



CITY OF IDAHO SPRINGS
1711 Miner Street
P.O. Box 907
Idaho Springs, CO 80452-0907
Telephone (303) 567-4421
Fax (303) 567-4955

NOTICE AND AGENDA
Regular Meeting
Idaho Springs City Council
City Hall
Monday, March 14, 2022 – 7:00 p.m.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **AGENDA APPROVAL**
 - a) Move to approve the agenda for the March 14, 2022 meeting
5. **CONFLICT OF INTEREST**
6. **APPROVAL OF MINUTES**
 - a) Move to approve the minutes from February 28, 2022
7. **APPROVAL OF BILLS**
 - a) Move to approve bills to March 14, 2022
8. **PUBLIC COMMENT**
9. **CITY ATTORNEY**
10. **CITY ADMINISTRATOR**
 - a) Staff report submitted with no requests for action
11. **ADMINISTRATION DEPARTMENT**
 - a) **Assistant City Administrator** - Staff report submitted with no requests for action
 - b) **Deputy City Clerk** - Staff report submitted with no requests for action
12. **POLICE DEPARTMENT**
 - a) Staff report submitted with no requests for action
13. **PUBLIC WORKS DEPARTMENT**
 - a) Staff report submitted with one request for action. Move to approve \$19,873.00 to Arrowhead Landscaping for park maintenance from line #10-60-5108.
14. **WATER/WASTEWATER DEPARTMENT**
15. **COMMITTEE REPORTS**
16. **CITY CLERK/TREASURER**
17. **MAYOR / COUNCIL**
 - a) Councilmember constituent meetings – Lisa Manifold
18. **ADJOURN**

Next regular meeting on Monday, March 28, 2022

IN-PERSON AND REMOTE MEETING PUBLIC ATTENDANCE AND PARTICIPATION INSTRUCTIONS

The Public is able to view and hear this meeting remotely at the following address on the City's website:

<https://www.colorado.gov/pacific/idahospings/city-council-live>

To appear on the agenda as Scheduled Public Comment (in person or remote), you must fill out the form at the following link and return to the Deputy City Clerk no later than Noon (12 p.m.) the Thursday before the meeting date:

<https://www.colorado.gov/pacific/sites/default/files/Fillable%20Council%20Public%20Comment%201.pdf>. For remote Public Comment, please use this link to join the meeting: <https://us02web.zoom.us/j/88123857147>

To provide in-person Unscheduled public comment, please sign-in at the entrance to the Council Chambers. To provide remote unscheduled comment, please use this link to join the meeting: <https://us02web.zoom.us/j/88123857147>.

You will need to identify yourself when joining the Zoom meeting with an accurate first and last name. You will then need to raise your hand to be recognized for public comment at the designated time on the agenda.

Each Scheduled/Unscheduled Public Comment is limited to three (3) minutes.

**JOHN CURTIS
SCOTT PENNELL
CHUCK HARMON**

**KATE COLLIER
ART CACCAVALE
JIM CLARK**

LISA MANIFOLD

**IDAHO SPRINGS CITY COUNCIL
REGULAR MEETING
FEBRUARY 28, 2022**

The City Council of the City of Idaho Springs held a remote regular meeting on February 28, 2022, via zoom. Mayor Harmon called the meeting to order at 7:03 p.m.

Answering the roll were: Chuck Harmon, Kate Collier, John Curtis, Scott Pennell, Lisa Manifold, Art Caccavale and Jim Clark. Also present was Deputy City Clerk Wonder Martell, Assistant City Administrator Jonathan Cain, City Planner Jerad Chipman, Public Works Superintendent John Bordon and Police Chief Nate Buseck.

The Pledge of Allegiance was recited by all present.

AGENDA APPROVAL

Councilmember Kate Collier moved to approve the agenda for February 28, 2022
Councilmember Jim Clark seconded, followed by an all-in favor voice vote.

APPROVAL OF MINUTES

Councilmember Art Caccavale moved to approve minutes of February 14, 2022
Councilmember Kate Collier seconded, followed by an all-in favor voice vote.

APPROVAL OF BILLS

Councilmember Kate Collier moved to approve bills to February 28, 2022
Councilmember Art Caccavale seconded, followed by an all-in favor roll call vote.

RESOLUTIONS

Councilmember Kate Collier moved to approve Resolution #3 Series 2022, A resolution adopting an updated and amended City of Idaho Springs Fee Schedule.
Councilmember Art Caccavale seconded, followed by an all-in favor roll call vote.

ADMINISTRATIVE DEPARTMENT

Assistant City Administrator Jon Cain submitted a staff report with two requests for action.

Councilmember Kate Collier moved to approve submission of an Energy Impact Assistance Fund grant application – in an amount not to exceed \$200,000.00 with a minimum 50 percent project match – to the Colorado Department of Local Affairs for rehabilitation of the park grounds at Carnegie Library.
Councilmember Scott Pennell Seconded followed by an all-in favor roll call vote. Councilmember Lisa Manifold did ask if this was a repeat of last years attempt to do the Library Park. Assistant City Administrator Jon Cain advised that it is the same type of project, and the city is hoping to be able to get the funding to complete the project as all bids coming back at this time are so high.

Councilmember Scott Pennell moved to approve to approve submission of an Innovative Housing Opportunity Planning Grant application – in an amount not to exceed \$200,000.00 with a minimum 25 percent match – to the Colorado Department of Local Affairs for technical assistance related to identifying and implementing strategies to improve the housing stock in Idaho Springs.
Councilmember Jim Clark seconded. Discussion- councilmember Kate Collier asked for clarification on why we would seek out funding for a repeat of the comp plan. Assistant City Administrator Jon Cain advised that this is in part because of a house bill 1271.

**JOHN CURTIS
SCOTT PENNELL
CHUCK HARMON**

**KATE COLLIER
ART CACCAVALE
JIM CLARK**

LISA MANIFOLD

Mr. Cain also advised that there are many ways to try to increase the housing stock in Idaho Springs. Councilmember John Curtis inquired on what line item the 25% match would be coming from. Mr. Cain did not have that information at the time of the meeting. The discussion was followed by a roll call vote. Motion passes 6-1 with councilmember John Curtis voting no.

POLICE DEPARTMENT

Staff report submitted with one request for action.

Councilmember Kate Collier moved to approve the purchase of a new Police Outfitted Patrol Vehicle. Total Cost: \$52,574.00. Line Item 21-00-6012. Councilmember Art Caccavale seconded.

Discussion – Mayor Harmon wanted to express his gratitude that the Chief was able to recycle elements of the old patrol car to add to the new vehicle, to try to save costs. Councilmember Kate Collier asked what they would be doing with the old patrol car and Chief Buseck advised that it would be up for auction. Councilmember Jim Clark inquired to what type of vehicle, which is a Ford Explorer. Chief Buseck said that the PD has had good history with the Ford explorer as a very reliable vehicle. Chief Buseck also mentioned that this new patrol vehicle will have the eco boost. Discussion was followed by a roll call vote. All in favor, motion passes 7-0.

PUBLIC WORKS

Staff report submitted with one request for action. Councilmember Kate Collier moved to approve \$89,975 to Fischer Construction for the installation of the Montane pump energy station emergency generator and transfer switch from line #54-72-7320. Councilmember Lisa Manifold seconded, followed by an all-in favor voice vote. Mr. Bordoni wanted to mention that the Scott Lancaster Bridge is scheduled to be moved on March 7th and 8th but depending upon the weather, that date may change. It will take 600-ton crane to move this bridge.

MAYOR AND COUNCIL

Mayor Chuck Harmon moved to approve appointment of Rachel Turry to HPRC for a 4-year term. Councilmember Lisa Manifold seconded, followed by an all-in favor voice vote. Mayor Chuck Harmon moved to approve the re-appointment of Patti Tyler HPRC for an additional 4-year term. Councilmember Lisa Manifold seconded, followed by an all-in favor voice vote. Mayor Chuck Harmon moved to approve the re-appointment of Meghan Vickers to HPRC for an additional 4-year term. Councilmember Scott Pennell seconded followed by an all-in favor voice vote.

Mayor Chuck Harmon requested that council pick a date for the City Council Retreat. The date that was agreed upon is Monday March 28th 9-10 am until 2-3 pm.

ADJOURN

Mayor Chuck Harmon adjourned the meeting at 7:33 pm.

Invoice	Type	Description	Invoice Date	Due Date	Total Cost	Terms	Period	GL Account
A T & T Mobility (283)								
287246995984X02212022								
287246995984X02212022	Invoice	Cell Phone/WasteWater	02/13/2022	03/08/2022	158.02	Open	02/22	52-00-5335
287246995984X02212022	Invoice	Cell Phones/Water	02/13/2022	03/08/2022	158.02	Open	02/22	51-00-5335
Total 287246995984X02212022:					316.04			
Total A T & T Mobility (283):					316.04			
Allied Towing (11)								
5216								
5216	Invoice	2016 Ford Oil CHange and brake j	02/28/2022	03/30/2022	573.29	Open	02/22	10-30-6100
Total 5216:					573.29			
Total Allied Towing (11):					573.29			
Alpha Graphics (1013)								
6019								
6019	Invoice	Downtown plan	01/28/2022	02/18/2022	562.69	Open	01/22	10-20-5325
Total 6019:					562.69			
Total Alpha Graphics (1013):					562.69			
Alsco - Denver Linen (13)								
LDEN2575841								
LDEN2575841	Invoice	Carpets	03/01/2022	03/11/2022	60.00	Open	03/22	10-30-5108
Total LDEN2575841:					60.00			
Total Alsco - Denver Linen (13):					60.00			
AmeriGas (1478)								
3133101217								
3133101217	Invoice	Hazmat, Fuel Wilcall fee	02/18/2022	03/20/2022	19.11	Open	02/22	52-00-6001
3133101217	Invoice	Propane WWTP	02/18/2022	03/20/2022	386.22	Open	02/22	52-00-6001
Total 3133101217:					405.33			
3133139960								
3133139960	Invoice	Hazmat, Fuel Wilcall fee	02/19/2022	03/21/2022	27.10	Open	02/22	51-00-6001
3133139960	Invoice	Propane Water Plant	02/19/2022	03/21/2022	2,518.43	Open	02/22	51-00-6001
Total 3133139960:					2,545.53			
3133139961								
3133139961	Invoice	Hazmat, Fuel Wilcall fee	02/19/2022	03/21/2022	27.10	Open	02/22	52-00-6001
3133139961	Invoice	Propane Water Plant	02/19/2022	03/21/2022	2,094.50	Open	02/22	51-00-6001
Total 3133139961:					2,121.60			
Total AmeriGas (1478):					5,072.46			
BEARCOM (1596)								
1603								
1603	Invoice	2022 Ford Explorer Outfitting	03/09/2022	03/27/2022	13,534.00	Open	03/22	21-00-6012
Total 1603:					13,534.00			
Total BEARCOM (1596):					13,534.00			

Invoice	Type	Description	Invoice Date	Due Date	Total Cost	Terms	Period	GL Account
Blackstone Rivers Ranch (2016)								
2085								
2085	Invoice	Lyle Wohlers Award	02/22/2022	03/01/2022	700.00	Open	02/22	10-30-5215
Total 2085:					700.00			
Total Blackstone Rivers Ranch (2016):					700.00			
Blackwell Oil (284)								
2/28/2022								
2/28/2022	Invoice	credit	02/28/2022	03/11/2022	32.58	Open	02/22	10-10-6012
2/28/2022	Invoice	Fleet Fuel Streets	02/28/2022	03/11/2022	109.29	Open	02/22	10-10-6191
2/28/2022	Invoice	Fuel	02/28/2022	03/11/2022	105.66	Open	02/22	51-00-6191
2/28/2022	Invoice	Fuel/ Waste Water	02/28/2022	03/11/2022	28.20	Open	02/22	52-00-6191
2/28/2022	Invoice	Oil	02/28/2022	03/11/2022	97.78	Open	02/22	10-10-6191
2/28/2022	Invoice	Parks Red Fuel	02/28/2022	03/11/2022	82.67	Open	02/22	10-60-6012
2/28/2022	Invoice	Streets Red Diesel	02/28/2022	03/11/2022	378.36	Open	02/22	10-10-6012
Total 2/28/2022:					769.38			
Total Blackwell Oil (284):					769.38			
Browns Hill Engineering & Cont (1416)								
626								
626	Invoice	SCADA Leasing Agreement WTP	03/01/2022	04/01/2022	1,620.00	Open	04/22	51-00-5000
Total 626:					1,620.00			
627								
627	Invoice	SCADA Leasing Agreement WWT	03/01/2022	04/01/2022	1,620.00	Open	04/22	52-00-5309
Total 627:					1,620.00			
Total Browns Hill Engineering & Cont (1416):					3,240.00			
Caselle Inc. (287)								
115524								
115524	Invoice	Contract Support	03/01/2022	03/26/2022	337.50	Open	04/22	10-10-5108
115524	Invoice	Contract Support	03/01/2022	03/26/2022	337.50	Open	04/22	10-20-5108
115524	Invoice	Contract Support	03/01/2022	03/26/2022	337.50	Open	04/22	10-30-5108
115524	Invoice	Contract Support	03/01/2022	03/26/2022	168.75	Open	04/22	51-00-5108
115524	Invoice	Contract Support	03/01/2022	03/26/2022	168.75	Open	04/22	52-00-5108
Total 115524:					1,350.00			
Total Caselle Inc. (287):					1,350.00			
CCMRD (43)								
3A723F1C-0001								
3A723F1C-0001	Invoice	Table/Chair Rental/July 4th	03/01/2022	03/31/2022	50.00	Open	03/22	10-21-5050
Total 3A723F1C-0001:					50.00			
Total CCMRD (43):					50.00			
CenturyLink (569)								
3035672130X2222022								
3035672130X2222022	Invoice	Internet service/Waste Water	02/22/2022	03/16/2022	207.19	Open	03/22	52-00-5335
Total 3035672130X2222022:					207.19			
3035679613X2252022								
3035679613X2252022	Invoice	Phone Lines Water Plant Fire Alar	02/25/2022	03/18/2022	186.59	Open	03/22	51-00-5335

Invoice	Type	Description	Invoice Date	Due Date	Total Cost	Terms	Period	GL Account
Total 3035679613X2252022:					186.59			
3035674474X2282022								
3035674474X2282022	Invoice	Internet service-Public Works	02/28/2022	03/20/2022	102.94	Open	03/22	10-10-5335
Total 3035674474X2282022:					102.94			
Total CenturyLink (569):					496.72			
Chicago Creek Sanitation (434)								
2022-03								
2022-03	Invoice	Maintenance Fee	03/04/2022	03/31/2022	153.00	Open	03/22	52-00-5206
Total 2022-03:					153.00			
Total Chicago Creek Sanitation (434):					153.00			
City of Idaho Springs (289)								
3.1.2022								
3.1.2022	Invoice	1711 Miner St	03/01/2022	03/31/2022	254.74	Open	03/22	10-20-6050
3.1.2022	Invoice	3000 Colorado	03/01/2022	03/31/2022	272.15	Open	03/22	10-30-6050
3.1.2022	Invoice	Citizens Park	03/01/2022	03/31/2022	219.92	Open	03/22	10-60-6050
3.1.2022	Invoice	CRC park	03/01/2022	03/31/2022	219.92	Open	03/22	10-60-6050
3.1.2022	Invoice	macy ruth mill	03/01/2022	03/31/2022	219.92	Open	03/22	10-60-6050
3.1.2022	Invoice	montgomery park	03/01/2022	03/31/2022	114.45	Open	03/22	10-60-6050
3.1.2022	Invoice	public works	03/01/2022	03/31/2022	254.74	Open	03/22	10-10-6050
3.1.2022	Invoice	Wwtp	03/01/2022	03/31/2022	1,413.45	Open	03/22	52-00-6001
Total 3.1.2022:					2,969.29			
Total City of Idaho Springs (289):					2,969.29			
Clear Creek County Road & Bridge (1278)								
FEBRUARY2022								
FEBRUARY2022	Invoice	Fleet fuel/Parks	03/01/2022	04/01/2022	189.80	Open	02/22	10-60-6191
FEBRUARY2022	Invoice	Fleet fuel/Police	03/01/2022	04/01/2022	1,332.05	Open	02/22	10-30-6191
FEBRUARY2022	Invoice	Fleet fuel/Streets	03/01/2022	04/01/2022	1,150.22	Open	02/22	10-10-6191
FEBRUARY2022	Invoice	Fleet fuel/WasteWater	03/01/2022	04/01/2022	96.30	Open	02/22	52-00-6191
FEBRUARY2022	Invoice	Fleet fuel/Water	03/01/2022	04/01/2022	96.29	Open	02/22	51-00-6191
Total FEBRUARY2022:					2,864.66			
Total Clear Creek County Road & Bridge (1278):					2,864.66			
Clear Creek Supply (291)								
346641								
346641	Invoice	shop rags	02/03/2022	03/10/2022	49.99	Open	02/22	10-60-6193
346641	Invoice	snow brush	02/03/2022	03/10/2022	44.97	Open	02/22	10-60-6193
Total 346641:					94.96			
346672								
346672	Invoice	gloves	02/04/2022	03/10/2022	10.99	Open	02/22	51-15-6022
Total 346672:					10.99			
346808								
346808	Invoice	fuel and lubricant	02/07/2022	03/10/2022	32.16	Open	02/22	10-10-6150
Total 346808:					32.16			

Invoice	Type	Description	Invoice Date	Due Date	Total Cost	Terms	Period	GL Account
346989								
346989	Invoice	washer fluid	02/10/2022	03/10/2022	25.74	Open	02/22	10-30-6193
346989	Invoice	window cleaner	02/10/2022	03/10/2022	9.09	Open	02/22	10-30-6193
Total 346989:					34.83			
347012								
347012	Invoice	air filter for dump truck	02/11/2022	03/10/2022	51.26	Open	02/22	10-10-6150
Total 347012:					51.26			
347098								
347098	Invoice	hdmi cord	02/14/2022	03/10/2022	14.99	Open	02/22	10-30-6010
Total 347098:					14.99			
347271								
347271	Invoice	tire chains	02/17/2022	03/10/2022	161.99	Open	02/22	10-10-6193
Total 347271:					161.99			
347332								
347332	Invoice	fuel water speperator	02/18/2022	03/10/2022	26.04	Open	02/22	52-00-6193
Total 347332:					26.04			
347570								
347570	Invoice	hydraulic fittings	02/24/2022	03/10/2022	17.34	Open	02/22	10-10-6150
347570	Invoice	hydraulic hose	02/24/2022	03/10/2022	16.32	Open	02/22	10-10-6150
Total 347570:					33.66			
347571								
347571	Invoice	Starting fluid	02/24/2022	03/10/2022	52.68	Open	02/22	10-10-6193
Total 347571:					52.68			
Total Clear Creek Supply (291):					513.56			
Colorado Analytical Lab (945)								
220222031								
220222031	Invoice	bod-5	02/28/2022	03/28/2022	66.60	Open	02/22	52-00-5201
Total 220222031:					66.60			
220301029								
220301029	Invoice	TSS/testing	03/02/2022	04/02/2022	14.40	Open	03/22	51-00-5201
Total 220301029:					14.40			
220301030								
220301030	Invoice	total coliform P/A compl	03/02/2022	04/02/2022	103.50	Open	03/22	51-00-5201
Total 220301030:					103.50			
Total Colorado Analytical Lab (945):					184.50			
Colorado Community Media (1981)								
49357								
49357	Invoice	Legal Publication	02/25/2022	03/27/2022	12.92	Open	02/22	10-20-5312
Total 49357:					12.92			

Invoice	Type	Description	Invoice Date	Due Date	Total Cost	Terms	Period	GL Account
50154								
50154	Invoice	Legal Publication	03/04/2022	04/04/2022	29.64	Open	03/22	10-20-5312
Total 50154:					29.64			
Total Colorado Community Media (1981):					42.56			
Colorado Mountain Bike Association (1835)								
1375								
1375	Invoice	VCMP Trail Construction Manage	03/08/2022	04/07/2022	5,650.00	Open	03/22	21-00-6024
1375	Invoice	VCMP Trail Project Management	03/08/2022	04/07/2022	2,300.00	Open	03/22	21-00-6024
Total 1375:					7,950.00			
Total Colorado Mountain Bike Association (1835):					7,950.00			
Comcast (1486)								
0197295X2.23.2022								
0197295X2.23.2022	Invoice	City Hall Internet	02/23/2022	03/20/2022	254.61	Open	03/22	10-20-5335
Total 0197295X2.23.2022:					254.61			
Total Comcast (1486):					254.61			
Common Knowledge Technology, Inc (1549)								
56675								
56675	Invoice	Dropbox	02/28/2022	03/30/2022	93.75	Open	02/22	10-10-7011
56675	Invoice	Dropbox	02/28/2022	03/30/2022	93.75	Open	02/22	10-20-7011
56675	Invoice	Dropbox	02/28/2022	03/30/2022	93.75	Open	02/22	10-30-7010
56675	Invoice	Dropbox	02/28/2022	03/30/2022	46.88	Open	02/22	51-00-7011
56675	Invoice	Dropbox	02/28/2022	03/30/2022	46.87	Open	02/22	52-00-7011
Total 56675:					375.00			
56697								
56697	Invoice	Services for IT	03/01/2022	03/31/2022	582.81	Open	03/22	52-00-5108
56697	Invoice	Services for IT	03/01/2022	03/31/2022	582.81	Open	03/22	51-00-5108
56697	Invoice	Services for IT	03/01/2022	03/31/2022	1,165.63	Open	03/22	10-30-5108
56697	Invoice	Services for IT	03/01/2022	03/31/2022	1,165.63	Open	03/22	10-20-5108
56697	Invoice	Services for IT	03/01/2022	03/31/2022	1,165.62	Open	03/22	10-10-5108
Total 56697:					4,662.50			
56785								
56785	Invoice	Intallation of cat6 cables at ity hall	03/03/2022	04/02/2022	255.00	Open	03/22	10-20-7011
Total 56785:					255.00			
56813								
56813	Invoice	Intallation of cameras at WWTP	03/08/2022	04/07/2022	1,402.00	Open	03/22	52-00-5204
Total 56813:					1,402.00			
Total Common Knowledge Technology, Inc (1549):					6,694.50			
Deep Rock (1855)								
18332261030422								
18332261030422	Invoice	Water Cooler	03/04/2022	03/27/2022	93.48	Open	02/22	10-20-5309
Total 18332261030422:					93.48			
Total Deep Rock (1855):					93.48			

Invoice	Type	Description	Invoice Date	Due Date	Total Cost	Terms	Period	GL Account
Doyle Construction (380)								
8229								
8229	Invoice	Trash Service Sewer Plant	02/25/2022	03/25/2022	453.00	Open	03/22	52-00-5202
Total 8229:					453.00			
Total Doyle Construction (380):					453.00			
Economy Air Conditioning & Heating (1735)								
44032								
44032	Invoice	Repair Heater at water plant	02/28/2022	03/28/2022	470.00	Open	02/22	51-00-5204
Total 44032:					470.00			
Total Economy Air Conditioning & Heating (1735):					470.00			
Edge (2027)								
52818								
52818	Invoice	Pest Control	03/02/2022	04/02/2022	375.00	Open	03/22	10-30-5108
Total 52818:					375.00			
Total Edge (2027):					375.00			
FlowRide Concepts (2028)								
138								
138	Invoice	Phase 1 VCMP Construction	01/17/2022	03/31/2022	53,422.50	Open	02/22	21-00-6024
Total 138:					53,422.50			
Total FlowRide Concepts (2028):					53,422.50			
Foothills Auto & Truck Parts (1021)								
065673								
065673	Invoice	Battery	02/23/2022	03/23/2022	184.29	Open	02/22	10-10-6150
Total 065673:					184.29			
Total Foothills Auto & Truck Parts (1021):					184.29			
Hayes Poznanovic Korver LLC (214)								
45358-45360								
45358-45360	Invoice	Legal services	03/03/2022	03/31/2022	440.31	Open	02/22	51-00-5101
Total 45358-45360:					440.31			
Total Hayes Poznanovic Korver LLC (214):					440.31			
HDR Engineering, Inc (1605)								
1200412658								
1200412658	Invoice	Mobility Hub	03/03/2022	04/03/2022	5,000.00	Open	02/22	21-00-7046
Total 1200412658:					5,000.00			
Total HDR Engineering, Inc (1605):					5,000.00			
Home Depot Credit Services (578)								
9011802								
9011802	Invoice	Hex Set	01/28/2022	03/31/2022	29.94	Open	02/22	10-10-6020
9011802	Invoice	Rain X	01/28/2022	03/31/2022	59.55	Open	02/22	10-10-6193
Total 9011802:					89.49			

Invoice	Type	Description	Invoice Date	Due Date	Total Cost	Terms	Period	GL Account
3184301								
3184301	Invoice	ice melt	02/03/2022	03/31/2022	45.08	Open	02/22	10-60-6099
3184301	Invoice	Shovel	02/03/2022	03/31/2022	27.98	Open	02/22	10-60-6200
Total 3184301:					73.06			
3974135								
3974135	Invoice	plumbing and outlet supplies	02/03/2022	03/31/2022	139.22	Open	02/22	10-30-5208
3974135	Invoice	sinks	02/03/2022	03/31/2022	438.00	Open	02/22	10-30-5208
3974135	Invoice	toilet	02/03/2022	03/31/2022	270.00	Open	02/22	10-30-5208
Total 3974135:					847.22			
2016574								
2016574	Invoice	Ice melt	02/04/2022	03/31/2022	646.12	Open	02/22	10-60-6099
Total 2016574:					646.12			
8023833								
8023833	Invoice	1/2 drive	02/08/2022	03/31/2022	12.94	Open	02/22	10-10-6020
8023833	Invoice	thermostat	02/08/2022	03/31/2022	29.98	Open	02/22	10-10-5208
8023833	Invoice	wire lever nut	02/08/2022	03/31/2022	47.24	Open	02/22	10-60-6010
Total 8023833:					90.16			
Total Home Depot Credit Services (578):					1,746.05			
Ken Garff Ford Greeley (2030)								
8741								
8741	Invoice	2022 Ford Explorer Interceptor	03/09/2022	03/31/2022	39,083.00	Open	03/22	21-00-6012
Total 8741:					39,083.00			
Total Ken Garff Ford Greeley (2030):					39,083.00			
Lam Tree Service Inc. (915)								
37837								
37837	Invoice	Cottonwood trimming/Riley Coope	02/24/2022	03/24/2022	425.00	Open	02/22	10-60-6098
Total 37837:					425.00			
Total Lam Tree Service Inc. (915):					425.00			
Liberty Communications (1547)								
2365456								
2365456	Invoice	phone service admin	02/28/2022	03/28/2022	142.47	Open	03/22	10-20-5303
2365456	Invoice	phone service police	02/28/2022	03/28/2022	142.47	Open	03/22	10-30-5303
2365456	Invoice	phone service public works	02/28/2022	03/28/2022	142.47	Open	03/22	10-10-5303
2365456	Invoice	phone service wastewater	02/28/2022	03/28/2022	71.24	Open	03/22	52-00-5303
2365456	Invoice	phone service water	02/28/2022	03/28/2022	71.24	Open	03/22	51-00-5303
Total 2365456:					569.89			
Total Liberty Communications (1547):					569.89			
Matthew Bender & Co (696)								
30454816								
30454816	Invoice	Marijuana Laws & Regs	02/26/2022	03/31/2022	88.08	Open	02/22	10-30-5101
Total 30454816:					88.08			
Total Matthew Bender & Co (696):					88.08			

Invoice	Type	Description	Invoice Date	Due Date	Total Cost	Terms	Period	GL Account
McDonald Farms (1588)								
0052732								
0052732	Invoice	WasteWater Hauled to Landfill	02/18/2022	03/05/2022	650.00	Open	02/22	52-00-5250
0052732	Invoice	WasteWater Hauled to Landfill	02/18/2022	03/05/2022	133.00	Open	02/22	52-00-5250
Total 0052732:					783.00			
Total McDonald Farms (1588):					783.00			
Michael Goodbee (1940)								
3.1.22								
3.1.22	Invoice	Judge	03/01/2022	03/31/2022	1,600.00	Open	03/22	10-40-5110
Total 3.1.22:					1,600.00			
Total Michael Goodbee (1940):					1,600.00			
MODSTREET (2021)								
109-36								
109-36	Invoice	Final Payment on Platers	01/10/2022	03/31/2022	6,275.00	Open	01/22	21-00-6028
Total 109-36:					6,275.00			
Total MODSTREET (2021):					6,275.00			
Mountain Tool and Feed (1450)								
1412								
1412	Invoice	Chain Saw CHain	03/01/2022	04/01/2022	36.95	Open	03/22	10-60-6010
Total 1412:					36.95			
Total Mountain Tool and Feed (1450):					36.95			
Murray Dahl Beery & Renaud (806)								
MAR03 2022								
MAR03 2022	Invoice	legal police	03/03/2022	03/31/2022	1,955.00	Open	02/22	10-30-5101
MAR03 2022	Invoice	legal services	03/03/2022	03/31/2022	9,857.85	Open	02/22	10-20-5101
Total MAR03 2022:					11,812.85			
Total Murray Dahl Beery & Renaud (806):					11,812.85			
Peak Performance Imaging Solutions (409)								
63463								
63463	Invoice	Copier Rental	02/18/2022	03/05/2022	85.00	Open	03/22	10-30-5309
Total 63463:					85.00			
63558								
63558	Invoice	Copier Meter Bill/Police	03/01/2022	03/16/2022	49.34	Open	02/22	10-30-7010
Total 63558:					49.34			
Total Peak Performance Imaging Solutions (409):					134.34			
Postmaster (341)								
2022 PERMIT 7								
2022 PERMIT 7	Invoice	Annual permit #7 Newsletter	02/20/2022	04/11/2022	265.00	Open	04/22	10-20-5310
Total 2022 PERMIT 7:					265.00			
Total Postmaster (341):					265.00			

Invoice	Type	Description	Invoice Date	Due Date	Total Cost	Terms	Period	GL Account
Professional Management Solutions (1833)								
84636								
84636	Invoice	Financial Services	03/01/2022	03/31/2022	1,680.00	Open	02/22	10-20-5104
84636	Invoice	Financial Services	03/01/2022	03/31/2022	3,172.50	Open	02/22	10-20-5104
Total 84636:					4,852.50			
Total Professional Management Solutions (1833):					4,852.50			
Quill Corporation (230)								
23117469								
23117469	Invoice	Name Plates for council members	02/16/2022	03/18/2022	194.93	Open	02/22	10-20-6010
Total 23117469:					194.93			
Total Quill Corporation (230):					194.93			
Ramey Environmental Compliance, INC (898)								
23533								
23533	Invoice	Biosolids report	02/24/2022	03/24/2022	424.00	Open	02/22	52-00-5000
23533	Invoice	Wastewater Services	02/24/2022	03/24/2022	2,069.96	Open	02/22	52-00-5000
23533	Invoice	Water Services	02/24/2022	03/24/2022	2,069.96	Open	02/22	51-00-5000
Total 23533:					4,563.92			
23598								
23598	Invoice	Grease trap inspections	03/02/2022	04/02/2022	945.00	Open	03/22	52-00-5000
23598	Invoice	Grease Trap Inspections/McDonal	03/02/2022	04/02/2022	58.00	Open	03/22	52-00-5000
Total 23598:					1,003.00			
Total Ramey Environmental Compliance, INC (898):					5,566.92			
Rogers, Suzanne M. (737)								
3.1.2022								
3.1.2022	Invoice	Mileage	03/01/2022	03/31/2022	40.32	Open	03/22	10-40-5115
3.1.2022	Invoice	Prosecutor	03/01/2022	03/31/2022	1,500.00	Open	03/22	10-40-5115
Total 3.1.2022:					1,540.32			
Total Rogers, Suzanne M. (737):					1,540.32			
SAFEbuilt, LLC Lockbox #88135 (1041)								
0084308-IN								
0084308-IN	Invoice	Building Permits	02/28/2022	03/30/2022	220.00	Open	02/22	10-22-5000
Total 0084308-IN:					220.00			
Total SAFEbuilt, LLC Lockbox #88135 (1041):					220.00			
SHR Car Wash Colorado LLC (534)								
2022-MAR-01								
2022-MAR-01	Invoice	Car Wash	03/01/2022	03/31/2022	96.05	Open	02/22	10-30-6100
Total 2022-MAR-01:					96.05			
Total SHR Car Wash Colorado LLC (534):					96.05			
Sprint (750)								
569628819-171								
569628819-171	Invoice	Cell phone/Police	02/27/2022	03/25/2022	317.92	Open	02/22	10-30-5335

Invoice	Type	Description	Invoice Date	Due Date	Total Cost	Terms	Period	GL Account
Total 569628819-171:					317.92			
Total Sprint (750):					317.92			
Square Peg Catering (1839)								
5.25.2022								
5.25.2022	Invoice	Lyle Wohlers Awards	03/01/2022	05/25/2022	3,475.00	Open	03/22	10-30-5215
Total 5.25.2022:					3,475.00			
Total Square Peg Catering (1839):					3,475.00			
Staples Business Advantage (1219)								
8065227392								
8065227392	Invoice	Misc. Office and Desk Supplies	02/12/2022	03/14/2022	122.05	Open	02/22	10-30-6010
Total 8065227392:					122.05			
8065388920								
8065388920	Invoice	wireless set	02/26/2022	03/28/2022	76.00	Open	03/22	10-30-6010
Total 8065388920:					76.00			
Total Staples Business Advantage (1219):					198.05			
The Home Depot Pro (1895)								
664002813								
664002813	Invoice	urinal screens	01/18/2022	03/31/2022	125.96	Open	01/22	10-60-6200
Total 664002813:					125.96			
Total The Home Depot Pro (1895):					125.96			
Timberline Disposal (1467)								
4954664								
4954664	Invoice	200 W. Colorado Blvd Trash	03/01/2022	03/15/2022	263.40	Open	03/22	10-60-5202
4954664	Invoice	fuel material and fee	03/01/2022	03/15/2022	51.47	Open	03/22	10-60-5202
Total 4954664:					314.87			
5953856								
5953856	Invoice	fuel material and fee	03/01/2022	03/15/2022	63.57	Open	02/22	51-00-5202
5953856	Invoice	Hwy 103 toilet	03/01/2022	03/15/2022	55.25	Open	02/22	51-00-5202
Total 5953856:					118.82			
Total Timberline Disposal (1467):					433.69			
Treatment Technology (1078)								
186001								
186001	Invoice	cleaning charge	02/25/2022	03/25/2022	80.00	Open	02/22	51-00-6201
186001	Invoice	Hazmat Delivery	02/25/2022	03/25/2022	80.00	Open	02/22	51-00-6201
186001	Invoice	Sodium hypochlorite solution	02/25/2022	03/25/2022	1,575.20	Open	02/22	51-00-6201
Total 186001:					1,735.20			
186002								
186002	Invoice	Ferric Chloride	02/25/2022	03/25/2022	804.10	Open	02/22	52-00-6210
186002	Invoice	Hazmat and cleaning	02/25/2022	03/25/2022	100.00	Open	02/22	52-00-6210
Total 186002:					904.10			

Invoice	Type	Description	Invoice Date	Due Date	Total Cost	Terms	Period	GL Account
Total Treatment Technology (1078):					2,639.30			
USA Blue Book (376)								
878227								
878227	Invoice	ultra ph fill solution	02/14/2022	03/14/2022	34.98	Open	02/22	52-00-6207
Total 878227:					34.98			
878629								
878629	Invoice	hach surcharge	02/14/2022	03/14/2022	29.82	Open	02/22	52-00-6207
878629	Invoice	Nitrate and reagent sets	02/14/2022	03/14/2022	261.35	Open	02/22	52-00-6207
Total 878629:					291.17			
884893								
884893	Invoice	Chlorine reagent set	02/18/2022	03/18/2022	578.67	Open	02/22	52-00-6207
884893	Invoice	hach surcharge	02/18/2022	03/18/2022	66.10	Open	02/22	52-00-6207
Total 884893:					644.77			
886820								
886820	Invoice	ammonia tests and reagents	02/22/2022	03/22/2022	336.02	Open	02/22	52-00-6207
886820	Invoice	hach surcharge	02/22/2022	03/22/2022	38.84	Open	02/22	52-00-6207
Total 886820:					374.86			
Total USA Blue Book (376):					1,345.78			
Utility Notification Center of Colorado (1984)								
222020736								
222020736	Invoice	Locates	02/28/2022	03/28/2022	9.10	Open	02/22	52-00-5108
222020736	Invoice	Locates	02/28/2022	03/28/2022	9.10	Open	02/22	51-00-5108
Total 222020736:					18.20			
Total Utility Notification Center of Colorado (1984):					18.20			
WALMART COMMUNITY/RFCSLLC (271)								
2.19.2022								
2.19.2022	Invoice	draino	02/19/2022	03/16/2022	13.44	Open	02/22	10-10-6193
2.19.2022	Invoice	washer fluid	02/19/2022	03/16/2022	19.62	Open	02/22	10-10-6193
Total 2.19.2022:					33.06			
Total WALMART COMMUNITY/RFCSLLC (271):					33.06			
WEX BANK (1459)								
78826813								
78826813	Invoice	Fleet fuel - Police	02/23/2022	03/17/2022	413.27	Open	02/22	10-30-6191
78826813	Invoice	Fleet fuel - wastewater	02/23/2022	03/17/2022	254.08	Open	02/22	52-00-6191
78826813	Invoice	Fleet fuel - water	02/23/2022	03/17/2022	254.08	Open	02/22	51-00-6191
Total 78826813:					921.43			
Total WEX BANK (1459):					921.43			
Xcel Energy (540)								
2.18.2022								
2.18.2022	Invoice	10 Montane	02/18/2022	03/10/2022	40.38	Open	01/22	10-10-6001
2.18.2022	Invoice	1801 Miner St	02/18/2022	03/10/2022	14.56	Open	01/22	10-10-6001
2.18.2022	Invoice	City Hall	02/18/2022	03/10/2022	475.71	Open	01/22	10-20-6001
2.18.2022	Invoice	New WWTP	02/18/2022	03/10/2022	3,105.93	Open	01/22	52-00-6001

Invoice	Type	Description	Invoice Date	Due Date	Total Cost	Terms	Period	GL Account
Total 2.18.2022:					3,636.58			
768648412								
768648412	Invoice	980 CR 314	02/21/2022	03/11/2022	3,366.43	Open	02/22	52-00-6001
Total 768648412:					3,366.43			
768879762								
768879762	Invoice	Public Works	02/23/2022	03/15/2022	616.39	Open	02/22	10-10-6001
Total 768879762:					616.39			
769338551								
769338551	Invoice	parks	02/25/2022	03/17/2022	592.81	Open	02/22	10-60-6001
Total 769338551:					592.81			
769602412								
769602412	Invoice	Street Light maint cap	03/01/2022	03/28/2022	2,987.59	Open	02/22	10-10-6001
769602412	Invoice	Street Light naint. cap	03/01/2022	03/28/2022	4,771.89	Open	02/22	10-10-6001
769602412	Invoice	Street Lights	03/01/2022	03/28/2022	4,124.35	Open	02/22	10-10-6001
Total 769602412:					11,883.83			
769602468								
769602468	Invoice	2040 Miner St	03/01/2022	03/21/2022	13.58	Open	02/22	10-10-6001
Total 769602468:					13.58			
Total Xcel Energy (540):					20,109.62			
Grand Totals:					213,697.73			

Report GL Period Summary

GL Period	Amount
02/22	117,695.81
01/22	10,600.23
04/22	4,855.00
03/22	80,546.69
Grand Totals:	213,697.73

Vendor number hash: 0
Vendor number hash - split: 0
Total number of invoices: 0
Total number of transactions: 0

Office of the City Administrator

To: Mayor and City Council
From: Andrew Marsh
Date: March 14, 2022
Subject: Administrative Update

Requests for Action:

- None

Updates:

- The Mayor and I met on February 24 with Flo Raitano of Denver Regional Council of Governments (DRCOG) for an introductory meeting.
- The Mayor and staff met on February 24 with Ace Hardware about the continuing possibility of locating a store in Idaho Springs.
- The Mayor and staff attended on February 24 the bi-weekly Mobility Hub coordination meeting.
- Staff met on February 25 to discuss summer operations for the Downtown Marketplace.
- Staff met on March 7 with the Colorado Department of Local Affairs (DOLA) regarding a planning grant application for housing.
- Staff met on March 7 with Bob Bowland regarding possible Downtown Master Plan projects.
- The Mayor and staff met on March 9 with Downtown Colorado, Inc. regarding the funding plan for the parking structure.
- The Mayor and staff attended on March 9 a skatepark roundtable hosted by the Clear Creek Metropolitan Recreation District.
- Attended bi-weekly City Economic Recovery Task Force meetings.

Upcoming Events:

- The City Council Retreat will be held on Monday, March 28 from 9:00 a.m. to 2:00 p.m. at Tommyknockers.
- The Planning Commission will likely be conducting a public hearing soon (date to be announced) regarding the request by Four Points, LLC for a Final Development Plan and Final Plat to develop multifamily residential, commercial and park space at Gold Digger Field and the Bus Maintenance Facility.

To: Mayor and City Council
CC: City Administrator Andrew Marsh
From: Jonathan Cain
Date: March 10, 2022
Subject: Updates

- Jerad and I walked the new VCMP climbing trails last Wednesday. The lower trail to the “saddle” in the middle of the park is mostly complete, and work continues on the segment that climbs towards Santa Fe Mine Road. The Trail system is on track for our soft opening in May.
- I have continued to attend meetings of the Regional Opioid Task Force. There will be an event held this Spring to begin community engagement efforts in Jefferson County, Gilpin County and Clear Creek County regarding how the money from the settlement will be spent. Interested parties from the City are invited to attend.
- The City has submitted a grant to the Department of Local Affairs (DOLA) Energy and Mineral Impact Assistance Fund to complete the Library Park reconstruction project. The application has been accepted; we should have confirmation this Spring as to whether or not it will be awarded.
- Staff has completed our Grant to the DOLA Innovative Housing Opportunity Planning Grant program for a regional project in coordination with the County. We should have confirmation in the near future as to whether or not it will be awarded.
- Staff continues to work with Special Improvement District (SID) representation and Downtown Colorado Inc. (DCI) to determine the structure of any potential assessments to help fund the parking structure. We are also exploring new opportunities for alternative funding for the project.
- Administration Staff has been working to develop work plans and a new strategic plan for our department to guide our work.

Office of the Deputy City Clerk

To: Mayor and City Council

From: Wonder Martell, Deputy City Clerk

Date: March 14, 2022

Subject: Staff Report Regular Meeting

- ✓ Safebuilt Building permit report
- ✓ Sales tax numbers

Date Range: 02/01/2022 - 02/28/2022

	2016	2017	2018	2019	2020	2021	2022	Mo. To Mo. Comparison	YTD Comparison	Current YTD Total	Previous YTD Total
Jan	\$136,640.85	\$154,218.54	\$154,968.62	\$166,830.68	\$199,661.64	\$209,633.95	\$241,059.18	14.99%	14.99%	241,059.18	209,633.95
Feb	\$182,564.35	\$194,616.57	\$201,422.32	\$246,761.66	\$258,309.27	\$266,351.19	\$300,210.35	12.71%	13.72%	541,269.53	475,985.14
Mar	\$139,731.94	\$200,236.03	\$194,756.37	\$222,532.49	\$235,940.98	\$266,501.90	\$265,799.93	-0.26%	8.70%	807,069.46	742,487.04
April	\$187,483.54	\$177,395.43	\$190,166.90	\$207,177.31	\$232,375.01	\$243,676.11		-100.00%	-18.16%	807,069.46	986,163.15
May	\$182,398.01	\$206,563.51	\$223,907.92	\$232,244.57	\$186,300.12	\$291,578.68		56.51%	-36.84%	807,069.46	1,277,741.83
June	\$134,442.24	\$159,819.04	\$175,580.94	\$178,261.23	\$188,064.67	\$248,167.82		31.96%	-47.11%	807,069.46	1,525,909.65
July	\$181,631.58	\$177,345.32	\$184,601.78	\$213,658.13	\$176,240.37	\$275,287.42		56.20%	-55.19%	807,069.46	1,801,197.07
August	\$233,208.76	\$248,756.18	\$274,310.00	\$285,678.54	\$289,485.68	\$364,020.44		25.75%	-62.73%	807,069.46	2,165,217.51
Sept	\$261,915.78	\$295,890.20	\$351,932.41	\$393,380.68	\$301,704.63	\$411,802.03		36.49%	-68.68%	807,069.46	2,577,019.54
Oct	\$247,167.24	\$266,861.70	\$261,825.68	\$308,276.28	\$302,934.73	\$346,174.64		14.27%	-72.39%	807,069.46	2,923,194.18
Nov	\$237,656.99	\$217,782.08	\$253,207.80	\$268,690.51	\$311,044.04	\$379,340.95		21.96%	-75.56%	807,069.46	3,302,535.13
Dec	\$178,132.16	\$176,952.97	\$186,403.26	\$228,281.95	\$252,727.92	\$294,442.00		16.51%	-77.56%	807,069.46	3,596,977.13
Total	\$2,302,973.44	\$2,476,437.57	\$2,653,084.00	\$2,951,774.03	\$2,934,789.06	\$3,596,977.13	\$807,069.46				
Budget	1,970,000.00	2,344,592.00	2,536,932.00	2,581,078.00	3,002,445.00	3,002,445.00					
% of Bud	116.90%	105.62%	104.58%	114.36%	97.75%	119.80%	#DIV/0!				



To: Chuck Harmon, Mayor

City Council

From: Nate Buseck, Chief of Police

Date: March 10, 2022

Subject: City Council Report for March 14, 2022

Requests for Action: No Action Items

Calls for Service: Calls for service February 28, 2022- March 10, 2022= 99

COVID-19 No incidents of report of COVID related illnesses among Department members. All civilian and sworn members reporting for duty.

Meetings/Events:

Chief Buseck attended:

03/02: US Attorney's Office, Statewide Violent Crime Meeting

03/03: Operations Meeting

Code Red/Hyper Reach Meeting

Mental Health Task Force Meeting

03/07: Downtown Master Plan Meeting

03/08: CIRSA Meeting

03/09: Special Events, Clear Creek County: Spring/Summer Kickoff Meeting

Skatepark Roundtable Discussion

03/10: Mountain Youth Network Virtual Meeting

Cpl. Ryan Frost attended:

Training:

02/28-03/01: One Corporal attended Patrol Supervision for Critical Incidents

Upcoming Training:

03/24-03/25: One Corporal, 1 officer and Code Enforcement will attend De-Escalation and Emotional Intelligence Skills for Law Enforcement. (Denver Police Department)

04/06: Multiple Staff Members will attend a Resilience Workshop (Clear Creek County Peer Support)

04/20 and 04/27: Multiple Staff Members will attend Domestic Violence Investigation (Clear Creek County)

Code Enforcement: Nothing to Report currently

Staffing: 66% Staffing/All officers are working 12hr shifts for coverage.

Significant Incidents:

On February 22, 2022, ISPD took reports of a burglary that had occurred in the 4th block of county road 314. A government building had been broken into and multiple safes had been stolen from the property. ISPD is working closely with neighboring jurisdictions to recover the property as well as ascertaining possible suspects.

On February 22, 2022, ISPD responded to the 2400 block of Colorado Blvd on reports of a truck that had crashed into the side of a building. The suspect had fled the scene by the time the officers arrived on scene. While investigating the scene, ISPD officer located the front license plate and were able to locate the suspect at his residence. The driver was cited for careless driving, no proof of insurance, leaving the scene of an accident, and failing to notify police of an accident.

February 24, 2022, ISPD responded to the 2500 block of Colorado Blvd on reports of a fire alarm. During the investigation it was learned that the alarm was triggered by a burning cigarette from an unknown suspect in the building's sprinkler room. The suspect fled the scene by the time officers arrived. Multiple items were recovered in the sprinkler room including a homemade loaded shot gun.

February 25, 2022, ISPD officer responded to the 1500 block of Virginia Street to check the welfare of multiple juveniles who had been left unsupervised by adults. All the children were ok, and the parents were notified.

February 28, 2022, ISPD assisted another agency who was in contact with a stolen vehicle on I-70 westbound near mile marker 238.

March 1, 2022, ISPD took reports of an attempted burglary at a residence in the 2300 block of Virginia Street. Entry into the residence was not made by the suspect, minor property damage occurred during the attempt to enter.

March 03, 2022, ISPD responded to the 1700 block of Miner St on reports of a male suspect passing a fraudulent check. The suspect fled the scene before officers arrived. The male suspect was apprehended and arrested on felony charges March 08, 2022, consisting of forgery, criminal possession a forged instrument, identity theft, and criminal possession of a financial device.

March 06, 2022, ISPD responded to 2100 block of East Idaho Springs Road for a suspicious male party asleep at the wheel. When officers arrived on scene, they could smell alcohol coming from the male party. It was learned that male party was driving on a revoked driver's license. The male party was arrested for DUI and driving while driving privileges were revoked



CITY OF IDAHO SPRINGS
1711 Miner Street
P.O. Box 907
Idaho Springs, CO 80452-0907
Telephone (303) 567-2400
FAX (303) 567-0124

TO: MAYOR and COUNCIL
FROM: JOHN BORDONI
DATE: MARCH 14 2022
Re. STAFF REPORT

STREETS & PARKS

General parks maintenance
Equipment repair & services
Dirt road repairs
Install, repair & replace signs
Snow plow & removal

COLLECTION & DISTRIBUTION

Water Meter reading and repairs.
Locates for contractors-ACC
Wastewater man hole clean

WATER & WASTEWATER

Both AGS basins are now on line. So far, they are performing as expected.
Have a number of punch list items to complete, in addition to the chemical dosing project that included a grant from the state.

CITY PROJECTS:

On March 8th we had a water main break on Montane Dr.
Due to the lack of valves and the way water lines were laid out all of the residents of the area were without of water.
This repair took longer than expected due to an Xcel power line located directly above the waterline.
And of course, the line was not marked by the locate company, and we did hit it.
We also had an issue with a check valve that wouldn't close. Water to the residences was restored by Wednesday afternoon.

County Projects:

Construction on County Rd 314 (E Idaho Springs Rd) began in October 2021. This will involve construction of the greenway trail along 314, paving and widening of the road. Another greenway bridge will also be installed by the east end of the WRRF that crosses the river to the current trailhead.

Currently CR 314 is closed to traffic between Ferrell Way and RV storage lot. To enter the wastewater plant, you need to come in from the Hidden Valley side of the frontage road. The road will remain closed until March of this year.

The construction is not progressing as quickly as expected due to cold temperatures this winter.

The Scott Lancaster bridge move is scheduled for March 14th & 15th . Depending on weather

JOHN BORDONI

TO: MAYOR and COUNCIL

From: John Bordoni

Date: February 14, 2022

Re.: Request for Action

Motion to approve:

***Move to approve 19,873.00 to Arrowhead Landscaping for park maintenance.
from line # 10-60-5108***

***This request is landscape maintenance agreement for CRC and Montgomery
parks. See page 5 of the agreement for the services they will provide. The
agreement would start on April 1st and run through October 31st of this year.
We would be billed 2839.00 monthly for the services they provide for a total of
19,873.00.***

This request has been budgeted for and approved for this fiscal year.

JOHN BORDONI



LANDSCAPE MAINTENANCE AGREEMENT FOR
City of Idaho Springs, Courtney-Ryley-Cooper Park 2350 Colorado Blvd, Idaho Springs
CO 80452

This AGREEMENT is made and entered into this _____ day of _____, 20____, by and between, City of Idaho Springs, Courtney-Ryley-Cooper Park (Customer) and Arrowhead Landscape Services, Inc. (Contractor).

I. SCOPE

To provide specific landscape maintenance services as described in this agreement and provide additional services requested by the Customer at separate costs that are not included herein.

II. CONTRACT TERM

The contract term shall be from **April 1, 2022 to October 31, 2022**. Unless terminated as per Section "VI." or a new Agreement has been executed by both parties, this Agreement will automatically renew and remain in full effect for an additional contract term. A cost of living adjustment, not to exceed 3%, will be applied to the Agreement price. Unit and hourly rates will adjust to Arrowhead Landscape Services, Inc. current rates for each renewal period.

III. DEFINITIONS

The term "Customer" and "Contractor" where used in this agreement shall be those specifically named above including any authorized representative of Customer.

IV. GENERAL REQUIREMENTS

- a) The Contractor shall furnish all labor, materials and equipment to perform landscape maintenance services in accordance with the requirements herein specified.
- b) By execution of this Agreement, the Customer guarantees that sufficient funds are available for the payment of all contracted services and additional work required.
- c) The Contractor shall be responsible for any neglectful damages caused by his work force while performing the requirements of this Agreement. Labor and materials for the repair or replacement of these damages shall be provided by the Contractor. The Contractor reserves the right to an arbitration hearing with the Customer and a nonpartisan third party on questionable damages.
- d) The Contractor will hold the Customer harmless for all costs associated with liens of as a result of the Contractor's failure to pay all sums due or claimed for materials, labor or services associated with this agreement.
- e) Both parties agree to binding arbitration for any dispute arising out of this agreement. Location to be in the county where the work was performed. The prevailing party shall have and recover against the other party, in addition to all costs and disbursements, such sums as the Arbitrator deems to be a reasonable attorney's fee. While in dispute, Customer agrees to pay for all contractual and

additional service work as invoiced and as per the terms of this Agreement until a final arbitration decision is issued in regard to the dispute.

V. MODIFICATION OR AMENDMENT

This Agreement constitutes the entire understanding between Customer and Contractor. No modification, amendment, renegotiation or other alteration to the terms of the Agreement shall be of any force or effect unless mutually agreed upon in writing by both parties.

VI. TERMINATION

Either party may terminate this Agreement with notice in writing by certified mail to the other party. Notice to be given at least 30 days prior to the effective date of such termination.

Contractor and Customer agree that work performed is proportionally greater during the growing season rather than the winter months. In the event of termination by either party, full payment for actual services performed or materials provided become due and payable on or before date of termination. In the event of pre-payment of services or materials not performed or provided, a refund will be issued on the termination date.

If payment for services rendered is delinquent by 15 days or more, Arrowhead Landscape Services, Inc. and its affiliated companies have the option of suspending services until the account is made current or terminating the Agreement immediately.

VII. INSURANCE

The Contractor shall be covered by a minimum of \$1,000,000 of liability insurance and statutory limits for workers compensation insurance. Upon request, the Contractor shall provide proof of coverage to the Customer.

VIII. FORCE MAJEURE

Contractor may be unable to perform and shall be excused due to acts of God, extreme or unusual weather, labor problems such as strikes and shortages, delays, supply shortages and any government or governing agencies regulations.

IX. SCOPE OF WORK

See the Service Summary within this agreement for specific number of occurrences for the following services when applicable.

X. ROUTINE MAINTENANCE

a) MOWING

All manicured turf areas to be mowed at an approximate height of 3 – 3-1/2" during the growing season. Mowing will vary in frequency when the turf is growing at a slower rate in the spring and in the fall. Clippings will be mulched and excessive clumps will be distributed or gathered and removed. Catchers will be used only where deemed necessary by Contractor.

b) TRIMMING

Areas inaccessible to mowers will be string trimmed. The Contractor will use care in utilizing string trimmers however, the Customer acknowledges that structures may be damaged by long term use of string trimmers.

c) EDGING

All concrete walks and curbs adjacent to turf areas will be edged with a steel-bladed edger. Contractor will use care in utilizing edging equipment however, the Customer acknowledges that irrigation system components or items buried beneath the surface may be damaged.

d) WEEDING

Beds will be weeded using a combination of hand pulling and chemical control. Unless specified in this agreement, maintaining annual floral beds are contracted separately.

e) CLEAN-UP

At the time of mowing, all turf and bed areas will be policed for loose trash and debris. Policing does not include parking lots, vandalism, removing bio-hazards and cleaning-up from storms or other acts of God. Grass clippings will be blown from walks, porches and curb lines.

XI. SPRING CLEAN-UP

Dependent upon the dates of this Agreement, the Contractor shall be responsible for gathering and removal of leaves from manicured turf and bed areas one (1) time in the spring. At such time select perennials and ornamental grasses shall be cut back to near ground level.

XII. FALL CLEAN-UP

Dependent upon the dates of this Agreement, manicured turf and bed areas will have leaves and debris removed in the fall after all leaves have dropped. This is performed on two (2) occasions in October and/or November approximately 10-14 days apart. At such time, select perennials shall be cut back to near ground level and may include ornamental grasses if deemed appropriate by Contractor.

XIII. TURF FERTILIZATION, INSECT & DISEASE

- a) Contactor will determine and administer an appropriate fertilization program for manicured turf areas based upon the season, turf conditions and timing of this Agreement's term.
- b) Unless specified differently within this Agreement, turf insect and disease control applications are not included but may be proposed separately at an additional cost.

XIV. CHEMICAL CONTROL PLAN

- a) The Contractor shall provide chemical applications targeted toward common weeds in manicured turf areas. Select weed species may require separate applications not included in this agreement.
- b) Dependent upon the dates of this Agreement, one (1) pre-emergent application for problematic mulch bed and rock bed areas may be included at the Contractor's discretion depending upon seasonal conditions.
- c) Non-selective post emergent weed applications will be made to sidewalk cracks, curb lines and bed areas on a regular basis throughout the contract term.
- d) A grass free area will be established chemically around trees in turf areas and maintained seasonally.
- e) Unless specified differently within this Agreement, Integrated Pest Management (IPM), which can include services such as topical spraying, injections and fertilizations, is not included in this agreement but may be proposed separately at an additional cost.

XV. TURF AERATION

Performed in the spring and/or fall, core aeration is beneficial in breaking up soil compaction and allowing air, water and nutrients to enter the root zone. See the Service Summary for occurrences when applicable.

XVI. TREE AND SHRUB PRUNING

- a) Contractor shall perform aesthetic (shearing and shaping) pruning of deciduous and evergreen shrubs under ten feet (10'). Pruning select species, such as flowering varieties, will occur so as not to discourage blooming. Follow up pruning to maintain certain clearances may be performed at the

Contractors discretion. The number of pruning occurrences is shown on the service summary at the end of this Agreement.

Low limbs on trees and shrubs under ten feet (10') which over hang sidewalks and drives will be pruned to maintain clearances as determined by Contractor. This applies to trees which have been maintained in this manner. Tree suckers will be removed continuously to maintain a neat appearance.

Trees and shrubs over ten feet (10') in height are not included in this contract.

Pruning shall be accomplished with proper tools and equipment. Debris resulting from all pruning operations shall be collected and removed by Contractor before departing the worksite.

b) STRUCTURAL, RENEWAL, SELECTIVE PRUNING

Unless specified differently within this Agreement, corrective, selective hand pruning and removal of deadwood is not included as part of this agreement but may be proposed separately at an additional cost.

~~XVII. IRRIGATION SYSTEM MAINTENANCE AND OPERATION~~

~~Irrigation system services are dependent on the dates of this agreement, please see Service Summary at the end of this agreement for specific occurrences, if applicable.~~

~~a) ACTIVATION~~

~~The irrigation system will be activated in the spring. Actual date of activation will be at the discretion of the Contractor and dependent on weather conditions.~~

~~b) SYSTEM MONITORING~~

~~Contractor shall assess the sprinkler system operation weekly to ensure proper function. Pattern adjustments and controller programming is included in this agreement and will be performed as the Contractor deems necessary with water conservation being a priority.~~

~~c) WINTERIZATION~~

~~In the fall, as weather conditions warrant, the contractor will deactivate the irrigation system to aid in preventing freeze damage. This may include wrapping backflow devices at an additional cost unless specified differently in this agreement. After deactivation, the contractor will evacuate water from accessible lines and components of the irrigation system using compressed air.~~

~~d) REPAIRS & TROUBLESHOOTING~~

~~Contractor will perform repairs and or troubleshooting to keep the system in operating condition. Irrigation repairs will be billed as per the hourly rates outlined in this agreement. Materials and equipment fees will be charged when applicable.~~

~~XVIII. WINTER POLICING~~

~~Dependent upon the dates of this Agreement and as weather conditions allow, landscape areas will be policed weekly for loose trash and debris from November to March. Periodic inspections will be made through the winter months to assess special requirements of the landscape.~~

XIX. MISCELLANEOUS SERVICES

- a) Mowing and maintenance of native areas is not included in this Agreement.
- b) Maintaining pet waste stations and trash receptacles is not included in this Agreement.
- c) Irrigation System Maintenance and operation is excluded from this Agreement.

XX. HOURLY RATES

Work not covered in this Agreement will be billed at the rates listed below. If requested, a quotation will be furnished to the Customer for special projects.

IRRIGATION TECHNICIAN	\$72.00 per hour
WATER MANAGER (smart controller or central control mgmt)	\$98.00 per hour
EMERGENCY DISPATCH (outside of normal business hours of 7am-5pm, weekends and company holidays)	\$130.00 per hour
SUPERVISOR W/TRUCK	\$70.00 per hour
LABORER (without equipment)	\$54.00 per hour
CHEMICAL APPLICATOR W/ EQUIPMENT (materials extra)	\$98.00 per hour
HAND WATERING (from onsite tap using hoses)	\$68.00 per hour
WATERING TRUCK (per person plus water)	\$110.00 per hour
MISCELLANEOUS MOWING (standard equipment)	\$75/up per hour
BACKFLOW TESTING (per device)	\$110.00 each

XXI. SERVICE SUMMARY

SERVICE	QUANTITY
ROUTINE MAINTENANCE (MOW, TRIM, WEEDING, CLEAN UP)	26
SIDEWALK AND CURB EDGING	7
SPRING CLEAN-UP	1
FALL CLEAN-UP	2
CUTTING ORNAMENTAL GRASSES (WHEN APPLICABLE)	1
TURF FERTILIZATION	3
PRE-EMERGENT WEED CONTROL - TURF AREAS	1
POST EMERGENT WEED CONTROL- TURF AREAS	3
PRE-EMERGENT WEED CONTROL- BED AREAS	1
BED AREA AND HARDSCAPE WEED CONTROL	26
TURF AERATION	2
SEASONAL PRUNING - SHRUBS UNDER 10'	1
PRUNING- LOW LIMBS ON TREES UNDER 10'	1
IRRIGATION SYSTEM ACTIVATION	N/A
IRRIGATION SYSTEM INSPECTION AND ADJUSTMENT	N/A
IRRIGATION SYSTEM WINTERIZATION	N/A
WINTER POLICING	N/A

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK

XXII. PAYMENT SCHEDULE

The total price for this Agreement is **\$19,873.00** and will be invoiced at **\$2,839.00** per month from **April 1, 2022** to **October 21, 2022**.

Invoices will be submitted on approximately the 1st of each month and due at the end of each month. Payments shall be made payable to Arrowhead Landscape Services, Inc. Any additional work will be invoiced at a time and materials rate immediately upon completion. A brief description including dates, time spent, and material cost will be submitted with each additional work billing.

XXIII. PAYMENT TERMS

Payment for all invoices is due within 30 days of invoice date. A service charge of \$50.00 per month per invoice and two percent (2%) interest per month will be charged on all past due amounts. Billing discrepancies must be brought to the attention of an Arrowhead Landscape Services, Inc. representative within 30 days of invoice date or all rights to a resolution will be waived.

IN WITNESS WHEREOF, THE CUSTOMER AND CONTRACTOR HAVE CAUSED THIS AGREEMENT TO BE DULY EXECUTED ON THE DATE FIRST HEREIN WRITTEN, ALL COPIES OF WHICH, FOR ALL INTENTS AND PURPOSES, SHALL BE CONSIDERED THE ORIGINAL.

CONTRACTOR: **Arrowhead Landscape Services, Inc.**

By: _____

Printed Name: _____

Title: _____

Date: _____

CUSTOMER: *City of Idaho Springs, Courtney-Ryley-Cooper Park*

By: _____

Printed Name: _____

Title: _____

Date: _____



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