
USA Blue Book (376)									
257632									
257632	Invoi	Chlorine Reagent Set	06/04/2020	07/30/2020	359.10	Open	Non	06/20	51-00-6207
257632	Invoi	dispenser	06/04/2020	07/30/2020	87.00	Open	Non	06/20	51-00-6207
257632	Invoi	freight	06/04/2020	07/30/2020	73.84	Open	Non	06/20	51-00-6207
257632	Invoi	PH buffer box	06/04/2020	07/30/2020	189.00	Open	Non	06/20	51-00-6207
Total 257632:					708.94				
Total USA Blue Book (376):					708.94				
WALMART COMMUNITY/RFCSELLC (271)									
014200109017									
014200109017	Invoi	printer ink	05/21/2020	07/30/2020	79.78	Open	Non	07/20	51-00-6010
Total 014200109017:					79.78				
Total WALMART COMMUNITY/RFCSELLC (271):					79.78				
WEX BANK (1459)									
66079893									
66079893	Invoi	Fleet fuel - Police	06/23/2020	07/15/2020	1,272.53	Open	Non	07/20	10-30-6191
66079893	Invoi	Fleet fuel - wastewater	06/23/2020	07/15/2020	119.13	Open	Non	07/20	52-00-6191

Invoice	Type	Description	Invoice Date	Due Date	Total Cost	Terms	1099	Period	GL Account
66079893	Invoi	Fleet fuel - water	06/23/2020	07/15/2020	119.14	Open	Non	07/20	51-00-6191
Total 66079893:					1,510.80				
Total WEX BANK (1459):					1,510.80				
Xcel Energy (540)									
689079561									
689079561	Invoi	525 Pine Slope	06/17/2020	07/08/2020	10.72	Open	Non	07/20	10-10-6001
Total 689079561:					10.72				
689083405									
689083405	Invoi	2916 Colorado Blvd	06/17/2020	07/08/2020	204.85	Open	Non	07/20	10-30-6001
Total 689083405:					204.85				
689225608									
689225608	Invoi	10 Montane	06/17/2020	07/08/2020	36.59	Open	Non	07/20	10-10-6001
Total 689225608:					36.59				
689273557									
689273557	Invoi	water treatment plant	06/18/2020	07/09/2020	3,624.23	Open	Non	07/20	51-00-6001
Total 689273557:					3,624.23				
689279728									
689279728	Invoi	1101 Soda Creek Drive	06/18/2020	07/09/2020	71.62	Open	Non	07/20	10-10-6001
Total 689279728:					71.62				
689610213									
689610213	Invoi	New Treatment Plant	06/22/2020	07/13/2020	5,753.69	Open	Non	07/20	52-00-6001
Total 689610213:					5,753.69				
689794771									
689794771	Invoi	Public Works	06/23/2020	07/14/2020	299.34	Open	Non	07/20	10-10-6001
Total 689794771:					299.34				
689994401									
689994401	Invoi	Parks	06/24/2020	07/15/2020	311.67	Open	Non	07/20	10-60-6001
Total 689994401:					311.67				
690891127									
690891127	Invoi	Street Lights	07/01/2020	07/27/2020	9,372.84	Open	Non	07/20	10-10-6001
Total 690891127:					9,372.84				
690894066									
690894066	Invoi	2040 Miner Streect	07/01/2020	07/22/2020	15.28	Open	Non	07/20	10-10-6001
Total 690894066:					15.28				

Invoice	Type	Description	Invoice Date	Due Date	Total Cost	Terms	1099	Period	GL Account
Total Xcel Energy (540):					19,700.83				
Yeh and Associates (1956)									
2201611									
2201611	Invo	Laboratory Testing	06/15/2020	07/30/2020	500.00	Open	Non	06/20	55-72-7310
Total 2201611:					500.00				
Total Yeh and Associates (1956):					500.00				
Grand Totals:					238,317.15				

Report GL Period Summary

GL Period	Amount
06/20	138,844.01
07/20	99,473.14
Grand Totals:	238,317.15

Vendor number hash: 94656
Vendor number hash - split: 141541
Total number of invoices: 98
Total number of transactions: 152

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	238,317.15	238,317.15
Grand Totals:	238,317.15	238,317.15

IDAHO SPRINGS CITY COUNCIL
REGULAR MEETING
JUNE 22, 2020

The City Council of the City of Idaho Springs held a regular meeting on June 22, 2020. Mayor Hillman, Council and staff attended the meeting virtually. Mayor Hillman called the meeting to order at 7:05 p.m.

Answering the roll were: Michael Hillman, Bob Bowland, Scott Pennell, Art Caccavale, Chuck Harmon and John Curtis. Jim Clark was not present. Also present was City Clerk Diane Breece, City Administrator Andrew Marsh, Public Works Superintendent John Bordoni, Police Chief Chris Malanka. City Attorney Carmen Beery was not in attendance.

The Pledge of Allegiance was recited by all present.

Agenda Approval

Chuck Harmon moved to approve the agenda for June 22, 2020. Bob Bowland seconded and the motion passed by a unanimous voice vote.

Approval of Minutes

Chuck Harmon moved to approve the minutes of June 08, 2020. Scott Pennell seconded and the motion passed by a unanimous voice vote.

Conflict of Interest

Mayor Hillman announced he would be recusing from discussion and voting on Ordinance #7 and Bob Bowland stated that he would be recusing from discussion and voting on Resolution #18.

Approval of Bills

Scott Pennell moved to approve bills to June 22, 2020. Art Caccavale seconded and the motion passed by a unanimous roll call vote.

Resolutions

Staff report was submitted Barb Cole, Community Development Planner.

Chuck Harmon moved to approve Resolution #18, Series 2020; A resolution finding an annexation petition submitted by Mary Jane Loevlie to annex approximately 11.15 acres of property within Section 25, Township 3 South, Range 73 West of the 6th principal meridian in Clear Creek County, Colorado, including the A.B.E., Motor and Queen Lodes and a portion of the Alpha Lode, to be substantially compliant with C.R.S. §31-12-107(1) and setting a public hearing on the petition to consider annexation of the property. Scott Pennell seconded and the motion passed by a unanimous roll call vote with Bob Bowland recusing.

Unscheduled Public Comment

There were no unscheduled comments.

Public Comments

There were no public comments.

Ordinance Second Reading

Scott Pennell moved to approve Ordinance #7, Series 2020; An ordinance authorizing the reimbursement of the authorized expenses of Mayor Hillman related to the April 7, 2020 Mayoral Recall Election in accordance with C.R.S. 31-4-504. Chuck Harmon seconded and the motion passed by a unanimous roll call vote with Mayor Hillman recusing.

City Administrator

Staff report submitted with no request(s) for action.

City Clerk

Staff report submitted with no request(s) for action.

Police Dept.

Staff report submitted with no request(s) for action.

Public Works/Street and Parks

No staff report submitted.

Adjourn

Mayor Hillman adjourned the meeting at 7:27 p.m.



City of Idaho Springs City Council

Meeting Date: 7.13.20

City Hall
1711 Miner Street
Idaho Springs, CO 80452

MEETING STARTS AT 7:00 PM SHARP!

Agenda Request No. _____

Is this a request for Council action? Yes ☐ No ☐

Return to Diane Breece, City Clerk, by 12:00 PM the Thursday prior to scheduled Regular Meeting (held the second and fourth Monday of every Month).

Fax #: (303) 567-4955 Phone # (303) 567-4421 E-Mail: cityclerk@idahospringsco.com

Scheduled Public Comments falls near the beginning of each City of Idaho Springs City Council meeting. Here are things you need to know:

- ❖ Citizens may speak on any issue that is not elsewhere on the agenda.
- ❖ Council generally will not act on any request at the same meeting.
- ❖ It is strongly recommended that you contact the appropriate City staff member prior to coming to Council. Quite often the issue can be resolved by staff action.
- ❖ This forum is not intended for financial requests. All financial requests must be made through the City Clerk's Office.
- ❖ Comments are limited to three minutes. This time limit may be extended at the discretion of the Mayor.
- ❖ Additional Information: Attach 11 copies each of any related documents to this form.

Summary of your comments or concerns:

My name is Taylor Pontius, and I am a Property Field Manager with American Family Insurance. Our insured is currently on active military duty overseas. A friend of hers has helped with her claim, and she has also hired a public adjuster to assist with getting her home back in order. The damages are significant. A water supply line burst, causing damages throughout the home. The date of the loss was 4/2/2020. After speaking with a council member rep, we were asked to submit this form for review. We would like to request our insured, who is again on duty overseas, be forgiven the penalties for water and/or sewer. Address and customer name are: Anh Pham 501 13th Ave Idaho Springs, CO 80452

What staff member have you spoken to about this matter? Please summarize your discussion.

Diane, We discussed ok for me to submit on insured's behalf with her on military duty. Our insured is not readily available. Our adjuster is Melanie Brown (malban1@amfam.com), and her public adjuster is Steve Glass (sglass@gmail.com). My email is tpontius@amfam.com, or you can reach me at 720.862.4435

Requested By: Taylor Pontius Organization: American Family Insurance

Phone: (Home): _____ (Work): 720.862.4435

(Fax): _____ (Cell): _____

Mailing address: _____ E-Mail Address: tpontius@amfam.com

Would you like an Agenda: ☐ Faxed ☐ Mailed ☒ E-Mailed

OFFICE USE ONLY:

Date Received: _____

By: _____

Information Complete: ☐ Yes ☐ No

Missing: _____

Memo

To: City Council
From: Diane Breece
cc:
Date: 7-10-20
Re: Water/Sewer account

The text on the agenda request is rather small so this is what the customer is asking. Due to a leak at her premises while serving in the Navy overseas, she has incurred a usage of 110 thousand gallons. The leak has been repaired but she is asking for relief of the sewer portion of her bill of \$1197.40. I would respectfully ask Council to grant this customer a credit \$1104.40 of the sewer portion, based on the base rate (\$93) of sewer services.

Caselle Connect® Customer Inquiry Enter Payments Enter Dispositions

Customer:

Anh T. Pham
[501 13th Ave](#)

407-405-5854

Idaho Springs CO 80452

Display Compare History Transactions Customer Services Location Meters Backflow Contracts Loans Certification Credit History Supplemental

Detail Billed Usage Chart Billed Amount Chart Billing Chart

	06/30/2020	05/31/2020	04/30/2020	03/31/2020	02/29/2020	01/31/2020	12/31/2019	1
Water	141.70	.00	1,417.40	.00	130.00	.00	146.60	
Water usage	0	0	110	0	0	0	2	
Sewer	100.44	.00	1,197.40	.00	93.00	.00	113.08	
Misc-Water	.00	.00	.00	.00	.00	.00	.00	
Misc-Sewer	.00	.00	.00	.00	.00	.00	.00	
Penalty-Water	.00	.00	.00	.00	.00	.00	.00	
Penalty-Sewer	.00	.00	.00	.00	.00	.00	.00	
Total charges	242.14	.00	2,614.80	.00	223.00	.00	259.68	
Previous balance	3,097.48	3,097.48	482.68	482.68	.00	259.68	.00	
Payments	.00	.00	.00	.00	.00	259.68-	.00	
Adjustments	.00	.00	.00	.00	259.68	.00	.00	

Customer:

Anh T. Pham
501 13th Ave

407-405-5854

Idaho Springs CO 80452

Customer

42

of 10

Account balance:
Balance due: 06/01/2020
Last payment: 01/21/2020

Display Compare History Transactions Customer Services Location Meters Backflow Contracts Loans Certification Credit History Supplemental
Customer 1 Customer 2 Equal Pay Alternate Mailing Additional Fields Deposits Assistance Direct Pay Attachments Collection Comments Notes

Existing notes:

05/15/2020 08:20 AM - adminclerk
Thank you for your email. I looked at the bill and I asked my realtor help me with this issue. Since I am away, I have authorized my realtor present me for any actions need to be done in my house. If you can't get in touch with me, please contact my realtor at 303 656 0828.
Due to COVID 19, we have lost several sailors and it may take awhile for getting back fill for those positions.
but we still need to keep business going, so I currently took on two empty positions until the new people arrive.
I am sorry if I could not take care the bills on time. I am working on it.
I did not get paid for March and April. I have been so busy that I did not have time to work with Navy Admin department to solve the payment issue. I just recently worked with them. I also have some trouble with money at this moment.
We already put on actions for fixing my payment issue. Please wait until I get paid and I will take care of it.

05/13/2020 01:02 PM - adminclerk
Anh called and said that she is in the Navy and was deployed the beginning of February and will not be back for 1 year. When she left she checked the house and all was fine. She left keys with her neighbor and they happened to see lots of water coming from her house. Anh called her insurance and they sent someone out to try to fix the leak. I advised her of the City Council ability to lower the sewer portion of this bill and she said that maybe her insurance would cover this. I got her email and emailed the bill along with the Council request for public comment form. Also thanked her for her service.

05/12/2020 03:05 PM - adminclerk
left a voice mail with Anh advising of the water usage and that we have no contact for the water bill. Also advised that the water bill is in the multiple thousands because of this usage and the inability to contact the property owner.

05/11/2020 03:26 PM - adminclerk
sent another email to the closing agent advising of the increase

05/11/2020 03:23 PM - adminclerk
Gave PW a door hanger asking for contact info being usage is extremely high.

04/16/2020 09:32 AM - adminclerk
Contacted closing agent again to advise of any contact information for the new owner. Large amount of water usage this billing cycle. If no response from the property owner within the next 30 days, I will have PW shut the water off.

02/03/2020 08:41 AM - adminclerk
The Steeles paid on this account by mistake (auto payments) so the refunded amount of \$162.35 has been entered onto this account.



City of Idaho Springs City Council

Meeting Date: July 13, 2020

City Hall
1711 Miner Street
Idaho Springs, CO 80452

MEETING STARTS AT 7:00 PM SHARP!

Agenda Request No. _____

Is this a request for Council action? Yes ☒ No ☐

Return to Diane Breece, City Clerk, by 12:00 PM the Thursday prior to scheduled Regular Meeting (held the second and forth Monday of every Month).

Fax #: (303) 567-4955 Phone # (303) 567-4421 E-Mail: cityclerk@idahospringsco.com

Scheduled Public Comments falls near the beginning of each City of Idaho Springs City Council meeting. Here are things you need to know:

- ❖ Citizens may speak on any issue that is not elsewhere on the agenda.
- ❖ Council generally will not act on any request at the same meeting.
- ❖ It is strongly recommended that you contact the appropriate City staff member prior to coming to Council. Quite often the issue can be resolved by staff action.
- ❖ This forum is not intended for financial requests. All financial requests must be made through the City Clerk's Office.
- ❖ Comments are limited to three minutes. This time limit may be extended at the discretion of the Mayor.
- ❖ Additional Information: Attach 11 copies each of any related documents to this form.

Summary of your comments or concerns:

Requesting approval to obtain a Vendor's License, as a supplement to our existing Business License.

Would use an electric Hot Dog Cart to offer hot dogs and brats on buns. It would be set up in the area, in front of our store, on Miner Street.

What staff member have you spoken to about this matter? Please summarize your discussion.

Diane Breece: She advised us we needed to get on the agenda for the City Council Meeting, for further discussion and review,

Requested By: Margaret I. Smith

Organization: The Bee's Knees

Phone: (Home): 702-232-5958

(Work): _____

(Fax): _____

(Cell): _____

Mailing address: P.O. Box 627

E-Mail Address: mismithpbg@aol.com

Idaho Springs, CO 80452

Would you like an Agenda: ☐ Faxed ☐ Mailed ☒ E-Mailed

OFFICE USE ONLY:

Date Received: _____

By: _____

Information Complete: ☐ Yes ☐ No

Missing: _____

Sec. 9-116. - Restrictions.

The following restrictions are applicable to all vendors, except as to special events which shall be so designated by the City Council.

(1) Stands. Vendor stands:

- (a) May transport to an approved location and may display goods or demonstrate services utilizing an approved pushcart or other vending device.
 - (b) May not be of such size or other appearance that would present a public safety risk in or around the proposed location of the stand, in the sole and exclusive determination of the City Administrator after consultation with the Chief of Police, the Community Development Planner and such other City Staff and consultants as the Administrator deems appropriate.
 - (c) May not block or impede vehicular traffic.
 - (d) May not occupy any sidewalk.
 - (e) May not occupy any area in the historic district except with the express permission of the City Council.
 - (f) May not occupy any area in residentially zoned districts.
 - (g) May not impede access to the entrance of any adjacent building or driveway.
 - (h) May not locate within ten (10) feet of a fire hydrant, fire escape, bus stop or loading zone, or the driveway of a fire station, police station or medical clinic; or block visibility of traffic signs.
 - (i) May not operate within five hundred (500) feet of another vending stand.
 - (j) May not serve any food unless the vendor's cart or other facility has received a current license from the Colorado County Department of Public Health and Environment or from their state of issuance and has provided a copy of their issued license.
 - (k) Must provide the location selected and the times of operation.
- (2) Handicap areas. No vendor shall conduct business within thirty (30) feet of any handicapped parking space or access ramp.
 - (3) Removal of trash. All trash or debris accumulating within one hundred (100) feet of any vending stand shall be collected daily by the vendor and deposited in a trash container.
 - (4) The permittee shall comply with all applicable provisions of the fire codes, building codes and all other applicable ordinances of the City.
 - (5) Each permit shall be valid for not more than one (1) location.
 - (6) Food service requirements apply to anyone operating as a food vendor under a special events permit.
 - (7) Permittees not compliant with the rules and regulations are subject to revocation of the vendors permit or issuance of a ticket by the local police.

(Ord. 8 §1, 2006; Ord. 1 §3, 2011; Ord. No. 16, §1, 2019)

CITY OF IDAHO SPRINGS

CITY COUNCIL COMMUNICATION

Meeting Date: Monday, July 13, 2020	Page 1 of 1	ADDENDUM TO THE VCMP MASTER PLAN
Presented by: Barb Cole Community Development Planner		
BACKGROUND: In April of 2018, the City of Idaho Springs was awarded a Great Outdoors Colorado (GOCO) Local Park and Outdoor Recreation (LPOR) planning grant to fund the creation of the Virginia Canyon Mountain Park (VCMP) Master Plan for the City-owned acreage called Virginia Canyon Open Space, or locally known by some as Area 28. THK Associates, in partnership with Tony Boone Trails, was selected to develop the Master Plan in coordination with a Steering Committee of diverse stakeholders. The Planning Commission and City Council subsequently adopted the Virginia Canyon Mountain Park Master Plan in the Fall of 2019 as provided for in CRS 31-23-208.		
NEED FOR AN ADDENDUM: The Colorado Mountain Bike Association (COMBA) has been working with the City to develop new biking and hiking trails that can be constructed starting as soon as this year. Staff suggested a simple amendment to the Master Plan to memorialize the new, more detailed trail alignments. A proposed Memorandum of Understanding (MOU) with COMBA regarding trail construction will be considered by City Council at a separate work session.		
STAFF RECOMMENDATION: Staff recommends City Council approval of the Addendum to the VCMP Master Plan as adopted by the Planning Commission on July 1, 2020.		

CITY OF IDAHO SPRINGS
County of Clear Creek
State of Colorado

Resolution No. 19, Series 2020

A RESOLUTION APPROVING THE VIRGINIA CANYON MOUNTAIN PARK (VCMP) MASTER PLAN ADDENDUM # 1

WHEREAS, the City of Idaho Springs, Colorado ("City") is a Colorado statutory city, duly organized and existing under the laws of the state of Colorado; and

WHEREAS, the City, acting by and through its Planning Commission and City Council, previously adopted a master plan to guide the long-term planning and use for the City-owned open space formally known and designated as the Virginia Canyon Mountain Park (VCMP); and

WHEREAS, City Staff have been working with Colorado Mountain Bike Association (COMBA) to plan a system of new biking and hiking trails that may be constructed within the VCMP as soon as this summer; and

WHEREAS, in accordance with C.R.S. § 31-23-208, the Idaho Springs Planning Commission reviewed the proposed Master Plan Addendum # 1 and conducted a duly-noticed public hearing thereon on July 1, 2020, after which the Planning Commission adopted said Addendum # 1; and

WHEREAS, as further required by C.R.S. § 31-23-208, the approved Addendum # 1 has been forwarded to the City Council for its review and approval.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Idaho Springs, Colorado as follows:

The *Virginia Canyon Mountain Park Master Plan Addendum # 1*, dated July 2020, and attached hereto, is hereby approved. As required by C.R.S. § 31-23-208, the City Clerk is hereby directed to file a certified copy of the Plan as approved by this Resolution with the Clear Creek County Clerk and Recorder's Office.

PASSED, ADOPTED AND APPROVED at a Regular Meeting of the City Council of the City of Idaho Springs, Colorado, held on the 13th day of July, 2020.

Michael Hillman, Mayor

ATTESTED AND CERTIFIED:

Diane Breece, City Clerk

VIRGINIA CANYON MOUNTAIN PARK

MASTER PLAN - ADDENDUM #1 - JULY 2020

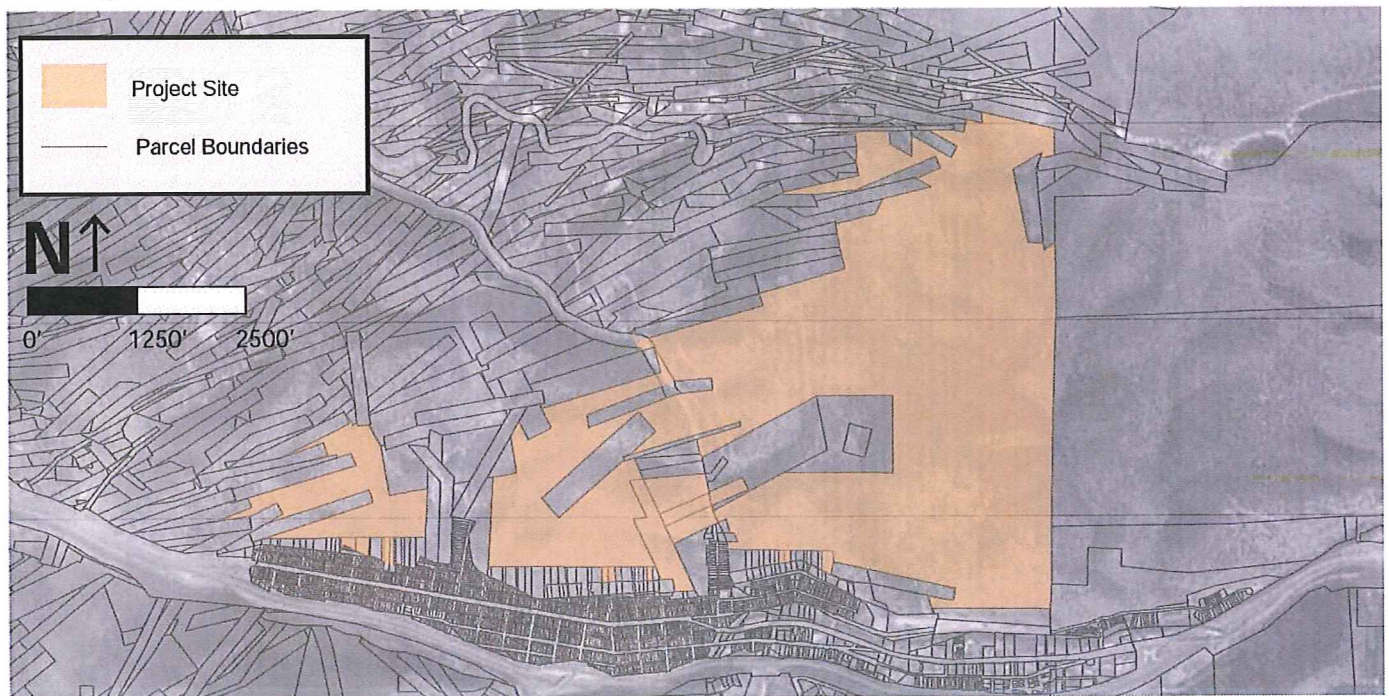


INTRODUCTION:

In April of 2018, the City of Idaho Springs was awarded a Great Outdoors Colorado (GOCO) Local Park and Outdoor Recreation (LPOR) planning grant to fund the creation of the Virginia Canyon Mountain Park (VCMP) Master Plan for the City-owned acreage called Virginia Canyon Open Space, or locally known by some as Area 28. THK Associates, in partnership with Tony Boone Trails, was selected to develop the Master Plan in coordination with a Steering Committee of diverse stakeholders, and the City adopted the Virginia Canyon Mountain Park Master Plan in the Fall of 2019.

One of the main goals of the VCMP Master Plan is to “Establish A Sustainable Multi-Use Open Space Trail System for Public Users.”

The original project area is illustrated below.



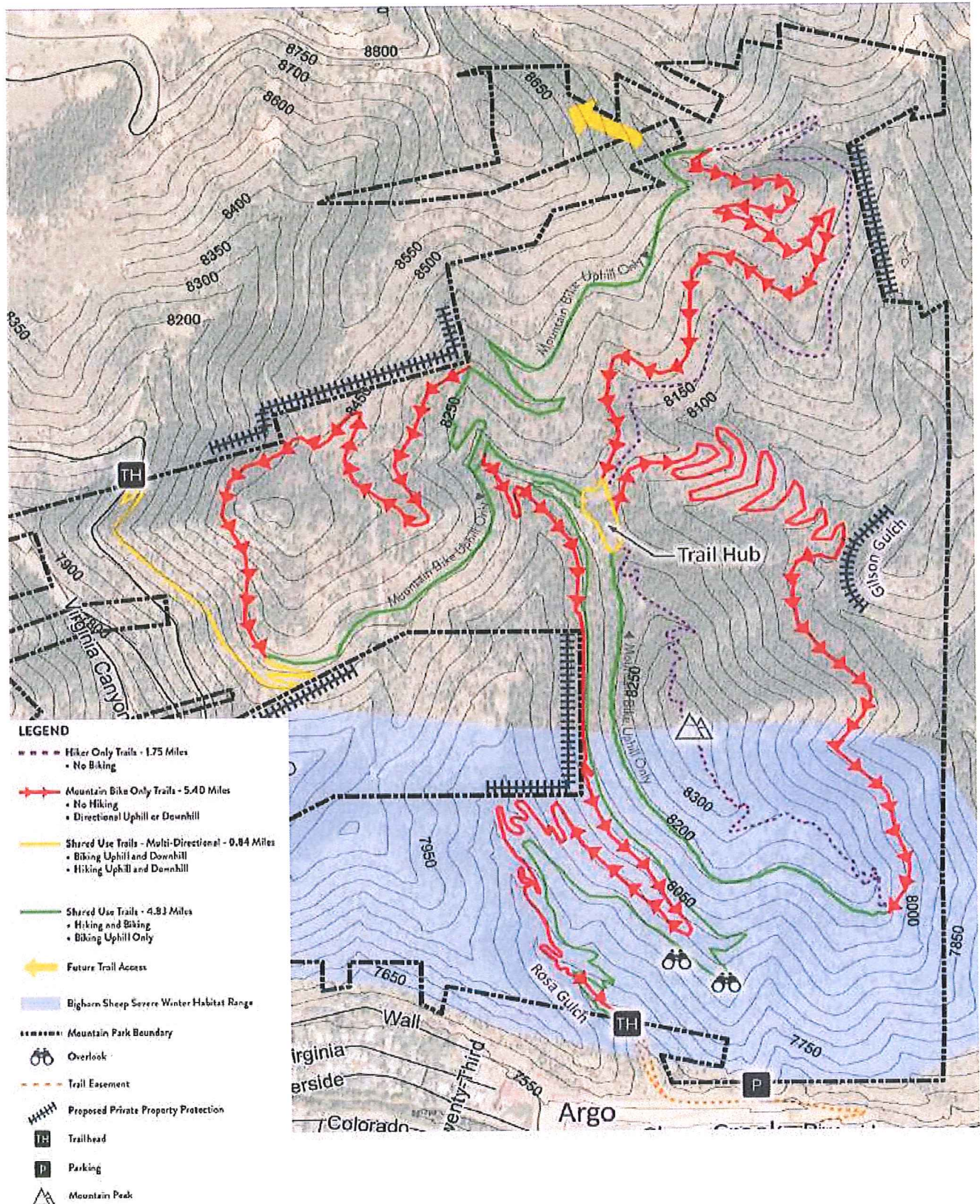
The adopted plan includes multi-use trails that are illustrated on the map below. In late 2019, the Colorado Mountain Bike Association (COMBA) partnered with the City of Idaho Springs and the Argo Team to develop additional trails that are for use by mountain bikers.

The purpose of this addendum is to adopt the recently surveyed mountain biking trail connections that will allow trail users to utilize property at the lower and upper landings of the recently approved Argo Phase 1 Gondola Final Development Plan (FDP) to access terrain that previously was difficult to access.

VIRGINIA CANYON MOUNTAIN PARK

MASTER PLAN - ADDENDUM #1 - JULY 2020

VCMP APPROVED MASTER PLAN TRAILS MAP 2019



VIRGINIA CANYON MOUNTAIN PARK

MASTER PLAN - ADDENDUM #1 - JULY 2020

VCMP VISION: LOCAL AMENITY, REGIONAL ATTRACTION

Building upon the Virginia Canyon Mountain Park Master Plan adopted by the City in September 2019, a working team comprised of Tony Boone Trails (TBT) and Colorado Mountain Bike Association (COMBA) set out to revise the plan to take full advantage of new properties which have been acquired by the Argo Team providing new access to the City's park area. The upper portion of the trail system in the areas around the planned upper landing for the Argo Gondola Phase 1 Final Development Plan was in need of redesign to fully realize the experiences provided in the City's vision for the park.

TBT & COMBA worked closely with the Argo Team to assess the new property areas and determine how best to realign the proposed trails to fully utilize these new privately-owned community spaces. The teams logged many days over the winter and spring laying out and refining conceptual layouts before arriving at the final recommended alignments depicted in the map below.

The primary goal of this project, and the proposed trails, is to provide a community amenity for the residents of Idaho Springs and Clear Creek County. The main access point will be within the Argo development at the mouth of Rosa Gulch near Riverside Drive and will feature a hiking-only trail that rises ~400' to the nearby peak overlook above the City. An additional "climbing" trail will provide shared-use access for both hikers and uphill-only bikers to ascend all the way to the summit at the Argo upper landing with an amazing, scenic view of the Continental Divide.

The secondary goal for this addendum to the VCMP Master Plan is to provide a system of mountain bike specific trails to create an outdoor recreation amenity with a regional draw to bolster the local economy. These bike-only trails will start from the upper landing and travel down to the Argo's lower landing as designated-use and downhill directional travel to separate VCMP trail users traveling at disparate speeds for both the safety and the enjoyment of the general public.

Overall, the new trail system is being designed to capitalize on the history of Idaho Springs and stay true to the character of the City. Branding and signage for the park will follow a mining theme, and the trails themselves will incorporate historical artifacts and imagery from the early days in the City.

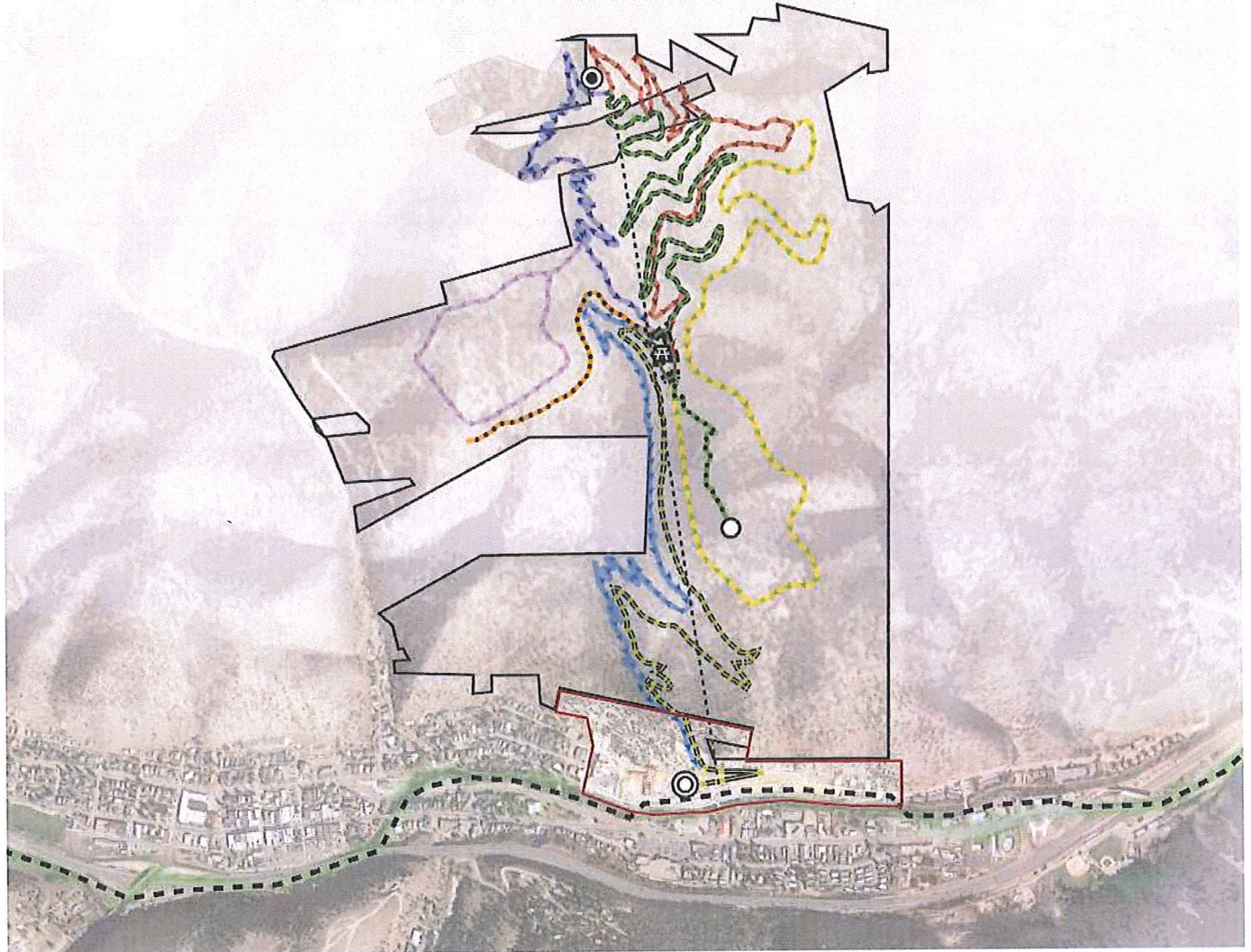


VIRGINIA CANYON MOUNTAIN PARK

MASTER PLAN - ADDENDUM #1 - JULY 2020

UPDATED TRAIL MAP

VIRGINIA CANYON MOUNTAIN PARK



LEGEND

- Climbing Segment 1 - Hiking and Uphill-only-Biking - 1.5 miles - Easy
- Climbing Seg. 2 & 3 - Hiking and Uphill-only-Biking - 1.6 miles - Easy
- The Saddle - All Users, Bi-directional - .016 miles - Easy
- Buttermilk Hike - Hiking Only - .5 miles - Difficult
- The Peak Hike - Hiking Only - .25 miles - Easy
- Rosa Gulch Downhill - Bikes Only, Downhill Only - 1.28 miles - Very Difficult
- East Downhill - Bikes Only, Downhill Only - 1.3 miles - Extremely Difficult
- West Downhill - Bikes Only, Downhill Only - 1.1 miles - Very Difficult
- Gilson Enduro - Bikes Only, Clockwise Directional - 1.7 miles - Extremely Difficult
- Buttermilk Loop - Bikes Only, Counter Clockwise Directional - .75 miles - Very Difficult
- Mighty Argo Cable Car - 1.2 Miles - Extremely Fun
- Clear Creek Greenway Trail
- The Saddle - Picnic Area
- Argo Landing & Exchange - Food and Beverage, Restrooms, Play Area, Amphitheater
- The Peak Overlook
- Argo Station - Park Access, Cable Car Terminal, Mill Tour, Restrooms, Plaza, Parking

VIRGINA CANYON MOUNTAIN PARK

MASTER PLAN - ADDENDUM #1 - JULY 2020

TRAIL SEGMENT DESCRIPTIONS

Corridor Name	Experience	TMO	Difficulty	Length	Est Construct
Climbing Seg1	Nature, Challenge, Endurance	Bikes Uphill 6% avg Hiking bi-dir	Easy	1.5 Miles	15/foot \$118,000
Climbing Seg2	Nature, Challenge, Endurance	Bikes Uphill 6% avg Hiking bi-dir	Easy	1.0 miles	17/foot \$89,760
Climbing Seg 3	Nature, Challenge, Endurance	Bikes Uphill 6% avg Hiking bi-dir	Easy	0.6 miles	20/foot \$63,360
Saddle	Nature	All users Bi-directional	Very Easy	0.016 miles	15/foot 126.72
Buttermilk Hiking	Nature Exercise	Hiking Only	Difficult	0.5 miles	15/foot \$39,600
Peak Hiking	Nature Exercise	Hiking Only	Easy	0.25 miles	15/foot \$19,800
Rosa Downhill	Endurance Speed Technical	Bikes Only Downhill Only	Very Difficult	1.28 miles	20/foot \$135,168
East Downhill	Endurance Speed Technical	Bikes Only Downhill Only	Extremely Difficult	1.3 miles	20/foot \$137,280
West Downhill	Endurance Speed Technical	Bikes Only Downhill Only	Very Difficult	1.1 miles	20/foot \$116,180
Gilson Enduro	Enduro Technical	Clockwise Direction Bikes Only	Extremely Difficult	1.7 miles	20/foot \$179,520
Buttermilk Loop	Enduro Technical	Counter Clockwise Bikes Only	Very Difficult	0.75 miles	20/foot \$79,200

VIRGINA CANYON MOUNTAIN PARK

MASTER PLAN - ADDENDUM #1 - JULY 2020

FUNDRAISING STRATEGIES AND CONSTRUCTION APPROACH

The topography of the VCMP, combined with the ambitious vision for the trail system, make this a complex and challenging build. Add in the desire to have trail routes open from the top of the park down to the bottom by the time the Argo Gondola opens in September 2021 and we have much to accomplish in a short period of time. Broken down into its component phases, however, we feel this is a reasonable goal.

The project promises to be expensive for a 10-mile trail system. Funding and construction will require a multiplicity of approaches and will need proper project management. The expectation is that the City will utilize a combination of fundraising events, grants, corporate sponsors, and seed money from the Argo Gondola. We are recommending the following strategic approach:

Phase 1 - Climbing Segment 1 & Peak Hiking Trails

These two segments make up the hiking route from the mouth of Rosa Gulch near Riverside Drive to the first peak overlooking the City, affectionately known as Hillman Peak by the planning team. This 1.75-mile trail will cost an estimated \$200,000 and is a great candidate for grant funding, such as the Colorado Parks and Wildlife (CPW) non-motorized trails grant. The City, with support from COMBA, will be applying this fall for a grant to construct these first sections of trail next year.

Phase 2 - East, West, & Rosa Gulch Downhill Trails

Construction of these three trails will provide park users with the opportunity to make their way from the Argo upper landing down to the Argo lower landing at the bottom of Rosa Gulch. COMBA is assisting the City by preparing a draft budget based on the \$400,000 Optional Developer Trail Advance to the City that would be reimbursed by the Gondola Ticket Contribution to the City as described in the recently adopted Public Improvements Agreement with the Argo.

Phase 3 - Climbing Segments 2 & 3

These trails are planned to be built at a "green" level to accommodate bi-directional hiking traffic and climbing-only for bikers. With easy 5-7% grades and sparse trail features, the climbing trails could potentially be constructed with a combination of an experienced machine operator and volunteers led by COMBA to keep costs down.

Provided the City is able to obtain a grant and is willing to accept the gondola revenue advance from the Argo team, these monies will cover a majority of these first 3 phases. The City should consider additional strategies such as allowing for corporate sponsors, public fundraising, and trail-naming rights for private parties.

Office of the City Administrator

To: Mayor and City Council
From: Andrew Marsh
Date: July 13, 2020
Subject: Administrative Update

Requests for Action:

- Motion to authorize Public Works Superintendent John Bordoni to sign the Notice of Award to Fischer Construction, Inc. in the amount of \$4,000,000 for construction of Project 2 for improvements to the Water Resource Reclamation Facility and to issue the Notice to Proceed when the bonding and contract requirements are finalized.
- Motion to approve a proposal from Lorraine Trotter of Professional Management Solutions in the amount of \$105 per hour as needed/requested to serve as the City's Interim Finance Officer.

Updates:

- Staff met on June 23 with representatives of JVA to review the 50% design documents for the new Public Works Facility.
- Staff met on June 24 with representatives of the County and the other municipalities to discuss the plan for use of the Coronavirus Relief Funds under the CARES Act.
- Staff participated on June 25 in a check-in call with CDOT regarding the progress on the I-70 Westbound Peak Period Shoulder Lane project.
- The Mayor, Jon and I attended on June 25 the board meeting of the Clear Creek Economic Development Corporation.
- Jon and I attended on July 1 the Planning Commission meeting.
- The Mayor and staff met on July 7 with Clay Brown and Denise Lindom from DOLA regarding funding for the new Public Works Facility.
- Jon and I attended on July 8 the Variance Board meeting.
- Attended City management team meetings regarding response to and recovery from the COVID-19 Pandemic.
- Attended City COVID-19 Economic Recovery Task Force meetings.
- Attended Downtown Improvements Work Group meetings regarding a downtown parking structure and trash enclosures.
- Attended weekly COVID-19 Policy Group meetings as part of Clear Creek County's Emergency Operations Center.
- Attended weekly COVID-19 Local Government Coordination Conference Calls with State agencies sponsored by DOLA.

Upcoming Events:

- The Celebration of Life for Sandy Bronson, the City's Finance Officer who died on June 30, will be held on Saturday, July 18 at 11:00 a.m. at Gold Digger Field. If you would like to attend, please RSVP to the Bronsons' older daughter, Megan, at megan.vassen@d51schools.org.

Notice of Award

Date: July 14, 2020

Project: City of Idaho Springs Water Resource Reclamation Facility Expansion – Project 2

Owner: City of Idaho Springs

Owner's Contract No.:

Contract: City of Idaho Springs Water Resource Reclamation Facility – Project 2

Engineer's Project No.: 1529.32.4.1c

Bidder: Fischer Construction, Inc.

Bidder's Address: 7460 County Road 1, Longmont, CO 80504

You are notified that your GMP Proposal dated August 7, 2019 for the above Contract has been considered. You are the Successful Proposer and are awarded a Contract for the construction services for the City of Idaho Springs Water Resource Reclamation Facility Expansion – Project 2.

Services include:

All necessary labor, supervision, equipment, tools, and materials for the expansion of the existing Water Resource Reclamation Facility (WRRF) capacity from 0.6 million gallons per day (MGD) to 0.995 MGD. Work includes, but is not limited to, installation of an Aerobic Granular Sludge (AGS) secondary treatment system in the existing sequencing batch reactor (SBR) basins and resurfacing the existing WRRF building's exterior.

The lump sum price of your Construction Services in accordance with the

Proposal is Four million dollars and no cents Dollars

(\$4,00,000.00).

City of Idaho Springs

Owner

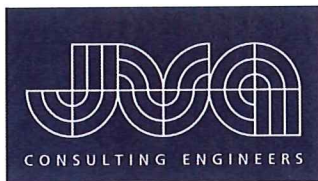
By:

Authorized Signature

John Bordoni, Public Works Superintendent

Name, Title

Copy to Engineer
Copy to Owner



JVA, Incorporated
1319 Spruce Street
Boulder, CO 80302
303.444.1951
info@jvajva.com

August 07, 2019

www.jvajva.com

Mr. Dan Wolf, Wastewater Treatment Superintendent
City of Idaho Springs
1711 Miner Street
Idaho Springs, CO 80452

RE: City of Idaho Springs Wastewater Treatment Plant Expansion Project 2 – Recommendation
for Award for Construction Manager at Risk for Construction
JVA Job No. 1529.32c

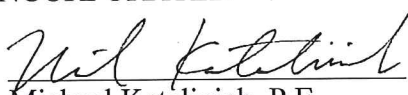
Dear Dan:

The City of Idaho Springs (City), JVA Incorporated (JVA), Fischer Construction, Inc. (Fischer), and Aqua Aerobics Systems Inc. (AASI) have been working together to develop a guaranteed maximum price (GMP) for the City of Idaho Springs (City) Wastewater Treatment Plant Expansion - Project 2. Through close collaboration and value engineering efforts, our team has identified approximately \$230,000 in project savings to establish a project GMP of \$4,000,000. This GMP matches the capital construction budget as recently presented to the Department of Local Affairs for the Tier II Energy and Mineral Impact Assistance Fund (EIAF) grant request and planned for the August 15th State Revolving Funds loan application to the State of Colorado.

Based on the current GMP, and prior knowledge of the contractor qualifications, JVA recommends the City award the construction contract to Fischer for the agreed GMP of \$4,000,000.

As always, feel free to contact me with any questions or concerns at 303-565-4952 or mkatalinich@jvajva.com.

Sincerely,
JVA, INCORPORATED

By: 
Michael Katalinich, P.E.
Sr. Project Manager

IDAHO SPRINGS CITY COUNCIL
REGULAR MEETING
AUGUST 12, 2019

The City Council of the City of Idaho Springs held a regular meeting on August 12, 2019 in the Council Chambers at City Hall. Mayor Hillman called the meeting to order at 7:00 p.m.

Answering the roll were: Michael Hillman, Tracy Stokes, John Curtis, Bob Bowland. Scott Pennell was absent. Also present was City Clerk Diane Breece, Police Chief Chris Malanka, Public Works Superintendent John Bordoni, Water Wastewater Superintendent Dan Wolf. City Administrator Andrew Marsh and City Attorney Carmen Beery were not in attendance.

The Pledge of Allegiance was recited by all present.

Agenda Approval

Tracy Stokes moved to approve the agenda for August 12, 2019. Bob Bowland seconded and the motion carried by a unanimous voice vote.

Conflict of Interest

None stated.

Minutes

Tracy Stokes moved to approve the minutes of July 22 and July 29, 2019. John Curtis seconded and the motion carried by unanimous voice vote

Bills and Salaries

John Curtis moved to approve the bills to August 12, 2019 and salaries for June 2019. Bob Bowland seconded and the motion carried by a unanimous roll call vote.

Unscheduled Public Comment

Margie Marlin who resides at 635 Pine Slope addressed the Council about her concerns regarding development. She feels that Council needs to slow down and consider a moratorium on developers.

Public Comment

Bob Bowland moved to approve a sewer credit for \$401.60 to Chicago Creek Sanitation District for Bill Wunderlich. John Curtis seconded and the motion carried by a unanimous voice vote.

Jim Abraham with Postcard Foods was present to request approval for a deviation from the Municipal Code regarding the current length of a vendor stand, which is 10 ft., to allow a stand 12 ft. in length. The Mayor and Council stated that they wanted to discuss this matter in work session.

Tracy Stokes move to approve the 2018 audit as presented by Mayberry and Company, LLC. John Curtis seconded and the motion carried by a unanimous roll call vote.

Liquor Licensing Authority

Mayor Hillman opened the public hearing at 7:32 p.m.

The City Clerk presented the administrative report.

The applicant, Bruce Boynton addressed Council and stated that this is a request for change of location from 1637 Miner St. to 1640 Miner St.

There was no public comment.

Mayor Hillman closed the public hearing at 7:35 p.m.

Tracy Stokes moved to approve the application for a change of location for Hard Luck Division, LLC dba Pick Axe Pizza from 1637 Miner St. to 1640 Miner St. based upon a finding that all requirements of CRS 44-3-312 & 313 and of the City Code have been met. And with the condition that no license shall be issued by the City until the building in which the new business is to be conducted is ready for occupancy with such furniture, fixtures and equipment in place as is necessary to comply with the applicable provisions of the Colorado Liquor Code, and then only after inspection of the premises has been made by the City to determine that the as-built licensed premises complies with all submitted plans and requirements. John Curtis seconded and the motion carried by unanimous roll call vote.

Ordinance Second Reading

John Curtis moved to table the second reading of Ordinance #15, Series 2019 to August 26, 2019. Bob Bowland seconded and the motion carried by a unanimous voice vote.

City Clerk

Diane Breece submitted her staff report with one request for action. Tracy Stokes moved to approve signing the IGA with Clear Creek County for the November 5, 2019 Coordinated Election. Bob Bowland seconded and the motion carried by a unanimous roll call vote.

Police Dept.

Chris Malanka submitted his staff report with no request(s) for action.

Public Works/Streets and Parks

John Bordoni submitted his staff report with no request(s) for action.

Public Works/Water and Wastewater

Dan Wolf submitted his staff report with four request(s) for action. John Curtis moved to approve authorizing the submission of the SRF loan application for \$3,000,000 on or before August 15, 2019. Bob Bowland seconded and the motion carried by a unanimous roll call vote.

Tracy Stokes moved to approve GMP for Project 2 of the WRRF expansion in the amount of \$4,000,000 from line item 5572-7310. John Curtis seconded and the motion carried by a unanimous roll call vote.

Tracy Stokes moved to approve notice of award for the construction contract on Project 2 of the WRRF expansion to Fischer Construction for the agreed upon GMP with the understanding that Fischer Construction's design fee for the project will be waived. John Curtis seconded and the motion carried by a unanimous roll call vote.

Bob Bowland moved to approve \$200,000 from line item 5572-7310 for the purchase and construction of tertiary filters as part of Project 1. Tracy Stokes seconded and the motion carried by a unanimous roll call vote.

Mayor and Council

Mayor Hillman thanked the audience for coming tonight and Council appreciates all employees for the hard work that they do.

Adjourn

Mayor Hillman adjourned the meeting at 7:54 p.m.

Professional Management Solutions

P.O. Box 1848, Broomfield, CO 80038-1848
(303) 910-9197

www.professionalmanagementsolutions.net

July 9, 2020

Mr. Andrew Marsh, City Administrator
City of Idaho Springs
P.O. Box 907
Idaho Springs, CO 80452

VIA ELECTRONIC MAIL

Dear Mr. Marsh:

It was a pleasure meeting with you and your staff yesterday. Thank you for your request for a **proposal to provide the City of Idaho Springs with financial consulting services**. We specialize in this field and have provided similar services to numerous municipalities in Colorado and surrounding states including the cities/towns of Burlington, Central City, Edgewater, Hudson, Mountain View, Superior, and Wiggins, Colorado. Please accept this letter and attachments as our proposal to provide the requested services to the City.

Services

Services to be provided under this contract would include the following types of financial services as identified and requested by the City:

1. Prepare **monthly financial transactions or reconciliations** as desired, such as bank reconciliations, capital project reviews, preparation of journal entries, and reconciliation of various liability accounts.
2. **Review Caselle** General Ledger and associated subsystem updates (such as Accounts Payable, Accounts Receivable, Cash Receipting, Cemetery, Court Management, Payroll, and Utility Management) each month **to balance and close month**.
3. **Communicate with staff** regarding various issues, transactions or procedures, and **provide associated training** and/or recommendations as needed.
4. Prepare and analyze **monthly financial statements and detailed budget report**. Discuss with management/staff and/or present to City Council.
5. Assist with **preparation for annual financial audit** by the City's independent auditor, such as overseeing and/or preparing account reconciliation schedules for all major asset and liability accounts as requested by auditors; preparing/updating capital asset and depreciation schedules; preparing year-end journal entries; reviewing draft financial statements prepared by auditor; and/or preparing Management's Discussion & Analysis of financial statements and financial condition.
6. Assist with or handle **issues, problems, or tasks associated with taxes, banking, payroll, grants, intergovernmental revenues, interfund transactions, or unusual financial items**.
7. Manage, perform, or advise on **specific projects** such as budget development, revenue analysis, long-range forecasting, and/or other budgetary and financial issues.
8. Perform or assist with **financial duties during staff leaves or vacancies**.

Please note that assistance with issuance of debt would not fall under this contract and would be billed separately.

Fees

As a former client, Professional Management Solutions will provide these financial consulting services to the City at our preferred customer rate of \$105 per hour as needed/requested through September 30, 2020.

Qualifications

As Managing Partner of our firm, I will oversee or perform all work on this project. Please review my attached resume that details my experience as a municipal Finance Director, Budget Officer, and consultant in management and finance. I have over 35 years of expertise in governmental accounting, budgeting, capital financing, debt management, and pension administration. My Master of Public Administration degree is in Financial Management & Public Finance. In addition, I have managed over 50 audits of municipal governments for my various employers and clients. I have taught a course in Governmental Accounting for the MBA program at the University of Colorado—Denver.

Please also review the attached page from our company brochure that lists services offered by our company and therefore provides an overview of our understanding of municipal government. A partial client list is also attached. References are available upon request.

I appreciate your continued interest in my firm's services. Please let me know if you desire any additional information.

Sincerely,

Lorraine H. Trotter

Lorraine H. Trotter
President & Managing Partner

Attachments

Lorraine H. Trotter

130 E. 11th Place, Broomfield, CO 80020
(303) 439-7077 (w); (303) 460-7438 (h); (303) 910-9197 (c)
lhtrtoter@professionalmanagementsolutions.com

Education

Master of Public Administration, '82, New York University, New York, NY 10003

Specialization: Financial Management and Public Finance
Honors: Graduated First in Class
New York University Helbein Scholar
Graduate School of Public Administration Merit Scholar
Graduate Research Assistantship for Public Administration
Rosalie McChesney Alumnae Scholarship

A.B. cum laude, '79, Harvard University, Cambridge, MA 02138

Concentration: Government
Honors: National Merit Commended Scholar
Radcliffe Scholarship
Dean's List, 1975- 1979
Class Committee Representative

Experience

President & Managing Partner, Professional Management Solutions, P.O. Box 1848, Broomfield, CO 80020

August, 1994 - Present

(1) Provide financial and managerial consulting services for businesses, governments, and not-for-profit organizations in the following fields: Accounting, Financial Reporting, Budgeting, Capital Financing, Finance Operations, Pension Administration, Project Management, Employee Relations, Organizational Analysis, and Guideline & Procedure Development. (2) Provide seminars on finance and management topics.

Lecturer, University of Colorado at Denver, Business School, 1250 14th Street, Denver, CO 80217-3364

July, 2007 – Present

(1) Prepare and teach classes titled "Analyzing & Interpreting Accounting Information" (required of all candidates for Master of Business Administration (MBA) degree), and "Accounting for Government & Nonprofit Organizations." (2) Meet with students individually as requested.

Consulting Finance Manager, Town of Superior, 124 E. Coal Creek Drive, Superior, CO 80027

March, 1999 – June, 2006

Population: 10,000

(1) Served as Finance Manager on contractual basis for Town of Superior, Superior Metropolitan District No. 1 (water, sewer, and storm drainage), Superior McCaslin Interchange District, and Superior Urban Renewal Authority. (2) Prepared monthly and annual financial statements. (3) Prepared Comprehensive Annual Financial Report in conjunction with independent auditors. (4) Assisted with capital financing for Town projects. (5) Oversaw payroll, accounts payable, accounts receivable, and cash receipting.

Financial Services Director, City of Englewood, CO, 3400 S. Elati St., Englewood, CO 80110

April, 1991-June, 1993; April, 1994-June, 1994

Population: 30,000

(1) Managed capital financing, accounting, payroll, budgeting, financial reporting, tax auditing, cash receipts, financial record keeping, and accounts payable functions for all City operations. (2) Implemented, monitored, and reviewed internal accounting and management controls for all City departments. (3) Prepared and presented written and oral financial reports to top management and City Council. (4) Oversaw preparation of GFOA award-winning comprehensive annual financial report. (5) Prepared annual City Budget and Five Year Plan. (6) Managed debt issuances, retirements, refinancing, and special assessment districts. (7) Served as chair and/or member of five boards and commissions. (8) Administered seven pension plans. (9) Oversaw liquor, sales tax, and miscellaneous business licensing functions. (10) Oversaw all City Clerk functions including official record keeping and City elections. (11) Supervised eighteen employees.

Resume of Lorraine H. Trotter

Page 2

Acting City Manager, City of Englewood, CO, 3400 S. Elati St., Englewood, CO 80110
July, 1993-April, 1994 Population: 30,000

(1) Served seven-member City Council in council/manager form of government. (2) Led full-service city government with eight major departments: Administrative Services, Community Development, Financial Services, Library Services, Public Works, Recreation Services, Safety Services, and Utilities (water, sewer, and wastewater treatment plant). (3) Managed major economic development and organizational change projects. (4) Developed annual proposed budget (\$46 million). (5) Maintained close relationships with residents, neighboring municipalities, school district, special districts and authorities, county government, and local legislative representatives. (6) Served as liaison between the City and various business and civic groups, service clubs, and the media. (7) Served on Board of Directors of Littleton/Englewood Waste Water Treatment Plant. (8) Fostered good working relationships and communication between employees throughout the City. (9) 450 employees.

Finance Director, City of Avondale, AZ, 525 N. Central Ave., Avondale, AZ 85323

August, 1987 - March, 1991

Population: 20,000

(1) Managed capital financing, risk management, payroll, utility billing, budgeting, purchasing, accounting, financial reporting, debt administration, data processing, treasury, federal grants, tax audits, cash receipts, and accounts payable functions for all City operations. (2) Implemented, monitored, and reviewed internal accounting and management controls for all City departments. (3) Prepared and presented written and oral financial reports to top management and City Council. (4) Prepared GFOA award-winning comprehensive annual financial report. (5) Prepared annual City Budget and Five Year Plan. (6) Managed debt issuances, retirements, and refinancing. (7) Assisted grant program supervisors in preparation of budgets and periodic reports. (8) Served as City Manager's representative to Industrial Development Authority. (9) Performed internal financial audits of City departments. (10) Worked with city manager on daily basis to handle city-wide management issues, such as WWTP construction, economic development, transportation planning, county-wide association of governments issues, personnel matters, public relations, and property acquisition. (11) Served as Acting City Manager when necessary. (12) Oversaw maintenance of City Hall. (13) Supervised twelve employees.

Budget Officer, City of Avondale, AZ, 525 N. Central Ave., Avondale, AZ 85323

May, 1987-August, 1987

Population: 9,900

(1) Evaluated and formulated annual budgets for all departments and funds. (2) Monitored City expenditures and revenues. (3) Coordinated preparation of detailed budget document and revenue estimates. (4) Prepared City Council reports and ordinances for supplemental appropriations, contingency reservations, tax levies, and annual appropriations and fees. (5) Conducted analyses of departmental practices. (6) Made recommendations to City Council and City Manager on financial and operational matters. (7) Directed annual independent financial audit. (8) Prepared multi-year revenue and expenditure forecasts and analyses.

Fiscal Analyst, City of Boulder, CO, P.O. Box 791, Boulder, CO 80306

August, 1983-October, 1985

Population: 85,000

(1) Developed solutions to financial, managerial, and operational problems throughout the City by diagnosing problems, researching alternatives, achieving consensus on required actions, and implementing adopted recommendations. (2) Supervised budgets of three City departments. (3) Evaluated applications for Industrial Development Bonds and made recommendations to Industrial Development Authority Board. (4) Represented City on Colorado Municipal League's committee on transportation.

Administrative Intern, City of Mesa, AZ, City Manager's Office, P.O. Box 1466, Mesa, AZ 85201
July, 1982-July, 1983 Population: 225,000

(1) Assisted with and eventually managed City's Dial-A-Ride program. (2) Assisted with and eventually managed all matters relating to City's franchise agreements with local cable television operators. (3) Recommended establishment of, and provided staff support to, City's Energy Conservation Committee. Served as City's liaison to State Energy Conservation Office. Received Governor's award for Energy Conscious Community for City. (4) Circulated through all City departments as Administrative Intern. (5) Performed research and analysis as assigned.

Resume of Lorraine H. Trotter

Page 3

Budget Technician, City of Fort Collins, CO, P.O. Box 580, Fort Collins, CO 80522

August, 1979-August, 1980

Population: 80,000

- (1) Supervised budget preparation and monitored all expenditures for twenty City departments or functions. (2) Worked with revenue officer and department heads to prepare revenue projections. (3) Conducted cost/benefit analyses of various City projects and practices.

President, Harvard-Radcliffe Orchestra, Harvard University, Cambridge, MA 02138

November, 1977 - November, 1978

Elected Position

- (1) Oversaw all activities and business affairs of orchestra for regular concert season, including personnel selection, program selection, facilities rental, hiring of soloists, program printing, publicity, and acquisition of music, instruments, and equipment. (2) Supervised nine volunteer employees. (3) Successfully negotiated with university president, deans, and alumni association for approval and financial support of European tour. (4) Raised \$45,000 in private contributions. (5) Coordinated travel plans and accommodations for 80-piece orchestra's two-week European tour.

Business Manager, Harvard-Radcliffe Orchestra, Harvard University, Cambridge, MA 02183

November, 1976 - November, 1977

Appointed Position

- (1) Performed all bookkeeping and tax reporting for not-for-profit corporation. (2) Managed concert ticket printing and sales. (3) Managed program advertisement sales and billings.

L.B.J. Congressional Intern, U.S. Congress, Rep. James P. Johnson (R-Colo.), Washington, DC 20015

July, 1978-August, 1978

- (1) Independently researched problems experienced by rapidly growing Western cities. (2) Attended congressional committee meetings and hearings. (3) Responded to constituents' comments, opinions, inquiries, and complaints.

Congressional Intern, U.S. Congress, Rep. Patricia Schroeder (D-Colo.), Washington, DC 20015

June, 1978-July, 1978

- (1) Researched legislation for the elderly. (2) Summarized position stands for press releases. (3) Responded to constituents' comments, opinions, inquiries, and complaints.

Professional Activities

Colorado Government Finance Officers Association

1991 - present

Chair, Certified Government Finance Officer Implementation Committee, 1993 -1994

Certified Government Finance Officer Research Committee, 1992 -1993

Littleton-Englewood Wastewater Treatment Plant Joint Venture

Board of Directors, 1993-1994

Arizona Finance Officers Association

Member, 1987 -1991

Community Activities

Presbyterian Church of Broomfield

Elder, 2018 - present

Member, 2017 - present

Choir, 2017 - present

FaithBridge Foundation

Board of Directors, 2012 - present

First Presbyterian Church, Boulder, CO

Deacon, 2002 - 2005

Member, 1994 - 2017

Choir, 1991 - 2017

Secretary, Building Expansion Committee, 1996

Timberline Symphony Orchestra, Lafayette, CO

Violinist, 1993 -1996

Broomfield Community Orchestra, Broomfield, CO

Violinist, 1991 -1993

Resume of Lorraine H. Trotter

Page 4

Community Activities, continued

Soroptimist International of Estrella, Avondale, AZ

President, 1990 -1991
Recording Secretary, 1989 - 1990
Corresponding Secretary, 1988 -1989
Member, 1987- 1991

Boulder Philharmonic Orchestra, Boulder, CO

Orchestra Board Member, 1984 -1985
Violinist, 1983- 1985

First United Methodist Church, Tempe, AZ

Choir, 1982-1983, 1986 - 1987

Mesa Symphony Orchestra, Mesa, AZ

Violinist, 1982 – 1983

Girl Scouts of America, New York, NY

Leader, Junior Girl Scout Troop, 1981 – 1982

Fort Collins Symphony, Fort Collins, CO

Violinist, 1975, 1979-1980

Jurisdiction Building Performance Report

IDSP - Idaho Springs

Date Range: 04/01/2020 - 06/30/2020

[illegible]

Jurisdiction Building Performance Report

IDSP - Idaho Springs

Date Range: 06/01/2020 - 06/30/2020

[illegible]

To: Mayor and City Council
From: Diane Breece, City Clerk
Date: July 10, 2020
Subject: Staff Report

- ✓ Processed 4 short term rental renewals
- ✓ Attended the July 1 Planning Commission and July 8 Variance meetings
- ✓ Packet review/prep, minutes, special events, payroll, short term rentals

Request for action: Move to approve the revocable permit for use of City property for Clear Creek County Library District for the "Once Upon a Trail" experiential storybook project.

REVOCABLE PERMIT FOR USE OF CITY PROPERTY

THIS REVOCABLE PERMIT FOR USE OF CITY PROPERTY is granted this ____ day of _____, 20____, (the "Effective Date"), by the City of Idaho Springs, Colorado, a Colorado municipal corporation ("City"), whose address is 1711 Miner Street, P.O. Box 907, Idaho Springs, Colorado 80452, to Clear Creek County Library District ("Permitee") whose address is PO Box 166, Georgetown, CO 80444.

- A. The City owns the streets, alleys, sidewalk rights-of-way and other City-owned areas listed in Exhibit A attached hereto and incorporated herein by this reference (the "City Properties").
- B. Permitee wishes to temporarily install and maintain a number of ground signs and support structures that will encroach upon the City Properties as a part of its Once Upon a Trail experiential storybook project (collectively the "Story Signs"). The details and parameters of the Story Signs and their encroachments are depicted on Exhibit A.
- C. As required by Idaho Springs Municipal Code ("Code") Section 13-10, the Permitee has made application to the City for a revocable encroachment permit for the Story Signs.
- D. Pursuant to the laws of the State of Colorado and the Code, the City is vested with power and authority over the use of municipally-owned streets, alleys, rights-of-way and other public properties.
- E. The City is willing to grant a revocable permit to Permitee to allow the installation and maintenance of the Story Signs under certain circumstances, as further set forth herein.
- F. The intent of this Permit is to authorize, on a revocable basis, the installation and maintenance of the Story Signs within the City Properties without cost to the City.

PERMIT

1. Revocable Permit Granted.

Subject to the terms and conditions further set forth herein, the City hereby grants to Permitee a non-exclusive and revocable authorization (the "Permit") to install and maintain the Story Signs in the City Properties. The rights granted under this Permit are expressly subordinate to the rights of the public and to any rights granted previously by the City to any person. The City may enforce this Permit either by seeking damages or by specific performance or through any other legal or equitable remedy available to the City.

2. Design, Installation, Excavation and Maintenance

- a. The Permitee shall pay all costs of design, installation, and maintenance of the Story Signs. Upon revocation of the Permit as provided herein, Permitee shall pay all costs and perform all removal of the Story Signs from the City Properties and, if applicable, shall pay all costs of and be responsible for returning any disturbed land surface to substantially the same condition that existed on the Effective Date.

b. This Permit shall neither operate nor be construed to abridge, limit or restrict the City in exercising its right to make full use of the City Properties encroached upon as public thoroughfares or public place, nor shall it operate to restrict utility companies or any other Permittees in exercising their rights to construct, remove, operate and maintain their installations within the City Properties.

c. Permittee hereby assumes full responsibility for any and all damages accruing to public facilities, utilities, the Story Signs and other private improvements located within the City Properties as a result of activities authorized by this Permit.

d. Permittee shall not install, replace or alter the Story Signs without first obtaining all required permits and approvals and paying all necessary fees and/or bonds, as applicable, including but not limited to building and excavation permits and fees. Permittee shall maintain the Story Signs in a good and attractive condition during the term of the Permit.

e. The Permittee and the Story Signs shall at all times conform to the requirements and standards set forth in Code Section 13-10, as applicable, including but not limited to Permittee's obligation to provide evidence of and maintain certain insurance policies and coverages as further set forth therein.

f. Any excavation activities must be performed in accordance with the Code and pursuant to any required excavation permit(s). See Article II of Chapter 13 of the Code.

g. Upon completion of installation of the Story Signs and upon completion of any subsequent alteration thereto, a reproducible copy of the exact location and dimensions of the Story Signs shall be filed with the City Administrator.

h. Permittee acknowledges that it is installing the Story Signs at its own risk. Permittee is solely responsible for any damage to the Story Signs caused by City personnel, or the City's contractors or subcontractors, in connection with conducting routine or emergency maintenance and operations in the City Properties.

3. Repair of Damages

Permittee shall promptly repair any damage to the City Properties caused by its activities under this Permit. If such damage poses an imminent threat to the health, safety or welfare of the public, any individual or any property, the City may perform, by itself or by contract, any repairs necessary to eliminate such threat and the Permittee shall be responsible for the costs of the same, upon demand from the City.

4. Term; Termination.

The initial term of this Permit shall commence on the Effective Date and shall expire six (6) months thereafter. This Permit may be renewed for any subsequent number of terms upon a finding by the City Clerk, or his or her designee, that the conditions justifying original approval of the Permit are still in existence at the time of each renewal.

This Permit will terminate upon the date of revocation designated by the City pursuant to Section 5 below. This Permit may also terminate upon Permittee's request so long as Permittee removes all Story Signs and returns the City Properties to substantially similar condition as that prior to installation of the Story Signs, prior to the proposed termination date.

5. Revocation.

a. The City may revoke this Permit upon ten (10) calendar days' written notice to Permittee and upon the occurrence of any one or more of the following events:

(i) Breach of this Permit by Permittee after Permittee has failed to cure such breach for a period of ten (10) calendar days from the date of written notice of such breach from the City.

(ii) A determination by the City Administrator that the City Properties is desired or needed for some purpose inconsistent with this Permit.

b. Notwithstanding the foregoing, the City may revoke this Permit upon less than ten days' written notice, including immediate revocation, upon a finding by the City Administrator that the City Properties is more immediately needed for a public purpose inconsistent with the terms of this Permit.

c. Upon revocation, Permittee shall, at Permittee's sole cost and expense, remove the Story Signs and restore the City Properties to substantially the same condition that existed on the Effective Date.

d. Upon revocation, this Permit shall terminate, be deemed null and void and of no further force and effect.

e. In the event that Permittee fails to remove the Story Signs by the deadline imposed by the City, the City may remove or cause the Story Signs to be removed. The City may collect the costs of removal from the Permittee and the Permittee agrees to pay such cost promptly upon written demand therefor. If the Permittee fails or refuses to pay any such charge(s) when due, the charge(s) shall constitute a lien upon and against the property with which the Story Signs are connected or associated and any such lien may be certified as an assessment against such property for collection in the same manner as real estate taxes.

6. Notice.

Every notice required or permitted hereunder shall be in writing and shall be deemed to have been fully given when delivered by hand or upon delivery when sent by overnight mail, to the party's address set forth in the introductory paragraph of this Permit or at such other address as a party may designate, in writing, to the other party.

7. Indemnification.

The Permittee expressly agrees to, and shall, indemnify and hold harmless the City and any of its officers, agents, or employees from any and all claims, demands, damages, liability, or court awards, including costs and attorneys' fees that are incurred by the City or that may be awarded as a result of any loss, injury or damage sustained or claimed to have been sustained by anyone, including but not limited to, any person, partnership, or corporation, in connection with or arising out of any act, omission, error, mistake, negligence, or other fault of the Permittee or any of such Permittee's agents, partners, contractors, subcontractors, or lessees, in the installation, construction, use or maintenance of the Story Signs and occupation of the City Properties associated therewith. In particular and without limiting the scope of the foregoing agreement to indemnify and hold harmless, the Permittee shall indemnify the City for all claims, damages, liability, or court awards, including costs and attorneys' fees that are incurred by the City or that may be awarded against the City as a result of any loss, injury or damage sustained or claimed to have been sustained by anyone, including but not limited to, any person, firm, partnership, or corporation, in connection with or arising out of any claim that, in whole or in part, all or any portion of the Public Improvements permitted by this Permit or the maintenance and/or operation of the Story Signs and/or the City Properties constitutes a dangerous, hazardous, and/or unsafe condition. Permittee further agrees that should it fail to indemnify the City as required in this section, the City shall have the right to file a lien, in the dollar amount for which the Permittee has failed to indemnify the City, against any and all real property owned by the Permittee, which lien may be foreclosed upon in the manner provided in Colorado Statutes for the judicial foreclosure of liens.

In the event the City institutes litigation against the Permittee for a breach of this Permit or for an interpretation of the Permit and the City is the prevailing party, Permittee shall reimburse the City for all costs related thereto including reasonable attorneys' fees. If the Permittee prevails, then the City shall reimburse the Permittee for all costs related thereto including reasonable attorneys' fees.

8. Competing Uses.

The Story Signs and the Permittee's activities within the City Properties shall not interfere with any utilities or other public use of the City Properties. Permittee's Story Signs shall be maintained and altered from time to time, if necessary in the reasonable determination of the City, to avoid interference with other property, uses and improvements.

9. Miscellaneous Provisions

a. Waiver of Breach. A waiver by the City of the breach of any term or provision of this Permit shall not operate or be constructed as a waiver of any subsequent breach by Permittee.

b. Binding Effect. This Permit shall inure to the benefit of, and be binding upon, the parties, their respective legal representatives, successors, heirs, and assigns.

c. Underlying Intent and Scope. It is the intent of this Permit that the City shall incur no cost or expense attributable to or arising from the installation, construction, maintenance, or operation of the Story Signs authorized by this Permit and that, in all instances, the risk of loss, liability, obligation, damages, and claims associated with the Story Signs shall be borne by the Permittee. This Permit does not confer upon the Permittee any other right, permit, license, approval, or consent other than that expressly provided for herein and this Permit shall not be construed to waive, modify, amend, or alter

the application of any other federal, state, or local laws, including laws governing zoning, land use, property maintenance, or nuisance.

d. No Third Party Beneficiaries. Nothing contained in this Permit is intended to or shall create a contractual relationship with, cause of action in favor of, or claim for relief for, any third party. Absolutely no third party beneficiaries are intended by this Permit. Any third party receiving a benefit from this Permit is an incidental and unintended beneficiary only.

e. Governing Law, Venue, And Enforcement. This Permit shall be governed by and interpreted according to the law of the State of Colorado. Venue for any action arising under this Permit shall be in the appropriate court for Clear Creek County, Colorado.

f. No Waiver of Immunity. Nothing in this Permit is intended to waive any protection afforded to the City by the Colorado Governmental Immunity Act, C.R.S. § 24-10-101 et seq. or any other applicable law providing immunity to the City, its officials, officers, agents, and employees.

CITY OF IDAHO SPRINGS, COLORADO

Michael Hillman, Mayor

ATTEST:

Diane Breece, City Clerk

PERMITEE:

By: _____

Print Name: Cameron E. Martin

Position/Title: Director / Administrator

Clear Creek County Library District

STATE OF COLORADO)

) ss.

COUNTY OF Clear Creek)

The foregoing instrument was acknowledged before me this 26 day of June, 2020, by
Cameron Martin.

WITNESS my hand and official seal.

My commission expires: June 1, 2022

Notary Public

EXHIBIT A

RANEE J WELDY
NOTARY PUBLIC - STATE OF COLORADO
NOTARY ID 20074004965
MY COMMISSION EXPIRES JUN 1, 2022

[illustration of Story Signs, City Properties and encroachment area(s)]

Once Upon a Trail Sign Locations on City of Idaho Springs Property

EXHIBIT A; "City Properties"

Sign Number	Location	Property Owner	Property Type	Additional Sign Components	Photo	Notes
7	NW Corner of 17th & Colo Blvd	City of Idaho Springs	Public	Maybe a reminder to cross safely/look both ways?		Locate sign in grass "island" between diverging sidewalks
8	NE Corner of 17th & Colo Blvd	City of Idaho Springs	Public	Maybe a reminder to cross safely/look both ways?		Locate sign in grass "island" between 17th & Placer St.
9	On North side of Colo. Blvd (across from City Wide bank)	City of Idaho Springs	Public			
10	Near electrical box @ intersection of River Side Drive & Colo Blvd (NW Corner)	City of Idaho Springs	Public			
11	East of Clear Creek, North side of Colorado Blvd (across from Mitchell White building)	City of Idaho Springs	Public			
12	East of Chicago Creek, North side of Colo. Blvd (across from Fire Dept.)	City of Idaho Springs	Public			

13	West end of Courtney Riley Cooper Park	City of Idaho Springs	Public	Extra directions to next sign and a reminder to cross the street safely	
14	Near Steve Canyon statute in Courtney Riley Cooper Park, NE corner of 23rd & Colo Blvd	City of Idaho Springs	Public		
15	East end of Courtney-Riley-Cooper Park @ Greenway intersection/ crosswalk	City of Idaho Springs	Public	Direction to cross street towards community garden	
16	Pocket Garden	City of Idaho Springs/Scraps-to-Soil	Public		
17	On grass island @ intersection of Miner St. & Colo. Blvd	City of Idaho Springs	Public	Reminder to look both ways!	
18	In gravel island around Visitor's Center parking lot	City of Idaho Springs	Public		

19	In gravel next to Visitor's Center garden	City of Idaho Springs	Public			
22	Gravel island WEST of Michell White Building, EAST of Clear Creek bridge	City of Idaho Springs	Public	Maybe a good place for CDC reminders... (proximity to high risk population)		
24	Intersection of 17th & Miner (East end of historic downtown)	City of Idaho Springs	Public			Might be a good place for a CDC sign for masks
25	Intersection of 16th & Miner Street	City of Idaho Springs	Public			
26	1434 Miner Street sidewalk garden (in front of the Wild Grape)	City of Idaho Springs	Public			

Diane Breece, City Clerk

From: Amy Saxton <asaxton@clearcreekcounty.us>
Sent: Monday, July 6, 2020 11:53 AM
To: Andrew Marsh, City Administrator
Cc: Diane Breece, City Clerk
Subject: RE: CCLD/CCMRD Project

Hey Andy,

Sorry to leave you hanging. I am pretty sure i prepared a response in my head at some point. 😊

I see no problem at all with this. The only thing i can think of is to make sure they get picked up at some point but i am all for tit.

Amy Saxton
Strategic & Community Planning Division Director
Clear Creek County
PO Box 2000
405 Argentine Street
Georgetown, CO 80444
303-679-4238 (o)
303-877-0579 (m)



From: Andrew Marsh, City Administrator [mailto:admin@idahospringsco.com]
Sent: Monday, July 06, 2020 11:49 AM
To: Amy Saxton
Cc: Diane Breece, City Clerk
Subject: RE: CCLD/CCMRD Project

Hi, Amy.

I know you have a lot going on in your new position, but would you let us know your thoughts on this matter?

Andy

From: Andrew Marsh, City Administrator
Sent: Saturday, June 27, 2020 11:12 AM

To: Amy Saxton <asaxton@clearcreekcounty.us>
Cc: Diane Breece, City Clerk <cityclerk@idahospringsco.com>
Subject: CCLD/CCMRD Project

Any,

With the City's blessing, the CCLD/CCMRD is creating a walking story trail of temporary yard signs located throughout the City, including along the Greenway. I suggested that our City Clerk, Diane Breece, connect with you regarding any considerations there may be with locating the signs along the Greenway, and I have copied her on this email. Would You let us know your thoughts? Thanks.

Andy

Get [Outlook for iOS](#)

	2015	2016	2017	2018	2019	2020	Mo. To Mo. Comparison	YTD Comparison	Current YTD Total	Previous YTD Total
Jan	\$82,982.25	\$136,640.85	\$154,218.54	\$154,968.62	\$166,830.68	\$199,661.64	19.68%		199,661.64	166,830.64
Feb	\$147,331.25	\$182,564.35	\$194,616.57	\$201,422.32	\$246,761.66	\$258,309.27	4.68%	10.73%	457,970.91	413,592.30
Mar	\$158,798.64	\$139,731.94	\$200,236.03	\$194,756.37	\$222,532.49	\$235,940.98	6.03%	9.08%	693,911.89	636,124.83
April	\$165,135.80	\$187,483.54	\$177,395.43	\$190,166.90	\$207,177.31	\$232,375.01	12.16%	9.84%	926,286.90	843,302.14
May	\$184,231.41	\$182,398.01	\$206,563.51	\$223,907.92	\$232,244.57	\$186,300.12	-19.78%	3.44%	1,112,587.02	1,075,546.71
June	\$125,107.72	\$134,442.24	\$159,819.04	\$175,580.94	\$178,261.23	\$188,064.67	5.50%	3.74%	1,300,651.69	1,253,807.94
July	\$141,818.16	\$181,631.58	\$177,345.32	\$184,601.78	\$213,658.13	\$176,240.37	-17.51%	0.64%	1,476,892.06	1,467,466.07
August	\$211,657.74	\$233,208.76	\$248,756.18	\$274,310.00	\$285,678.54		-100.00%	#DIV/0!		
Sept	\$238,861.53	\$261,915.78	\$295,890.20	\$351,932.41	\$393,380.68		-100.00%	#DIV/0!		
Oct	\$214,386.69	\$247,167.24	\$266,861.70	\$261,825.68	\$308,276.28		-100.00%	#DIV/0!		
Nov	\$227,048.96	\$237,656.99	\$217,782.08	\$253,207.80	\$268,690.51		-100.00%	#DIV/0!		
Dec	\$139,505.57	\$178,132.16	\$176,952.97	\$186,403.26	\$228,281.95		-100.00%	#DIV/0!		
Total	\$2,036,865.72	\$2,302,973.44	\$2,476,437.57	\$2,653,084.00	\$2,951,774.03	\$1,476,892.06			\$6,167,962.11	\$5,856,670.63
Budget	1,885,124.00	1,970,000.00	2,344,592.00	2,536,932.00	2,581,078.00	3,002,445.00				
% of Bud	108.05%	116.90%	105.62%	104.58%	114.36%	49.19%				

Retail Marijuana Excise Tax-\$6074.86

0	2014	2015	2016	2017	2018	2019	2020	Percent
February								
Sales Tax - General Fund	76,166.46	98,269.94	91,282.17	97,308.29	100,711.16	123,380.82	129,154.63	
Sales Tax Improvement Fund	40,024.36	49,061.31	45,641.09	48,654.14	50,355.58	61,690.42	64,577.32	
Vendors Fee	4,002.44	0.00	0.00		0.00	0.00		
Sales Tax (1/4) Streets			45,641.09	48,654.14	50,355.58	61,690.42	64,577.32	
Monthly Sales Tax Total:	120,193.26	147,331.25	182,564.35	194,616.57	201,422.32	246,761.66	258,309.27	4.68%
Monthly Marijuana Tax		3,368.18	7,988.49	7,455.75	5,347.96	5,823.62	5,648.72	-3.00%
March								
Sales Tax - General Fund	73,388.35	79,399.32	69,865.96	100,118.01	97,378.19	111,266.25	117,970.48	
Sales Tax Improvement Fund	38,564.50	39,699.66	34,932.99	50,059.01	48,689.09	55,633.12	58,985.25	
Vendors Fee	3,856.45	0.00	0.00		0.00	0.00		
Sales Tax (1/4) Streets		39,699.66	34,932.99	50,059.01	48,689.09	55,633.12	58,985.25	
Monthly Sales Tax Total:	115,809.30	158,798.64	139,731.94	200,236.03	194,756.37	222,532.49	235,940.98	6.03%
Monthly Marijuana Excise Tax		3,910.74	5,107.97	5,712.67	5,408.54	5,975.97	6,515.92	9.04%
April								
Sales Tax - General Fund	80,664.24	82,567.90	93,741.76	88,697.71	95,083.44	103,588.65	116,187.51	
Sales Tax Improvement Fund	42,387.87	41,283.95	46,870.89	44,348.86	47,541.73	51,794.33	58,093.75	
Vendors Fee	4,238.79	0.00	0.00		0.00	0.00		
Sales Tax (1/4) Streets		41,283.95	46,870.89	44,348.86	47,541.73	51,794.33	58,093.75	
Monthly Sales Tax Total:	\$127,290.90	\$165,135.80	\$187,483.54	\$177,395.43	\$190,166.90	\$207,177.31	\$232,375.01	12.16%
Monthly Marijuana Excise Tax		3,691.28	4,994.77	5,379.87	4,491.50	5,758.25	5,768.15	0.17%
May								
Sales Tax - General Fund	75,335.69	92,115.71	91,199.01	103,281.75	111,953.96	116,122.29	93,150.09	
Sales Tax Improvement Fund	39,587.80	46,057.85	45,599.50	51,640.88	55,976.98	58,061.14	46,575.04	
Vendors Fee	3,958.78	0.00	0.00		0.00	0.00		
Sales Tax (1/4) Streets		46,057.85	45,599.50	51,640.88	55,976.98	58,061.14	46,575.04	
Monthly Sales Tax Total:	118,882.27	184,231.41	182,398.01	206,563.51	223,907.92	232,244.57	186,300.17	-20%
Monthly Marijuana Excise Tax		4,284.99	5,276.39	6,015.01	7,483.30	6,695.80	4,231.18	-37%
June								
Sales Tax - General Fund	66,657.71	62,553.86	67,221.12	79,909.52	87,790.46	89,130.61	88,120.19	
Sales Tax Improvement Fund	35,027.64	31,276.93	33,610.56	39,954.76	43,895.24	44,565.31	44,060.09	
Vendors Fee	3,502.76	0.00	0.00		0.00	0.00		
Sales Tax (1/4) Streets		31,276.93	33,610.56	39,954.76	43,895.24	44,565.31	44,060.09	
Monthly Sales Tax Total:	105,188.11	125,107.72	134,442.24	159,819.04	175,580.94	178,261.23	176,240.37	-1%
Monthly Marijuana Excise Tax		3,562.35	4,089.29	4,716.03	4,258.81	5,207.90	5,546.86	7%



To: Michael Hillman, Mayor
City Council

From: Christian Malanka, Chief of Police *CJM*

Date: July 9, 2020

Subject: Council Meeting July 13, 2020

Requests for Action

None.

Calls For Service: The Calls for Service for the period of June 18 thru July 8 are not posted. The report will be amended upon return of the records supervisor.

COVID19 : The Market Area on Miner between 14th and 17th Avenue continues to be populated by business encroachments and patrons. The county public health order which went into effect last Friday has been enforced to the extent possible. Overwhelmingly patrons and citizens are adhering to the order. Code Enforcement Officer S. Zacharias visited all historic district businesses and distributed the order.

Beau Jo's restaurant elected to close after it was determined one employee tested positive for the corona virus.

There is continued discussion about the aesthetics of the barricades at the Miner St. closures. It is the position of the police department that we remain flexible, however any barricade design must allow for immediate removal from the roadway for emergency vehicle access including the largest fire apparatus.

Virginia Canyon Mountain Park: Nothing to report.

Meetings:

Code Enforcement: The Department received a complaint of two abandoned vehicles at the H&H Hotel. The problem was remediated without issuance of a summons.

A property on Virginia St. was reported to having a dead tree on the property presenting a danger to neighboring properties. The property owner was given until June 6th to remediate the property then given an extension but thus far has not taken action. A summons was issued to the property owner.

The CEO continues to augment police by conducting security checks of the parks and pathways.

Marijuana Compliance Officer: No New Activity

Training: - Annual Firearms Training is in progress.

Staffing: 100 % with one officer on light duty.

Operation Aspen Leaf: The department has not observed or received reports of camping violations during the reporting period. Historic campsite and locations are being checked. There has been some new foot traffic but no camps identified.

Fire Conditions: The USFS, County and City fire bans remain in place. Officers responded to multiple fireworks calls. Charges were filed against two individuals.

After Action Reports: None

Upcoming Events: 2020 Burro Races Cancelled
Nationwide Productions' unsanctioned staging and ride through Idaho Springs.
Sunday, September 6, @ 10:00 PM to Midnight. (Anticipated)

Significant Events:

Updated Cases: On June 30, 2020 a former ISPD employee plead guilty to a criminal mischief charge from an incident that occurred in September, 2019. In a plea agreement the sentence was deferred and the defendant ordered to make restitution. (190828)

Updated Case: On June 24, 2020 ISPD was alerted by Adams County that they had made an arrest of a suspect from the June 14 thefts that occurred at MountainMini Storage at 200 Whitewater Road. The suspect, driving a stolen motorhome, was apprehended by Adams County Deputies. Also recovered was a stolen camper trailer and other belongings. The suspect was found with a firearm in his possession. It was determined the firearm had also been stolen. The suspect is facing state charges in both Adams County and Clear Creek County. Most of the stolen property has been returned to its owners. Case cleared by arrest. (200585)

June 19: At approximately 10:15 PM ISPD officers were dispatched to the Kum and Go convenience store in the 1300 Block of Miner St. on a report of a disturbance. Officers investigated and determined that the subject creating the disturbance had an outstanding arrest warrant issued in Lakewood for destruction of property. In the course of the investigation officers established that the subject was in possession of narcotics and drug paraphernalia. Due to the COVID19 emergency precautions the subject was not booked into jail but released with a criminal summons requiring mandatory appearance in state court. Rewspense Time: 2 Minutes (200604)

June 20: At approximately 2:30 PM an ISPD officer encountered a subject known to have an outstanding arrest warrants for failure to appear in court for Criminal Possession of

Identification; Driving Under Restraint; and Theft. The subject was taken into custody without incident. Response Time: Officer Initiated (200606)

June 29: ISPD Code Enforcement investigated a report of two abandoned vehicles at the H&H Hotel. According to the hotel owner the vehicles were abandoned by former patrons in the spring. The Code officer was able to identify and contact the last know owner. The two vehicles owner elected to have the vehicles removed in lieu of charges and impoundment. Case closed. Response Time: 2 Minutes (200643/200644)

June 30: ISPD investigated a report of internal theft from a west end business. It is alleged that an employee was defrauding the business. Charges of Forgery and Theft were filed and a warrant for the arrest of the subject was issued. Bond was set at \$5,000.00. The subject has since turned himself in and has bonded out of jail. Case cleared by arrest. Response Time: Not Listed (200648)

July 1: ISPD investigated a report of harassment. It was alleged that a subject had made recurring harassing telephone calls to an area realtor. Investigation determined the identity of the subject making the calls. Voicemails evidenced that the calls had been made and that there was intent to harass and intimidate the recipient. A charge of harassment was filed against the suspect who must appear in court. Case Cleared by Summons. Response Time: 8 Minutes (200653)

July 4: ISPD responded to multiple fireworks complaints throughout the city. Multiple summonses were issued. In one case the offender received two warnings prior to being charged. Response Times: 10 and 3 minutes respectively. (200662/200663)

July 5: At @ 2:40 AM an ISPD officer observed a vehicle being driven over a curb on the east side of the city. The operator was contacted and showed signs of intoxication. The officer developed probable cause to believe the subject was intoxicated and made an arrest. It was also determined that the operator's license was revoked. DUI Charges Filed. Response Time: Officer Initiated (200665)

July 5: At @ 10:20 PM, ISPD was dispatched to a motor vehicle accident on westbound I70 near mile marker 240. In the course of the investigation officers developed reason to believe that the operator was intoxicated. As a precaution the driver was transported to an area hospital. The vehicle was totaled. The operator was charged with DUI. Response Time: 3 Minutes. (20066)



CITY OF IDAHO SPRINGS
1711 Miner Street
P.O. Box 907
Idaho Springs, CO 80452-0907
Telephone (303) 567-2400
FAX (303) 567-0124

TO: MAYOR and COUNCIL
FROM: JOHN BORDONI
DATE: JULY 13 2020
Re. STAFF REPORT

STREETS & PARKS

General park maintenance
Equipment repair & services
Pothole repair
Sweeping

COLLECTION & DISTRIBUTION

Utility locates for contractors working in area.
Water Meter repairs
Manhole inspection
Leak detection throughout the City. (we have found a couple smaller leaks that will be addressed)

WATER & WASTEWATER

The waste water project is progressing. Project two will start soon, with final approval of council.
Attached is the 3 weeks look ahead for the project.

JOHN BORDONI

WWTF Expansion Project

THREE WEEK PROJECT PLANNING SCHEDULE

Starting Date Monday 7/6/20 Ending Date Sunday 7/26/20

Week 1

TASK	Start Date	Mon	Tue	Wed	Thu	Fri	Sat	Sun
	End Date	7/6	7/7	7/8	7/9	7/10	7/11	7/12
Pump and Clean Digester/Pre-EQ	6/25							
	7/9							
Relocate Screw Press/Grit Classifier Electric	5/30							
	7/16							
Finish Cake Press Piping to Dumpster	7/7							
	7/8							
Screw Press Start-Up	7/9							
	7/9							
Finish Bathroom Ply/FRP and Drop Ceiling	7/8							
	7/9							
Re-move Old Aeration System	7/10							
	7/14							

Week 2

TASK	Start Date	Mon	Tue	Wed	Thu	Fri	Sat	Sun
	End Date	7/13	7/14	7/15	7/16	7/17	7/18	7/19
Re-move Old Aeration System	7/10							
	7/14							
Relocate Screw Press/Grit Classifier Electric	5/30							
	7/16							
Install Secondary Filter	7/13							
	7/22							
Aeration System Pre-EQ	7/15							
	7/21							
Install Baffle in Headworka Channel and Bypass Screen	7/16							
	7/17							

Week 3

TASK	Start Date	Mon	Tue	Wed	Thu	Fri	Sat	Sun
	End Date	7/20	7/21	7/22	7/23	7/24	7/25	7/26
Lights and Controls Electric	7/17							
	7/24							
Install Secondary Filter	7/13							
	7/22							
Relocate Grit Classifier to New Headworks	7/20							
	7/22							
Finish Grit Classifier System Piping	7/23							
	7/24							
Remove and Demo Old Grit Garage/ Grade northwest corner of existing building	7/24							
	7/24							
START UP GRIT SYSTEM 7/20????	7/27							
	7/28							

Comments

TO: MAYOR and COUNCIL

From: John Bordoni

Date: JULY 13, 2020

Re.: Request for Action

Motion to approve:

*Move to approve the sale of a 1999 John Deere skidsteer loader on the web site
GOVDEALS.COM*

*This piece of equipment was replaced earlier this year. The machine will start
but that is about it. We had a couple of services techs look at the machine, it has
hydraulic, electrical and brake issues. Both techs stated the cost of repairs would
exceed the value of the machine if you can find any parts available for repairs.
Unfortunately like most products manufactures don't want them to last forever.*

JOHN BORDONI

TO: MAYOR and COUNCIL

From: John Bordoni

Date: JULY 13, 2020

Re.: Request for Action

Motion to approve:

Move to approve 58,511.00 to FISHER CONSTRUCTION for the repair of the Hwy 103 water line from line # 54-72-7320

Fisher Construction quote—58,511.00

Jim Nobel Inc quote—69,000.00

ACC Constructors—did not submit a bid

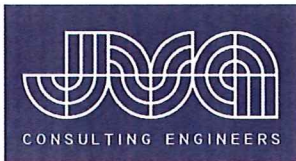
This budget year council approved and budgeted 100,000 for repairs and leak detection of water lines on Hwy 103 and other locations throughout the City.

This water line failed in late December of 2019. It is one of three lines that supply the City with potable water. The line is located on the Hwy 103 bridge that crosses over Clear Creek, the contractor will have to set up scaffolding under the bridge to access the water line.

The proposed time line for repairs will be late summer early fall when the river starts to drop and fewer rafters will be out.

We received two bids one from Fisher Construction and Jim Nobel Inc. ACC Constructors were solicited for a bid but they did not submit one.

JOHN BORDONI



JVA, Incorporated
1319 Spruce Street
Boulder, CO 80302
Ph: 303.444.1951
Fax: 303.444.1957
Toll Free: 877.444.1951

July 07, 2020

Mr. John Bordoni, Public Works Superintendent
City of Idaho Springs
1711 Miner Street
Idaho Springs, CO 80452

Web site:
www.jvajva.com

E-mail:
info@jvajva.com

Re: City of Idaho Springs Highway 103 Waterline Repairs – Recommendation for Award to Fischer Construction, Inc.

Dear John:

Two general contractors submitted proposals for the Highway 103 Waterline Repairs on Wednesday, July 01, 2020. Both proposals met the requirements of the RFP advertised in the Clear Creek Courant on June 17th, 2020. The results of the bids were as follows:

Fischer Construction, Inc.:	\$58,511.00
Jim Noble, Inc.:	\$69,000.00

Based on the proposals received, it is recommended that the City award the project to Fischer Construction, Inc.

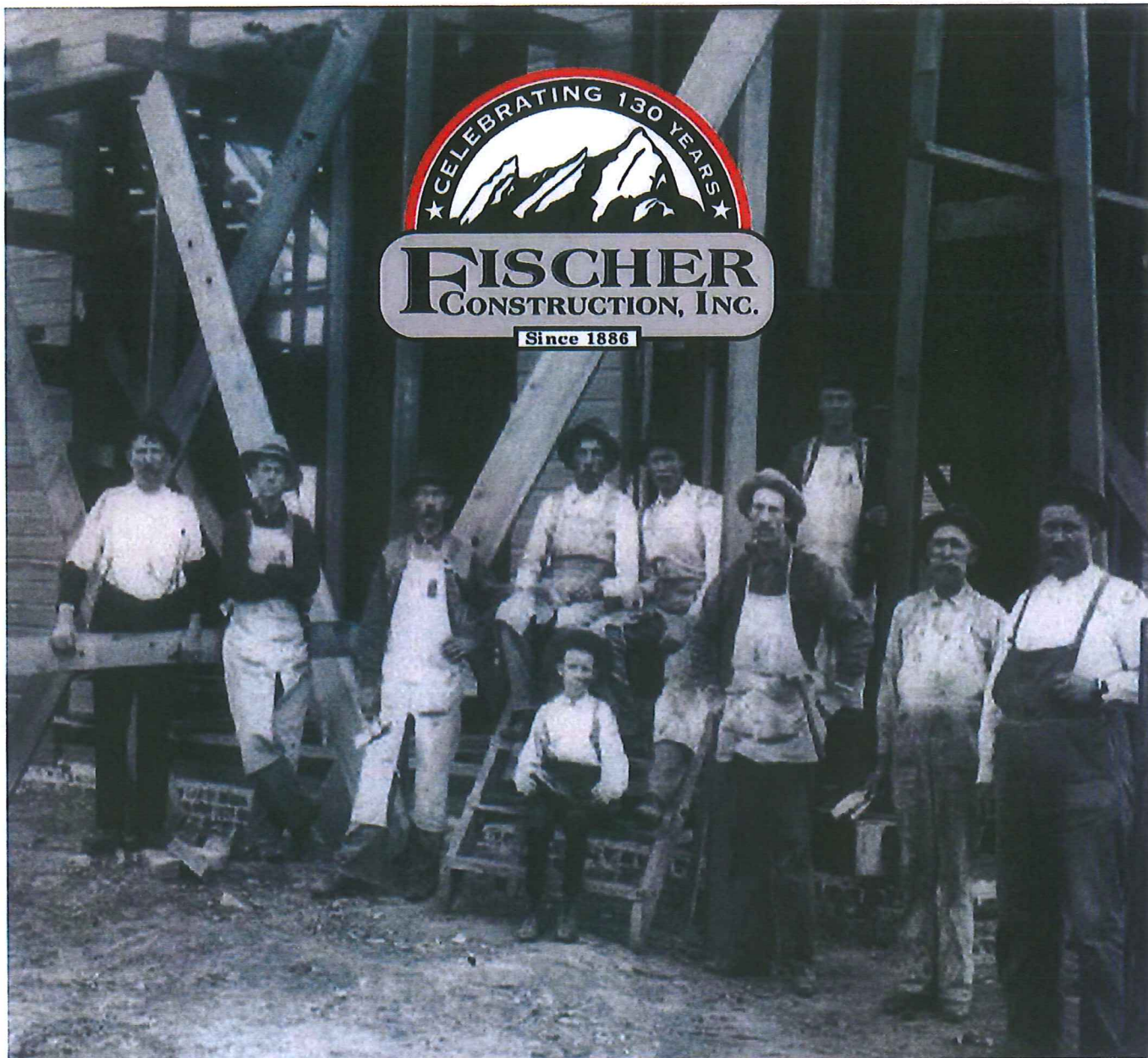
Following a Notice of Award to the selected CMAR firm, JVA will assist the City with issuing Notice of Award (NOA) immediately upon Council approval. Once the contract is fully executed, JVA will assist the City with issuing Notice to Proceed (NTP) for construction ASAP, and coordinate final approval with CDOT.

As always, feel free to contact me with any questions or concerns at 303-565-4952 or mkatalinich@jvajva.com.

Sincerely,
JVA, Incorporated

By 

Michael Katalinich, P.E.
Senior Project Manager

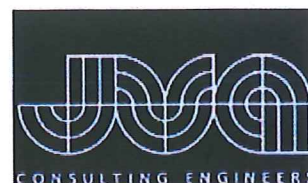


Proposal

Prepared For: City of Idaho Springs
Highway 103 Water Line
Construction Manager At Risk (CMAR)



www.fischerconst.com



SECTION 00310

BID FORM

- 1.01 The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with Owner in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices within this Bid and in accordance with the other terms and conditions of the Bidding Documents.
- 1.02 Bidder accepts all of the terms and conditions of the Instructions to Bidders, including without limitation those dealing with the disposition of Bid security. This Bid will remain subject to acceptance for 60 days after the Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of Owner.
- 1.03 In submitting this Bid, Bidder represents that:

- A. Bidder has examined and carefully studied the Bidding Documents, other related data identified in the Bidding Documents, and the following Addenda, receipt of which is hereby acknowledged:

Addendum No.	Bidders Signature	Date Acknowledged
1		6/30/2020

- B. Bidder has visited the Site and become familiar with and is satisfied as to the general, local, and site conditions that may affect cost, progress, and performance of the Work.
- C. Bidder is familiar with and is satisfied as to all Laws and Regulations that may affect cost, progress, and performance of the Work.
- D. Bidder has carefully studied all drawings of physical conditions relating to existing surface or subsurface structures at the Site (except Underground Facilities) that have been identified in SC-4.02 as containing reliable "technical data." Bidder has considered the information known to Bidder; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Bidding Documents; and the Site-related reports and drawings identified in the Bidding Documents, with respect to the effect of such information, observations, and documents on (1) the cost, progress, and performance of the Work; (2) the means, methods, techniques, sequences, and procedures of construction to be employed by Bidder, including applying the specific means, methods, techniques, sequences, and procedures of construction expressly required by the Bidding Documents; and (3) Bidder's safety precautions and programs.

- 1.05 Bidder will complete the Work in accordance with the Contract Documents for the following lump sum price:

Base Bid Proposal:

All necessary labor, supervision, equipment, tools, and materials for: All necessary labor, supervision, equipment, tools, and materials to replace the Highway 103 8" steel waterline crossing Clear Creek on the Highway 103 bridge. Work includes, but is not limited to, replacement of both flexible expansion joints at the ends of the bridge, replacement of the dresser style couplings, replacement of Victaulic-style coupling gaskets, repair and replacement of clevis style hanger supports to allow for axial movement. Installation of all process piping, and completion of all associated site work relating to the Highway 103 Water Line Replacement Project shall be part of this project.

PROJECT TOTAL \$58,511.00

(IN WORDS) Fifty Eight Thousand Five Hundred Eleven Dollars.

BIDDER acknowledges that the Owner has the right to delete items in the Bid or change quantities at his sole discretion without affecting the Agreement or prices of any item so long as the deletion or change does not exceed twenty-five percent (30%) of the total Contract Amount.

The undersigned Bidder agrees to furnish any and all required Bonds in the form required by the District and to enter into a contract within the time specified in the Instructions to Bidders and further agrees to complete all Work covered by the Bid, in accordance with specified requirements, within the time specified in the Agreement. Bidder accepts the provisions of the Agreement as to liquidated damages.

In submitting this Bid it is understood that the right is reserved by Owner to reject any and all bids, and it is understood that this Bid may not be withdrawn during a period of 60 days after the scheduled time for the receipt of bids.

1.06 Construction Schedule:

- A. Bidder agrees that the Work will be substantially complete and will be completed and ready for final payment in accordance with Paragraph 14.07 of the General Conditions on or before the dates or within the number of calendar days indicated in the Agreement.

1.07 The following documents are submitted with and made a condition of this Bid:

- A. Required Bid security;
- B. List of Proposed Subcontractors;
- C. List of Proposed Suppliers;

E. Financial Statement

1. Provide a recent financial statement, including balance sheet and income statement showing:
 - a. Current assets and other assets
 - b. Current liabilities and other liabilities
 - c. Fixed assets and equipment

F. References

1. Provide name, address, and phone number of the General Contractor's banking reference
2. Provide name, address, and phone number of the General Contractor's insurance agent(s)

SIGNATURE OF BIDDER:

Date: 7/1/2020

If an Individual: _____,

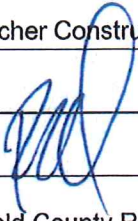
Doing business as _____

If a Partnership: _____

By _____, partner

If a Corporation: Fischer Construction, Inc. (a _____ Corporation)

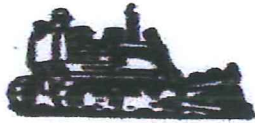
By Bart A. Fischer

(SEAL & TITLE:  President  ATTEST)

ADDRESS: 7460 Weld County Road 1, Longmont, Colorado 80504

TELEPHONE: 303-485-8855

E-MAIL: bfischer@fischerconst.com



JIM NOBLE, INC

3741 SAGE CIRCLE

EVERGREEN, COLORADO 80439

303-674-3334



CITY OF IDAHO SPRINGS

HWY 103 WATER LINE REPLACEMENT PROJECT

BID 2:00 PM 7-1-20

SECTION 00310

BID FORM

- 1.01 The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with Owner in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices within this Bid and in accordance with the other terms and conditions of the Bidding Documents.
- 1.02 Bidder accepts all of the terms and conditions of the Instructions to Bidders, including without limitation those dealing with the disposition of Bid security. This Bid will remain subject to acceptance for 60 days after the Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of Owner.
- 1.03 In submitting this Bid, Bidder represents that:

- A. Bidder has examined and carefully studied the Bidding Documents, other related data identified in the Bidding Documents, and the following Addenda, receipt of which is hereby acknowledged:

Addendum No.	Bidders Signature	Date Acknowledged
1		6-26-20

- B. Bidder has visited the Site and become familiar with and is satisfied as to the general, local, and site conditions that may affect cost, progress, and performance of the Work.
- C. Bidder is familiar with and is satisfied as to all Laws and Regulations that may affect cost, progress, and performance of the Work.
- D. Bidder has carefully studied all drawings of physical conditions relating to existing surface or subsurface structures at the Site (except Underground Facilities) that have been identified in SC-4.02 as containing reliable "technical data." Bidder has considered the information known to Bidder; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Bidding Documents; and the Site-related reports and drawings identified in the Bidding Documents, with respect to the effect of such information, observations, and documents on (1) the cost, progress, and performance of the Work; (2) the means, methods, techniques, sequences, and procedures of construction to be employed by Bidder, including applying the specific means, methods, techniques, sequences, and procedures of construction expressly required by the Bidding Documents; and (3) Bidder's safety precautions and programs.

- 1.05 Bidder will complete the Work in accordance with the Contract Documents for the following lump sum price:

Base Bid Proposal:

All necessary labor, supervision, equipment, tools, and materials for: All necessary labor, supervision, equipment, tools, and materials to replace the Highway 103 8" steel waterline crossing Clear Creek on the Highway 103 bridge. Work includes, but is not limited to, replacement of both flexible expansion joints at the ends of the bridge, replacement of the dresser style couplings, replacement of Victaulic-style coupling gaskets, repair and replacement of clevis style hanger supports to allow for axial movement. Installation of all process piping, and completion of all associated site work relating to the Highway 103 Water Line Replacement Project shall be part of this project.

PROJECT TOTAL \$ 69,000.00

(IN WORDS) sixty nine thousand dollars

BIDDER acknowledges that the Owner has the right to delete items in the Bid or change quantities at his sole discretion without affecting the Agreement or prices of any item so long as the deletion or change does not exceed twenty-five percent (30%) of the total Contract Amount.

The undersigned Bidder agrees to furnish any and all required Bonds in the form required by the District and to enter into a contract within the time specified in the Instructions to Bidders and further agrees to complete all Work covered by the Bid, in accordance with specified requirements, within the time specified in the Agreement. Bidder accepts the provisions of the Agreement as to liquidated damages.

In submitting this Bid it is understood that the right is reserved by Owner to reject any and all bids, and it is understood that this Bid may not be withdrawn during a period of 60 days after the scheduled time for the receipt of bids.

1.06 Construction Schedule:

- A. Bidder agrees that the Work will be substantially complete and will be completed and ready for final payment in accordance with Paragraph 14.07 of the General Conditions on or before the dates or within the number of calendar days indicated in the Agreement.

1.07 The following documents are submitted with and made a condition of this Bid:

- A. Required Bid security;
B. List of Proposed Subcontractors;
C. List of Proposed Suppliers;

E. Financial Statement

1. Provide a recent financial statement, including balance sheet and income statement showing:
 - a. Current assets and other assets
 - b. Current liabilities and other liabilities
 - c. Fixed assets and equipment

F. References

1. Provide name, address, and phone number of the General Contractor's banking reference
2. Provide name, address, and phone number of the General Contractor's insurance agent(s)

SIGNATURE OF BIDDER:

Date: 7-1-20

If an Individual: _____,

Doing business as _____

If a Partnership: _____

By _____, partner

If a Corporation: Jim Noble Inc (a Colorado Corporation)

By John Noble

(SEAL & TITLE: Vice President Pataykole Inc ATTEST)

ADDRESS: 3741 Sage Circle Evergreen CO 80435

TELEPHONE: 303-356-2961

E-MAIL: jhnoble1@hotmail.com