



**NOTICE AND AGENDA OF A
WORK SESSION**

**Idaho Springs City Council
Council Chambers, City Hall
Monday, February 24, 2020
6:30 P.M.**

- ❖ **Goals for 2020**
- ❖ **Interim Water/Wastewater Superintendent**

**City of Idaho Springs
Goals for 2020**

GOAL: Continue Efforts to Improve Community Relations

ACTION ITEMS:

- Increase Public Participation
- Improve Communication
- Community Appearance
- Update Website
- Utilize Email Blasts

GOAL: Revise CIP to Reflect Current Priorities

ACTION ITEMS:

- Downtown Parking Improvements
- New Park with Amenities for the City's Youth
- New Public Works Facility
- Comprehensive City Signage Plan
- Plan utility, drainage, sidewalk and street improvements for the next 10 years
- New Police Station

GOAL: Pursue Intelligent, Thoughtful and Responsible Housing Solutions to Improve Housing Opportunities for all Residents

ACTION ITEMS:

- Increase Housing supply
- Address Senior Population Concerns
- More Attainable Housing Units

GOAL: Increase Involvement and Develop Strategies for Intergovernmental Cooperation

ACTION ITEMS:

- Increase Fiscal Stability
- Influence I-70 Decisions
- Consider Shared Services
- School District Board Engagements

GOAL: Balance Commercial Development with Residents' Needs to Maintain Our Quality of Life

ACTION ITEMS:

- Commercial Development i.e. Hotel
- Redevelopment of East End
- School Property Alternatives

***NOTE:** These Goals are developed by City Council utilizing various forms of input. The Goals are reviewed and updated by Council annually. The Goals represent the consensus of the Council on the direction that they want for the community and constitute the foundation of the City's work plan. The Goals are established for January – December 2020.



CITY OF IDAHO SPRINGS
1711 MINER STREET
P.O. BOX 907
IDAHO SPRINGS, CO 80452
303.567.4421

NOTICE AND AGENDA
REGULAR MEETING
IDAHO SPRINGS CITY COUNCIL
COUNCIL CHAMBERS, CITY HALL
February 24, 2020
7:00 P.M.

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PLEDGE OF ALLEGIANCE**
- IV. AGENDA APPROVAL**
 - a) Move to approve the agenda for the February 24, 2020 meeting.
- V. CONFLICT OF INTEREST**
- VI. APPROVAL OF MINUTES**
 - a) Move to approve the minutes from February 10, 2020.
- VII. APPROVAL OF BILLS**
 - a) Move to approve bills to February 24, 2020
- VIII. UNSCHEDULED PUBLIC COMMENT**
- IX. PUBLIC COMMENT**
 - a) Letters of interest for re-appointment of current members and potential appointment of new member.
- X. PLANNING/COMMUNITY DEVELOPMENT**
- XI. CITY ATTORNEY**
- XII. RESOLUTIONS**
- XIII. ORDINANCE FIRST READING**
 - a) Ordinance #4, Series 2020; An ordinance amending Section 5-1 of the Idaho Springs Municipal Code, concerning Planning Commission membership, to authorize the promotion of alternate members to fill regular member vacancies.
- XIV. ORDINANCE SECOND READING**
- XV. CITY ADMINISTRATOR**
 - a) Staff report submitted with no request(s) for action.
- XVI. CITY CLERK**
 - a) Staff report submitted with no request(s) for action.
- XVII. POLICE DEPARTMENT**
 - a) Staff report submitted with no request(s) for action.
- XVIII. PUBLIC WORKS: STREETS AND PARKS**
 - a) Staff report submitted with no request(s) for action.
- XIX. PUBLIC WORKS: WATER/WASTEWATER**
 - a) Staff report submitted with no request(s) for action.
- XX. COMMITTEE REPORTS**
- XXI. MAYOR and COUNCIL**
- XXII. ADJOURN** to March 09, 2020

IDAHO SPRINGS CITY COUNCIL
REGULAR MEETING
FEBRUARY 10, 2020

The City Council of the City of Idaho Springs held a regular meeting on February 10, 2020 in the Council Chambers at City Hall. Mayor Michael Hillman called the meeting to order at 7:05 p.m.

Answering the roll were: Michael Hillman, Bob Bowland, Scott Pennell, Art Caccavale, Jim Clark, Chuck Harmon and John Curtis. Also present was City Clerk Diane Breece, City Administrator Andrew Marsh and Public Works Superintendent John Bordon. Police Chief Chris Malanka, Public Works Superintendent and City Attorney Carmen Beery were not in attendance.

The Pledge of Allegiance was recited by all present.

Agenda Approval

Chuck Harmon moved to approve the agenda for February 10, 2020. Scott Pennell seconded and the motion passed by a unanimous voice vote.

Approval of Minutes

Scott Pennell moved to approve the minutes of January 27, 2020. Bob Bowland seconded and the motion passed by a unanimous voice vote.

Approval of Bills

Chuck Harmon moved to approve bills to February 10, 2020. Scott Pennell seconded and the motion passed by a unanimous roll call vote.

Conflict of Interest

None stated.

Public Comment

There were no public comments.

Unscheduled Public Comment

There were no unscheduled comments.

Liquor Licensing Authority

Mayor Hillman opened the public hearing at 7:16 p.m. The City Clerk presented her staff report for the request to modify the premises for DBC Trading Post No. dba The Buffalo Bar & Restaurant located at 1617 Miner St. The applicant, Marcel Templet was present and sworn in by the City Clerk. He stated that this request is to extend the liquor licensed premises for the remodel expansion. The Police Chief had indicated to the City Clerk that he had no objections to the request. There was no public comment. Mayor Hillman closed the public hearing at 7:20 p.m.

Chuck Harmon moved to approve the request for the modification of premises for DBC Trading Post No. 2, LLC dba The Buffalo Bar & Restaurant at 1617 Miner St. for the indoor proposed expansion only, based upon a finding that the applicant meets all criteria set forth in Colorado Liquor Regulation 47-302. Bob Bowland seconded and the motion passed by a unanimous roll call vote.

Ordinance First Reading

Scott Pennell moved to approve Ordinance #3, Series 2020; An ordinance approving the conveyance by general warrant deed of a portion of City-owned property known as 200 West Colorado Boulevard. John Curtis seconded and the motion passed by a unanimous roll call vote.

Ordinance Second Reading

Scott Pennell moved to approve Ordinance #1, Series 2020; An ordinance amending rates and charges for water and sewer service and making conforming amendments to the Idaho Springs Municipal Code. John Curtis seconded and the motion passed by a 5-2 vote with Art Caccavale and Jim Clark voting no.

Chuck Harmon moved to approve Ordinance #2, Series 2020; An ordinance approving a loan from Colorado Water Resources and Power Development Authority, authorizing the forms and execution of the loan agreement and governmental agency bond to evidence such loan. Scott Pennell seconded and the motion passed by a unanimous roll call vote.

City Administrator

Andy Marsh submitted his staff report with no request(s) for action.

City Clerk

Diane Breece submitted her staff report with no request(s) for action.

Police Dept.

Chris Malanka submitted his staff report with no request(s) for action.

Public Works/Street and Parks

John Bordoni submitted his staff report with one request(s) for action. John Curtis moved to approve \$46,160 to Honnen Equipment Company for a 2019 324G skid steer loader from line item 2100-6025. Chuck Harmon seconded and the motion passed with a unanimous roll call vote.

Water/Wastewater Dept.

Dan Wolf submitted his staff report with no request(s) for action.

Adjourn

Mayor Hillman adjourned the meeting at 7:43 p.m.

Invoice	Type	Description	Invoice Date	Due Date	Total Cost	Terms	1099	PO Number	Period	GL Account
Alan Tiefenbach (1705)										
01292020										
01292020	Invoi	Parking for Saving Places	01/29/2020	02/29/2020	33.00	Open	Non		01/20	10-20-5305
Total 01292020:					33.00					
Total Alan Tiefenbach (1705):					33.00					
Allied Towing (11)										
4000										
4000	Invoi	Safety Inspection	01/29/2020	02/20/2020	88.12	Open	Non		01/20	10-30-6100
Total 4000:					88.12					
4001										
4001	Invoi	headlight	01/29/2020	01/31/2020	254.00	Open	Non		01/20	10-30-6100
Total 4001:					254.00					
47824										
47824	Invoi	Towing	01/30/2020	01/31/2020	205.00	Open	Non		01/20	10-30-5326
Total 47824:					205.00					
Total Allied Towing (11):					547.12					
Blackwell Oil (284)										
25086										
25086	Invoi	Generator Fuel	01/29/2020	01/31/2020	593.09	Open	Non		01/20	52-00-6012
Total 25086:					593.09					
Total Blackwell Oil (284):					593.09					
Blue Tarp Financial Inc (1453)										
44257425										
44257425	Invoi	Contractor kit	02/06/2020	02/29/2020	100.09	Open	Non		02/20	10-10-6040
Total 44257425:					100.09					
44237719										
44237719	Invoi	Air Jack	02/20/2020	02/29/2020	452.38	Open	Non		02/20	10-10-6020
Total 44237719:					452.38					
Total Blue Tarp Financial Inc (1453):					552.47					
Bordoni, John (1414)										
020120										
020120	Invoi	Lease Purchase Agreement 103 1	02/01/2020	02/29/2020	2,500.00	Open	Non		02/20	21-00-7043
Total 020120:					2,500.00					
Total Bordoni, John (1414):					2,500.00					
Browns Hill Engineering & Cont (1416)										
026										
026	Invoi	SCADA Leasing Agreement 15-49	02/01/2020	02/28/2020	1,620.00	Open	Non		02/20	51-00-5309

Invoice	Type	Description	Invoice Date	Due Date	Total Cost	Terms	1099	PO Number	Period	GL Account
Total 026:					1,620.00					
020120										
020120	Invoi	SCADA Leasing Agreement 15-49	02/20/2020	02/28/2020	1,620.00	Open	Non		02/20	52-00-5309
Total 020120:					1,620.00					
Total Browns Hill Engineering & Cont (1416):					3,240.00					
C & C Machine & Welding (34)										
0028756										
0028756	Invoi	plow Mount	02/11/2020	02/28/2020	187.00	Open	Non		02/20	10-60-5207
Total 0028756:					187.00					
Total C & C Machine & Welding (34):					187.00					
Caselle Inc. (287)										
100177										
100177	Invoi	Contract Support-March	02/01/2020	02/29/2020	270.00	Open	Non		02/20	10-10-5108
100177	Invoi	Contract Support-March	02/01/2020	02/29/2020	270.00	Open	Non		02/20	10-20-5108
100177	Invoi	Contract Support-March	02/01/2020	02/29/2020	270.00	Open	Non		02/20	10-30-5108
100177	Invoi	Contract Support-March	02/01/2020	02/29/2020	270.00	Open	Non		02/20	51-00-5108
100177	Invoi	Contract Support-March	02/01/2020	02/29/2020	270.00	Open	Non		02/20	10-30-5108
Total 100177:					1,350.00					
Total Caselle Inc. (287):					1,350.00					
CCNC Inc. (1392)										
2020-000-384										
2020-000-384	Invoi	Membership fee	02/01/2020	02/29/2020	100.00	Open	Non		02/20	10-30-5304
Total 2020-000-384:					100.00					
Total CCNC Inc. (1392):					100.00					
CenturyLink (569)										
3035672130799 220										
3035672130799 220	Invoi	Internet service/Waste Water	01/22/2020	02/28/2020	199.27	Open	Non		01/20	52-00-5335
Total 3035672130799 220:					199.27					
3035679613278 012020										
3035679613278 012020	Invoi	Phone Lines Water Plant Fire Alar	01/25/2020	01/30/2020	356.50	Open	Non		01/20	51-00-5303
Total 3035679613278 012020:					356.50					
1486110061										
1486110061	Invoi	Internet service Water Plant	02/11/2020	02/29/2020	336.71	Open	Non		02/20	51-00-5335
Total 1486110061:					336.71					
Total CenturyLink (569):					892.48					
Chuck Harmon (1876)										

Invoice	Type	Description	Invoice Date	Due Date	Total Cost	Terms	1099	PO Number	Period	GL Account
012920										
012920	Invoi	Conference Parking	01/29/2020	01/29/2020	14.49	Open	Non		01/20	10-20-5225
Total 012920:					14.49					
Total Chuck Harmon (1876):					14.49					
Clear Creek Cty Road & Bridge (1278)										
030320										
030320	Invoi	Fleet fuel/Police	03/03/2020	03/31/2020	1,183.32	Open	Non		01/20	10-30-6191
030320	Invoi	parks & streets	03/03/2020	03/31/2020	402.48	Open	Non		01/20	10-10-6191
Total 030320:					1,585.80					
Total Clear Creek Cty Road & Bridge (1278):					1,585.80					
Clear Creek Supply (291)										
30110129										
30110129	Invoi	fittings	01/08/2020	01/31/2020	21.36	Open	Non		01/20	52-00-6004
Total 30110129:					21.36					
310146										
310146	Invoi	Fittings	01/08/2020	01/31/2020	2.00	Open	Non		01/20	52-00-6004
Total 310146:					2.00					
310646										
310646	Invoi	ice cutter	01/18/2020	01/31/2020	3.99	Open	Non		01/20	51-00-6004
Total 310646:					3.99					
311005										
311005	Invoi	mics	01/27/2020	01/31/2020	5.98	Open	Non		01/20	52-00-6004
Total 311005:					5.98					
311082										
311082	Invoi	mics	01/29/2020	01/31/2020	8.99	Open	Non		01/20	52-00-6004
Total 311082:					8.99					
Total Clear Creek Supply (291):					42.32					
Colorado Analytical Lab (945)										
200122045										
200122045	Invoi	9 year sample	01/29/2020	01/31/2020	117.00	Open	Non		01/20	51-00-5201
Total 200122045:					117.00					
200121095										
200121095	Invoi	quarterly WWTP samples	02/03/2020	02/29/2020	1,104.30	Open	Non		01/20	52-00-5201
Total 200121095:					1,104.30					
200203022										
200203022	Invoi	total coliform P/A compl	02/06/2020	02/28/2020	98.50	Open	Non		02/20	51-00-5201

Invoice	Type	Description	Invoice Date	Due Date	Total Cost	Terms	1099	PO Number	Period	GL Account
Total 200203022:					98.50					
200210041										
200210041	Invoi	E-coli Testing	02/12/2020	02/20/2020	23.40	Open	Non		02/20	52-00-5201
Total 200210041:					23.40					
200210043										
200210043	Invoi	TSS/testing	02/12/2020	02/29/2020	13.50	Open	Non		02/20	51-00-5201
Total 200210043:					13.50					
200210045										
200210045	Invoi	Monthly Testing	02/17/2020	02/29/2020	291.60	Open	Non		02/20	52-00-5201
Total 200210045:					291.60					
Total Colorado Analytical Lab (945):					1,648.30					
Comcast (1486)										
0194987 0220										
0194987 0220	Invoi	Internet	02/05/2020	02/29/2020	174.30	Open	Non		01/20	10-30-5335
0194987 0220	Invoi	Phone	02/05/2020	02/29/2020	65.28	Open	Non		01/20	10-30-5303
Total 0194987 0220:					239.58					
Total Comcast (1486):					239.58					
Core & Main LP (959)										
L840378										
L840378	Invoi	Reducer/iron pipe	01/29/2020	02/29/2020	177.17	Open	Non		01/20	52-00-6004
Total L840378:					177.17					
Total Core & Main LP (959):					177.17					
David Sturgis-Browne (1939)										
190909										
190909	Invoi	Lost Property Reimbursement	01/06/2020	01/20/2020	150.00	Open	Non		01/20	10-30-5350
Total 190909:					150.00					
Total David Sturgis-Browne (1939):					150.00					
Deep Rock (1855)										
18332261 020720										
18332261 020720	Invoi	Water Cooler	02/07/2020	02/29/2020	48.00	Open	Non		02/20	10-20-5309
Total 18332261 020720:					48.00					
Total Deep Rock (1855):					48.00					
ELAVON (1295)										
8013629129 0120										
8013629129 0120	Invoi	Online Check Processing Fees	01/20/2020	01/31/2020	352.16	Open	Non		01/20	10-20-5340

Invoice	Type	Description	Invoice Date	Due Date	Total Cost	Terms	1099	PO Number	Period	GL Account
Total 8013629129 0120:					352.16					
8013550150 0120										
8013550150 0120	Invoi	Credit Card Processing Fees	01/31/2020	01/31/2020	289.41	Open	Non		01/20	10-20-5340
Total 8013550150 0120:					289.41					
Total ELAVON (1295):					641.57					
Fischer Construction (1769)										
020220										
020220	Invoi	plant expansion project #1	02/03/2020	02/20/2020	225,397.95	Open	Non		01/20	55-72-7310
Total 020220:					225,397.95					
Total Fischer Construction (1769):					225,397.95					
Foothills Auto & Truck Parts (1021)										
220-26207										
220-26207	Invoi	ice blade	01/29/2020	01/30/2020	37.54	Open	Non		01/20	10-10-6193
220-26207	Invoi	ice melt	01/29/2020	01/30/2020	12.49	Open	Non		01/20	10-60-6010
Total 220-26207:					50.03					
026230										
026230	Invoi	amaroll wash	01/30/2020	01/31/2020	6.49	Open	Non		01/20	10-10-6193
Total 026230:					6.49					
220-26230										
220-26230	Invoi	armorall wash	01/30/2020	01/31/2020	6.49	Open	Non		01/20	10-10-6193
220-26230	Adju	armorall wash	01/30/2020	01/31/2020	6.49	Open	Non		01/20	10-10-6193
Total 220-26230:					.00					
Total Foothills Auto & Truck Parts (1021):					56.52					
Grainger Inc. (134)										
9427820171										
9427820171	Invoi	Sign	01/29/2020	01/31/2020	44.55	Open	Non		01/20	10-10-6091
Total 9427820171:					44.55					
9427831970										
9427831970	Invoi	bathroom supplies/sign	01/29/2020	02/28/2020	119.10	Open	Non		01/20	10-10-6091
9427831970	Invoi	Bathroom supplies/sign	01/29/2020	02/28/2020	154.56	Open	Non		01/20	10-10-6010
Total 9427831970:					273.66					
Total Grainger Inc. (134):					318.21					
HDR Engineering (1605)										
1200248180										
1200248180	Invoi	20005108	02/17/2020	02/29/2020	4,202.19	Open	Non		02/20	23-00-5103
Total 1200248180:					4,202.19					

Invoice	Type	Description	Invoice Date	Due Date	Total Cost	Terms	1099	PO Number	Period	GL Account
1200248230										
1200248230	Invoi	#1 Bonded St.	02/17/2020	02/29/2020	1,761.54	Open	Non		02/20	23-00-5103
Total 1200248230:					1,761.54					
1240010116										
1240010116	Invoi	#2 Bonded St.	02/17/2020	02/29/2020	51,499.77	Open	Non		02/20	23-00-5103
Total 1240010116:					51,499.77					
Total HDR Engineering (1605):					57,463.50					
HRS Water Consultants (851)										
17251										
17251	Invoi	Water engineering services	02/10/2020	02/29/2020	255.00	Open	Non		01/20	51-00-5101
Total 17251:					255.00					
Total HRS Water Consultants (851):					255.00					
Insight Auto Glass (1569)										
239331										
239331	Invoi	Windshield Repair	02/12/2020	02/29/2020	161.04	Open	Non		02/20	10-30-6100
Total 239331:					161.04					
Total Insight Auto Glass (1569):					161.04					
McDonald Farms (1588)										
4972503-1049										
4972503-1049	Invoi	WasteWater Hauled to Landfill	01/29/2020	01/31/2020	174.90	Open	Non		01/20	52-00-5250
Total 4972503-1049:					174.90					
497203-1050										
497203-1050	Invoi	WasteWater Hauled to Landfill	02/05/2020	02/29/2020	325.00	Open	Non		02/20	52-00-5250
Total 497203-1050:					325.00					
Total McDonald Farms (1588):					499.90					
Paul's Enterprises (213)										
420011										
420011	Invoi	Keys for file cabinet	01/24/2020	02/29/2020	25.00	Open	Non		01/20	10-30-5208
Total 420011:					25.00					
Total Paul's Enterprises (213):					25.00					
Postmaster (341)										
022020										
022020	Invoi	Annual permit #7 Newsletter	02/20/2020	02/20/2020	240.00	Open	Non		02/20	10-20-5310
Total 022020:					240.00					
Total Postmaster (341):					240.00					

Invoice	Type	Description	Invoice Date	Due Date	Total Cost	Terms	1099	PO Number	Period	GL Account
Power Motive (221)										
P68176										
P68176	Invoi	Insulation	02/05/2020	02/28/2020	28.86	Open	Non		01/20	10-10-6150
Total P68176:					28.86					
Total Power Motive (221):					28.86					
Quill Corporation (230)										
4612950										
4612950	Invoi	Office supplies	02/06/2020	02/29/2020	212.91	Open	Non		02/20	10-20-6010
Total 4612950:					212.91					
Total Quill Corporation (230):					212.91					
Ramey Environmental Compliance (898)										
20052										
20052	Invoi	Grease Trap Inspections/McDonal	02/06/2020	02/29/2020	53.00	Open	Non		01/20	52-00-5000
Total 20052:					53.00					
Total Ramey Environmental Compliance (898):					53.00					
Rocky Mountain Police Chaplins (1938)										
2020 CC COUNTY SO CHAPLAINS										
2020 CC COUNTY SO CH	Invoi	RMPS membership	02/13/2020	02/29/2020	250.00	Open	Non		02/20	10-30-5304
Total 2020 CC COUNTY SO CHAPLAINS:					250.00					
Total Rocky Mountain Police Chaplins (1938):					250.00					
SAFEbuilt Colorado Inc. (1041)										
00655696										
00655696	Invoi	Building Permits	01/31/2020	01/31/2020	13,352.81	Open	Non		01/20	10-22-5000
Total 00655696:					13,352.81					
Total SAFEbuilt Colorado Inc. (1041):					13,352.81					
SCL Health (1747)										
2499974										
2499974	Invoi	new employee drug screen	12/13/2019	02/29/2020	398.70	Open	Non		02/20	10-30-5109
Total 2499974:					398.70					
Total SCL Health (1747):					398.70					
Silver Plume Home Services (1844)										
2365										
2365	Invoi	Hose House Restoration	02/10/2020	02/29/2020	6,025.14	Open	Non		01/20	21-61-7042
Total 2365:					6,025.14					
Total Silver Plume Home Services (1844):					6,025.14					
Sprint (750)										

Invoice	Type	Description	Invoice Date	Due Date	Total Cost	Terms	1099	PO Number	Period	GL Account
126852313-218										
126852313-218	Invoi	Cell phone Parks	02/08/2020	02/29/2020	64.95	Open	Non		01/20	10-60-5335
126852313-218	Invoi	Cell phone Public Works	02/08/2020	02/29/2020	187.68	Open	Non		01/20	10-10-5335
Total 126852313-218:					252.63					
381262319-218										
381262319-218	Invoi	air cards/police	02/08/2020	02/29/2020	125.24	Open	Non		01/20	10-30-5335
Total 381262319-218:					125.24					
Total Sprint (750):					377.87					
Staples Business Advantage (1219)										
8057346292										
8057346292	Invoi	Office supplies	02/01/2020	02/29/2020	129.46	Open	Non		01/20	10-30-6010
Total 8057346292:					129.46					
8057424736										
8057424736	Invoi	Evidence Bags	02/08/2020	02/29/2020	17.99	Open	Non		01/20	10-30-6015
Total 8057424736:					17.99					
Total Staples Business Advantage (1219):					147.45					
Terracon (1692)										
TD24682										
TD24682	Invoi	Concrete Testing	02/27/2020	02/29/2020	457.50	Open	Non		02/20	55-72-7310
Total TD24682:					457.50					
Total Terracon (1692):					457.50					
Timberline Disposal (1467)										
0002166313										
0002166313	Invoi	8yd. fell container	02/01/2020	02/29/2020	248.31	Open	Non		01/20	10-60-5202
Total 0002166313:					248.31					
2166863										
2166863	Invoi	Hwy 103 toilet	02/01/2020	02/29/2020	54.17	Open	Non		01/20	51-00-5202
Total 2166863:					54.17					
Total Timberline Disposal (1467):					302.48					
Treatment Technology (1078)										
181908										
181908	Invoi	Ferric Chloride	01/28/2020	02/29/2020	2,527.30	Open	Non		01/20	52-00-6210
Total 181908:					2,527.30					
Total Treatment Technology (1078):					2,527.30					
Upper Clear Creek Watershed (260)										
2020										
2020	Invoi	Dues for 2020	01/01/2020	01/31/2020	2,062.00	Open	Non		01/20	52-00-5390

Invoice	Type	Description	Invoice Date	Due Date	Total Cost	Terms	1099	PO Number	Period	GL Account
Total 2020:					2,062.00					
Total Upper Clear Creek Watershed (260):					2,062.00					
VISA (1827)										
022820										
022820	Invoi	CCCMA Hotel Marsh	02/28/2020	02/28/2020	105.24	Open	Non		01/20	10-20-5305
022820	Invoi	chair/desk	02/28/2020	02/28/2020	2,932.24	Open	Non		01/20	10-20-7010
022820	Invoi	Circuit Breaker	02/28/2020	02/28/2020	25.00	Open	Non		01/20	52-00-5204
022820	Invoi	Colorado Water	02/28/2020	02/28/2020	50.00	Open	Non		01/20	51-00-5212
022820	Invoi	Conference Registration	02/28/2020	02/28/2020	540.00	Open	Non		01/20	10-20-5212
022820	Invoi	conference table and chairs	02/28/2020	02/28/2020	991.95	Open	Non		01/20	52-00-6010
022820	Invoi	Council Retreat Lunch	02/28/2020	02/28/2020	155.40	Open	Non		01/20	10-20-5210
022820	Invoi	Dan Training	02/28/2020	02/28/2020	165.00	Open	Non		01/20	51-00-5212
022820	Invoi	Dan Training	02/28/2020	02/28/2020	165.00	Open	Non		01/20	52-00-5212
022820	Invoi	Desk chair	02/28/2020	02/28/2020	402.94	Open	Non		01/20	52-00-6010
022820	Invoi	DOT Physical	02/28/2020	02/28/2020	60.00	Open	Non		01/20	10-60-5213
022820	Invoi	Drivers Permit	02/28/2020	02/28/2020	17.94	Open	Non		01/20	10-60-5212
022820	Invoi	HPRC training	02/28/2020	02/28/2020	1,350.00	Open	Non		01/20	10-20-5325
022820	Invoi	Legislative Workshop	02/28/2020	02/28/2020	220.00	Open	Non		01/20	10-20-5212
022820	Invoi	Manager's Conference	02/28/2020	02/28/2020	235.00	Open	Non		01/20	10-20-5212
022820	Invoi	Managers Conference Cain	02/28/2020	02/28/2020	65.00	Open	Non		01/20	10-20-5212
022820	Invoi	professional Member ship	02/28/2020	02/28/2020	355.00	Open	Non		01/20	10-20-5304
022820	Invoi	W Exam	02/28/2020	02/28/2020	50.00	Open	Non		01/20	52-00-5212
022820	Invoi	WW Exam	02/28/2020	02/28/2020	50.00	Open	Non		01/20	51-00-5212
Total 022820:					7,935.71					
Total VISA (1827):					7,935.71					
WEX BANK (1459)										
63512348										
63512348	Invoi	Fleet fuel - Police	01/23/2020	01/31/2020	1,062.32	Open	Non		01/20	10-30-6191
63512348	Invoi	Fleet fuel - wastewater	01/23/2020	01/31/2020	192.08	Open	Non		01/20	52-00-6191
63512348	Invoi	Fleet fuel - water	01/23/2020	01/31/2020	192.09	Open	Non		01/20	51-00-6191
Total 63512348:					1,446.49					
Total WEX BANK (1459):					1,446.49					
Xcel Energy (540)										
669750333										
669750333	Invoi	10 Montane Drive	01/20/2020	01/20/2020	42.37	Open	Non		01/20	10-10-6001
Total 669750333:					42.37					
671381393										
671381393	Invoi	Street Lights	02/02/2020	02/28/2020	6,225.69	Open	Non		01/20	10-10-6001
Total 671381393:					6,225.69					
671392090										
671392090	Invoi	2040 Miner Street	02/03/2020	02/29/2020	14.72	Open	Non		01/20	10-10-6001
Total 671392090:					14.72					

Invoice	Type	Description	Invoice Date	Due Date	Total Cost	Terms	1099	PO Number	Period	GL Account
Total Xcel Energy (540):					6,282.78					
Grand Totals:					340,820.51					

Report GL Period Summary

GL Period	Amount
02/20	68,249.83
01/20	272,570.68
Grand Totals:	340,820.51

Vendor number hash: 70494
Vendor number hash - split: 113136
Total number of invoices: 71
Total number of transactions: 101

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	340,820.51	340,820.51
Grand Totals:	340,820.51	340,820.51

Memo

To: Mayor and City Council
From: Diane Breece, City Clerk
cc:
Date: 2-21-20
Re: Planning Commission vacancies

There are three current Commissioners whose terms expire at the end of February. William Mehrer, Cindy Olson and Don Reimer.

Historically when current member terms expire they are sent a letter asking if they would like to be re-appointed. (This has been standard practice for years mainly due to lack of interest from the public to serve)

In your packet you have letters from the three current members whose terms expire, asking to be re-appointed. One of the members has indicated to staff that he will be moving to another state and has listed his home for sale and has sold his business.

You also have letters of interest from other individuals expressing interest in serving on the Commission.

The potential choices for Council to consider tonight is to:

- Re-appoint the two current members to serve another four-year term.
- Appoint a new member to the Commission (this person would be an alternate).

Also on the agenda tonight you will find an ordinance addressing the process of the longest serving alternate filling a regular member's position. This is not clear in the Municipal Code and the ordinance is being presented to clarify the method of ascension of alternates.

2/18/20

TO THE MAYOR AND CITY COUNCIL

I WOULD LIKE REAPPOINTMENT TO THE
PLANNING COMMISSION.



Ben Meurer

February 19, 2020

City of Idaho Springs
P.O. Box 907
Idaho Springs, CO 80452

Re: Appointment to Planning Commission

Dear Mayor and Council,

Please consider me for re-appointment to Planning Commission.
I am interested in retaining my seat on Planning Commission for a 4-year term.
It is an honor serving the city and the citizens of Idaho Springs.
Thank you!

Sincerely,



Cindy Olson



February 7, 2020

Don Reimer
Box 1262
Idaho Springs, CO 80452

Dear Don:

Your appointment to the Planning Commission will expire on February 28, 2020. The City wishes to thank you for your years of service.

Now that your term is ending, you may wish to consider applying again. Appointments are being considered at this time.

If you are interesting in continuing your service, please submit a letter of interest to the City Clerk *no later than February 19, 2020*. City Council will make appointments at its February 24th meeting. You must submit a letter of interest to be considered for appointment.

Sincerely,

Diane Breece

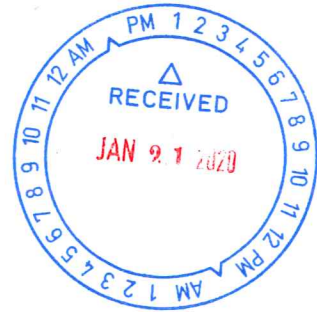
Diane Breece
City Clerk

Hi. I WOULD LIKE TO APPLY FOR
ANOTHER TERM OF PLANNING COMMISSIONER
THANK YOU,
Don Reimer

Monday, January 20, 2020 7:28 PM

City of Idaho Springs, Colorado
PO BOX 907 1711 Miner St
Idaho Springs, CO 80452

Attn: Diane Breece



Diane Breece,

I understand there may soon be an open position on the Idaho Springs Planning Commission. I also understand that one of the current alternate commissioners will be appointed to the open position. I would like to be considered for the second alternate commissioner position.

If there are forms that I need to complete, please let me know. I will be happy to complete any forms.

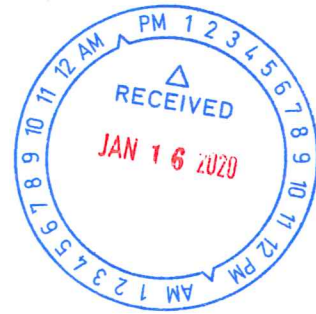
Sincerely,

A handwritten signature in black ink, appearing to read 'Judy K. Murphy'.

Judy K. Murphy
639 Pine Slope Rd
PO Box 956
Idaho Springs, CO 80452
303 249-8374

January 16, 2020

Mary Broyles
POB 1470
1848 Miner Street
Idaho Springs, CO 80452



City of Idaho Springs
Planning Commission

To Whom it May Concern,

I am interested in becoming a member of the Planning Commission. I moved into Idaho Springs in 1975 and lived here with my husband Stan until 2008 when I moved our Ornamental Bead business to Wheat Ridge. Last September we were able to move back into Idaho Springs where he passed a few days later.

We had always been active members of the community and I would like to be able to serve this City in some way.

I believe I could help the Planning Commission with the important reviews, discussions and decisions of the zoning, land use and sign code variances.

Sincerely

A handwritten signature in cursive script that reads "Mary Broyles".

Mary Broyles

Diane Breece, City Clerk

From: Katy Daily <kathryndaily@gmail.com>
Sent: Thursday, February 20, 2020 1:26 PM
To: Diane Breece, City Clerk
Subject: Letter of Interest - Planning Commission
Attachments: KatyDaily_resume_Feb2020_IS planning commission.pdf

Hello Diane,

I'm writing to express my interest in the open seat on the Idaho Springs Planning Commission. As a resident and business owner in the city, I would contribute thoughtful and balanced consideration to all topics brought to the Commission.

I have attached my resume that outlines my professional and community experience. Please let me know if I can provide any further details or answer questions for your process.

Thank you very much for the opportunity to be considered.

Best wishes,
Katy Daily

Katy Daily

Phone: 443-995-4685 • E-Mail: kathryndaily@gmail.com • Website: katydid.media

Professional Experience

Producer, Shooter, Editor • Katydid Media

April 2014 - Present

I currently produce, shoot, and edit videos and short documentaries for clients including: PBS, National Geographic, The Nature Conservancy, and Catholic Charities. I have traveled solo to and shot in remote regions and climates, including India, Sri Lanka, Botswana, Iceland, the Dominican Republic, and Nepal.

Producer, Shooter, Editor • National Geographic Society

August 2016 – March 2017

I produced, shot, and edited short-form videos about explorers and scientists on expedition with the National Geographic Society for digital platforms, events, and broadcast.

Producer, Shooter, Editor • Public Broadcasting Service (National)

April 2011 – April 2014

I produced, shot, and edited promotional and short-form video campaigns and web pieces for national PBS broadcast and online that have earned Daytime Emmy and Promax awards and nominations. Projects included Earth: A New Wild, Independent Lens, Downton Abbey, Nature, NOVA, and PBS brand image spots.

Community Experience

Board Member • Idaho Springs Chamber of Commerce

February 2020 - Present

I serve as a board member to build marketing, fundraising, and community opportunities in support of the businesses of Idaho Springs, Colorado.

Volunteer • Alpine Rescue Team

February 2020 - Present

I consult on video and photo projects for one of the leading Search-and-Rescue teams in Colorado.

Disaster Responder • American Red Cross

May 2016 - Present

I currently deliver relief for local disasters in my community, such as fires and floods. I provide essential support, advocacy, and resources for victim recovery.

Notable responses: virtual caseworker following the Baton Rouge flooding, Sept 2016; Congressional ballgame shooting first responder support, 2017 Presidential Inauguration first responder support

Education

M.S. Security Management • University of Denver

Current

Concentration: Emergency Planning & Response, Geographic Information Systems (GIS)

B.A. Film & Media Arts • American University

May 2010

Honors: University Honors Program, Dean's List, Forman Scholarship for Outstanding Undergraduate

A.A. General Studies • Anne Arundel Community College

May 2008

Honors: Honors Program, Golden Key International

February 21, 2020

Mayor Mike Hillman
cc: Diane Breece, Andrew Marsh
City of Idaho Springs

Dear Mayor Hillman,

Please accept this letter as a formal request to be considered for service to the Planning Commission.

I enjoyed serving on Idaho Springs City Council for my term from 2016-2019. During that time, I enjoyed the benefit of valuable municipal training including being sponsored to attend the Colorado Municipal League Conference in Vail, CO in 2018, as well as additional educational opportunities throughout my term.

My most recent, last municipal training came through attending the DOLA sponsored Planning Commission Refresher Workshop in Greeley, CO on December 7, 2019.

I took my position on City Council very seriously and feel that I committed abundant, additional hours and labor by serving the public in a variety of volunteer capacities. Now that I am off council, I continue to do so.

Please find attached a letter of commendation from Congressman Joe Neguse for my work on council.

I look forward to following all upcoming availabilities for this important opportunity.

Sincerely,

Tracy Stokes
28 Virginia St.
Idaho Springs, CO 80452
7206209608
tracyannestokes@gmail.com

JOE NEGUSE
2ND DISTRICT, COLORADO



HOUSE OF REPRESENTATIVES
WASHINGTON, D.C. 20515

HOUSE COMMITTEE ON
THE JUDICIARY

HOUSE COMMITTEE ON
NATURAL RESOURCES

SELECT COMMITTEE ON
CLIMATE CRISIS

November 15, 2019

Tracy Stokes
Idaho Springs City Council
P.O. Box 907
Idaho Springs, CO 80452

Dear Ms. Stokes,

I'm writing to extend my sincerest thank you for your service to our state. As your time in office comes to an end, it is important to look back and think about all the positive impacts you have made in the community you serve. Your leadership and dedication have contributed to making Colorado a more equitable, sustainable, and joyous place to live.

Municipal legislative bodies are the voice of their community and allow the people whom they represent to act on goals and affect change right in their own backyards. As the Representative for the Second Congressional District of Colorado, I am honored to represent you and Idaho Springs, and I look forward to working with you in your future endeavors.

I wish you the best of luck and thank you again for your service to our communities.

Sincerely,

A handwritten signature in blue ink, appearing to read "Joe Neguse", with a long, sweeping horizontal line extending to the right.

Joe Neguse
Member of Congress

CITY OF IDAHO SPRINGS
Clear Creek County, Colorado

Ordinance No. 4, Series 2020

AN ORDINANCE AMENDING SECTION 5-1 OF THE IDAHO SPRINGS MUNICIPAL CODE, CONCERNING PLANNING COMMISSION MEMBERSHIP, TO AUTHORIZE THE PROMOTION OF ALTERNATE MEMBERS TO FILL REGULAR MEMBER VACANCIES

WHEREAS, pursuant to C.R.S. §§ 31-23-202 and 31-23-306, the City Council ("Council") of the City of Idaho Springs ("City") possesses the authority to create and manage the membership of a City planning commission; and

WHEREAS, under this authority, the Council has previously acted to create and define the terms and eligibility for office on the Idaho Springs Planning Commission ("Commission"), codified as Section 5-1 of the Idaho Springs Municipal Code ("Code"); and

WHEREAS, Code Section 5-1 currently requires the Council to appoint regular members and alternate members to the Commission, alternate members authorized to participate only in the absence of regular members; and

WHEREAS, the Code does not currently authorize a process by which an alternate member may automatically ascend to a regular member in the event a regular member's seat becomes vacant; and

WHEREAS, the Council finds that the alternate Commission members provide a valuable volunteer resource to the City and, by their service, demonstrate a level of commitment to public service and develop a background knowledge of planning and development issues in the City; and

WHEREAS, the Council therefore wishes to authorize a process by which alternate members may choose to be promoted to regular membership when a regular member's seat is vacated before the end of his or her term.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Idaho Springs, Colorado, as follows:

Section 1. The above and foregoing recitals are incorporated herein by reference and adopted as findings and determinations of the City Council.

Section 2. Section 5-1 of the Code, is hereby amended as follows:

Sec. 5-1. Creation, membership.

- (A) Pursuant to state law, there is hereby created a Planning Commission for the City (herein the "Commission"). The Planning Commission shall consist of five (5) members and two (2) alternates, who may include the Mayor and any other member of the City Council. An alternate member may act in the absence of a regular member. Members of the Planning Commission and the alternates shall be appointed by the City Council and must be residents of the City.

(B) The members of the Commission shall serve staggered terms of four (4) years, expiring on February 28 of each year.

(C) When the office of a regular member becomes vacant before the expiration of its term, the longest-tenured alternate member shall be given the first opportunity to fill said vacancy. If the longest-tenured alternate member declines that opportunity, the second alternate member shall be extended the same opportunity. If neither alternate member chooses to fill the vacancy, the Council shall fill the regular member vacancy by appointment. If an alternate member seat is vacated under this subsection (C), the Council shall fill the alternate seat by appointment.

Section 3. Should any one or more sections or provisions of this Ordinance or of any Code provision enacted hereby be judicially determined invalid or unenforceable, such judgment shall not affect, impair or invalidate the remaining provisions of this Ordinance or of such Code provision, the intention being that the various sections and provisions are severable.

Section 4. Any and all Ordinances or Codes or parts thereof in conflict or inconsistent herewith are, to the extent of such conflict or inconsistency, hereby repealed; provided, however, that the repeal of any such Ordinance or Code provision or part thereof shall not revive any other section or part of any Ordinance or Code provision heretofore repealed or superseded.

INTRODUCED, READ AND ORDERED PUBLISHED at a Regular Meeting of the City Council of the City of Idaho Springs, Colorado, held on the 24th day of February, 2020.

Michael Hillman, Mayor

ATTESTED AND CERTIFIED:

Diane Breece, City Clerk

PASSED, ADOPTED AND APPROVED at a Regular Meeting of the City Council of the City of Idaho Springs, Colorado, held on the ____ day of _____, 2020.

Michael Hillman, Mayor

ATTESTED AND CERTIFIED:

Diane Breece, City Clerk

Office of the City Administrator

To: Mayor and City Council
From: Andrew Marsh
Date: February 24, 2020
Subject: Administrative Update

Requests for Action:

- None

Updates:

- Jon attended the annual Colorado City County Managers Association Conference in Glenwood Springs February 5-7.
- The Mayor, Sandy and I met on February 10 with the City Auditor in preparation for the 2019 financial audit.
- The Mayor and I met on February 11 with Mike Keleman, the new CDOT Resident Engineer for our region.
- The Mayor, John and I met on February 11 with Jeff Hampton, the CDOT Project Manager for the I-70 Westbound Peak Shoulder Lane Project. In particular, we discussed the new sewer line that will be installed this spring through the City parking lots adjacent to I-70.
- Jon attended on February 11 a Greater Outdoors Colorado (GOCO) Strategic Plan Listening Tour meeting that was held in Silverthorne.
- Alan and Jon attended on February 11 a Planning Commission work session regarding changes to the short-term rental (STR) program.
- The Mayor attended on February 12 a CDOT Project Leadership Team meeting in Golden regarding the I-70 Floyd Hill project.
- Jon and I conducted the last two sessions of the Junior Achievement "Our Community" program for the second-grade class at Carlson Elementary School.
- The Mayor and Jon attended on February 13 the Colorado Municipal League's (CML) annual Legislative Workshop at History Colorado in Denver.
- The Mayor attended the CML Policy Committee meeting at CML in Denver.
- Dan and I attended on February 18 the pre-construction meeting for Project 2 of the Wastewater Treatment Expansion.
- Alan, Jon and I attended on February 19 a meeting regarding next steps for trail development in Virginia Canyon Mountain Park.
- The Mayor attended on February 19 the periodic Community Partnership Panel meeting at the Henderson Mine near Empire.

- The Mayor and Jon attended on February 19 the monthly Chamber Mixer sponsored by the Lions Club at Tommyknockers Brewery.

Upcoming Events:

- The Clear Creek School District will be sponsoring a Business Community Gathering regarding the Homegrown Talent Initiative (HTI) at the Clear Creek Cidery and Taps on Tuesday, February 25 from 5:00 to 8:00 p.m. HTI is a project that will help participants learn how to connect students to pathways that lead to economic opportunity after high school.
- The Clear Creek School District will be sponsoring a Carlson Family Gathering regarding the possible relocation of Carlson Elementary School to the former middle/high school on Wednesday, February 26 from 5:30 to 7:00 p.m. at the former school building on Chicago Creek Road (SH 103). This meeting will be geared toward the families of students attending Carlson, but is open to anyone who may be interested.
- A Public Meeting sponsored by CDOT regarding the I-70 Floyd Hill Project will be held at Clear Creek High School on Thursday, February 27 from 5:00 to 7:00 p.m. This meeting will provide information about plans to widen Interstate 70 to three lanes between the Veterans Memorial Tunnels and the top of Floyd Hill.
- The next Planning Commission meeting will be held on Wednesday, March 4 at 6:00 p.m. at City Hall. The agenda includes a rezoning request from a developer for the proposed Soda Creek Highlands housing project.
- A Public Meeting regarding the Idaho Springs Historic Resource Survey Plan will be held on Tuesday, March 17 from 5:30 to 7:00 p.m. at City Hall.

To: Mayor and City Council
From: Diane Breece, City Clerk
Date: February 21, 2020
Subject: Staff Report

- ✓ Packet review/prep, minutes, recall election, special events, payroll, short term rentals

To: *MAYOR & COUNCIL*

From: *John Bordoni*

Date: *FEBRUARY 24, 2020*

Re.: *Staff Report*

STREETS/PARKS

General park maintenance
Equipment repair & services
Sign repair/replacement
Plow snow-snow removal

COLLECTION & DISTRUBITION:

Daily Locates for contractors
Water meter reads, re-reads and repairs
Plow snow-snow removal

WEST MINER & EAST RIVERSIDE

Contractor fixed drainage on West Miner St, currently the curbs and drains are above the level of the road base until the area is paved.

JOHN BORDONI



To: Mayor & City Council

From: Dan Wolf, Superintendent

Date: 2/24/20

Re: Water/Wastewater Department Staff Report/ Requests for Action

- ❖ Fischer Construction is currently working on installing yard piping for the sewer, water, and non-pot water. They have rerouted the waterline and installed the manhole on the Northwest side of the current building. They have also poured the interior headworks walls and the last major concrete pour will be for the 2nd floor. Once that is done, they will be installing the metal building on the second floor and beginning work on the installation of equipment and piping in the new building. The tertiary filter should be onsite by the middle of April, and once that is installed, we will be able to drain one of the SBR tanks for retrofitting and to see if any of the piping inside the basin can be reused for project 2.
- ❖ We had the project 2 pre-construction kickoff meeting last week. Fischer is hopeful that project 2 may be completed by the end of the year. A lot of that will depend on how fast the seeding for the new process acclimates and is able to produce a high-quality discharge before draining the second basin for retrofitting.
- ❖ Many of you may not know that I have submitted my resignation. I would like to take this opportunity to say that making this decision has been extremely difficult, as working for the City has been such a positive experience and one for which I am extremely grateful, but I believe that it is the right decision for me and my family. I have gained a lot here and have enjoyed working with the City staff, engineers, and contractors over the past 9 years. I would like to thank the Mayor for his support and effort to make the department as successful as it has been as well as the many Council members that I have worked for over the years for their forward-thinking and proactive steps to keep the City in compliance. It's pretty incredible to see how far the City has come in just the time that I have been here, and I have no doubt that the City has set itself up to be in great shape for the foreseeable future.



To: Michael Hillman, Mayor
City Council

From: Christian Malanka, Chief of Police *CJM*

Date: February 20, 2020

Subject: Council Meeting February 24, 2020

Significant Incident(s): Between 00:01 AM February 6 and 11:59 PM February 19 , 2020 ISPD responded to 264 Calls for Service including officer initiated. The Year to Date total is 1145 calls for service.

Between February 6 and February 19 inclusive ISPD made 2 DUI arrests, executed 1 arrest warrant, 1 arrest for Assault-Domestic Violence. There were 7 motor vehicle accidents investigated for the reporting period.

On the evening of February 8, 2020 Officer Ron Bailor responded to a medical emergency on a Greyhound bus that passed through Idaho Springs. Officer Bailor located the bus at Floyd Hill and extricated a male from the restroom. CPR was started to no avail. The coroner's office is investigating.

On Tuesday 02-11-20 at @ 9:00am, Officers were dispatched to I-70 MM 240 EB for a report of a motor vehicle crash. Officers found a one vehicle collision. The driver lost control and hit the cement Jersey barrier causing damage to their vehicle. As the Officers conducted their field investigation, another vehicle crashed at the same location. There were a total of four cars that crashed during this period. Officers notified CDOT and the need for road treatment in the area.

Virginia Canyon Open Space: No new activity

Meetings: February 6 : Clear Creek County Public Safety Committee
February 21: Chief Malanka will be attending the quarterly Colorado Shared LE Reserve Board Meeting.

Code Enforcement: Three open abandoned vehicle cases. Snow removal is constantly monitored throughout town.

Marijuana Compliance Officer: No New Activity

Training: -February 25-26: Corporal Frost will be attending Property and Evidence Management Training

- February 19: Lt. Hanschmidt attended a hostage negotiation exercise.
- March 16-20 Cpl. Sonnenberg will be attending FBI-LEEDA Command Leadership Institute
- June 28-30 Colorado Chiefs of Police Conference – Keystone, Malanka and Hanschmidt

Grants: Tuition reimbursement has been submitted for Cpl. Frost's class cited above. Pending

The POST Scholarship application period opens March 1. The Department will be making several submissions including advanced Hostage Negotiator Training for Lt. Hanschmidt and Basic HN Training for 1-2 officers and fees for the CACP Conference.

Staffing: Part-Time (30 Hrs per week) Officer Tim Collins is in his 7th week of field training. Officer Nick Hanning remains on injury leave.

LT. Hanschmidt has been selected to lead the county's interagency hostage negotiator team.

Operation Aspen Leaf: The department continues to patrol historic camp areas. There have been no documented violations for the reporting period.

Fire Conditions: Fire Danger Low

After Action Reports: None

Upcoming Events: None until May.

Request for Action:

No Requests for Action