



**HISTORIC SITES AND FACILITIES BOARD
MINUTES
January 13, 2025**

CALL TO ORDER

Chair Adams called the meeting to order at 9:01 am

ROLL CALL

Members present were Reba Bechtel, Phyllis Adams, Margaret Smith and Lue Howard. Michael Davenport made it to the meeting at 9:05 am. Also present were Community Development Planner Dylan Graves, City Administrator Andrew Marsh, Assistant City Administrator Guy Patterson and Deputy City Clerk Wonder.

APPROVAL OF MINUTES

Member Howard moved to approve the minutes from September 30th, 2024. Member Bechtel seconded. Second followed by an all in favor voice vote. Motion carries.

PUBLIC COMMENT

There were no comments in person or virtually.

CONFLICT OF INTEREST

There was no conflict of interest.

GENERAL UPDATE

Mr. Graves stated that he did not have much to mention at this meeting. City Administrator Mr. Marsh stated that the contract for the powder house was granted to Spectrum contracting and they would be beginning that work in the spring. Chair Adams asked for an introduction to the new visitor. Mr. Marsh introduced Assistant City Administrator Guy Patterson to the board. Mr. Patterson stated that this town is great and the staff has been great.

NEW BUSINESS

Sites and facilities Work Plan

Chair Adams stated that the work plan should be renamed as the Preservation Plan. Ms. Adams stated that each member took part of this plan at the last meeting. Ms. Adams stated that it's going to be important to get the formatting down and the same as it currently is, there is a lot of information that was provided for this plan. Some of it may not be appropriate for the preservation plan. Ms. Adams stated that she is not really sure how to work through all of this information. Member Smith agreed that there was a lot of redundancy with the 2019 information, and she also was wondering where they would start.

1. Steve Canyon- Stevenson Button Canyon. Ms. Adams mentioned that the monument is made out of Indiana Limestone but was donated by Milton Caniff who was the person who created the cartoon. Member Lue Howard was the taker of this page for this preservation plan. Member Bechtel stated that this section covers what they were asking for.

2. Jackson Monument- This page was also member Howard's part of this plan. Member Bechtel stated its pretty accurate to what they saw when they took their tour back in 2024. Chair Adams mentioned that it's important to state that the monument was re-dedicated in 2009 during the 150th Gold Rush Days. Chair Adams mentioned that they wanted a brief history of the property listed in the first paragraph. Member Smith asked Chair Phyllis if this history was going to be updated at each meeting. Chair Adams advised the board that the first paragraph (the history) would only change if there were changes to the history or updates. Vice Chair Davenport stated that the history is important to let the public know why its on this list. Chair Adams mentioned that she would like it added to the history that this monument was refurbished and rededicated in 2009 at the 150th Gold Rush Days.
3. Cemetery- This was also member Howard's page of this plan. Chair Adams stated that she wouldn't change anything about the cemetery. Ms. Adams did mention that there was a question as far as the first burial date. Member Howard stated that the burial date was in the walking tour that Chi Chi put on, and that she was going to go with what Chi Chi stated.
4. City Hall- Chair Adams asked Vice Chair Davenport if the first paragraph came from the old plan and MR. Davenport stated that it did. Chair Adams asked staff if the exterior was completed. City Administrator Marsh stated that the final walk through was done last week, and the exterior work was all completed in 2024. Chair Adams asked if the first two items are conditions or statements of fact. Vice Chair Davenport stated they are statements of fact, and that it's good to record things that have happened. Chair Adams stated that the first paragraph could be changed and that the other 5 bullets make sense. Chair Adams mentioned that there is damage to the curb listed for this item, and that would not be City Hall related but more streets. Chair Adams stated that the timing could be left out of the plan at this time, for example to state that "the budget includes funds" may not be appropriate. City Administrator Mr. Marsh stated there is a generic listing in the budget for sites and facilities projects. Community Development Planner Mr. Graves asked staff if there was any money in the budget this year for the internal renovations for city hall. MR. Marsh advised the group that there is. Chair Adams mentioned that it may be beneficial to create a spreadsheet and include it in the plan to list items that have not been assigned a work date and or that doesn't have any funds assigned to complete.
5. Carnegie Library- Chair Adams advised the group that this was her page of this plan. Member Bechtel stated that this page covered what they saw on their tour. Ms. Adams stated that they saw the hole that was not patched, and that the city should have a professional check the entire building. Member Smith asked if the interior damage has increased and was it continuing to cause damage. Chair Adams replied that she did not think so, and the city would be responsible for the interior, not the Historic Sites and Facilities board. City Administrator Marsh advised the board that once it's clear that there is no further interior damage occurring, that the City will be taking care of having the interior of the library that was damaged fixed. Member Smith asked what year the patch was done, and Mr. Graves advised that the patch occurred this past fall, so this is the first winter with that patch. Chair Adams mentioned that maybe there could be repointing brick along the gutter.
6. Veterans Memorial- Chair Adams stated that she noticed the melted patch on the turf, and the flags look nice but they are not a good permanent fix because they are already faded. City Administrator Mr. Marsh mentioned that there is an option for different glass and agrees that something needs to be done.
7. The Cannon- Ms. Adams mentioned that this is not the original canon, that it is a replica. It's the original barrel, but not the original carriage. Assistant City Administrator Guy Patterson mentioned that in some places, the cannons are pointed at specific areas and was that the case with this one? Ms. Adams advised Mr. Patterson that that was not the case with this cannon.
8. Central Hose House- Member Bechtel had this item of the plan. Chair Adams mentioned she would like some history added to this item in the plan and asked Mr. Marsh if there was money in this year's budget for this item. Mr. Marsh advised the board that it was. Member Bechtel stated that this current condition of the report was actually the history and the current condition was the work required. Like items were misplaced a bit.
9. Hose House #2- Member Bechtel advised the group that the placement on this report is the same as the one for the Central Hose House, the current condition is actually the history and the work required is listed in the current condition. Chair Adams asked staff if this location could be subdivided. Mr. Graves advised that the plot is currently too small to subdivide.
10. Bryan Hose House- The board had no comments about this one.

11. Powder House- Community Development Planner Mr. Graves stated that this item is currently under renovation and asked the board how they would like to handle the preservation of this. The restoration is beginning in 2025. City Administrator Andrew Marsh stated that this will be starting in the spring and should only take a couple of months to complete. Chair Adams mentioned that they could always do an addendum, and she asked staff to confirm that the park is not part of this restoration bid. City Administrator advised the board that the park is not part of this restoration bid.
12. Water Wheel- This item was one of Member Smith's parts. Ms. Smith stated that she did not include the history as it did not change. Mr. Graves mentioned that they could add previous history and timing of the repairs. Chair Adams would like a picture of the wheel without the pumpkin. Chair Adams mentioned that there were obvious repairs that need to be done and she is not sure of what those repairs would be. Ms. Adams mentioned that the city should reach out to Mr. Wallace as he has done renovation on the water wheel prior and that this needs some sort of maintenance schedule.
13. Blue Ribbon Tunnel- The history has not changed, need to put up a sign, all matching signs and it should stand out as a historic site.
14. Coach and Engine- Ms. Smith covered this item in the plan. Ms. Smith stated that in this report she has added the most recent information and was up to date as of December 2024. When the site was toured in October, the work that had been done at that point was amazing, and the attention to detail was notable. Ms. Smith stated that they advised her on that tour that they have ordered a custom canvas cover. Ms. Smith also stated that the canvas cover and coach will stay in Georgetown until Idaho Springs gets the train shelter. Ms. Smith mentioned that she was not sure how much this board would be involved with the permanent shelter. City Administrator Mr. Marsh stated that the train shelter was a huge cost. Mr. Graves stated that the shelter plans that came to council had a metal shelter. Ms. Smith stated that the key to all of this is the maintenance and to make sure the structure is sound. Vice Chair Davenport mentioned that the City of Arvada had a shelter built for their streetcar and that may be an area of information to research. Ms. Smith mentioned that there seems to be floundering on getting this done and asked the room if this was priority or not. Mr. Graves stated that after the plans went to council, there was not a decision made. Chair Adams stated that the group should decide on what takes priority as a group.

Chair Adams mentioned that this would all be easier to navigate with a spreadsheet and that the key to this preservation plan is maintenance. Maintenance is mandatory and needs to be included in this preservation plan. Vice Chair Davenport stated that the next step should be the creation of a maintenance list for each site, an annual maintenance checklist. Chair Adams stated she was interested in getting this plan organized and volunteered to take on the organization.

ADJOURNMENT

The meeting was adjourned at 10:30 am. Next meeting will be April 14th, 2025 at 9:00 am.